

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2007-08


Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Shanna Ballard	Human Resources Specialist (Confidential)	5/30/08
Jeanne Lorenze	Art Instructor	8/11/08
Evette Nichols	Information Analyst	5/22/08
Laura Pirott	Spanish Instructor	8/11/08
April Takahashi	Student Services Assistant III	5/21/08

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Adjunct Faculty Update	See attached list		
Tina Abbate	Registration Aide	5/1/08 – 6/30/08	\$ 10.00
Valerie Bobetsky	Nursing Instructor/Preceptorship	5/14/08 – 5/16/08	\$ 63.43

Richard Christensen, Ed.D.
 Director of Human Resources


GERALD F. FISHER
 Superintendent/President

May 9, 2008
 Date Submitted

May 9, 2008
 Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****May 21, 2008****Page 2****Short-term, Temporary & Substitute Assignments** (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Amber Boeser	Registration Aide	4/23/08 – 6/30/08	\$ 10.00
Desiree Coffey	Registration Aide	4/29/08 – 6/30/08	\$ 10.00
Jennie Escobedo	Registration Aide	5/1/08 – 6/30/08	\$ 10.00
Pedro Hiort-Lorenzen	Credit by Exam Instructor	2/26/08 – 4/9/08	\$ 63.43
Charles Indara	Custodian Substitute	3/20/08 – 6/30/08	\$ 11.84
Kayla Johnson	Office Assistant, Special Services	4/21/08 – 6/30/08	\$ 9.60
Steven Meyer	General Maintenance Worker Substitute	4/14/08 – 6/30/08	\$ 14.04
Patricia Quattro	Nursing Instructor/Preceptorship	4/14/08 – 5/16/08	\$ 62.09
Yolanda Rogers	Registration Aide	4/28/08 – 6/30/08	\$ 10.00
Alicia Sutton	Registration Aide	4/28/08 – 6/30/08	\$ 10.00
Edelmira Twohig	Custodian Substitute	5/1/08 – 6/30/08	\$ 12.87
Nicole Williams	Switchboard Operator Substitute	5/5/08 – 6/30/08	\$ 13.18

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
Academic Affairs			
<u>Robin Steinback, Responsible Manager</u>			
Carolyn Swalina	Present, Working Effectively with Disabled Student Programs students	4/25/08	\$ 250.00
Fine & Applied Arts/Behavioral Sciences			
<u>Leslie Rota, Responsible Manager</u>			
Bob Florez	Present, Identifying Gang Members & Risk Factors and Tools & Consideration When Working with Gang Affiliated Youth	5/13/08 – 5/20/08	\$ 600.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****May 21, 2008****Page 3****Independent Contractors** (Continued)

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	Student Services <u>Lisa Waits, Responsible Manager</u>		Increase previous Contract by
Leadership Resources Solutions, Inc.	Consultant for the implementation of Banner System, Student	2/19/08 – 6/30/08	\$ 5,000.00 and \$ 750.00 (Finder's Fee)
	Tech Prep <u>Charles Shatzer, Responsible Manager</u>		
Ann Short	Stipend for designing layout and printing of Tech Prep recognition award certificate	4/25/08 – 5/30/08	\$ 100.00

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Christopher Cronin	Figure Model, Art 4/5	6/4/08 – 6/5/08	\$ 200.00
	Figure Model, Art 4/5	6/11/08 – 6/12/08	\$ 250.00
Susan Hassett	Journey Level Assistant Fire Instructor	5/22/08 – 6/30/08	\$ 25.00
Jeremy Hodges	Art 52/55/56 guest speaker	5/7/08	\$ 125.00
Pete Maspaitella	Present, Foster Care Round Table	6/10/08	\$ 200.00
Lisa Quinterro	Figure Model, Art 4/5	5/27/08 – 5/29/08	\$ 325.00
	Figure Model, Art 4/5	6/11/08 – 6/12/08	\$ 250.00
Rachael Staudt	Figure Model, Art 4/5	6/2/08 – 6/3/08	\$ 250.00
Barbara Tooma	Figure Model, Art 4/5	6/9/08 – 6/10/08	\$ 250.00
D. Mary Ann Turley	Co-present/Support, Kinship Support & Information Foster & Kinship Care	6/4/08 – 6/18/08	\$ 300.00
Tamika Wright	Co-present/Support, Kinship Support & Information Foster & Kinship Care	6/4/08 – 6/18/08	\$ 300.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****May 21, 2008****Page 4****Nursing Faculty Recruitment & Retention Program**

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Stipend Amount</u>
Lynn Denham-Martin	Nursing Faculty Mentor	Fall 2007 & Spring 2008	\$ 6,000.00
Teresa DiResta	Nursing Faculty Mentor	Spring 2008	\$ 1,000.00
	Nursing Faculty Shift Differential	Spring 2008	\$ 500.00
Margaret Dorcy	Nursing Faculty Mentor	Spring 2008	\$ 500.00
Tracy Fields	Nursing Faculty Mentor	Fall 2007 & Spring 2008	\$ 6,000.00
Debbie Kalish	Nursing Faculty Mentor	Spring 2008	\$ 1,000.00
Maire Morinec	Nursing Faculty Mentor	Spring 2008	\$ 1,000.00
Patricia Quattro	Nursing Faculty Mentor	Fall 2007 & Spring 2008	\$ 6,000.00
Lisa Romero	Nursing Faculty Mentor	Fall 2007 & Spring 2008	\$ 6,000.00
Michelle Starbuck	Nursing Faculty Mentor	Spring 2008	\$ 500.00
Karen Wanek	Nursing Faculty Mentor	Fall 2007 & Spring 2008	\$ 4,000.00

GRATUITOUS SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Division/Department</u>
Ferdinand Gonzalez	Assist daughter in swimming	PE/Athletics
Jon Holloway	Assist Football Coach	PE/Athletics

REQUEST FOR REDUCED WORKLOAD

In accordance with Section 10.2 of the CCA/CTA/NEA Collective Bargaining Agreement, Ms. Maile Ornellas, TV/Cinematography Instructor, is requesting a 6.67% reduction in workload for the 2008-09 academic year. The reduction is authorized under Section 22713 of the California Education Code. The reduction is recommended.

RESIGNATION

Reggie Wilhite	College Police Officer	May 5, 2008
Andree Prendergast	Student Success Specialist-Nursing	May 22, 2008
Kimberly Wirth	Learning Resources Technician Access Services	June 3, 2008

ADJUNCT FACULTY
2008 Spring Semester (Update)

Abel-Quintero, Margaret - Spanish
 Accooe, Reynando - Criminal Justice
 Adams, Dorene - Nursing
 Alexander, Charles - Real Estate
 Allen, Darryl - Mathematics *
 Amii, Marci - Chemistry
 Anderson, Donna - Office Technology
 Anderson, James - Counseling *
 Anderson, Kevin - Computer Information Science *
 Andrews, Nilda - ESL
 Angelone, Michael - English
 Apostal, Angela - Counseling *
 Aptekar, Rachel - Biological Science
 Arie-Donch, Robin - Counseling
 Atwal, Gurpreet - Business/Accounting
 Aubert, Alison - Physical Education
 Avelar, Nexus - Social Science
 Avila-Tuttle Garbriel - Spanish
 Axsen, Wendy - Biological Science
 Badtke, David - English
 Bahr, Larry - Water Technology
 Balsley, Samuel - Biological Science
 Bandy, Barbara - Drama
 Barsotti, Gina - Physical Education
 Basaran, Vasfi - Chemistry
 Bastin, Eric - Biological Science
 Bates, Ann Dung Anh - Biological Science
 Bayley, Katharine - Drama
 Beaulieu, John - Mathematics
 Becker, Kim - Physical Education
 Belisle, Mary Ann - Physical Education
 Berger, Jane - ESL *
 Berrett, Mark - Electronics *
 Beverly, Laverne - Nursing *
 Beverly, Ron - Physical Education/Fire Technology
 Bischof, Otto - Mathematics
 Bishop, Carol - Human Development/Nutrition
 Blair, Emily - English *
 Bloom, Andrew - Math
 Bloomfield, Debra - Photography
 Bobetsky, Valerie - Nursing
 Boerner, Howard - English *
 Borchert, Matt - Athletics *
 Boudreau, Gregory - Real Estate
 Bourdon, Ingeborg - Nutrition *
 Brewer, Kevin - Mathematics *
 Bridewell, Douglas - Fire Technology
 Brown, Curtiss - Physical Education *
 Bump, Delbert - Music *
 Bunch, Richard - History/Philosophy
 Bundenthal, Thomas - Political Science *
 Burns, Floyd - Physical Education *
 Bussewitz, Barry - Human Development
 Butters, Roger - Economics
 Byrd, Shawn - Fire Technology
 Cain, Ginger - Physical Education *
 Cain, Peter - Business/Management
 Callison, Kathleen - Computer Science Information
 Canepa, Karen - Nursing
 Cardinal, Jeff - Physical Education *
 Carlin, Nancy - Drama
 Carney, Shawn - Drafting
 Carter, Quentin - Librarian *
 Cary, Adrienne - Computer Science Information *
 Cavanagh, Leo - Music
 Ceja, Patricia - Office Technology
 Cerati, Victoria - Italian
 Chesler, P. Gail - Water/Wastewater
 Christiansen, Abla - Counseling *
 Cittadino, Nicholas - Counseling *
 Clanton, Edward - Accounting
 Clement, Sue - Emergency Medical Technician *
 Clarke, Natalia - Physical Education
 Coburn, Frederick - Industrial Education
 Cockrell, Tracy - Art
 Codina Jr., Salvador - History *
 Collins, Nathaniel - Drafting
 Colombano, Sue - Spanish
 Conrad, Joe - Mathematics *
 Cook, Karen - Drafting *
 Corioso, Mark - Criminal Justice
 Cury, Carlene - English
 Craven, Elizabeth - Photography
 Crawford, Sue - Mathematics *
 Cross, Lauren - Anthropology
 Crouder, Michael - English
 Curiel, Delores - Counseling *
 Daniels, Carolyn - Nursing
 Danko, Christopher - Accounting
 Daugavietis, George - Geology/Mathematics *
 Davini, William - Insurance/Small Business/Real Estate
 Davis, Todd - English
 Dawson, Steven - Criminal Justice
 Dean, Michael - Small Business/Management
 Deflorio, Lydia - Human Development
 Defoe, Danielle - English
 DeKloe, James - Humanities/Biological Science *
 DelaOSalas, Maria - Spanish
 DeLorenzo, Joseph - Drama
 Delos, Kate - Art *
 DeMartini, Dawna - English
 Dermody, Thomas - Office Technology
 Diehl, Sandra - Ornamental Horticulture
 Dominguez, Steven - Water Technology
 Donahue, Clifford - English
 Donovan, Sarah - Mathematics *
 Dooly, Danielle - Physical Education
 Dorcy, Margaret - Nursing
 Dorger, Samanta - Photography
 Duane, Erin - Librarian *
 Ducoing, Christine - Chemistry *
 Dudman, Matthew - Economics/Small Business
 Duleck, Michelle - Aeronautics
 Duncan, Pamela - Counseling
 Dusenberry, Victor - Industrial Technology
 Duval, Quinton - English *

