

AGENDA ITEM 7.(b)
 MEETING DATE June 4, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2007-08

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Connie Barron-Griffin	Warehouse Operator	6/5/08
Don Pederson	Lead Carpenter	6/5/08

Temporary Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Maire Morinec	From Instructor, Health Occupations to Interim Dean of Health Occupations	6/1/08 – 7/31/08

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Jennifer Alsip	Substitute Cook, Children's Programs	5/1/08 – 6/30/08	\$ 10.46

Richard Christensen, Ed.D.
 Director of Human Resources

May 23, 2008
 Date Submitted


GERALD F. FISHER
 Superintendent/President

May 23, 2008
 Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 4, 2008****Page 2****Independent Contractors**

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	<u>Small Business Development Center</u> <u>Charles Eason, Responsible Manager</u>		
Billy Wigley	Consulting & technical assistance Solano College Cash Match	6/5/08 – 6/30/08	\$ 525.00
	<u>Tech Prep</u> <u>Charles Shatzer, Responsible Manager</u>		
Ann Short	Prepare and design Student Tech Prep Certificate of Completion Award	5/21/08 – 6/30/08	\$ 1,000.00
Rich Consultants	Health Benefits Consultant	7/1/08 – 6/30/09	\$ 25,000.00

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Michael Humphrey	Journey Level Assistant Fire Instructor	6/5/08 – 6/30/08	\$ 25.00 hour

EMPLOYMENT 2008-09**Short-term, Temporary & Substitute Assignments**

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Fred Coburn	Instructor, Contract Education	7/1/08 – 6/30/09	\$ 51.92
Les Hubbard	Instructor, Contract Education	7/1/08 – 6/30/09	\$ 55.76
Susan Rinne	Interim Director of Fiscal Services	7/1/08 – until position is filled	\$ 8,347.50 month

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 4, 2008****Page 3****Independent Contractors**

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
Administrative & Business Services			
<u>Mazie Brewington, Responsible Manager</u>			
Robert N. Curry	Oversight of the implementation of Banner Finance Model; assist in 2007-08 year end closing and other projects mutually agreed by parties.	7/1/08 – 6/30/09	Not to exceed \$ 140,986.00
Fine & Applied Arts/Behavioral Sciences			
<u>Leslie Rota, Responsible Manager</u>			
Dottie Fair	Foster & Kinship Care Education Program Coordinator	7/1/08 – 6/30/09	Not to exceed \$ 6,000.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

05/13/08	Vendor Payment	11001644-11001671	\$ 18,296.68
05/14/08	Vendor Payment	11001672-11001744	\$1,126,864.57
05/15/08	Vendor Payment	11001745-11001758	\$ 1,068.00
		11001759	\$ 49,471.34
05/20/08	Vendor Payment	11001760-11001769	\$ 2,706.01
05/22/08	Vendor Payment	11001789-11001855	\$ 293,873.41
		11001770-11001788	\$ 4,228.50
05/27/08	Vendor Payment	11001856-11001874	\$1,998,119.10

Copies of the Warrant Listings are available at the Board meeting, the Office of the Superintendent/President, the Office of the Vice President of Administrative & Business Services, and the College Library.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 7.(d)
 MEETING DATE June 4, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION TO APPOINT A NEW ALTERNATE
 REPRESENTATIVE TO THE NORTHERN CALIFORNIA
 COMMUNITY COLLEGES SELF-INSURANCE
 AUTHORITY, RESOLUTION NO. 07/08-18**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for Resolution No. 07/08-18 for the District to appoint a new alternate representative to the Northern California Community Colleges Self-Insurance Authority (NCCC-SIA). The NCCC-SIA is a joint powers authority, and it is through the NCCC-SIA that the District has its workers' compensation and property and liability insurance coverage. According to its Bylaws, each member district has a representative who attends quarterly meetings and has voting privileges as a member of the group. The alternate will serve when the primary representative is unable to attend a NCCC-SIA meeting.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
 Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 23, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION APPOINTING OFFICIAL REPRESENTATIVE
AND ALTERNATE REPRESENTATIVE TO THE
NORTHERN CALIFORNIA COMMUNITY COLLEGES
SELF-INSURANCE AUTHORITY**

RESOLUTION NO. 07/08-18

WHEREAS, Solano Community College District is a member of the Northern California Community Colleges Self-Insurance Authority;

WHEREAS, Northern California Community Colleges Self-Insurance Authority entitles each member district to have a representative attend all meetings of the Board of Directors;

WHEREAS, The Bylaws of the Northern California Community Colleges Self-Insurance Authority entitles each member district to appoint this representative; and

WHEREAS, The Bylaws of the Northern California Community Colleges Self-Insurance Authority entitles each member of the Authority to designate his/her alternate; now therefore be it

RESOLVED, That Mazie L. Brewington, Vice President of Administrative & Business Services, is hereby appointed as Official Representative and Susan Rinne, Interim Director of Fiscal Services, is hereby designated as Official Alternate for Solano Community College District to attend the Northern California Community Colleges Self-Insurance Authority meetings.

