

Associated Students of Solano College
Regular Meeting
MINUTES

November 26, 2013 12:33pm-2:27pm

*Solano Community College
Student Union Building Room 1421
4000 Suisun Valley Road
Fairfield, California*

I. CALL TO ORDER

President Johnson called the meeting to order at 12:33pm. Secretary Collins took the minutes.

II. SEATING AND OATH

Tony Guevara is seated as Business Services Associate.

Motion to resume the orders of the day by Senator Baig. Second by Senator Todd. **Associates (2,0,0). Senators (9,0,0). Motion passes.**

III. OFFICIAL ROLL CALL

Executive Board Members Present:

Gabriel Johnson, Jesirae Collins, Leilani Quesada, Latifah Alexander, Charlene Alimboyao

Senators Present:

Casey Bess, Dulce Walton, Maria-Alejandra Jaramillo, Nancy Lua, Naser Baig, Wesley Thomas

Associates Present:

Mel Sancada

Quorum achieved with 6 of 10 seated Senators present.

IV. APPROVAL OF AGENDA

A. November 26, 2013

Motion to amend the Agenda for November 26, 2013 and add information item X(c) - Square Card by Senator Bess. Second by Senator Thomas. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Motion to approve the agenda for November 26, 2013 by Senator Bess. Second by Senator Lua. **Motion rescinded.**

Motion to amend the agenda to add Student Riders Committee to committee reports by Senator Baig. Second by Senator Bess. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Motion to approve the agenda for November 26, 2013 by Senator Bess. Second by Senator Lua. **Associates (1,0,0). Senators (6,0,0). Motion passes.**

Senator Smith checks in at 12:34pm.

V. APPROVAL OF MINUTES

(5:00 Minutes)

A. November 19, 2013

Motion to approve the Minutes for November 19, 2013 with any discussed amendments by Senator Baig. Second by Senator Smith. **Associated (1,0,0). Senators (6,0,0). Motion passes.**

VI. PUBLIC FORUM

Pam Muick is an adjunct professor in biology. She is also the advisor for the rotary club and recycling club. She expresses her concerns that out of \$4500 available for funding requests two thirds went to faculty and only one third went to students. She thinks it is awkward for faculty to be competing directly with the students. In the future, she would like to have separate funds available for students and for faculty.

Casey Bess reports that according to Roberts Rules of Order 10th Ed. Page 28, the chair must recognize a member who stands to make a motion.

Lorenzo Philips provides an update on Festival Artista. He reports that nine clubs came to the event. It was a wonderful event and the clubs were able to make money. The BBQ only lasted for two hours since some volunteers did not show. They had a lot of food left over that wasn't cooked. They have preserved the food that wasn't used and will hopefully have another event after Thanksgiving. He thanks the students who came out to support them. He also left a copy of everything in the SDO in order to duplicate the program. He states that if anyone needs help with anything at all his number is in the SDO.

VII. INSTRUCTOR'S REPORT

A. Felipe Wilson

Professor Wilson reemphasizes that he is very interested to hear input, including thoughts or questions, regarding the ASSC constitution or bylaws.

Senator Garcia enters at 12:56pm.

He reminds students in PLSC 50 that the final project is due in a couple of weeks.

He has been receiving less and less of the office hour reports. He reminds students that if they are not turned in it will be reflected on your final grade.

Senator Todd enters at 12:57pm.

Regarding events that took place last week, he states that from here on out the chair must recognize anyone who stands up to be recognized. There has also been debate regarding committee reports. The committee reports should be reports, not just asking for things. Reports should be as detailed as possible, especially if they will be asking the body to take action on something.

He states that according to the Brown Act there should be no amending the agenda on the day of the meeting unless it is of absolute necessity to be discussed that day. The Brown Act Code is 54946.9. The agenda should be kept as is to avoid concerns about the seventy two hour rule and allowing the public to be involved in the process. In the future, unless it is of absolute necessity, we should not amend agenda to include new items.

Motion to suspend the orders of the day and move to item X (B) by Senator Baig. Second by Senator Walton.

Associates (1,0,0). Senators (9,0,0). Motion passes.

VIII. ADVISOR'S REPORT

A. Jose M. Ballesteros

Advisor Ballesteros states that the next meeting will be the last meeting for the semester.

Senator Smith enters at 1:18pm.

He encourages us to get the word out about ASSC and the meetings day/times.

He reminds those participating in ASSC that they will get priority registration on Tuesday, November 3, 2013.

For those participating in No shave November he states that if you haven't shaved he will cut you a check by Monday for his donation.

President Johnson reminds everyone that in here we are not friends and should not base decisions on friendship. The money we approve to spend is the student's money.

He wants to make sure everyone is being respectful to each other. Be cognizant on how we are presenting ourselves and do not make others uncomfortable.