Eason, Charles - Small Business
 East, Evangeline – Speech *
 Eismann, Sara - Theatre
 Eldridge, Janet – Art
 Ell, Tara – Theatre
 Ellasces, Jennifer - Criminal Justice
 Enos, Jeffrey – Fire Technology
 Erickson, John - Chemistry
 Estes, Colleen – English
 Esteve, Carlos – Mathematics *
 Eusebio, Eduardo - Portuguese
 Evans, Donald – Electronics
 Faden, Ellen - English
 Farahnak, Fereydoon - Biological Science
 Farmer, Erin – English *
 Federle, Nancy - Art
 Federle, Steven - English
 Feighner, Mark – Geology *
 Fernandez, Germana – Spanish
 Ferrari, Virginia – Office Technology
 Flatland, Marianne – Counseling *
 Florence, Ferdinanda - Art*
 Flynn, Susan - Physical Education
 Foley, Mark - History
 Fong, Ronald - Chemistry
 Forde, Joseph - History
 Fracisco, Marylou – Computer Science Information *
 Frizzell, Gail - Physical Education
 Fuchs, Ekaterina – Mathematics
 Fuller, Peter - Mathematics
 Fuller, Ruth – Library *
 Galen, Ronald – Music
 Gallagher, Heather - Theatre
 Gantt, Gary – Fire Technology
 Garnier, Michael – Business/Small Business
 Gaviglio, Glen - Sociology
 Gelfand, Volodymyr - Chemistry
 Gerald, Jerry - Biological Science
 Geyer, Anna – Cinematography
 Glankler, Robert - Fire Technology
 Glines, Neil – Speech *
 Goldstein, Ronda - English
 Goodwin, Michael - Criminal Justice *
 Goodyear, Nancy – Biological Science
 Gordon, Denise - Nursing
 Gordon, Marilyn – History
 Gravely, Steve – Anthropology
 Grube, Thomas – Mathematics *
 Gumlia, Mary – Counseling *
 Guptill, Christopher - Drama
 Guyer, Rodney – Art
 Hairston, Alena – English *
 Haley, Mary – Cosmetology *
 Hannan, Zachary - Math *
 Harding, Richard – Learning Skills
 Harris, Meredith – Nursing *
 Harroug, Ron - Math
 Hassler, Craig – Accounting/Real Estate
 Hawkes, Dorothy – Mathematics *
 Hawkins, Cole – Biological Science
 Hayes, Eric - Theatre
 Hefner-Gravink, Ann - Biological Science
 Hernandez, Erma – Counseling *
 Hernandez-Neil, Priscilla - Counseling
 Herndon, Brian - Drama
 Higashi, John – Chemistry *
 Hoekje, Stuart – Chemistry
 Hoggan, Donald – Computer Science Information *
 Hogue, Kerri - Psychology
 Holland, Stephen – Music
 Horning, Robert - Art
 Hornlien, Holli - Music
 Hubbard, Les – Accounting *
 Huntington, Pamela - English
 Immel, Scott - Mathematics
 Intintoli, Helen – Music *
 Isaacson, Valain - Office Technology
 Itaya, Patricia - Biological Science *
 Ivory, Terrance - Theatre
 Iwamoto, Kristie – English
 Ix, Dana – Spanish
 Jacobo, Isaias – Spanish *
 Jagoda, Michael – Mathematics
 Jian, Alan – Mathematics *
 Jimenez, Roy - Theatre
 Johnson, MacKenzie - Geology
 Johnson, Tonmar - Sociology
 Johnston, Russ - Physics
 Jones, Michieal - Mathematics
 Karlen, Ron - Fire Science
 Kaur, Kiran – Chemistry *
 Kearney, Gus - English
 Kearns, Kathryn - Art
 Keener, Roger – Industrial Management/Wastewater
 Kenehan, Susan - Mathematics
 Keyser, Glenn – English
 Khorsandi, Shahrzad - Athletics
 Kiedrowski, Teresa - Drama
 Kilgore, Kassia - Business
 Knight, Lynne - English
 Kolbe, Kevin - Criminal Justice
 Kropp, Gail – Humanities/German
 Krider, Dana - Psychology
 Kulasingam, George - Chemistry
 Lamb, Jeffrey – Spanish *
 Lamons, Michele - English
 Lane, Robert – Small Business
 Laxa, Zenia – Computer Information Science
 Lee, W. Grant – Computer Information Science
 Leininger, Tim - Geology
 Leslie, Jezabel - Physical Education
 Less, Olga – Interior Design
 Levine, Lisa - Photography
 Lim, Susan – History
 Livingston, Richard - Social Science
 Lopez-Morillas, Julian - Theater
 Lorenzetti, Vera - English
 Lowe, Karen - English
 Lucido, Frank - Drafting
 Lui, Edward - Mathematics

Lum, Rebecca - Mathematics/Physical Education
 Lutz, Melanie – Physics *
 Lynch, Sharon – Biological Science
 MacIachlan, Lettie - Biological Science
 MacMullen, J. Thomas – Physics
 Maghoney, Laura – Economics *
 Maguire, George – Theatre *
 Mahmood, Khalid - Mathematics
 Marks, Kevin – Physical/Health Education*
 Marlow-Munoz, Lorna – French*
 Martin, Gary – Computer Science Information/Math *
 Martinelli, Will – Mathematics *
 Mazak, Scott - TV/Cinematography
 McBride, Christopher – English/Humanities *
 McBride, Dyan - Drama
 McCarthy, Jeanette – Comp Info Science/Office Tech *
 McCord, Karen – Social Science *
 McDermott, Louis – History
 McDonald, Cheryl – Cosmetology *
 McDonald, Theresa - Art
 McIlvery, Joana - Human Services
 McIver, Ian – Cinematography/TV
 McLaughlin, Vivian - Theatre
 McLean, Rodney – Learning Skills
 McNamara, Jamie - Nursing
 McNeil-Jackson, Carmen - Counseling
 McNeill, Joseph - Real Estate
 McReynolds, Gale - Speech
 McSweeney, Maureen – Early Childhood Education *
 Meade, Shannon - Spanish
 Means, Joan - Early Childhood Education/Human Dev
 Melter, Catherine – Nursing
 Messenger, Patricia - Mathematics
 Messina, Susan - English
 Michals, Nils - English
 Mikolajcik, Walt – Music *
 Miller, Les – Fire Science
 Miller, Michael - Criminal Justice
 Miller, Sherman (Jerry) - Physical Education
 Miner, Jerolyn - Physical Education
 Mitchell, Thomas – Aeronautics *
 Modrich, Michael – Emergency Medical Technician
 Molnar, Margerhrita – Biological Science
 Moore, Rennee – Biological Science *
 Morinec, Maire – Nursing *
 Morris, Jude - Latin
 Moucharafieh, Nadim - Chemistry
 Mouton, Jocelyn – Counseling *
 Muhaimin, Aaliyah- Counseling
 Muick, Pamela - Biological Science
 Nassab, Renza - Cosmetology
 Nazarenko, Sydney - Human Development
 Neely, John - Mathematics
 Nelson, Jeffrey - Criminal Justice
 Nelson, Ronald – Counseling
 Newhook, Diana - English
 Newland, Curtis – Banking & Finance
 Nicholson, Christine - Drama
 Nogue, John - Biological Science *
 Nordin, Sarah - Criminal Justice *
 Norris, Barbara - Drama
 Nosce, Lily Beth - Biological Science
 Nourot, David – Welding *
 Nunley, Kimberly - Physical Education
 Oare, John - Criminal Justice
 Ogden, Carl - Business/Management
 Oyao, Don - Physical Education
 Pabst, Sharon - English
 Pandone, Marc - Art *
 Parini, Gregory - Insurance/Small Business
 Parrish, Scott - Health Education *
 Paschal, R. Brad - Biological Science *
 Passalacqua, Kristine - Interior Design
 Pavao, Barbara - Counseling *
 Pavloff, Nick - Photography
 Pearson-Bloom, Theresa – Athletics/Physical Ed *
 Peck, Pamela - Art
 Pendleton, Robert - English
 Peoples, H. Allan – Chemistry
 Pepin, Patricia - Library
 Petero, Ana - Speech
 Petersen, Philip – Physics/Astronomy *
 Pfitzner, Markus - Photography
 Phillips, Carla – Early Childhood Education
 Pike, Roy - Fire Science *
 Pinto, Vincenzo - Mathematics
 Plant, Diana - Accounting*
 Podkolzina, Svetlana – Mathematics *
 Poff, Greg – Speech *
 Polk, Sherana – Speech
 Pouget, Marsha – Ornamental Horticulture
 Prescott, V. Lee - Economics
 Pryor, Esther - Physical Education *
 Pyle, David - Political Science
 Quattro, Patricia – Nursing*
 Rago, Ralph - Physical Education
 Re, Edward – Biotechnology/Biological Science *
 Reid, Beth - Nursing
 Reynolds-Smith, Elaine – Music
 Rhoads, Genele – Math *
 Riddell, Bruce - Biological Science
 Ritchey, Helen - Nursing
 Roberts, Lauren - Tutoring
 Robertson, Randall – Mathematics *
 Robinson, Donnisha - Sociology
 Rodriguez, Hector – Mathematics
 Roe, Candace – Counseling *
 Roggli, Kurt – Philosophy
 Romero, Lisa – Nursing *
 Rosengren, Kathy - English
 Rotenberg, Sandra – Library Resources *
 Royster, Helena – Nursing
 Rutaganira, Thomas - Mathematics
 Ryan, Kelly – English
 Ryan, Sonia - Counseling
 Salmon, Raymond - Art
 Sanderson, Raymond - Welding
 Santiago, Maria – Chemistry *
 Saulsberry, Sharon - Counseling
 Schaffer, Jeffrey - Geology

Schmall, Calvin – Mathematics
 Schroeder-Evans, Kim - Spanish
 Scott, Joshua - English*
 Scott, Robert – Mathematics *
 Segal, Thomas – Drama
 Sengmany, Kheck – Mathematics *
 Shakikhan, Kaveh – Art
 Shalaby, E.J. – Waste Water Technology
 Shatzer, Jane - Business
 Shlah, Zaid - English
 Shulakoff, Allen – English/ESL
 Simas, Elizabeth – Speech
 Simonds, Candice - Sociology
 Sloan, Jeffrey - Human Development
 Smith, Jeffrey - English
 Smith, Jennifer – Mathematics
 Smith, Juanita - Nursing
 Smith, Randy - Astronomy
 Snow, Charlene – Mathematics *
 Soria Martin, Domingo - Mathematics
 Souza, Michael - English
 Spake, Reuben – Mathematics
 Speck, Christie – Early Childhood Education
 Spillner, Charles – Chemistry *
 Spindt, Carla – Drama
 Springer, Steven – Counseling *
 St. Pierre, D - Nursing
 Staffero, Linda - Biological Science
 Stahlkopf, Carole – English
 Stanton, Robin - Theatre
 Starbuck, Brenda - Nursing
 Stein, Joshua – English *
 Stevens, Vesta - Nursing
 Stever, Sharyn – English *
 Stewart, Alvin - Mathematics
 Stockdale, Sharon - Physical Education
 Stover, Scott – Physical Education *
 Strickland, Joanne – Computer Info Science/Drafting
 Struntz, Wolfgang - Counseling
 Subramanian, Mani - Chemistry
 Sullivan, Zachary - Physical Education
 Summers, Phillip – Bioscience *
 Sweo, Thea – Social Science
 Swindle, Renee - English
 Sytsma, Robin – Nutrition *
 Tanaka, James - Physical Education
 Taylor, Beverly – Counseling
 Taylor, Mark – Computer Information Science *
 Taylor, Steven - Music
 Thelen, Lancer - Criminal Justice
 Thomas, Gene - Biological Science *
 Thompson, Steven - Music
 Thurin, Joseph - Fire Technology
 Tolla, Jared - Art
 Tolliver, Ella – Counseling *
 Tow, Larry - Air Conditioning/Refrigeration
 Tsai, Elizabeth - Librarian*
 Tsang, Tsze – Chemistry
 Tucker, Brenda – Counseling *
 Urrutia, David – Fire Science

Valentino, Rebecca - Drama
 Valenzuela III, Joe - Criminal Justice
 Valmore, Andrea – Physical Education
 Via, Thomas –Industrial Technology/Welding
 Vinet, Jr, Emile - Television
 Vogelpohl, John Patrick - English
 Wai, Newton - Mathematics
 Walker, Nadine - Physical Education
 Wallace, Joan – Counseling
 Wallace, Leona - Counseling
 Wanek, Karen - Nursing *
 Watkins, Thomas – Business/Marketing *
 Watts, Valvastine - Human Development/ECE
 Wedaman, Karen – Biological Science
 Westbrook, Leslie - Library
 White, Cynthia - Counseling
 White, Diane – Humanities *
 White, Kirsten - Physical Education
 Whitesell, Janene – Speech/Art *
 Willer, Ann – Computer Information Science
 Williams, Darla – Health Education *
 Williams, Kenneth - Ornamental Horticulture
 Winchester, Yachiyo - Japanese
 Winfield, Timothy - Fire Technology
 Winistorfer, Richard - Criminal Justice
 Winters, Daniel - Electronics
 Wooden, Tami - Physical Education/Health Education
 Wright, Richard – English
 Wylie, Earl – Computer Information Science *
 Wyly, Michael – English *
 Yest, Robert - Mathematics
 Young, Anthony - Physical Education
 Young, Vicki - Physical Education
 Yumae, Teri – Music *
 Zak, Ron – Photography *
 Zidek, Albert - Photography

