

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES

A construction preview tour of the new Student Services Building 400 was held 6:00-7:00 p.m., prior to the Board meeting.

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, July 18, 2007, in the Administration Building, Room 626, Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, by Pam Keith, Governing Board President.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Trustee Murphy led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Pam Keith, President
Phil McCaffrey, Vice President
James M. Claffey
Stephen Murphy, J.D.
A. C. "Tony" Ubalde, Jr., Rel.D.
A. Marie Young
Lillian Nelson, Student Trustee
Gerald F. Fisher, Interim Secretary

Members Absent:

Denis Honeychurch, J.D.

Others Present:

Richard Christensen, Ed.D., Director, Human Resources
Jay Field, Vice President, Technology & Learning Resources
Lisa Waits, Ed.D., Interim Vice President of Student Services
Pat Cordry, Executive Coordinator, Superintendent/President and Governing Board

4. APPROVAL OF AGENDA

Moved by Vice President McCaffrey and seconded by Trustee Young for approval of the agenda. The motion passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

A comment card was received from Luke Curry of the Solano Aquatic Club who asked the Board and IS/P Fisher if an item should have been on the agenda regarding update on their status on pool space if this was covered in the minutes from the last Board meeting held June 20, 2007. IS/P Fisher explained that the update did not have to be an agenda item and that the update was included in the Superintendent/President's Report; however, he would provide the update at this time. IS/P Fisher reported that Mr. Curry was probably aware that IS/P Fisher met with Ryan Mammarella and Andy Wederman on June 26 shortly after the last Board meeting. At the meeting, they discussed specifically using the pool on Saturday, July 7, to establish times for the swimmers in an Olympic-size pool for use in competition throughout the summer and reviewed a list of requests from the Solano Aquatics Club. IS/P Fisher reported that the Solano Aquatics Club was allowed to use the pool on Saturday, July 7, and were informed that the Board Subcommittee would meet with the Facilities Use Committee to review the Facility Use Regulations. Members of the Board Subcommittee were asked to thoroughly review the regulations and bring any further questions to IS/P Fisher at the July 18, 2007 Board meeting for follow-up by the Facilities Use Committee prior to the regulations being submitted to the full Board.

Mr. Curry reiterated that the request of the Solano Aquatics Club is not just for weekends and that it includes Fridays as well. IS/P Fisher acknowledged that he understood the request included Fridays as well. IS/P Fisher stated that existing regulations indicate that no facility will be used when the campus is closed and that it becomes problematic when the College moves to a four-day, 10-hour work schedule during the summer months.

Mr. Curry informed the Board that a nonprofit soccer team is being allowed to practice on Fridays during the summer and the Solano Aquatics Club is not allowed to use the facilities. IS/P Fisher indicated that the College had a pre-existing agreement with the nonprofit organization and that Mr. Mammarella had also brought to IS/P Fisher's attention that a basketball clinic was held at the College also on June 7 of which the Committee was also aware. Mr. Curry also called attention to the minutes that use requests would not be acknowledged more than six months in advance.

IS/P Fisher commented that he was "a little bit surprised" of the concern expressed at the meeting because at the conclusion of his meeting with Mr. Mammarella and Mr. Wederman, it was not an expectation that there would be any immediate resolution to the Solano Aquatics Club. Mr. Curry asked again for the Solano Aquatics Club's use of the pool on Fridays and Saturdays during the summer. He stated that the Solano Aquatics Club is here to build a partnership and long-term relationship with the College that benefits both parties. Mr. Curry indicated that the Solano Aquatics Club is asking for accommodation not special consideration.

While Board President Keith assured Mr. Curry that she meant no disrespect and that his concerns are very well noted, especially by Board Subcommittee Members Claffey, McCaffrey and herself; however, she also informed Mr. Curry that the Board is bound by the Brown Act and why the Board could not discuss the issue since an item was not on the published agenda. She stated that the Board would refer the matter to IS/P Fisher who is in communication with Ryan Mammarella and Andy Wedermann. Board President Keith informed Mr. Curry that there are a number of people who must “weigh in” on the Facility Use Regulations as part of our process and that the District is moving as quickly as it can on the matter.

6. REPORTS

(a) Superintendent

Interim Superintendent/President Gerry Fisher reported that:

--the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, took action to accept the Progress Report with the requirement that the College complete a Progress Report by October 15, 2007 that will be followed by a visit of Commission representatives. Copies of the report have been distributed to the Board and were disseminated to the Educational Administrators on Monday, July 16, and were distributed to the signatories of the report on Thursday, July 19.

