

SOLANO COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES PROCEDURES

STANDARDS FOR PROBATION AND DISMISSAL

Policy No. 5100

I. PROCEDURES

- 1) Students will be placed on Academic Probation once the total units enrolled are 12 or more and for which grades of A, B, C, D and F received at Solano Community College calculate to a cumulative grade point average (g.p.a.) of less than 2.0.
- 2) Students will be placed on Progress Probation once the total units enrolled are 12 or more and for which entries of I, W, or NP (no pass) equals or exceeds 50%.

(For purposes of Progress Probation, transcript entries of A, B, C, D, F, W, I, P and NP (no pass) are counted for units enrolled.)

- 3) Students placed on probation will be notified via U.S. mail and/or Solano College e-mail.
- 4) The students on probation should see a counselor and may be required to attend a probation/dismissal workshop to review academic standards for maintaining satisfactory progress.
- 5) Students will be dismissed for one or more of the following reasons:
 - a) A probationary student's cumulative g.p.a. at Solano Community College remains below 2.0 for three consecutive semesters.
 - b) A probationary student receives 50% or more of transcript entries as W, I, or NP for three consecutive semesters.
- 6) Students who wish to seek Readmission after Dismissal must submit a completed Readmit after Dismissal petition. The petition requires the student to meet with a counselor who will review academic standards with the student and recommend readmission after the student has been on dismissal for a primary semester.

Summer is not a primary semester. Dismissed students may not attend summer if they have not sat out spring and are not permitted to count summer as the semester they sat out.

Students should petition to be readmitted into a particular semester well in advance of the semester start date to allow for sufficient processing time and to have a better opportunity to get into desired classes.

Students will be notified of the outcome of their petition within 2 weeks of submission.

If approved and barring any other holds, they will be cleared to register electronically via MySolano. They may be limited to a specific number of units per the outcome of their petition.

Appeals

Students who are dismissed may file an appeal to contest the requirement of sitting out a primary semester with the Executive Vice President of Academic Affairs and Student Affairs or designee if extenuating circumstances exist which caused the substandard grades. To appeal, students complete the Readmit after Dismissal petition and indicate on it that they are appealing the requirement of sitting out a primary semester.

- 7) Students that have been readmitted after dismissal and achieve a semester g.p.a. of 2.25 or greater with no transcript entries of W, I or NP (no pass) and whose cumulative g.p.a. remains under 2.0, will be automatically readmitted for the ensuing term.
- 8) For purposes of progress probation, the total units enrolled will begin to accumulate with the Summer 1996 term.

REFERENCES/

AUTHORITY: **California Code of Regulations, Title 5, Sections 55030-55034**

Revised: **March 6, 2013**