*** Full Time Faculty/Overload**

drl:5/12/08

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AGENDA ITEM 8.(c)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

04/25/08	Vendor Payment	11001458-11001579	\$289,594.08
04/29/08	Vendor Payment	11001580-11001584	\$ 2,602.57
05/01/08	Vendor Payment	11001585-11001591	\$ 1,063.00
05/06/08	Vendor Payment	11001592-11001620	\$ 75,784.15
05/07/08	Vendor Payment	11001621	\$ 36,484.89
05/09/08	Vendor Payment	11001622-11001643	\$647,003.67

Copies of the Warrant Listings are available at the Board meeting, in the Office of the Superintendent/President, in the Office of the Vice President of Administrative and Business Services, and in the Library.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
 Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 2 APPROVAL
FOR J.W. AND SONS, INC. – BID NO. 08-002**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 2 to J.W. and Sons, Inc.'s base contract for Building 1800A. Revised contract amount is as follows:

Contract Award Amount	\$1,822,400.00	
Prior Change Orders	\$ 46,596.00	
Change Order No. 2	\$ 28,465.00	
Total Change Orders	\$ 75,061.00	4.1% of Contract Award Amount
Revised Contract Amount	\$1,868,996.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176
TELEPHONE NUMBER

Maintenance & Operations
ORGANIZATION

May 9, 2008
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

05/21/08 J.W. & SONS, INC., - BUILDING 1800A - PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
11	Furnish and install sinks in Rooms 1818 and 1819C.	\$ 4,718.00	Owner Request	During construction it was determined that additional sinks were required in the Room 1818 (classroom) and Room 1819-C (testing room). The Contractor was directed to furnish and install the two additional sinks.	2
15	Furnish and install gypsum board as required above the ceilings.	\$ 12,219.00	Unforeseen Conditions	During construction it was determined that the existing gypsum board above the ceiling contained asbestos and needed to be removed. After the existing gypsum board was removed, the Contractor was directed to furnish and install gypsum board throughout the building to replace the asbestos-containing materials which were removed during asbestos abatement.	2
16	Furnish and install three new hollow metal door frames to match existing wall size.	\$ 1,088.00	Errors / Omissions	During construction it was determined that three door frames were not sized to match the existing wall. The Contractor was directed to furnish and install three new hollow metal door frames in lieu of re-installing the existing door frames.	2
17	Extend roofing warranty from 10 years to 20 years.	\$ 10,138.00	Owner Request	During construction it was determined that a 20 year warranty was desired for the roof. The Contractor was directed to furnish and install the additional roofing materials and flashing necessary to achieve the 20 year warranty.	2
18	Furnish and install two new doors to meet ADA requirements.	\$ 302.00	Regulatory Agency Requirement	During construction it was determined that the door hardware mounting location did not meet ADA requirements on two doors. The Contractor was directed to furnish and install two new doors to meet ADA requirements.	2
TOTAL \$ 28,465.00					



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Project # Building 1800A Renovations
Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 5/21/2008
To Contractor:
J.W. and Sons, Inc.
3855 Cypress Drive, Suite A
Petaluma, CA 94954

Architect's Project No.: 06047.00
Contract Date: 12/10/2007
Contract Number: 08-002
Change Order Number: 02

This contract is hereby revised by the following items:

PCO	Description	Amount
11	Furnish and install sinks in Rooms 1818 and 1819C.	\$ 4,718.00
15	Furnish and install gypsum board as required above the ceilings.	\$ 12,219.00
16	Furnish and install three new hollow metal door frames to match existing wall size.	\$ 1,088.00
17	Extend roofing warranty from 10 years to 20 years.	\$ 10,138.00
18	Furnish and install two new doors to meet ADA requirements.	\$ 302.00

The original Contract Value was	\$	1,822,400.00
Sum of changes by prior Change Orders.....	\$	46,596.00
The Contract Value prior to this Change Order was	\$	1,868,996.00
The Contract Value will be changed by this Change Order in the amount of	\$	28,465.00
The new Contract Value Including this Change Order will be	\$	1,897,461.00
The Contract duration will be changed by		0 Days
The Substantial Completion date as of this Change Order is		25-Jul-08

J.W. and Sons, Inc.
 Contractor
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954
 Address
 By John Arntz
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gavert
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 8.(e)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 3 APPROVAL
 FOR J.W. AND SONS, INC. – BID NO. 08-001**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 3 to J.W. and Sons, Inc.'s base contract for Building 1400. Revised contract amount is as follows:

Contract Award Amount	\$3,265,000.00	
Prior Change Orders	\$ 34,486.00	
Change Order No. 3	\$ 142,171.00	
Total Change Orders	\$ 176,657.00	5.4% of Contract Award Amount
Revised Contract Amount	\$3,441,657.00	
Total Project Budget	\$3,441,657.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

05/21/08 J.W. AND SONS, INC. - BUILDING 1400 - PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
1	Demolition of existing door, walls, dry wall, and relocate light switch in Room 1429.	\$ 4,780.00	Unforeseen Conditions	During construction it was determined that there was a wall and door between Rooms 1428 and 1429 that required demolition but was not shown on the demolition drawings. The Contractor was directed to remove the existing wall and door, as well as remove adjacent drywall, and relocate the electrical switch located within the wall removed.	3
7	Removal of vapor barrier under mastic floor tile in Room 1405.	\$ 59,411.00	Unforeseen Conditions	During construction it was determined the vapor barrier under the mastic floor tiles needed to be removed by the asbestos subcontractor due to the vapor barriers inclusion of asbestos. The Contractor was directed to remove the vapor barrier and prep the concrete floor for future floor finishes. Several removal applications were attempted to remove the barrier. The final application was to use a floor grinder and bead blast the concrete after removal.	3
11	Repair of damaged electrical panel.	\$ 6,182.00	Unforeseen Conditions	During construction it was determined that the electrical panel had a damaged buss bar and needed a new circuit breaker. The Contractor was directed to replace the damaged electrical components and bring the electrical panel back into working order.	3
22	Cleaning of existing duct work.	\$ 18,532.00	Unforeseen Conditions	During construction it was determined that all of the existing duct work in Building 1400 was not specified for cleaning. The Contractor was directed to clean all HVAC roof mounted systems and roughly 400 feet of existing duct work not specified on the contract documents.	3
23	Fur existing concrete walls in Room 1405.	\$ 26,282.00	Code	During construction it was determined that the aggregate concrete wall finish in Room 1405 should be covered and all electrical wall outlets need to be raised to 18-inches above the finish floor for ADA compliance. The Contractor was directed to fur out the existing wall with metal framing and new drywall and paint finishes.	3

PCO	Description	Negotiated Amount	Reason	Summary	CO
26	Provide increased stability at the faculty dining extension building pad.	\$ 16,674.00	Unforeseen Conditions	During construction it was determined that the new building pad would require increased stability due to settlement and expansions issues with the existing soil. The Contractor was directed to over-excavate the building pad and provide additional non-expansive soil to stabilize the building pad.	3
29	Remove insulation with asbestos containing materials.	\$ 5,861.00	Unforeseen Conditions	During construction it was determined that the insulation on the mechanical piping contained asbestos materials. The Contractor was directed to abate and dispose of the insulation.	3
32	Add projector and mount to faculty dining extension.	\$ 3,589.00	Owner Request	During construction it was determined the faculty dining extension required a projector and projector mount. The Contractor was directed to procure and install new projector and mounts for this area.	3
40	Add brackets at operable wall partition.	\$ 860.00	Unforeseen Conditions	During construction it was determined that an operable wall partition required mechanically fastening of the partition track to the roof structure for lateral bracing. The Contractor was directed to provide the structural bracing as required by the structural engineer.	3
TOTAL \$ 142,171.00					



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 1400 Renovation
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 5/21/2008

To Contractor:
 J.W. and Sons, Inc.
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954

Architect's Project No.: 05038.00
 Contract Date: 11/5/2007
 Contract Number: 08-001
 Change Order Number: 03

This contract is hereby revised by the following items:

PCO	Description	Amount
1	Removed drywall, doors, finished walls, and relocated light switch in Room 1429 not shown on the contract drawings.	\$ 4,780.00
7	Removal of vapor barrier underneath mastic floor tiles requiring asbestos abatement	\$ 59,411.00
11	Repair of damaged electrical panel. Panel had circuits damaged prior to construction activities and was replaced by the contractor.	\$ 6,182.00
22	Additional cleaning of existing duct work not specified on the contract documents	\$ 18,532.00
23	Furr concrete wall on north side of Room 1405 to conceal aggregate wall finish and relocate electrical outlets up to 18" per code.	\$ 26,282.00
26	Building pad required additional fill and compaction due to soil conditions and potential settlement issues under the concrete pad.	\$ 16,674.00
29	Insulation on mechanical piping was tested and results concluded that the material was hazardous and required asbestos abatement.	\$ 5,861.00
32	District requested additional projector and projector mounts installed in Faculty Dining Extension.	\$ 3,589.00
40	Operable wall partition required mechanically fastening of the partition track to the roof structure for lateral bracing.	\$ 860.00

The original Contract Value was.....	\$	3,265,000.00
Sum of changes by prior Change Orders.....	\$	34,486.00
The Contract Value prior to this Change Order was.....	\$	3,299,486.00
The Contract Value will be changed by this Change Order in the amount of	\$	142,171.00
The new Contract Value Including this Change Order will be.....	\$	3,441,657.00
The Contract duration will be changed by.....		0 Days
The Substantial Completion date as of this Change Order is		19-Jan-09

J.W. and Sons, Inc.
 Contractor
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954
 Address
 By James Arntz
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gaevent
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 8.(f)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 2 APPROVAL
 FOR ALTEN CONSTRUCTION, INC. – BID NO. 08-003**
REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 2 to Alten Construction, Inc.'s base contract for the Building 1700A-Renovation and Building 1700B-Construction. Revised contract amount is as follows:

Contract Award Amount	\$10,171,200.00	
Prior Change Orders	\$ 75,361.00	
Change Order No. 2	\$ 294,987.00	
Total Change Orders	\$ 370,348.00	3.6% of Contract Award Amount
Revised Contract Amount	\$10,541,548.00	
Total Project Budget	\$10,541,548.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

05/21/08 ALTEN CONSTRUCTION, INC PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
6	Upgrade to gymnasium wood flooring system.	\$ 38,355.00	Owner Request	During construction it was determined that the gymnasium wood floor did not meet the District's competitive flooring requirement or warranty requirements. The Contractor was directed to replace the wood flooring supplier with a wood flooring system that meets the competitive flooring needs and warranty requirements of the District.	2
17	Credit for deletion of District-supplied clocks.	\$ (8,993.00)	Owner Request	During construction it was determined that the building's clocks procured by the electrical contractor were to be furnished and installed by the District. The Contractor was directed to return the clocks purchased by the electrical contractor and provide a credit to the District. The clocks purchased by the Contractor did not meet the District standard, "Primex".	2
18	Add 40 feet of two-inch sewer line.	\$ 4,560.00	Owner Request	During construction it was determined that the existing sanitary sewer manhole had flow problems. The Contractor was directed to bypass the existing manhole, and extend the sanitary sewer 40 feet to connect to a lower existing manhole.	2
22	Furnish and install new drop inlet.	\$ 719.00	Unforeseen Conditions	During construction it was determined that there was an existing grate scheduled for relocation that was embedded in concrete. The Contractor was directed to provide a new grate at a revised location.	2
23	Upgrade door to 20-minute fire rating.	\$ 136.00	Unforeseen Conditions	During construction it was determined that the door for Team Room 1746 was not fire-rated. The Contractor was directed to replace the door with a 20-minute fire-rated door.	2