PASSED AND ADOPTED This 4th day of June 2008, by the Governing Board of Solano Community College District.

PHIL McCAFFREY, PRESIDENT

GERALD F. FISHER, SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 20 APPROVAL
 FOR W.A. THOMAS, CO., INC. – BID NO. 06-005**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 20 to W.A. Thomas, Co., Inc.'s base contract for the Student Services Center Building 400. Revised contract amount is as follows:

Contract Award Amount	\$10,387,480.00	
Prior Change Orders	\$ 1,122,100.00	
Change Order No. 20	\$ 7,037.00	
Total Change Orders	\$ 1,129,137.00	10.8% of Contract Award Amount
Revised Contract Amount	\$11,516,617.00	
Total Project Budget	\$15,274,530.00	
Forecast Project Budget Remaining	\$ 3,757,913.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

 May 23, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

6/04/08 W.A. THOMAS CO., INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
131	Add electrical feed from elevator disconnect switch to controller.	\$ 2,043.00	Error & Omission	During construction it was determined that the drawings did not properly indicate the electrical feed from the elevator disconnect switch to the elevator controller. The Contractor was directed to install the necessary electrical feed.	20
132	Install weather resistant tac-wall material at kiosk.	\$ 2,372.00	Owner Request	Due to the exterior type of application during construction it was decided to install a weather-resistant type of tac-wall surfacing material at the kiosk in lieu of the standard tac-wall material to provide for better durability and extended useful life of the material.	20
133	Add metal supports to kiosk display shelf.	\$ 1,905.00	Agency Requirement	Division of State Architect (DSA) review required additional metal supports at the kiosk display case. These added supports also required additional flashing to be installed. The Contractor was directed to install the required support, per DSA.	20
134	Add time clock to flagpole lights.	\$ 717.00	Owner Request	During construction it was determined that the electrical power was taken from an existing light pole that was removed and used to provide electricity to the flag pole lights was not connected to the campus lighting control system. The Contractor was directed to install a time clock to the flag pole lights so that they would automatically turn off during the day and come on at night.	20
TOTAL		\$ 7,037.00			



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # BLDG 400, Student Services Ctr. (06-005)
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 6/4/2008

To Contractor:
 W.A. Thomas Co., Inc.
 2356 Pacheco Blvd
 Martinez, CA 94553

Architect's Project No.:
 Contract Date: 5/22/2006
 Contract Number: 06-005
 Change Order Number: 20

This contract is hereby revised by the following items:

PCO	Description	Amount
131	Add electrical feed from elevator disconnect switch to controller.	\$ 2,043.00
132	Install weather-resistant tac-wall material at kiosk.	\$ 2,372.00
133	Add metal supports to kiosk display shelf.	\$ 1,905.00
134	Add photo detector to flagpole lights.	\$ 717.00

The original Contract Value was	\$ 10,387,480.00
Sum of changes by prior Change Orders	\$ 1,122,100.00
The Contract Value prior to this Change Order was	\$ 11,509,580.00
The Contract Value will be changed by this Change Order in the amount of	\$ 7,037.00
The new Contract Value Including this Change Order will be	\$ 11,516,617.00
The Contract duration will be changed by	0 Days

W.A. Thomas, Inc.
 Contractor
 2356 Pacheco Blvd
 Martinez, CA 94553
 Address
 By Laurence Maller
 Signature
 Date

LPA
 Architect
 5161 California Avenue
 Irvine, CA 92617
 Address
 By Michael Henning
 Signature
 Date

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature
 Date

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 3 APPROVAL
FOR J.W. AND SONS, INC. – BID NO. 08-002**
REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 3 to J.W. and Sons, Inc.'s base contract for Building 1800A. Revised contract amount is as follows:

Contract Award Amount	\$1,822,400.00	
Prior Change Orders	\$ 75,061.00	
Change Order No. 3	\$ 25,471.00	
Total Change Orders	\$ 100,532.00	5.5% of Contract Award Amount
Revised Contract Amount	\$1,922,932.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
Superintendent/President