IX.	ICEBREAKER	(7:00 Minutes per item)
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A. Personality Assessment – Latifah Alexander

Motion to extend time for the icebreaker to 10 minutes by Senator Bess. Second by Senator Baig. **Associates (1,0,0). Senators (8,1,0). Motion passes.**

Each personality type has four cognitive functions.

X.	INFORMATION ITEMS	(10:00 Minutes per item)
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A. Capital Improvements (Arts) – Gabriel Johnson

He is going to wait until next semester to bring this item back for information.

B. Capital Improvements (Recycling) – Sandra Diehl/Jenny McCarthy

Sandra Diehl is an adjunct horticulture professor and chair person of the sustainability advisory committee.

Jenny McCarthy is the president of the recycling club. They are requesting a capital improvement grant to convert the trash cans on campus into recycling bins. Their goal is to convert over half of the trash bins to recycling bins. Recycling bins will be placed next to all trash cans. The goal of the sustainability advisory committee is to make recycling a presence on campus. The count of garbage cans to recycling bins is currently fifty to one. As mandated by the state, Solano Community College has to reduce the trash by seventy five percent by 2020 as mandated by the state. They would like equal numbers of garbage to recycling bins or a greater number of recycling bins than garbage cans. They are asking for ASSC approval for a capital improvement grant. They have converted 11 trash cans into recycling bins since last fall.

PRO Alexander-Barkley enters at 1:12pm.

There are currently 54 stone bins and they would like to convert at least two thirds of those at about \$10.00 per can.

The bins will recycle everything except styrofoam and food and will not include composting. They will recycle bottles, cans, paper, and plastic goods.

Senator Smith exits at 1:14pm.

Motion to resume the orders of the day by Senator Baig. Second by Senator Garcia. **Associates (1,0,0).**

Senators (8,0,0). Motion passes.

C. Square Credit Card Reader – Casey Bess

Senator Bess would like the ASSC to purchase a square credit card reader for ASSC/clubs to use for food sales/fundraisers. He would like to keep it in the SDO to be checked out by the clubs for their use. The login information would be kept by the SDO and they will plug it into the phone for the students to use. He would like to purchase one that is capable of plugging into either android or Iphone. The square card reader is free of cost from the corporation. There is 2.75% fee for each use of the reader. The company also provides free fraud protection.

Senator Todd states that it doesn't include all of the fraud. He would like the ASSC to have a tablet and he states that there would be less fraud with using our own tablet.

Senator Garcia asks if Senator Bess has looked at other options.

Senator Bess states that he has looked at other options but they are not compatible with both android and Iphone. There was one that was compatible with android, Iphone and blackberry but the company charged a monthly fee.

The funds purchased on the square card reader would go into the SDO account and the clubs could tag each sale with their name on it for SDO to forward to their account.

XI. ACTION ITEMS (5:00 Minutes per item)

A. Solano County Tennis Education Foundation – Phil Cello

Motion to suspend the orders of the day and go back to Item II - Seating and Oath by Senator Jaramillo. Second by Senator Bess. **Associates (1,0,0). Senators (9,0,0). Motion passes.**

Gabriel Johnson reports for Phil Cello. Mr. Cello would like the ASSC support and recommendation for the Solano Tennis and Education Foundation program adoption.

Motion to approve that the ASSC support and recommend the STEF program adoption by the SCC Board of Supervisors at their December 18, 2013 meeting by Senator Bess. Second by Senator Garcia. **Associates (0,2,0). Senators (0,8,1). Motion fails.**

Senator Bess had expressed concerns that Mr. Cello was going to run his own business on SCC tennis courts. He did not realize that Mr. Cello is funding this project entirely from his own pocket.

Motion for ASSC to support and recommend the STEF program and adoption when it is presented to the SCC Board of Supervisors by Senator Baig. Second by Senator Smith. **Associates (2,0,0). Senators (9,0,0). Motion passes.**

B. Seed Money – Judie Burtenshaw

Lorenzo Philips reports that Ms. Burtenshaw was not aware that she was not on today's agenda. She would like to be put on the agenda for next week's meeting.

President Johnson will email her the form and information necessary.

- C. Document Standardization and Style Guide – Naser Baig
- Senator Baig presented an idea about standardizing ASSC documents. He would like to do this within the framework of the procedural review committee, which is a standing committee.
- Student Trustee Alexander exits at 1:58pm.
- Senator Baig volunteers to chair the committee. He says if you're interested in being part of the committee to send him an email.

XII. COMMITTEE REPORTS (3:00 Minutes per item)

- A. *Activities Committee: Jonathan Alexander-Barkley*
- No report*
- Advisor Ballesteros exits at 12:59pm.
- B. *Inter-Club Council: Arturo Castillo*
- Absent.
- C. *Public Relations Committee: Jonathan Alexander-Barkley*
- No report.
- D. Election committee: Maria-Alejandra Jaramillo
- Senator Jaramillo thanks everyone for promoting the elections and ASSC. They are planning meet and greets at the Vacaville, Vallejo and main campus next week. They would also like to do something the first week of school next semester, possibly a meet n greet in the 1400 building.
- Senator Smith exits at 2:02pm.
- E. Student Riders Committee: Luis Garcia
- Senator Garcia reports that the Student Riders Committee will have its second meeting today at 3:15pm.