PCO	Description	Negotiated Amount	Reason	Summary	CO
24	Excavate existing storm drain at canopy footings.	\$ 1,327.00	Unforeseen Conditions	During construction it was determined there was an existing storm drain line in the same location as the entry roof canopy footings. The Contractor was directed to over-excavate around the storm drain line and place lean concrete fill around the drain line to hold it in place.	2
25	Increase roof warranty from 10 years to 20 years.	\$ 28,084.00	Owner Request	During construction it was determined that the specified roofing system was limited to a 10 year warranty. The Contractor was directed to upgrade the roofing system to a 20 year warranty.	2
26	Add new bleachers to gymnasium.	\$ 215,720.00	Owner Request	During construction it was determined that the District was not going to proceed with refurbishment of the existing bleacher system due to difficulties with the demolition, reassembly, and ability to motorize the old system. The Contractor was directed to demolish the existing system and provide a new motorized bleacher system with a 10-year warranty.	2
28	Add light pole bases to exterior lights.	\$ 11,690.00	Unforeseen Conditions	During construction it was determined that the exterior lights did not have a detail for light pole support bases. The Contractor was provided light pole support details and directed to install the bases as designed.	2
30	Fur the south wall in Room 1756.	\$ 4,241.00	Code	During construction it was determined that the electrical conduits on the south wall needed to be concealed and the raised outlets raised to 18-inches above the finished floor. The Contractor was directed to fur the south wall two inches from the existing wall.	2
31	Delete casework in Room 1733.	\$ (3,294.00)	Unforeseen Conditions	During construction it was determined that the casework in Room 1733 would be provided as part of the fixture, furniture, and equipment contract. The Contractor was directed to delete the casework in Room 1733 and provide the District a credit.	2
34	Fur wall in Room 1703 and provide cornerguards and wainscot.	\$ 2,442.00	Unforeseen Conditions	During construction it was determined that the wall in Room 1703 required furring to conceal the existing telephone panel. The Contractor was directed to fur the walls and provide cornerguards and wainscot.	2
		TOTAL \$ 294,987.00			



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 1700 Renovations
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date:

To Contractor:
 Alten Construction, Inc.
 720 12th Street
 Richmond, CA 94801

Architect's Project No.: 05080.01
 Contract Date: 11/15/2007
 Contract Number: 08-003
 Change Order Number: 02

This contract is hereby revised by the following items:

PCO	Description	Amount
06	Provide and install new Alliance I wood panel floor system to match existing 2-7/8-inch floor depression. Alliance flooring replaces previously specified Concorde wood flooring system.	\$ 38,355.00
17	Deletion of clocks throughout the building. Clocks will be furnished and installed by the owner.	\$ (8,993.00)
18	Add 40 feet of two-inch sewer line at Bldg. 1700 parking lot area.	\$ 4,560.00
22	Furnish and install new drop inlet at new turnaround. Existing inlet noted for relocation was cast in concrete and could not be removed. New inlet was provided and installed by the contractor per response to RFI #103.	\$ 719.00
23	Provide and install a 20-minute fire-rated door at Room 1746, per cost request #03.	\$ 136.00
24	Excavation around existing storm drain line at the entry canopy footings and placement of lean concrete fill around the line for additional support.	\$ 1,327.00
25	Per the request of the District, the warranty for the roofing system at both Bldg 1700A and 1700B was upgraded from 10 years to 20 years.	\$ 28,084.00
26	Per the request of the District, the contractor will provide and install new bleacher systems in the gymnasium.	\$ 215,720.00
28	Provide and install sixteen (16) exterior light pole bases.	\$ 11,690.00
30	Provide furring and drywall at south wall of Room 1756 to raise electrical receptacles to 18-inches above finish floor for ADA compliance.	\$ 4,241.00
31	Deletion of casework in Room 1733.	\$ (3,294.00)
34	Provide furring and drywall at Room 1703 to raise electrical receptacles to 18 inches above finish floor for ADA compliance, and provide wainscot and corner guards..	\$ 2,442.00

The original Contract Value was	\$	10,171,200.00
Sum of changes by prior Change Orders	\$	75,361.00
The Contract Value prior to this Change Order was	\$	10,246,561.00
The Contract Value will be changed by this Change Order in the amount of	\$	294,987.00
The new Contract Value Including this Change Order will be	\$	10,541,548.00
The Contract duration will be changed by		13 Days
The Substantial Completion date as of this Change Order is		2-Feb-09

Alten Construction, Inc.
 Contractor
 720 12th Street
 Richmond, CA 94801
 Address
 By _____
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gavert
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 8.(g)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 19 APPROVAL
 FOR W.A. THOMAS CO., INC. – BID NO. 06-005**
REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 19 to W.A. Thomas Co., Inc.'s base contract for the Student Services Center, Building 400. Revised contract amount is as follows:

Contract Award Amount	\$10,387,480.00	
Prior Change Orders	\$ 1,109,296.00	
Change Order No. 19	\$ 12,804.00	
Total Change Orders	\$ 1,122,100.00	10.8% of Contract Award Amount
Revised Contract Amount	\$11,509,580.00	
Total Project Budget	\$15,274,530.00	
Forecast Project Budget Remaining	\$ 3,764,950.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

5/21/08 W.A. THOMAS CO., INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
126	Repair existing irrigation lines.	\$ 4,477.00	Unforeseen Condition	During construction excavation, existing irrigation lines were broken. The Contractor was directed to repair the broken irrigation lines. This was due in part because the irrigation lines were at a different location than shown on the As-Built drawings and to the Contractor's negligence while excavating. The District negotiated a 50/50 split of the cost with the Contractor for completing the necessary repair work. Total cost of repairs was \$8,954.	19
127	Saw cut and remove small portion of concrete at second floor landing.	\$ 4,045.00	Owner Request	During construction it was observed that a small portion of the concrete slab should be cut and removed along the edge of the steel beams at the second floor landing adjacent to the stairs. It was determined that an improved appearance would be achieved by a fully exposed steel beam at the two stair landings. Removing the portion of concrete was necessary to allow the framing and drywall to pass behind the steel beam. the Contractor was directed to make this change	19
128	Install monitor arms at transaction service counters.	\$ 1,619.00	Owner Request	During construction it was determined that the computer monitors at the transaction service counters should be placed on movable swing arm mounts for improved usage for staff. The Contractor was directed to provide the necessary drilling, anchoring, and installation of the monitor arms.	19
129	Install additional marker boards in learning disability classroom.	\$ 2,477.00	Owner Request	During construction it was determined that additional marker boards should be installed in the learning disability classroom. The Contractor was directed to install a larger marker board and to relocate an existing marker board to an adjacent wall.	19
130	Paint the disabled parking stall curbs blue.	\$ 186.00	Owner Request	During construction it was determined that the curbs along the disabled parking area should be painted blue to be consistent with District curb painting standards. The Contractor was directed to paint the curbs.	19
TOTAL \$ 12,804.00					



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 400, Student Services Center
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 5/21/2008

To Contractor:
 W.A. Thomas Co., Inc.
 2356 Pacheco Blvd
 Martinez, CA 94553

Architect's Project No.:
 Contract Date: 5/22/2006
 Contract Number: 06-005
 Change Order Number: 19

This contract is hereby revised by the following items:

PCO	Description	Amount
126	Repair existing irrigation lines.	\$ 4,477.00
127	Saw cut and remove small portion of concrete at second floor landing.	\$ 4,045.00
128	Install monitor arms at transaction service counters.	\$ 1,619.00
129	Install additional marker boards at learning disability classroom.	\$ 2,477.00
130	Paint curbs blue at areas of disabled parking stalls.	\$ 186.00

The original Contract Value was	\$ 10,387,480.00
Sum of changes by prior Change Orders	\$ 1,109,296.00
The Contract Value prior to this Change Order was	\$ 11,496,776.00
The Contract Value will be changed by this Change Order in the amount of	\$ 12,804.00
The new Contract Value Including this Change Order will be	\$ 11,509,580.00
The Contract duration will be changed by	0 Days

W.A. Thomas, Inc.
 Contractor
 2356 Pacheco Blvd
 Martinez, CA 94553
 Address
 By Laurence Maller
 Signature _____
 Date _____

LPA
 Architect
 5161 California Avenue
 Irvine, CA 92617
 Address
 By Michael Henning
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 8.(h)
MEETING DATE May 21, 2008

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PROPOSED AMENDMENT OF AGREEMENT WITH
BOND PROGRAM MANAGER, KITCHELL CEM
REQUESTED ACTION: APPROVAL

SUMMARY:

This item was presented to the Board for information at its May 7, 2008, meeting and approval is requested at this time for a proposed amended agreement between the District and its Bond Program Manager, Kitchell CEM, that was approved by the Board on September 4, 2003. As outlined in the original agreement, the District would like to exercise its option under Section 4.3, which describes the criteria for additional services and amend the Kitchell CEM agreement to June 2010.

The add services will include Kitchell CEM managing the following projects: Vacaville Center, Buildings 1200, 1300, 1400, 1700, 1800A, Chillers and Boilers, and Athletic Field Renovation Projects. Additionally, as allowed under Government Code Section 16720, the District will hire an accountant to manage complex general ledger accounting, budget allocations, payments, reconciliation of funds and accounts, prepare financial and statistical records, and prepare reports to the Board.

CONTINUED ON NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 8.(h)
MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PROPOSED AMENDMENT OF AGREEMENT WITH
BOND PROGRAM MANAGER, KITCHELL CEM**

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

It is estimated that this limited-term service funded by Measure G will cost approximately \$138,000, and is subject to discontinue when funding is depleted or at the completion of the Bond program.

The cost of these additional services will total \$2,050,179. Of this total, Kitchell CEM add services is projected to cost \$1,912,179 and the balance of \$138,000 will fund the accountant position.

An initial contingency for add services was set aside at the inception of the Bond program totaling \$444,865; therefore, the District will need to allocate approximately \$1,065,314 from the Measure G Unallocated Program Reserve. Attached is the proposed agreement amendment and financial summary of the add services costs through June 2010.

Ron Richards from Kitchell CEM be at the meeting to answer any questions from the Board.

**Amendment No. 1
May 7, 2008**

**THE SOLANO COMMUNITY COLLEGE DISTRICT & KITCHELL CEM, INC.
FOR BOND PROGRAM PLANNING and MANAGEMENT SERVICES**

Amendment to the Agreement between Solano Community College District and Kitchell CEM, Inc., approved by the Board of Trustees on September 4th, 2003.

Solano Community College District and Kitchell agree as follows:

- A.1. Section 4.2 Program Management Fee for Basic Services: The Owner will pay Kitchell an additional not to exceed maximum fee of \$1,912,179.00 (One million, Nine hundred twelve thousand, One hundred and seventy nine dollars). Owner will make payments for the fees monthly, based on the revised exhibit "B". The revised agreement shall remain in effect until June 30, 2010.
- A.2. Section 4.3 Additional Services: Exhibit "B" shall be replaced by Revised Exhibit "B".
- A.3. Section 4.4 Program Manager Billings to District: Exhibit "B" shall be replaced by Revised Exhibit "B".

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Amendment effective on the date first above written.

Date: _____

Russell A. Fox, President
Kitchell CEM, Inc.