May 23, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

06/04/08 J.W. AND SONS, INC. - BUILDING 1800A PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
6	Relocate all existing electrical outlets to meet ADA requirements and furnish and install new conduit and wiring for circuits removed during wall demolition.	\$ 20,988.00	Regulatory Agency Requirement / Unforeseen Conditions	During construction it was determined that approximately 43 electrical receptacles would need to be relocated from 12-inch height from the floor to 18-inch height to comply with ADA requirements. This required additional conduit and wiring for each receptacle. Also, existing conduits were removed when some existing walls were demolished, so new conduit and wiring was required to be run through the walls and back to the electrical panels at various circuits throughout the building. The Contractor was directed to furnish and install the additional conduit, wiring, boxes and devices necessary to meet the regulatory agency requirements and provide a functional electrical system throughout the building.	3
19	Furnish and install exit sign at Hallway 1820.	\$ 684.00	Regulatory Agency Requirement	During construction it was determined that an additional exit sign would be required at the west end of Hallway 1820 to meet building exit codes. The Contractor was directed to furnish and install one additional exit sign.	3
20	Remove and dispose of unforeseen concrete slab on the roof.	\$ 3,799.00	Unforeseen Conditions	During construction it was determined that the existing rooftop mechanical equipment was mounted on a concrete slab which impeded the installation of the new mechanical equipment. The Contractor was directed to demolish, remove and dispose of the unforeseen concrete slab.	3
TOTAL \$ 25,471.00					



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 1800A Renovations
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 6/4/2008

To Contractor:
 J.W. and Sons, Inc.
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954

Architect's Project No.: 06047.00
 Contract Date: 12/10/2007
 Contract Number: 08-002
 Change Order Number: 03

This contract is hereby revised by the following items:

PCO	Description	Amount
6	Relocate all existing electrical outlets to meet ADA requirements and furnish and install new conduit and wiring for circuits removed during wall demolition.	\$ 20,988.00
19	Furnish and install exit sign at Hallway 1820.	\$ 684.00
20	Remove and dispose of unforeseen concrete slab on the roof.	\$ 3,799.00

The original Contract Value was	\$	1,822,400.00
Sum of changes by prior Change Orders.....	\$	75,061.00
The Contract Value prior to this Change Order was	\$	1,897,461.00
The Contract Value will be changed by this Change Order in the amount of	\$	25,471.00
The new Contract Value Including this Change Order will be	\$	1,922,932.00
The Contract duration will be changed by		0 Days
The Substantial Completion date as of this Change Order is		25-Jul-08

J.W. and Sons, Inc.
 Contractor
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954
 Address
 By John Arntz
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gavert
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 7.(g)
 MEETING DATE June 4, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 1 APPROVAL
 FOR R-E CORPORATION – BID NO. 08-007**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 1 to R-E Corporation's base contract for the Building 2000 Boiler Replacement Project. Revised contract amount is as follows:

Contract Award Amount	\$	522,061.00	
Prior Change Orders	\$	0.00	
Change Order No. 1	\$	18,329.00	
Total Change Orders	\$	18,329.00	3.5% of Contract Award Amount
Revised Contract Amount	\$	540,390.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**

Gerald F. Fisher

GERALD F. FISHER
 Superintendent/President

May 23, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

06/04/08 R-E CORPORATION - BOILER REPLACEMENT PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
4	Relocate 4" diameter pool heating line to facilitate installation of new boilers.	\$ 1,236.00	Unforeseen Conditions	During construction it was determined that the existing 4" diameter pool heating line would need to be relocated to allow for removal of existing boilers and installation of the new boiler B-1. The Contractor was directed to relocate the pool line to facilitate installation of the new boilers.	1
5	Remove controls and control wiring for boilers and reinstall at new locations.	\$ 7,476.00	Errors / Omissions	During construction it was determined that the wiring for the boiler controls needed to be relocated to allow installation of new boilers. The Contractor was directed to remove the control wiring and reinstall at new locations after the new boilers are in place. This cost also includes programming of the controls when the boilers are in place.	1
7	Furnish and install additional pipe and fittings for installation of new boiler B-1.	\$ 5,736.00	Errors / Omissions	During construction it was determined that additional piping and fittings were needed for a complete installation of the new boiler. The engineer issued revised drawings, and the Contractor was directed to furnish and install the additional piping and fittings.	1
8	Furnish and install gear and chain operators on new and existing hot water valves.	\$ 3,881.00	Owner Request	During construction it was determined that the hot water valves would be difficult to operate for routine maintenance due to their size. The Contractor was directed to furnish and install gear and chain operators on the hot water valves to facilitate routine maintenance actions in the future.	1
		TOTAL \$ 18,329.00			