--On May 14, 2007, the Bay Valley Conference Athletic Program Review Committee conducted a one-day visit to assess the status of the Solano Community College athletic program. I am pleased to announce that Dr. Bob Myers was recognized for running an outstanding program as the Review Team concluded in response to the 10 standards. A copy of the report was received recently and will be provided under separate cover at the next Board meeting, August 1, at which time an agenda item will also appear.

--Bob Myers, athletics director at Solano Community College, was chosen by the National Alliance of Two-Year College Athletic Administrators (NATYCAA) to serve as president for 2007-08.

--an article appeared in The Daily Republic entitled “Community College Conundrum--Many in State Enter but few Students Leave with a Degree or Enter Four-year Programs.” Solano Community College students were pictured and Dr. Lisa Waits, Interim Vice President of Student Services, was quoted in a front-page Associated Press article.

--A preview construction tour was held on June 27, 2007, at the new Vallejo Center for Board members, principals and vice principals of the Benicia and Vallejo communities. Another tour may be held in late August or early September.

--The DSP program of Solano College decided to team up with DreamCatchers/Crestwood Behavioral Health in January 2007 and propose to Robert Johnson, Dean of Career and Technical Education, an Adapted Horticulture course with the concept of future courses toward a

Job Direct Certificate in Entry Level Horticulture Careers. The course, Ornamental Horticulture 348A, was approved by the Curriculum Committee and offered in summer 2007. The course has been very successful with 24 students starting and continuing, and with the instructor, Ken Williams, varying the gardening experiences according to the course outline. Board members are invited to attend an open house on Thursday, July 26, 2007, 11:00 a.m. to 1:30 p.m. Please see the attached flyer for further information.

--Board members have been provided with copies of the 2007-08 College catalog. Courses, fees and policies contained in the catalog have been previously approved by the Governing Board. The cover reflects the progress we're making with Measure G Bond improvements to the District and offers an opportunity for all students to see the progress being made.

--Campaign disclosure statements are due to the Solano County Elections Department no later than Tuesday, July 31, 2007. Board members were contacted by the Elections Department in a letter dated June 18.

--Board members are invited to the 15th Annual Labor Reception of the Napa Solano Building Trades on Friday, August 17, 2007, 5:30 p.m., at the Benicia Yacht Club, 400 East 2nd Street. Invited guests include Congressman George Miller, Congresswoman Ellen Tauscher, Congressman Mike Thompson, State Senator Mike Machado, State Senator Pat Wiggins, Assemblywoman Lois Wolk and Assemblywoman Noreen Evans. Tickets are \$75 per person.

--Kay Albiani, President of the Board of Governors of the California Community Colleges, has announced that Diane Woodruff has been selected Interim Chancellor of the California Community Colleges. Dr. Woodruff is the first woman to lead the largest higher education system in the world. Dr. Woodruff will assume her duties as Interim Chancellor in August.

UPDATES

1. Vallejo Center Grand Opening

IS/P Fisher recognized the work of the Vallejo Center Committee for their work on a plaque and invitation for the grand opening. Copies of the draft plaque to go on the Vallejo Center in honor of past Trustee Bill Thurston which follows the Board resolution adopted in 2004 to name the administration building at the Vallejo Center after Trustee Thurston were provided for the Board's perusal as well as a draft copy of the invitation to the grand opening.

2. Recruitment

The current recruitment list was provided which reflects a decrease in the number of vacant positions. The Director of Public Relations, Marketing and Communications is currently being advertised.

Bond Update

Scott Colt, Kitchell CEM, Program Manager, reported that the quarterly written report was provided to Board members and we are on schedule with the early completion of the Vallejo Center, on schedule with furniture delivery to the faculty office building next week, and the renovation of Building 800 and on schedule for late October/November for the opening of the Student Services Building 400.

In response to Vice President McCaffrey's question regarding the opening for the Vacaville Center and ground breaking, Scott Colt indicated that the plans for the Vacaville Center will be submitted to the Division of the State Architect (DSA) in early September 2007 with the award of bid in Spring of 2008 and construction to begin shortly thereafter weather permitting which would most likely allow for the opening in fall of 2009. A ground breaking for the Vacaville Center could be held in spring 2008; however, this is dependent upon when the project receives DSA approval and the award of contract is made.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent/President

- (a) Minutes for the Meeting of June 20, 2007

Human Resources

- (b) Employment – 2006-07; Employment – 2007-08; Resignation; Request to Rescind an Unpaid Leave of Absence