Date: _____

Mazie Brewington,
Vice-President, Administrative and Business Services
Solano Community College District

KCEM Staffing Plan and Projected Billing from Mar. 2008 thru June 2010 for Vacaville Center, Bldgs. 1400, 1700, 1800A, 1200, 1300, Chillers + Boilers, and Sports Fields											
March 1, 2008-December 31, 2008											
	CPI escalated billable hrly. rate	Average full time hrs. per mth.	Full time billable amount per mth.	% of full time	2009		2010: Jan. thru June		Total		
					CPI escalated billable hrly. rate	% of full time	total	CPI escalated billable hrly. rate		% of full time	total
1 Program Director/Manager	\$150	173	\$25,946	50%	\$129,732	20%	\$62,272	\$150	20%	\$31,136	\$223,140
2 Snr. Constr. Mgr.	\$129	173	\$22,240	100%	\$222,398	100%	\$266,878	\$129	0%	\$0	\$489,276
3 Snr. Constr. Mgr.	\$129	173	\$22,240	100%	\$222,398	100%	\$266,878	\$129	100%	\$133,439	\$622,715
4 Project Engineer	\$96	173	\$16,608	100%	\$99,648	100%	\$199,296	\$96	0%	\$0	\$298,944
5 Project Engineer	\$96	173	\$16,680	100%	\$166,799	100%	\$200,159	\$96	50%	\$50,040	\$416,997
6 Clerical Support	\$48	173	\$8,339	100%	\$83,393	100%	\$100,072	\$48	100%	\$50,036	\$233,501
7 Subtotal KCEM projected					\$924,369		\$1,095,554			\$264,650	\$2,284,574
8 KCEM staff billing per	\$92,437			mth.				\$44,108	mth.		\$150,718
9 C. Rhoden Consultant	\$55	173	\$9,515	72%	\$68,508	72%	\$82,210	\$55	0%	\$0	\$150,718
10 C. Rhoden billing per month	\$6,896			mth.				\$6,896	mth.		\$150,718
11 (N) SCCD Accountant	\$0				\$34,500		\$69,000			\$34,500	\$138,000
12 Acct. Consult. billing per	\$0			mth.				\$0			\$138,000
13 Reimbursables	\$730			mth.	\$7,300		\$8,760	\$438	mth.	\$2,628	\$18,688
14 Total KCEM Projected					\$1,000,177		\$1,186,524			\$267,278	\$2,453,980
KCEM Add. Services to Manage Vacaville Center, Bldgs. 200, 1700, 1800A, 1200, 1300, Chillers + Boilers, and Sports Fields											
1 KCEM projected billing											\$2,453,980
2 KCEM total actual billing											\$4,508,199
3 KCEM total projected											\$6,982,179
4 Deduct KCEM Initial											(\$5,050,000)
5 KCEM Add. Services											\$1,912,179
Measure G Budget Transfers to Fund KCEM Add. Services											
1 Measure G Program Management Contingency											Transfers
2 Transfer							\$444,865				
3 Revised budget							(\$444,865)				\$444,865
4 Measure G Unallocated Program Reserve							\$0				
5 Transfer Bldg. 1400 Bid Savings to Unallocated Program Reserve							\$4,619,892				
6 Cost of new SCCD Accountant (from above)							\$0				
7 Transfer from Unallocated Program Reserve to fund Program Management Add. Services							(\$138,000)				
8 Revised budget							(\$1,467,314)				\$1,605,314
9 Total Budget Transfers							\$3,014,578				\$2,050,179

* - (N) SCCD Accountant not included in Kitchell Add. Service Total.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: AMENDMENT TO AGREEMENT WITH LPA
ARCHITECTURE FOR BUILDING 400, STUDENT
SERVICES CENTER**

REQUESTED ACTION: APPROVAL OF ADDITIONAL SERVICES

SUMMARY:

Board approval is requested for additional design services with LPA Architecture for Building 400, Student Services Center. This additional service is owner-requested and requires revisions to the existing work stations at each reception counter to meet ergonomic requirements recommended by the District's consultant. The amendment to the agreement will cost \$5,400.

See the attached table outlining the proposed amendments to LPA Architecture, along with specific details regarding the additional design services.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7176
TELEPHONE NUMBER

Maintenance & Operations
ORGANIZATION

May 9, 2008
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AMENDMENT TO CONTRACT AGREEMENT WITH LPA ARCHITECTURE
Governing Board Meeting - May 21, 2008

ORIGINAL CONTRACT
AMOUNT
 \$824,820.00

PROPOSED FEE
INCREASE
 \$5,400.00

REVISED CONTRACT
TOTAL
 \$830,220.00

PROJECT

Building 400 Student Services Center

Proposed Fee Schedule: Item #	Description	Cost
<u>Scope Item 1.</u> Work Counter Revisions	Revise existing transaction counter work stations to meet ergonomic requirements as recommended by the District's Consultant. This is an owner-requested change.	\$5,400.00
TOTAL		\$5,400.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: PROPOSED AGREEMENT WITH INDEPENDENT
INSPECTIONS INCORPORATED FOR THE VACAVILLE
CENTER PROJECT, BID NO. 08-008**
REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for a proposed agreement with Independent Inspections Incorporated to provide inspection services for the Vacaville Center Project. The firm is a Division of State Architect (DSA) approved inspector.

Education Code Section 39153 and Title 24 of the California Code of Regulations requires the District to provide competent, adequate and continuous inspection of each construction project. The inspection services are expected to begin in June 2008 and last approximately 18 months. The total fee for services is not to exceed \$315,000. Attached is a copy of the agreement.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
Superintendent/President

May 9, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

**AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
INDEPENDENT INSPECTIONS INCORPORATED
FOR PROFESSIONAL SERVICES**

This is an Agreement made as of May 21, 2008 between Solano Community College District ("District") and Independent Inspections Incorporated ("Consultant") for the provision of specified professional services.

Consultant shall perform services in accordance with the terms and conditions of this Agreement and shall be responsible for the means and methods used in performing services under this Agreement. Except as set forth in this Agreement, Consultant shall have no other duties or responsibilities.

Consultant shall provide for the District the following basic consulting services:

See Exhibit A.

Consultant represents and warrants that its services and all of its work, materials, equipment and processes depicted or described in the April 14, 2008 proposal or other documents prepared by Consultant shall comply with all local, state and federal laws, codes, ordinances, regulations and rules pertaining thereto.

Consultant shall submit statements for services rendered. If the District objects to any statement submitted by Consultant, the District shall so advise Consultant in writing giving reasons within fourteen (14) days of receipt of such statement. If no such objection is made, the statement will be considered acceptable by District.

Kitchell is authorized to act as the District's agent, and references to actions by "District" may be undertaken by the "Project Manager/ Program Manager", Kitchell CEM.

Consultant shall maintain appropriate accounting records which shall be made available for inspection by the District upon request.

Consultant Indemnity of District. To the fullest extent permitted by law, the Consultant shall indemnify, defend and hold harmless the District and its employees, officers, Board of Trustees, individual members of the Board of Trustees, agents and representatives ("the Indemnified Parties") from any and all claims, demands, losses, responsibilities or liabilities for: (i) injury or death of Consultant's employees arising out of this Agreement; (ii) injury or death of persons or damage to property, or (iii) other costs or charges, directly or indirectly arising out of or attributable, in whole or in part, to the negligent or willful acts, omissions, errors and/or other conduct of Consultant, its Design Consultants or the employees, agents and representatives of Consultant Sub-Consultants in performing or providing any of the obligations, services or other work product contemplated under this Agreement. The foregoing shall include without limitation, attorneys fees and costs incurred by the Indemnified Parties and shall survive the termination of this Agreement until any such claim, demand, loss, responsibility or liability covered by the provisions hereof is barred by the applicable Statute of Limitations.

District Indemnity of Consultant. The District shall indemnify and hold harmless Consultant from all claims arising out of bodily injury (including death) and physical damage (other than to the Project itself and property covered by insurance under this agreement) which arise out of the negligent or willful acts, omissions or other conduct of the District

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTION SERVICES

The District and Consultant respectively bind themselves, their successors and assigns and legal representatives to the terms of this Agreement. Neither the District nor Consultant shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the District and Consultant and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the District and Consultant and not for the benefit of any other party.

All documents and specifications prepared by Consultant under this Agreement shall belong to the District. These ownership rights shall include copyrights to all such documents and specifications.

Consultant shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness, or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use there from, and any other insurance prescribed by laws, rules, regulations, ordinances, codes, or orders, as well as insurance required by this Agreement as set forth in Exhibit A.

Consultant shall furnish to the District proof of insurance as required in Exhibit A.

The District will also cause other independent professional associates and consultants retained by the District for the Project to procure and maintain comparable insurance coverage.

This Agreement (consisting of pages 1 & 2, Exhibit A, and Exhibit B (Independent Inspection Services Proposal Dated March 24, 2008) constitutes the entire Agreement between the District and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended or modified by a duly executed written instrument.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement effective on the date first above written.

Date

Date

Donald Dumford
Inspector of Record
Independent Inspections Services, Inc.

Mazie L. Brewington
Vice President of Administrative
Business Services
Solano Community College District

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

**EXHIBIT A
TO AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
INDEPENDENT INSPECTIONS, INCORPORATED
DESCRIPTION OF BASIC SERVICES AND RELATED MATTERS**

This is an exhibit attached to, made a part of and incorporated by reference in the Agreement made on May 21, 2008 between Solano Community College District (District) and Independent Inspections, Incorporated (Consultant) providing professional services.

Consultant shall provide the District the following Basic Services in accordance with the terms and conditions of the Agreement within the time stipulated below:

SERVICES

1. As described in the April 14, 2008 proposal letter from Independent Inspections, Incorporated to the District regarding DSA Inspection Services for the Vacaville Center New Classroom Building, 1951 North Village Parkway, Vacaville, California.

PERFORMANCE PERIOD

1. Services will be provided in accordance with the Project Schedule. Modifications to this schedule must be approved by the District.

COMPENSATION

1. Consultant shall be compensated on an hourly basis, not to exceed ten hours a week and an amount of **Three Hundred Fifteen Thousand dollars and Zero cents (\$315,000.00)** for professional services.
2. Consultant shall submit monthly invoices per services rendered as per hourly and unit Rates shown in Exhibit B.
3. Additional services due to changes in the scope of work shall be compensated on an hourly rate basis or lump sum fee. Consultant shall not undertake any additional service work without written authorization from Project Manager.
4. The fee shall cover all expenses incurred by the Consultant on behalf of the Client.

INSURANCE

1. CONSULTANT shall procure and maintain insurance in accordance with the Agreement for the amounts indicated effective through the dates indicated as follows:

Automobile Liability	\$1,000,000
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All staff of Independent Inspections, Inc., are independent contractors.

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

2. Each required general comprehensive and automobile liability policy, and Worker's Compensation policy shall be endorsed with the following specific language:
 - A. The District, Board of Trustees, its officers, employees, contractors, subcontractors and the Program Manager, Kitchell CEM are named as additional insured for all liability arising out of operations by or on behalf of the named insured in the performance of this Agreement.
 - B. The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies have been issued to each insured.
 - C. The insurance provided herein is primary and no insurance held or owned by the District shall be called upon to contribute to a loss.
 - D. The coverage provided by this policy shall not be reduced or canceled without thirty (30) days written notice to the District.
3. This Agreement shall be of no force or effect until Consultant provides proof of appropriate insurance to the District.

- End -

AGENDA ITEM 10.(c)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT TO AGREEMENT WITH KAPLAN
 MCLAUGHLIN & DIAZ (KMD) FOR ADDITIONAL
 DESIGN SERVICES FOR THE VACAVILLE CENTER**

REQUESTED ACTION: APPROVAL OF ADDITIONAL SERVICES

SUMMARY:

Board approval is requested for additional design services with Kaplan McLaughlin & Diaz (KMD) for the Vacaville Center Project. These additional services are owner and agency requested changes. The cost of the additional design services total \$10,540. See the attached table outlining the proposed amendments to KMD along with specific details regarding the additional design services.