Change Order

Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Project # Building 2000 Boiler Replacement
Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 6/4/2008
To Contractor:
R-E Corporation
250 Colgan Avenue
Santa Rosa, CA 95404

Architect's Project No.:
Contract Date: 1/25/2008
Contract Number: 08-007
Change Order Number: 01

This contract is hereby revised by the following items:

PCO	Description	Amount
4	Relocate 4" diameter pool heating line to facilitate installation of new boilers.	\$ 1,236.00
5	Remove controls and control wiring for boilers and reinstall at new locations.	\$ 7,476.00
7	Furnish and install additional piping and fittings for installation of new boiler B-1.	\$ 5,736.00
8	Furnish and install gear and chain operators on new and existing hot water valves.	\$ 3,881.00

The original Contract Value was	\$	522,061.00
Sum of changes by prior Change Orders.....	\$	-
The Contract Value prior to this Change Order was.....	\$	522,061.00
The Contract Value will be changed by this Change Order in the amount of	\$	18,329.00
The new Contract Value Including this Change Order will be	\$	540,390.00
The Contract duration will be changed by.....		0 Days
The Substantial Completion date as of this Change Order is		

R-E Corporation
Contractor
250 Colgan Avenue
Santa Rosa, CA 95404
Address
By Donald Helfer
Signature _____
Date _____

Turley and Associates
Mechanical Engineer
1914 S Street
Sacramento, CA 95814
Address
By Timothy Flagg
Signature _____
Date _____

Solano Community College District
Owner
4000 Suisun Valley Road
Fairfield, CA 94534
Address
By Frank W. Kitchen
Signature _____
Date _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: AB 2910 QUARTERLY REPORT, THIRD QUARTER,
FY 2007-08**
**REQUESTED ACTION: BOARD REVIEW AND ACCEPTANCE OF THE
QUARTERLY REPORT**

SUMMARY:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. The report for the third quarter of FY 2007-08 is attached for the Board's review and recommended acceptance.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2007-2008

Quarter Ended: (Q3) Mar 31, 2008

District: (280) SOLANO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2004-05	Actual 2005-06	Actual 2006-07	Projected 2007-2008
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	39,754,062	43,067,679	47,909,009	49,005,599
A.2	Other Financing Sources (Object 8900)	17,433	40,000	26,210	1,070,106
A.3	Total Unrestricted Revenue (A.1 + A.2)	39,771,495	43,107,679	47,935,219	50,075,705
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	38,569,346	42,333,034	46,288,175	50,563,509
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	175,385	254,434	170,463	370,400
B.3	Total Unrestricted Expenditures (B.1 + B.2)	38,744,731	42,587,468	46,458,638	50,933,909
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	1,026,764	520,211	1,476,581	-858,204
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	-1,737	-598,784	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	3,467,048	3,895,028	4,415,239	5,891,820
E.	Fund Balance, Ending (C. + D.2)	4,493,812	4,415,239	5,891,820	5,033,616
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	11.6%	10.4%	12.7%	9.9%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	8,712	9,182	8,886
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2004-05	2005-06	2006-07	2007-2008
H.1	Cash, excluding borrowed funds				3,048,660
H.2	Cash, borrowed funds only				0
H.3	Total Cash (H.1+ H.2)	2,939,427	4,486,135	6,103,050	3,048,660

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	49,005,599	48,930,599	32,524,549	66.5%
I.2	Other Financing Sources (Object 8900)	1,070,106	1,070,106	1,045,106	97.7%
I.3	Total Unrestricted Revenue (I.1 + I.2)	50,075,705	50,000,705	33,569,655	67.1%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	50,563,509	50,563,509	36,433,262	72.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	370,400	370,400	56,893	15.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	50,933,909	50,933,909	36,490,155	71.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-858,204	-933,204	-2,920,500	
L	Adjusted Fund Balance, Beginning	5,891,820	5,891,820	5,891,820	
L.1	Fund Balance, Ending (C. + L.2)	5,033,616	4,958,616	2,971,320	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	9.9%	9.7%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled	Management	Academic	Classified

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(Specify) YYYY-YY	Permanent		Temporary	
	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:				
Year 1:				
Year 2:				
Year 3:				
b. BENEFITS:				
Year 1:				
Year 2:				
Year 3:				