Administrative and Business Services

- (c) Warrant List
- (d) Resolution Establishing Ad Valorem Tax Rates for the 2007/08 Fiscal Year; Resolution No. 07/08-01
- (e) Resolution Authorizing Year-End Transfers, Resolution No. 07/08-02
- (f) Resolution Authorizing the Establishment of a Retirement Board Relating to the District's Participation in a Retiree Health Benefit Program, Resolution No. 07/08-03
- (g) Service Agreement with Rich Consultants, Inc. for Health Benefits Consulting Services
- (h) Construction Change Order No. 7 Approval for W.A. Thomas Co, Inc. – Bid No. 06-005
- (i) Construction Change Order No. 9 Approval for Ralph Larsen and Sons, Inc. – Bid No. 06-002

- (j) Construction Change Order No. 11 Approval for J.W. & Sons, Inc. – Bid No. 06-004

Academic Affairs

- (k) 2007-08 Local Agreement Amendment for Child Development Contract CFDP-7065, Resolution No. 07/08-04
- (l) 2007-08 Local Agreement Amendment for Child Development Contract CPRE-7409, Resolution No. 07/08-05
- (m) 2007-08 Local Agreement Amendment for Child Development Contract CCTR-7443, Resolution No. 07/08-06
- (n) Abbot Laboratories Contract for Workplace Spanish for Supervisors and Managers Training
- (o) Bay Area Clean Water Agencies (BACWA) Agreement for Contract Training
- (p) Personal Services Contract with Rockridge Partners

Moved by Trustee Ubalde and seconded by Vice President McCaffrey for approval of the Consent Agenda.

Trustee Murphy requested to remove item 7. (g) from the Consent Agenda.

Trustee Ubalde and Vice President McCaffrey amended the motion and second to include the removal of item 7.g. The motion passed unanimously.

IS/P Fisher stated that part of the Consent Agenda was to hire an Interim Vice President of Academic Affairs. Kathy Rosengren recently retired as Dean of Humanities and has now been hired as Interim Vice President of Academic Affairs while the search for the Superintendent/President is conducted with the thought that the new Superintendent/President would have the opportunity to hire the new Vice President of Academic Affairs. IS/P Fisher congratulated IV/P Rosengren who was in the audience and has volunteered to conduct the preplanned Division Deans' meetings all week long. IS/P Fisher thanked the Board for putting the District in good stead as we move to fill the positions during this transitory period with a permanent employee. On behalf of the Governing Board, Board President Keith expressed appreciation to IV/P Rosengren for her willingness to accept the interim position.

8. ITEMS REMOVED FROM CONSENT AGENDA

- (a) Service Agreement with Rich Consultants, Inc. for Health Benefits Consulting Services,

Trustee Murphy called the Board's attention to #7 Fee on page 24 which reads in part "For the services rendered pursuant to this Agreement, Contractor shall be entitled to the following

compensation, paid as follows: \$175 per hour, plus an additional 10% for travel and expenses....” He also called the Board’s attention to #10 Expense which reads: “Contractor shall be responsible for his own expenses while providing the services called for in this Agreement.” Trustee Murphy stated that these two items conflict as one reads that the District will pay for travel and expenses while the other item clearly indicates that the Contractor pays for his own expenses and suggested that the phrase, “plus an additional 10% for travel and expenses” be deleted from #7.

After brief discussion, it was moved by Vice President McCaffrey and seconded by Trustee Ubalde for approval of item 8. (a) with the amended item #7 deleting “plus an additional 10% for travel and expenses.” The motion passed unanimously.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

(a) Proposed 2007-08 Goals for Solano Community College District Governing Board

Gerald F. Fisher, Interim Superintendent/President, presented this item to the Board requesting approval of the Board Goals for the 2007-08 academic year. The attached proposed 2007-08 goals, metrics, and timelines for the Solano Community College District Governing Board are the result of the Board Study Sessions held on May 2, 2007, and May 16, 2007. The goals were presented at the last meeting for information and the following proposed three goals were presented for the Board’s approval: (1) funding unfunded liabilities; (2) enhancing community perception of Solano Community College and (3) greening of the campus. IS/P Fisher recommended that “business community members” be added to section B.) under Goal 2 to read: “Reinforce positive community relationships by continuing to nurture appropriate contacts with prospective students, teachers, high school counselors, alumni, business community members, the general public and media representatives.

Moved by Vice President McCaffrey and seconded by Trustee Ubalde for approval of the proposed 2007-08 Governing Board Goals as presented with the correction. The motion passed unanimously.