Ron Richards from Kitchell CEM will be at the meeting to answer questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

AMENDMENT TO CONTRACT AGREEMENT WITH KAPLAN McLAUGHLIN DIAZ ARCHITECTS
Governing Board Meeting - May 21, 2008

<u>PROJECT</u>	<u>ORIGINAL CONTRACT</u>	<u>PROPOSED FEE</u>	<u>REVISED CONTRACT</u>
Vacaville Center	<u>AMOUNT</u>	<u>INCREASE</u>	<u>TOTAL</u>
	\$2,068,845.00	\$10,540.00	\$2,079,385.00

Proposed Fee Schedule: Item #	Description	Cost
<u>Scope Item 1.</u> Additional Stair	Provide an additional exterior stair from the second floor per Division of State Architect's fire life safety code. It was determined, based on DSAs opinion, that an additional exiting location was necessary from the second floor office area. A new exterior staircase was designed into the building to meet this requirement.	\$5,440.00
<u>Scope Item 2.</u> Shade Sail	The owner-requested a shading device on the second floor roof deck. KMD was requested to research options for the shading device as an additional service.	\$5,100.00
TOTAL		\$10,540.00

AGENDA ITEM 10.(d)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT TO AGREEMENT WITH KAPLAN
 MCLAUGHLIN & DIAZ (KMD) FOR ADDITIONAL
 DESIGN SERVICES FOR THE VALLEJO CENTER**

REQUESTED ACTION: APPROVAL OF ADDITIONAL SERVICES

SUMMARY:

Board approval is requested for additional design services for Kaplan McLaughlin & Diaz, Architects, Inc., (KMD) for the Vallejo Center. These services include an adjustment to the existing original contract. The requested changes require design services and are owner-requested. The cost of the additional design services totals \$20,575. See the attached table outlining the proposed amendments to KMD, along with specific details regarding the additional design services.

Ron Richards from Kitchell CEM will be available to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

AMENDMENT TO CONTRACT AGREEMENT WITH KAPLAN McLAUGHLIN DIAZ ARCHITECTS
Governing Board Meeting - May 21, 2008

<u>PROJECT</u>	<u>ORIGINAL CONTRACT</u>	<u>PROPOSED FEE</u>	<u>REVISED CONTRACT</u>
Vallejo Center	<u>AMOUNT</u>	<u>INCREASE</u>	<u>TOTAL</u>
	\$1,556,285.00	\$20,575.00	\$1,576,860.00

<u>Proposed Fee Schedule:</u> Item #	Description	Cost
<u>Scope Item 1.</u> Revised Lawn Mower and Trash Enclosure.	The original bid document design called for a trash area that was a chain link fence enclosure. The District requested a change to the original design documents for the trash enclosure area to include the addition of a lawn mower enclosure, and also included a change in materials for the enclosures to cement masonry block units with a cement plaster finish to match the building finish. Due to the high cost estimates received for the cement block and plaster system, the District requested that an alternate design be provided that would result in a reduced cost of construction. The new design was changed to a corrugated metal panel and post system, and included a roof for the lawn mower area. This new design required additional architectural services and re-calculation by the structural engineer to determine the loading of the new corrugated panel system.	\$11,375.00
<u>Scope Item 2.</u> Grasscrete (Perforated Pavers) Revision.	The owner-requested additional design services related to the redesign associated with providing a vehicular service path to the south plaza general purpose double-door from the service road. The work will include revising the already approved landscape system to a turf material that will allow vehicle traffic. Services included investigating turf support system, modifying drawings and providing construction documents.	\$7,200.00
<u>Scope Item 3.</u> Hydroseed and Weed Abatement.	The owner-requested additional services for the landscape architect to research alternate products for hydroseeding, weed abatement and issuance of a revised specification.	\$2,000.00
TOTAL		\$20,575.00

AGENDA ITEM 10.(e)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: BID NO. 08-006, AUTHORIZATION TO AWARD
 CONTRACT TO CENTRAL VALLEY ENGINEERING &
 ASPHALT, INC., FOR THE PARKING LOT "B"
 RENOVATION PROJECT**

REQUESTED ACTION: ACCEPTANCE OF BID NO. 08-006

SUMMARY:

It is recommended that the District award the Parking Lot "B" Renovation Project to Central Valley Engineering & Asphalt, Inc., in the amount of \$29,480. The project consists of new asphalt paving and striping of faculty and staff stalls in Parking Lot "B," which is adjacent to the new Student Services Center, Building 400.

The apparent low bid by Sierra National Asphalt, of \$28,700, was deemed non-responsive due to failure of the bidding contractor to sign the subcontractor list form in the bid package. Under the terms of the contract documents, under law, and based on the facts, the District has discretion to determine the responsiveness of the submitted bid.

Frank Kitchen will be at the meeting to answer any questions from the Governing Board. A copy of the bid plans, specifications and addendums for this project are available for review upon request through the Facilities Office.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

Project: SCCD - Parking Lot B Paving Project
 Meeting: Bid Opening
 Bid Date: 01/28/08
 Bid Time: 2:00:00 PM
 Bid Location: Bldg 1900
 Number of Addendum: 4



4000 Suisun Valley Road, Fairfield, California, 94534
 Phone: (707) 864-7189
 Fax: (707) 207-0423

Preliminary Result

Bidder	00310 - Bid Form	00311 Subcontractor List	00312 - Non Collusion Affidavit	00313 - Bidder Information Sheet	00314 - Statement of Experience	00501 - Bidder Bond	Bondability Letter	Addenda 1	Addenda 2	Addenda 3	Addenda 4	Addenda 5	Addenda 6	Addenda 7	Addenda 8	Base Bid
1 Sierra National Asphalt	X	X	X	X	X	X	X	X	X	X	X					\$ 28,700.00
2 Central Valley Engineering & Asphalt, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 29,480.00
3 James Riolo Paving, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 31,000.00
4 MCK Services, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 31,012.00
5 Keith J. Gale General Engineering, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 33,333.00
6 Jos J. Albanese, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 33,363.00
7 John Benward Company, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 33,794.00
8 Vintage Paving Co., Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 36,779.00
9 Alaniz Construction, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 39,500.00
10 Vaca Valley Excavating & Trucking, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 41,941.00
11 Bruce Carone Grading & Paving, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 43,265.00
12 Intermountain	X	X	X	X	X	X	X	X	X	X	X					\$ 43,478.09
13 Martin Brothers Construction	X	X	X	X	X	X	X	X	X	X	X					\$ 43,950.00
14 Ghilotti Bros. Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 45,080.00
15 Edward Donohoe General Contractor	X	X	X	X	X	X	X	X	X	X	X					\$ 48,790.38
16 J.A. Gonsalves & Sons Construction, Inc.	X	X	X	X	X	X	X	X	X	X	X					\$ 69,000.00
Engineers Estimate																\$ 52,000.00
Low Bid																\$ 28,700.00
Average Bid																\$ 39,529.09
Adjusted Average Bid (Drop High and Low Bids)																

1 Missing Signature on Form
 2 Missing From Package

AGENDA ITEM 10. (f)
MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**
REQUESTED ACTION: APPROVAL

SUMMARY:

During the spring 2008 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community College Chancellor's Office.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**


Erin Farmer, Chair
Curriculum Committee
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7571
TELEPHONE NUMBER

Academic Senate
Curriculum Committee
ORGANIZATION

May 9, 2008
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


GERALD F. FISHER
Superintendent/President

May 9, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Request For Approval of Curriculum Committee Curriculum Activities

During the spring 2008 semester, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Chancellor's Office.

Course Modifications

(CP-08-17) CINMA 10 – The Art of Cinema – Change method of instruction, methods of evaluation, writing assignments, other assignments and textbooks.

(CP-08-13) CIS 61 – Creating Web Pages – Change content outline and textbooks.

(CP-08-14) CIS 78 – Database Management Systems – Change title and textbooks.

(CP-08-11) ESL 77 – Conversation/Pronunciation Skills – Change corequisite and content outline.

(CP-08-15) FIRE 135 – Fire Prevention IB – Change prerequisite, course advisories and catalog description.

(CP-08-12) MT 148E – Principles of Electrical Machinery – Change course number to 142.

(CP-08-16) PHYSC 12 – Introduction to Principles of Physical Science – Change method of instruction and textbooks.

New Courses

(CP-08-03) COUN 148D – Wellness and Maintaining Good Health

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	None.
Corequisites:	None.
Course advisory:	None.
Repeatability:	None.
Catalog description:	This course provides the tools, goals, and objectives, toward creating and maintaining good mental health. The course also addresses strategies for creating and maintaining health in the face of living with a chronic illness. Students will create their personal Wellness and Recovery Action Plan (WRAP) based on the concepts presented. Credit/No Credit only.

(CP-08-01) COUN 148E – Transition to College for Students with Disabilities

Units:	1.0
Weekly Class hours:	2 lecture (8 weeks)
Prerequisites:	None.
Corequisites:	None.
Course advisory:	None.
Repeatability:	None.
Catalog description:	This is a transition course for high school seniors who are planning on entering the Community College system and receiving Disability Services. It includes the matriculation process of entering into college, the difference between college and high school for students with disabilities. Students will obtain a beginning understanding of how to navigate successfully through the Community College system and Disability Services.

New Courses (continued)

(CP-08-04) COUN 348A – Personal Development Life Skills

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	None.
Corequisites:	None.
Course advisory:	Primarily for students with disabilities.
Repeatability:	None.
Catalog description:	This Adaptive Personal Development course will teach students methods to enhance their self esteem and self determination. Students will also learn disability awareness, a healthy life style, interpersonal relations, and independent living skills. Credit/No Credit only.

(CP-08-06) COUN 348B – Career Awareness and Disability Success

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	None.
Corequisites:	None.
Course advisory:	Primarily for students with disabilities.
Repeatability:	None.
Catalog description:	This course introduces career and job awareness and readiness with a disability. We will cover career and job related, interests, aptitudes, personality characteristics. Students will also develop an awareness of the strengths and difficulties with their disability in particular job related task analyses. Disability related community agencies, as well as disability benefits versus employment salaries will be covered. Credit/No Credit only.

(CP-08-07) ESL 100 – Health Professionals: Exploring Career Goals in Health Care

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	Eligibility for placement in ESL 077,078,079.
Corequisites:	None.
Course advisory:	SCC minimum English and math standards.
Repeatability:	None
Catalog description:	Designed for health care professionals with low-intermediate English language proficiency. Integrated language skills on themes such as career options and requirements in health care, job resumes and interviews in health care, and phone and email communication in health care settings.

New Courses (continued)

(CP-08-08) LS 348B – Reading for Life Skills

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	None.
Corequisites:	None.
Course advisory:	Primarily for students with disabilities.
Repeatability:	None
Catalog description:	This reading course is written specifically for basic level readers to address their need to understand the printed material they encounter in everyday situations. The reading involves practical life skills materials such as the newspaper, job applications, work place, supermarket, restaurant, department store, directories and guides, personal health, nutrition, and grooming, bills, and much more. Credit/No Credit only

(CP08-09) LS 348C – Math for Life Skills

Units:	3.0
Weekly Class hours:	3 lecture
Prerequisites:	None.
Corequisites:	None.
Course advisory:	Primarily for students with disabilities.
Repeatability:	None
Catalog description:	This course will teach students the ability to solve math problems from everyday life situations. Students will decide to apply either addition, subtraction, multiplication, or division to everyday life situations. They will also learn the use of decimals, percents, and fractions in practical applications. The use of the calculator will be taught as an additional tool for life skills math. This course is not meant to prepare students for advancement to higher level math courses at the college. Credit/No Credit only.

(CP-08-10) LS 348D – Adaptive Basic Computer Skills

Units:	1.0
Weekly Class hours:	1 lecture and 2 lab
Prerequisites:	None.
Corequisites:	None.
Course advisory:	Primarily for students with disabilities.
Repeatability:	None
Catalog description:	A basic skills computer course primarily for students with disabilities. Students will learn disability- specific assistive computer technology and learn basic computer operations for everyday life. Credit/No Credit only.

New Courses (continued)

(CP-08-02) THEA 048A – Theatre Appreciation

Units:	3.0
Weekly Class hours:	2.5 lecture and 1.5 by arrangement
Prerequisites:	None.
Corequisites:	None.
Course advisory:	SCC minimum English and Math Standards Students will be required to purchase tickets for live performances.
Repeatability:	None.
Catalog description:	An introduction to methods of evaluating theatre in performance. Students will attend several plays each semester (approximately six to be determined by instructor), producing a written analysis/critique of each. Lectures will focus on the elements of a play in production and critical analysis and writing techniques.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: ASSOCIATE IN ARTS UNIVERSITY STUDIES WITH EMPHASIS DEGREE AND ASSOCIATE IN ARTS IN INTERDISCIPLINARY STUDIES WITH EMPHASIS DEGREE
REQUESTED ACTION: APPROVAL

SUMMARY:

The Associate in Arts University Studies with Emphasis Degree and the Associate in Arts in Interdisciplinary Studies with Emphasis Degree is being presented to the Governing Board for approval. These degrees will replace the existing Associate in Arts Liberal Arts Degree that is no longer in compliance with Title 5.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robin L. Steinback, Ph.D.,
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7226

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

ASSOCIATE IN ARTS UNIVERSITY STUDIES With Emphasis

The Associate in Arts in University Studies is designed for students who wish a broad knowledge of arts and sciences plus additional coursework in an area of academic interest. With proper planning, students will complete lower division major preparation and general education for transfer while simultaneously completing the University Studies Associate Degree. This major is an ideal choice for students planning to transfer to the University of California (UC), the California State University (CSU), or any other baccalaureate-granting college or university.

