



Program/Construction Management Request for Qualifications Questions

1. Submission of Statement of Qualifications

P.2, paragraph 1 appears to indicate that our submittal of a statement of qualifications needs to include three (3) hard copies and one (1) electronic copy. Have we correctly interpreted your requirements?

Answer: (3) hard copies, AND (1) electronic copy - either an email (no larger than 4mb) OR (1) flash drive OR (1) CD.

2. Intention of District re: Program and Project Structure:

Who does the District intend to use for the detailed management of individual project design teams, the Program Manager or Construction Manager(s) during the design phase? During the bidding and construction phase?

Answer: To be determined with PM/CM.

3. Process Schedule for RFQ's, RFP;s, and start of work:

What is the District's anticipated schedule for this selection process?

Answer:

- February 1, 2013 at 3: PM: Pre-Qualification Statements submittal deadline
- February 4-8 2013: District evaluation of Qualification Statements
- February 11, 2013: Issue RFP to Qualified firms
- March 1, 2012 at 3: PM: RFP submittal deadline
- March 4-8 2013: District evaluation of RFPs
- March 18-22 2013: Invite selected firms for interviews
- TBD: Recommendation of PM/CM

4. Certified financial statement

P.5 under B. General Information. Instead of including our financial statements within the proposal, due to the confidentiality of these documents, would it be possible to include under a separate cover such as in a sealed envelope?

Answer: Yes

5. Certified financial statement

P.5 under B. General Information: Will you accept a certified financial statement signed by a company executive or do you require an audited statement?

Answer: Audited statements

6. Draft Facilities Master Plans dated 12/05/12: which of the FMPs is the current list to reference; the one with the amount total of \$189,971,877 or \$265,808,832?

Answer: The Facilities Master Plan drafted 12/5/12 shows the top 10 district priorities (total of \$189,971,877). The second figure (\$265,808.832) refers to the implementation plan to achieve those priorities.

7. Are there any contractual/pre-qual provisions for minority participation?

Answer: No

8. Are there any contractual/pre-qual provisions for women-owned businesses?

Answer: No

9. Any special formatting/RFS delivery instructions specific to partnerships/JV's who are submitting RFS?

Answer: No

10. Whom may we contact to learn more about plans for Solano CCD's nursing/health sciences/biotech facilities?

Answer: This is a PM/CM prequalification; programmatic discussions are anticipated to be led by the PM at a future date.

11. After the pool of Program/Construction Managers is selected (i.e., pre-qualified), will a similar pre-qualification RFQ will be issued for architects? Or will individual RFQs be issued for specific projects?

Answer: The contracted PM/CM will coordinate prequalification processes for contractors and professional services firms.

12. Your intention is to qualify “Program and/or Construction Management Firms” to provide services to Solano CCD. Can a firm respond to provided SOLELY PM OR CM Services, or are they required to submit for both services. If a firm responds to one or the other, where should that be indicated?

Answer: Please state on statement for qualifications if your firm is PM/CM or PM or CM.

13. How many Program Management firms are you planning to select? How many Construction Management Firms?

Answer: One PM, CM to be determined.

14. We have interpreted that a compliant response for the section labeled “Relevant Project Experience” includes answers to questions 17 – 20 using elements from five projects (example: question #17 will discuss projects 1 and 3; question #18 will discuss projects 2 and 5, etc) to support our response rather than citing five project examples for each question (example: question #17 will discuss project 1-5, question #18 will discuss projects 1-5).

Answer: Please answer all questions.

15. How will these RFQ’s be scored?

Answer: Scoring will be heavily weighted toward relevant experience in Program and Construction Management.

16. You state that RFQ’s will be reviewed and “highly qualified” teams will be long listed and invited to interview with the District? When will these interviews take place or when approximately should we expect notification? When will the RFP be released to the shortlisted firms?

Answer:

- February 1, 2013 at 3: PM: Pre-Qualification Statements submittal deadline
- February 4-8 2013: District evaluation of Qualification Statements
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17. What is the timing for the construction of projects?

Answer: As early as 2014

18. Would the District please confirm if January 21, 2013 is the last day that questions on the RFQ can be submitted? Are the District Offices open or closed that day for the Holiday?

Answer: Yes, January 21, 2013 was the last day for questions to be submitted.
The District Offices were closed for the Holiday.

19. The maximum size of submittals is limited to four (4) mega-bites (4mb). This size limitation makes it very difficult to include any graphics or photos in the response. Will the District consider increasing this size limitation to twelve (12) mega-bites?

Answer: Please use a CD OR a flash drive for submittals larger than 4mb

20. Item "B" Requires "Certified financial statements for the most recent two years." When two or more firms enter into a teaming agreement to respond jointly to the RFQ is each firm required to submit its own certified statements? Or, Is the firm identified as the Primary Lead Firm the only firm of the team required to submit its financial statements?

Answer: Each firm must submit its own financial certified statements if two firms enter into a teaming agreement.

21. Item "I": "Questions" - What type or form of response does the District expect to this item?

Answer: This was to allow firms to pose questions within the guidelines stated in the Program/Construction Management Request for Qualifications.

22. P.5 section B: Our firm is submitting for Program Management services. Since we will not hold or disperse funds it seems to be an overreach for the District to require audited financial statements. This disqualifies smaller firms from submitting as smaller firms do not have audited reports readily available. We cordially ask that the District either waive the requirement of an audited statement or accept tax returns signed by a CPA.

We have participated in numerous Requests for Qualifications for other community college and school districts, both large and small, and have never come across this requirement. We encourage you to verify this statement with other Districts as this requirement will eliminate all smaller firms from participating.

Answer: The district has spent much time developing the SOQ and included audited financial statements as part of our evaluation criteria in developing a comprehensive picture of the firm to manage our Measure Q program.