Human Resources

(b) Public Hearing and Receipt of Solano Community College District Openers to the District and Operating Engineers, Local 39 Collective Bargaining Agreement for 2007-08 through 2009-2010

Board President Keith recessed the regular meeting and called the public hearing to order at approximately 7:40 p.m. In hearing no comments from the public, Board President Keith closed the public hearing and reconvened the regular meeting at 7:41 p.m.

Dr. Christensen stated that this is the normal process required by the Government Code to begin the bargaining process.

Moved by Trustee Ubalde and seconded by Vice President McCaffrey to receive/adopt the District's proposals to the District and Operating Engineers, Local 39 Collective Bargaining Agreement for 2007-08 through 2009-2010. The motion passed unanimously.

Administrative and Business Services

(c) Amendment to Agreements with KMD Architectural Services for the Vacaville Center Project

Frank W. Kitchen, Director of Facilities, introduced this item to the Board requesting approval for additional design service with Kaplan McLaughlin & Diaz (KMD) Architects for the Vacaville Center. The requested changes require design services and are owner-requested. Mr. Kitchen stated that this item is to insure that security services for the Vacaville Center are in place when it is constructed.

Moved by Trustee Young and seconded by Vice President McCaffrey for approval of additional design services with KMD as outlined above. The motion passed unanimously.

Academic Affairs

(d) Vocational and Technical Education Act (VTEA), Title 1C, 2007-08 Application Funding Approval

Bob Johnson, Dean of the Career Technical Education Division, presented this item to the Board requesting approval of the VTEA Title 1C, 2007/08 Application funding approval of \$277,626. In response to Trustee Ubalde's questions regarding the amount of funding, its basis and demand for courses, Dean Johnson stated that the allocation has slightly increased this year and is based on the number of economically disadvantaged students in 23 programs. The grant helps with FTES and helps to keep programs current, i.e., current computers in Business Sciences. Vice President McCaffrey requested copies of the report for the Board showing the allocation breakdown.

Moved by Trustee Ubalde and seconded by Trustee Young for approval of the VTEA Title 1C, 2007/08 Application. The motion passed unanimously.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) District 2009-13 Five-Year Capital Construction Plan

Frank W. Kitchen, Director of Facilities, introduced this item to the Board on the District's 2009-13 Five-Year Capital Construction Plan. The report, due in the Chancellor's Office on July 1, 2007, contains 10 capital construction projects of which some involve matching funds and others are covered by the Bond program: (1) Student Services Building; (2) Building 800 Office Annex; (3) Vallejo Facilities; (4) Vacaville on-site/off-site improvements; (5) Vacaville facilities; (6) ADA Phase I; (7) ADA Phase II; (8) chilled water thermal storage tank; (9) solar

power installation; and (10) library/LRC Building 100 remodel. Several other buildings and improvements on the horizon include Vallejo Center improvements, ventilation and removal of portable structures (Campus Police building) and modernization of Buildings 1400, 1700 and 1800A.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Ubalde announced that he participated in the Solano County Vallejo Day and represented the Board there. He also participated in the forum held by Congressman George Miller in Benicia and commended him for the passage of the new College Act for 2007.

Trustee Young announced that she attended the following College and community events: June 23 – African American Women’s Forum on health issues hosted by Congressman George Miller’s staff at the J.F. K. Library in Vallejo and NAACP banquet at Dan Foley Cultural Center; June 25 and July 9 - Vallejo Center Grand Opening Committee meetings; June 27 – Solano EDC dinner event at the Hilton Garden Inn and SCC Vallejo Center site tour; June 29 – met with Trustee Ubalde and Board President Keith to discuss the guest list for the Vallejo Center Grand Opening; July 18 – North Vallejo Senior Center event with guest speaker Dr. Fleming from Kaiser Permanente on the topic of senior nutrition.

Board President Keith stated that she would like to publicly recognize Larry Nikkel and commend for the efforts he makes and how hard he works as he does an excellent job in making the President’s Patio very pleasant. She noted that Board members frequently use the patio during breaks and Mr. Nikkel’s work is not unnoticed and is greatly appreciated.

Trustee Murphy stated that at the second meeting in June he announced that Solano College has a chapter of the International Society of Pharmaceutical Engineers and that Solano College is the only community college chapter in the International Society with 37 members. The International Society has taken note of this and will be providing some funding to Solano College. Trustee Murphy stated that Student President Brianna Gonzalez and Faculty Advisor Jim DeKloe deserve much of the credit.

Board President Keith recessed the regular meeting at 7:53 p.m.

13. ADJOURNMENT

There being no further business, Board President Keith adjourned the meeting at 7:54 p.m.

GFF:pc

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PAM KEITH
PRESIDENT

APPROVED

GERALD F. FISHER
INTERIM SECRETARY