Students are encouraged to develop a transfer plan in consultation with a counselor and to refer to www.assist.org for current articulation of Solano Community College and university courses.

- Choose either Solano Community College Option B or C for the General Education pattern related to your educational goal.
- For both options: complete a Cross Cultural Studies Graduation Requirement.
- Complete at least 18 units in one Area of Emphasis from those listed below.
- Choose electives if necessary to complete the 60 units required for the Associate Degree.
- All courses for this degree must be completed with a grade of C or better.

GENERAL EDUCATION

GE UNITS

- | | | |
|-----|--|---------------------------|
| I. | Option B: IGETC
Complete units necessary to meet full IGETC certification requirements. | Minimum 34 semester units |
| II. | Option C: CSU/GE/Breadth Pattern
Complete units necessary to meet full CSU/GE-Breadth certification requirements. | Minimum 39 semester units |

AREAS OF EMPHASIS

- 18 units required from one Area of Emphasis listed below.
- Where appropriate, courses in the Area of Emphasis may also be counted for GE.
- Courses numbered 1-49 transfer to UC, CSU and most independent and out-of-state colleges and universities. Courses numbered 50-99 transfer to CSU and some independent and out-of-state colleges and universities. Courses numbered 100-199 are associate degree applicable but usually do not transfer to baccalaureate-granting institutions.

ELECTIVE UNITS

Electives may be necessary to meet the 60-unit requirement for the Associate Degree.

AREAS OF EMPHASIS FOR UNIVERSITY STUDIES DEGREE

ARTS AND HUMANITIES

Minimum 18 units required

Minimum six units from the Arts and six units from Humanities

Maximum three units of credit for studio/performance courses

These courses emphasize the study of cultural, literary and humanistic activities and the artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to each other and the world around them through artistic and cultural creation.

Transfer majors appropriate for this Area of Emphasis include but are not limited to: Classical Civilization, Design, Dramatic Arts, Film Studies, Literature, Music, and Philosophy.

Arts

ART 001, 002, 003, 010, 011, 012

ART Studio: 004, 005, 006, 007, 008, 014, 015, 016, 017, 018, 021, 022, 023, 026, 027, 031, 032, 033, 034, 038, 039, 040, 041, 042, 043

CINA 010, 011

CINA Performance: 015

MUSC 001, 002, 003, 004, 005, 007, 008, 013

MUSC Studio: 027, 028, 029, 030, 041A, 041B

THEA 006, 010, 011, 013

THEA Performance: 001, 002, 003, 020

TV 050

Humanities

AMST 001, 002

ENGL 002, 006, 007, 012, 013, 014, 016, 017, 018, 020, 021, 023, 024, 025, 030, 031, 032, 033, 034, 035, 036, 037, 038, 040, 041, 044, 045, 046, 047

FREN 001, 002, 003, 004, 031, 032, 033, 034

GRMN 001, 002, 003, 004, 011, 012, 031, 032, 033, 034

HIST 002, 003, 004, 005, 010, 015, 017, 018, 028, 029, 030, 031, 032, 037

ITAL 031, 032

LATN 001, 002, 003

PHIL 003, 004, 031, 032

SPAN 001, 002, 003, 004, 025, 031, 032, 033, 034

SPCH 015

COMMUNICATION

Minimum 18 units required

Minimum three units from each of three different disciplines

These courses emphasize the content, understanding and production of verbal and written communication. Students will learn to evaluate and assess communication as a process of human symbolic interaction while developing skills in such areas as reasoning, organization, accuracy, reading and effective listening.

Transfer majors appropriate for this Area of Emphasis include, but are not limited to: Advertising and Public Relations, English, Journalism, Linguistics, Mass Communication, Rhetoric, and Speech.

BUS 092
COUN 062
ENGL 002, 004, 006, 007, 046, 047, 058, 062, 064
FREN 001, 002, 003, 004, 031, 032, 033, 034
GRMN 001, 002, 003, 004, 031, 032, 033, 034
HS 52
ITAL 031, 032
JOUR 001, 002, 011, 060
LATN 001, 002, 003
PHIL 005
SPAN 001, 002, 003, 004, 025, 031, 032, 033, 034
SPCH 001, 002, 006, 010, 015, 060
SOCS 030, 051
TV 050, 060, 061

LIBERAL STUDIES FOR ELEMENTARY TEACHER PREPARATION

Minimum 18 units required

Minimum three units from each of four different disciplines

This Area of Emphasis is intended for students who plan to complete a baccalaureate degree and a California Multiple Subject Teaching Credential. Most students pursue this credential with the goal of becoming elementary school or special education teachers. This degree is designed to accommodate the differing requirements of the California State University and the University of California campuses that offer majors preparing students for the Multiple Subject credential.

AMST 001, 002
ANTH 002, 007
ART 001, 002, 003, 006, 010, 011, 012, 014, 017, 023, 031, 039
ASTR 010
BIO 001, 005, 006, 012, 014, 015, 016, 019
CHEM 010
CINA 010, 011
ECE 071
ECON 001
ENGL 012, 016, 030, 031, 032, 033, 034, 035, 036, 037, 038, 040, 041
GEOG 002, 004
GEOL 001, 002, 003, 004
HED 002
HIST 002, 003, 004, 005, 010, 017, 018, 025, 028, 029, 037
HUDV 038, 039, 070
HUMN 003
MATH 002, 004, 011, 012, 015
MUSC 005, 007, 008, 013
PHIL 001, 003, 004, 005, 031, 032
PHYS 010
PHSC 012
PLSC 001, 005
PSYC 001, 002, 005, 010, 024
SOC 001, 002, 023, 040
SOCS 022
THEA 001, 010, 011, 013

SCIENCE AND QUANTITATIVE REASONING***Minimum 18 units required******Minimum six units from Science and six units from Quantitative Reasoning***

These courses emphasize the natural sciences which examine the physical universe, its life forms and its natural phenomena. Courses in math emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

Transfer majors appropriate for this area of emphasis include, but are not limited to: Animal Science, Biology, Computer Science, Engineering, Geology, Nursing, and Physics.

Science

ANTH 001

ASTR 010, 020, 030, 040

BIO 001, 002, 005, 006, 010, 012, 012L, 014, 015, 016, 018, 019

CHEM 001, 002, 003, 004, 005, 010, 011

ENGR 017, 030, 045

GEOG 001, 001L

GEOL 001, 002, 003, 004, 005

METR 010

PHYS 002, 004, 006, 007, 008, 010

PHSC 012

PSYC 002

Quantitative Reasoning

CIS 001, 015, 020, 022, 023, 035

DRAFT 56

GEOG 010 (GEOL 010)

MATH 002, 004, 011, 012, 015, 020, 021, 022, 023, 030, 031, 040, 051

PSYC 004

SOCIAL SCIENCE***Minimum 18 units required******Minimum three units from each of three different disciplines***

These courses emphasize the perspective, concepts, theories and methodologies of the vast variety of disciplines that comprise study in the Social Sciences. This emphasis examines people and their interactions with each other, within their social and political institutions and as members of the larger society. Course work will explore behavior - sometimes the behavior of an individual, other times the behavior of a system, society, or culture. Topics and discussion will stimulate critical thinking about ways people have thought and acted in response to their upbringing, environment and society.

Transfer majors appropriate for this area of emphasis include, but are not limited to: Anthropology, Child Development, Government, History, Psychology, and Social Work.

AMST 001, 002
ANTH 002, 007
COUN 055, 062, 083
CJ 001, 002, 011
ECON 001, 002
GEOG 002, 004
HIST 002, 003, 004, 005, 010, 017, 018, 028, 029, 030, 031, 037
HUDV 038, 039, 040, 050, 052, 053, 058, 070
HS 051, 052, 053
IR 001
JOUR 011
PLSC 001, 002, 003, 005, 016, 019
PSYC 001, 002, 004, 005, 010, 020, 024, 030, 034, 065
SOC 001, 002, 023, 030, 040, 051
SOCS 022, 023, 025, 026, 027, 030, 051
TV 050

ASSOCIATE IN ARTS IN INTERDISCIPLINARY STUDIES

With Emphasis

This major is designed for students who are not certain of their specific academic major goals and do not have immediate transfer plans. It would enable them to earn the Associate Degree by completing general education and an 18-unit area of academic focus.

- I. All students will complete the Solano College Option A GE Pattern: Minimum 22 semester units.
- II. All students will complete an 18-unit Area of Emphasis from the selections below.
- III. Electives may be necessary to total 60 overall units required for the Associate degree.
- IV. All courses for this degree must be completed with a grade of C or better.

AREAS OF EMPHASIS

- 18 units required from one Area of Emphasis listed below.
- Courses selected can not also be used to fulfill GE areas.
- Courses numbered 1-49 transfer to UC, CSU and most independent and out-of-state colleges. Courses numbered 50-99 transfer to CSU and some independent and out-of-state colleges and universities. Courses numbered 100-199 are associate degree applicable but usually do not transfer to baccalaureate-granting institutions.

ARTS AND HUMANITIES

Minimum 18 units required

Minimum six units from the Arts and six units from Humanities

Maximum three units of credit for studio/performance courses

Courses in this area are designed to cultivate intellect, imagination, sensibility and sensitivity. Students will study great works of the human imagination and will examine their own esthetic and creative experience. Awareness and appreciation of humanistic disciplines will be explored and encouraged. Students will be exposed to the study of human culture from a variety of perspectives.

Arts

ART 001, 002, 003, 010, 011, 012

ART Studio: 004, 006, 007, 008, 014, 016, 017, 019, 020, 021, 023, 026, 029, 031, 032, 034, 035, 037, 038, 039, 040, 041, 042, 043

CINA 010, 011

CINA Performance: CINA 015

MUSC 001, 002, 005, 007, 008, 013

MUSC Studio: 006, 009, 010, 011, 014, 015, 016, 017, 018, 019, 020, 022, 023, 024, 025, 026, 027, 028, 031, 032, 033, 034, 035A, 035B, 037, 038, 039, 041A, 041B, 042A, 042B

PHOT 035

PHOT Performance: 030

THEA 006, 010, 011, 013

THEA Performance: 001, 002

TV 050

TV Performance: TV 055, 060

Humanities

AMST 001, 002
ENGL 002, 006, 007, 012, 013, 014, 016, 017, 018, 020, 021, 023, 024, 025, 030, 031, 032, 033, 034, 035,
036, 037, 038, 040, 041, 044, 045, 046, 047
FREN 001, 002, 003, 004, 011, 012, 031, 032, 033, 034
GRMN 001, 002, 003, 004, 011, 012, 031, 032, 033, 034
ITAL 031, 032
HIST 002, 003, 004, 005, 010, 015, 017, 018, 028, 029, 030, 031, 032, 037
LATN 001, 002, 003
PHIL 003, 004, 031, 032
SPAN 001, 002, 003, 004, 011, 012, 025, 031, 032, 033, 034
SPCH 015

COMMUNICATION

18 units required

Minimum three units from each of three different disciplines

These courses emphasize the content, understanding and production of verbal and written communication. Students will learn to evaluate and assess communication as a process of human symbolic interaction while developing skills in such areas as reasoning, organization, accuracy, reading and effective listening.