XIII. DIVISION REPORTS (2:00 Minutes per item)

Governing Board: Naser Baig

No report.

Business Services: Kyle Todd

No report.

Math and Science: Casey Bess

Senator Bess reports that the boilers broke down in the math and science buildings and the classrooms have been in the 50 degrees. He is concerned about the temperature since the finals are going to be held during the morning. He has spoken to the dean about it and is hoping something will be done prior to finals.

Diversity Affairs: Luis Garcia

Senator Garcia reports that the surveys have been delivered to Dr. Dambrosio and they will go over them at the next meeting which is on December 6 2013.

Student Services: Maria-Alejandra Jaramillo

No report.

Career Tech Ed: Dulce Walton

Senator Walton met with Dean Morinec on Thursday. They have found a new location for the auto body class and the aviation classes are filling up.

Fine and Applied Arts: Wesley Thomas

Senator Thomas reports that it is a tradition at end of semester for the art department to put up the work of the students. The new dean will be taking over the position of the interim dean. They have an architect that will start renovating the music wing next semester. The photography department will take students on a fieldtrip to India next year.

Advisor Ballesteros returns at 2:04pm.

Business Senator: Joleena Lewis

Absent.

Curriculum (Academics): Damond Smith, Jr.

No report.

Health and kinesiology: Nancy Lua

No report.

XIV.	EXECUTIVE BOARD REPORTS	(2:00 Minutes per item)
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President: Gabriel Johnson

President Johnson held a student forum last Tuesday. He said there was little to no care from the students. He also reminds students that Dr. Laguerre's dinner party is next week.

Senator Walton exits at 2:08pm.

Vice-President: Arturo Castillo

Absent.

Student Trustee: Latifah Alexander

Absent.

President Johnson reports for Student Trustee Alexander. She attended the governing board meeting on November 20, 2013. She states that they are adding more positions when they are already in deficit.

Dr. Laguerre's party is on December 6, 2013 at the Stone Dean Mansion.

Senator Thomas enters at 2:14pm.

Secretary: Jesirae Collins

No report.

Public Relations Officer: Jonathan Alexander-Barkley

He is going to put together a process of how to make an event with a list of contacts, who to go to for what.

Treasurer: Leilani Quesada

Absent.

President Johnson reports that we have to re-present our budget again. Advisor Ballesteros corrects that he doesn't have to present it, the board just wants to see it.

President Johnson and Treasurer Quesada will be meeting with Dr. Lewis about the budget.

Legislative Advocate: Charlene Alimboyao

Legislative Advocate Alimboyao reports that at the Region 2 Meeting, the Vice President was overthrown and the position is available due to unexcused absences.

Senator Walton enters at 2:11pm.

There is a potluck tomorrow in Sacramento for Region 2 members.

Senator Garcia asks which school are they going to tag next. Charlene reports that it is Folsom.

Senator Thomas exits at 2:12pm.

XV. ANNOUNCEMENTS

Senator Baig announces that his boss was working over the weekend and noticed people coming up to the display case by the Flagpole. There is now an idea for ASSC to start managing that area for student info, club promotions, etc. Dr. Lewis would like him to put together a proposal for ideas.

President Johnson would like to take everyone paintballing. He has bought tickets for everyone and will it probably be the week after finals. He would also like to do a brainstorming session for next semester that same day as well.

Senator Bess asks if there is supposed to be an ASSC meeting after finals.

Senator Walton says they are having a soft opening at Budweiser, she would like to invite ASSC. It's December 1ST and it is a free event. Beer & food will be served from 11:00am to 3:00pm. They will be checking ID's. You can still come if you're under 21 but you won't be able to drink.

President Johnson reminds everyone that UC/CSU apps are due by November 30, 2013.

Senator Jaramillo states that names have been passed out for Secret Santa. The event will be on December 8, 2013 at Gabriel's. She will assign items for people to bring.

XVI. OPEN DISCUSSION

Casey Bess asks which students are going to be here next semester.

Legislative Advocate Alimboyao exits at 2:23pm.

Senator Todd states that there's a really good website for UC essay help. He states if anyone wants feedback feel free to send him your essays.

Senator Bess states if you want someone who will actually read your essays and send them back, send them to him.

XVII. UPCOMING AGENDA

XVIII. ADJOURNMENT

Motion to adjourn the meeting by Senator Bess. Second by Senator Todd. **Associates (2,0,0).**
Division called by Senator Garcia.

Associates (2,0,0). Senators (8,0,0). Motion passes.

Meeting adjourned 2:27pm.