BUS 92
COUN 062
ENGL 002, 004, 006, 007, 058, 062, 064
FREN 001, 002, 003, 004, 031, 032, 033, 034
GRMN 001, 002, 003, 004, 031, 032, 033, 034
HS 052
ITAL 031, 032
JOUR 001, 002, 011, 060
LATN 001, 002, 003
PHIL 005
SPAN 001, 002, 003, 004, 025, 031, 032, 033, 034
SPCH 001, 002, 006, 010, 015, 060
SOCS 030, 051
TV 050, 060, 061

SCIENCE AND QUANTITATIVE REASONING

Minimum 18 units required

Minimum six units from Science and six units from Quantitative Reasoning

This emphasis is intended to involve inquiry into the physical universe and its life forms with consideration of facts and principles which form the foundations of living and non-living systems. Students will explore scientific methodologies as investigative tools, the acquisition and use of evidence, and the past and present influences of science on world civilizations. Understanding and analysis of basic mathematical and quantitative reasoning concepts will be explored. This area includes courses in areas such as computer science, math, and science.

Science

ANTH 001
ASTR 010, 020, 030, 040
BIO 001, 002, 005, 006, 012, 012L, 014, 015, 016, 018, 019
CHEM 001, 002, 003, 004, 010, 011, 051, 160

ENGR 017, 030, 045
 GEOG 001, 001L
 GEOL 001, 002, 003, 004, 005
 HORT 050
 NUTR 010
 PHYS 002, 004, 006, 007, 008, 010
 PHYSC 012, 012L
 PE 020.6, 020.7
 PSYC 002

Quantitative Reasoning

CIS 001, 015, 020, 022, 023, 035, 050, 055, 057, 060, 073, 078
 GEOG 10 (GEOL 10)
 MATH 002, 004, 011, 012, 015, 020, 021, 022, 023, 030, 031, 040, 051, 102, 103, 104, 112, 114
 PSYC 004

SOCIAL SCIENCE

Minimum 18 units required

Minimum three units from each of three different disciplines

This emphasis examines people and their interactions with each other, within their social and political institutions and as members of the larger society. Course work will explore behavior - sometimes the behavior of an individual, other times the behavior of a system, society, or culture. Topics and discussion will stimulate critical thinking about ways people have thought and acted in response to their upbringing, environment and society.

AMST 001, 002
 ANTH 002, 007
 COUN 055, 062, 083
 CJ 001, 002, 011
 ECON 001, 002
 GEOG 002, 004
 HIST 002, 003, 004, 005, 010 017, 018, 028, 029, 030, 031, 037
 HUDV 038, 039, 040, 050, 052, 053, 058, 070
 HS 051, 052, 053
 IR 001
 JOUR 011
 PLSC 001, 002, 003, 005, 016, 019
 PSYC 001, 002, 004, 005, 010, 020, 024, 030, 034, 065
 SOCS 022, 023, 025, 026, 027, 030, 051
 SOC 001, 002, 023, 030, 040, 051
 TV 050

WELLNESS AND SELF DEVELOPMENT

Minimum 18 units required

Minimum six units from Wellness and six units from Self Development

Maximum three units of credit allowed for Physical Education activity and Athletics courses

This emphasis is designed to equip students with information and tools for lifelong wellness and self development as integrated beings. Students will be well acquainted with the vast landscape of wellness and self development, taking into account the psychological, biological, developmental, physical factors,

and they will be able to make effective decisions about optimizing their own wellness, lifestyle, and performance.

Wellness

ATHL 001, 002A, 002B, 003, 004, 010, 015, 016A, 016B, 017, 020

BIO 016

HED 002, 003

NUTR 010, 012

PE 020A, 020H, 020S, 020V, 020W

PE Activity: 001A, 001D, 002A, 002B, 002C, 002D, 002E, 003A, 003C, 003D, 003E, 004A, 004B, 004C, 004D, 004E, 004F, 004H, 004J, 004k 004M 004N, 004P, 005A, 005B, 005C, 005G, 005H, 005J, 005K, 005M, 005N, 005P, 006A, 006B, 006C, 006E, 006F, 007A, 007C, 007D, 007E, 007F, 008A, 008B, 008C, 008F, 008G, 009A, 009B, 009C, 009E, 009F, 009G, 009H, 009P, 078

Self Development

COUN 007, 050, 055, 058, 060, 062, 063, 083

HS 051, 052, 053

HUDV 038, 039, 040, 052, 053, 058, 070

LR 001, 010, 011, 051

PSYC 001, 005, 010, 020, 024, 030, 034, 040, 065

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: 2008-2009 STUDENT HEALTH SERVICES CONTRACT
REQUESTED ACTION: APPROVAL

SUMMARY:

The Student Development Office is requesting approval to renew the annual contract with the Solano County Health and social Services Department to provide students health services for the period of July 1, 2008 – June 30, 2009. The maximum contract cost to Solano Community College is \$184,023.00. This amount reflects, approximately, a nine percent increase compared to the 2007-2008 contract. The increase is due primarily to nursing personnel costs.

Exhibit B, the budget portion of the contract, is attached. The complete contract in its entirety is available in the Office of the Director of Student Development, Room 1409, Solano Community College.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Shirley V. Lewis, J.D., Director
Student Development

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7168

TELEPHONE NUMBER

Student Services

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**Solano County - Public Health Nursing
Solano Community College
Student Health Services Budget
FY 08/09**

	<u>FTE</u>	<u>Hr Rate</u>	<u>Total Expense</u>
PHN	0.5		
Hrs / school year	820	\$ 41.76	\$ 34,243
PHN	0.5		
Hrs / school year	820	\$ 43.85	\$ 35,957
Hlth Asst.	1.0		
Hrs / school year	1380	\$ 22.70	\$ 31,326
Base Salaries			\$ 101,526
Benefits @	46.00%		\$ 46,702
Total Salaries & Benefits			\$ 148,228
Administrative Overhead	21.18%		\$ 31,395
Services and Supplies:			
2151 Drugs and Pharmaceuticals		\$ 2,000	
2153 Medical/Dental Supplies		\$ 1,800	
2355 Mileage		\$ 600	
Infectious waste disposal no extra charge		\$ -	
Total Services and Supplies			\$ 4,400
Total Budget			\$ 184,023

METHOD OF PAYMENT

Upon submission of an invoice by the County, the College shall pay the County quarterly in arrears in accordance with the budget set forth above for salaries (based upon actual hours worked), fees and expenses incurred the prior quarter.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: PROGRESS IN STUDENT LEARNING OUTCOMES (SLOs)
ASSESSMENT**
REQUESTED ACTION: INFORMATION

SUMMARY:

Tracy Schneider, Learning Outcomes Assessment Coordinator, will present the College's progress in the area of Student Learning Outcomes (SLOs) and the timeline for future semesters.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Tracy Schneider
Learning Outcomes Assessment Coordinator

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7000, ext. 4302

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 9, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 11. (b)
 MEETING DATE May 21, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD HOW DO WE RATE CHECKLIST**

REQUESTED ACTION: INFORMATION

SUMMARY:

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

Trustee A. Marie Young, Chair of the Accreditation Leadership Subcommittee, will present a proposed checklist to be used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of Recommendation 8: Leadership and the success of the Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

A. Marie Young, Trustee
 Accreditation Leadership Subcommittee Chair

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7112

TELEPHONE NUMBER

SCCD Governing Board

ORGANIZATION

May 9, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**


 GERALD F. FISHER
 Superintendent/President

May 9, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

Solano Community College District Governing Board
Board's Leadership: How Do We Rate Checklist

Name (Optional) _____ Date _____

Please check the applicable boxes in Sections A and B.

Section A: Rated by: Trustee CEO

Section B: Quarter/Date Rated

(October/November/December) January _____ April/May/June) June 18, 2008
 (January/February/March) April _____ (July/August/September) September 17, 2008

INSTRUCTIONS:

Use this checklist to check your perception of the Board's leadership this quarter. Be as objective as you can. You will receive this checklist in your Board packet each quarter. Please complete and submit it to the Board Secretary at the appropriate Board meeting. **NOTE:** "We" refers to 100% of the Board, e.g., 7 out of 7. If you are aware of one or more Board member/s not in compliance with their duties and/or responsibilities as a Board member, per the question asked, circle "No" as your answer.

Section C: Circle your answer to each area question in the columns to the right.

AREAS	QUESTIONS	ANSWERS	
1.	Have we created an environment in which the CEO has the power to lead the College?	Yes	No
2.	Have we delegated authority to the CEO to lead and administer?	Yes	No
3.	Are we keeping the CEO informed, adhering to the rule of "no surprises"?	Yes	No
4.	Are we honoring the CEO as the point of contact for the institution?	Yes	No
5.	Do we fully consider information and recommendations offered by the CEO?	Yes	No
6.	Are we supporting professional development for the CEO?	Yes	No
7.	Are we adhering to the standards of Board ethics?	Yes	No
8.	Are we ensuring that the CEO has the resources needed to do the job?	Yes	No
9.	Do we respect and support the CEO?	Yes	No
10.	Does the CEO always ask the Board to make major decisions with advance preparation?	Yes	No
11.	Do we alert the CEO and Board President about our concerns prior to going public with them?	Yes	No
12.	Do all Board members receive the same communications from the CEO?	Yes	No
13.	Do we make it a practice to share information and questions with other Board members and the CEO?	Yes	No
14.	Do we keep the CEO informed about our contacts in the community, discussions with legislators and other policymakers, calls from citizens or College staff, and any visits to the College as related to College business?	Yes	No
15.	Do we help the CEO in being effective by not making unnecessary demands on him or her?	Yes	No
16.	Do we provide guidance, support, dialogue, information, and feedback to our CEO?	Yes	No
17.	Do we rely on our CEO for leadership and have confidence in his or her recommendations?	Yes	No

18.	Is our time spent in governing, not managing, the institution?	Yes	No
19.	Is the Board sensitive to the concerns of students and employees while maintaining impartiality and support for the CEO?	Yes	No
20.	Do we honor the professionalism of College staff by allowing them to perform their duties?	Yes	No
21.	As trustees, do we monitor ourselves carefully to ensure that offering opinions to the CEO and staff is not construed as directions?	Yes	No
22.	When issues arise, do we question whether the decision or action we are about to take reinforce our policy role, or is it an administrative decision?	Yes	No
23.	Do the Board President and the CEO emphasize that individual Trustees' opinions are simply opinions and that the only legitimate direction to the CEO comes from the Board as a whole?	Yes	No
24.	Do we have a clear understanding as a Board of what responsibilities have been delegated to the CEO?	Yes	No
25.	Do we recognize that the Board (not a single Trustee) has the legal right to give direction to only one employee, the CEO?	Yes	No
26.	Have we done anything as a Board this quarter to foster trust? If your answer is "Yes", write on the flipside of this page what we did this quarter as a Board to foster trust.	Yes	No
27.	Do we acknowledge that the CEO directs the staff, not the Board?	Yes	No
28.	Are we willing to invest the time in planning meetings to ensure success? [generate items; develop criteria; apply criteria]	Yes	No
29.	Do we model the behaviors that the Board values? [consensus building? starting/finishing on time? moving the agenda forward?]	Yes	No
30.	Do the CEO, Board President and other Trustees have a cooperative relationship?	Yes	No
31.	Are we willing to invest the time to create an identity for our Board and a sense of teamwork?	Yes	No
32.	Does the Board work effectively to move deliberations and operations to the level of setting policy, goals, priorities, processes and frameworks, and monitor implementation?	Yes	No
33.	Do we provide fair, consistent, and constructive feedback to the CEO?	Yes	No

Section D: Please compute your score below.

A. Count "3" points for each "Yes" answer and "0" for each "No"

Number of "Yes" answers ____ x 3 points = _____

TOTAL SCORE _____

B. Summary

i. What score did you give the Board? _____

ii. What are our strong points this quarter? (List areas by the applicable number(s) in the first column): _____

iii. Where do we need to improve? (List areas by the applicable number(s) in the first column.) _____

C. **Grade** your perception of the Board's Leadership this quarter with this scale. **Check your grade.**

Effective: 90 or above

Good: 78 – 87

Average: 66 – 75

Below Average: Under 66

D. Has our Board been an effective leader this quarter? _____ If not, what will it take to become one next quarter? (Write your response on the flipside of pages 1 and/or 2 of this document.)