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Solano Colleges adopted budget for fiscal year 2007-08 has expenses over revenue at (\$858,204), which incorporated a one percent reduction in base revenue totaling \$415,959. The prior year ending balance of more than \$1.3M will help to offset estimated current year expenses. However, moving forward the College will have to address issues of enrollment recovery, productivity, and benefit cost containment. The college is taking action to look at a number of strategies through the Enrollment Management Committee. The recruitment of the Public Information Officer has been completed and this person is charged with launching a focused marketing campaign to meet the goals of the recently completed Educational Master Plan. A major portion of current year COLA is expected to be used to supplement necessary operational funding of the current year budget. Lastly, based on the early economic forecast for fiscal year 2008-09, the Executive Council continues discussions regarding cost containment strategies in the current year and beyond.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (280) SOLANO

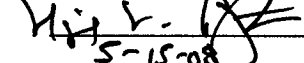
CHANGE THE PERIOD
Fiscal Year: 2007-2008
Quarter Ended: (Q3) Mar 31, 2008

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Mazie L. Brewington

CBO Phone: 707-864-7167

CBO Signature: 
Date Signed: 5-15-08

Chief Executive Officer Name: Gerald F. Fisher

CEO Signature: _____
Date Signed: _____

Electronic Cert Date: 05/15/2008

District Contact Person

Name: Susan Rinne

Title: Director, Fiscal Services

Telephone: 707-864-4462

Fax: 707-864-7146

E-Mail: susan.rinne@solano.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511
Send questions to Kuldeep Kaur, (916) 327-6818 kkaur@ccccc.edu
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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AGREEMENT BETWEEN MACRO PLASTICS
INCORPORATED AND SOLANO COMMUNITY
COLLEGE DISTRICT TO PROVIDE PROGRAMMABLE
LOGIC CONTROL TRAINING FOR CONTRACT
EDUCATION**

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and Macro Plastics Incorporated for contract education is being presented for review and approval by the Governing Board.

The District will provide two classes of thirty-two (32) hours each of Programmable Logic Control training for up to six (6) employees. Training will be held at Solano Community College from June 16, through August 7, 2008.

Macro Plastics Incorporated will compensate the District for all educational services, rendered at a flat rate of \$10,500.00. The fee includes program development, coordination, instruction, training materials, evaluation, and Certificates of Completion.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Contract Education and Community Services.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Deborah Mann, Program Developer
Contract Education and Community Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

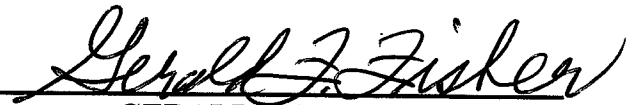
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **MACRO PLASTICS INCORPORATED, 2250 HUNTINGTON DRIVE, FAIRFIELD, CA 94533**, hereinafter referred to as "Macro Plastics."

WHEREAS, Macro Plastics desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide PLC (Programmable Logic Control) Training-Part 2 for up to six employees.
- B. The District will develop, coordinate, deliver, and evaluate the training. The employees will attend training in two groups of 32 hours each. Training will take place from 8:00 A.M -12:00 on Mondays, June 16, 23, and 30, July 7, 14, 21, 28, and August 4; and Thursdays, June 19, 26, July 3, 10, 17, 24, 31, and August 7. Training will be delivered on-site at Solano Community College. All successful completers will receive Certificates of Completion. Additional training may be scheduled as needed with an addendum to this contract.
- C. Macro Plastics will identify all employees who will participate in training.
- D. Macro Plastics will compensate the District for all services rendered and expenses at a rate of ten thousand five hundred dollars and no cents (\$10,500.00.) The cost is inclusive for all instruction and teaching/training materials.
- E. Payments by Macro Plastics Corporation to the District will be due upon receipt of invoice. An invoice will be generated when the training is 50% completed.
- F. **IT IS MUTUALLY UNDERSTOOD** that Macro Plastics and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to Macro Plastics and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, Macro Plastics, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of Macro Plastics. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Macro Plastics will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of Macro Plastics under this Agreement or of any persons directly or indirectly employed by, or acting as agent for Macro Plastics, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve Macro Plastics from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of Macro Plastics operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. Macro Plastics agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of Macro Plastics' non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Robert Kerin
Director Human Resources
Macro Plastics Incorporated
Fairfield, CA

Gerald F. Fisher
Superintendent/President
Solano Community College
Fairfield, CA

Date _____

Date _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AGREEMENT BETWEEN MACRO PLASTICS
INCORPORATED AND SOLANO COMMUNITY
COLLEGE DISTRICT TO PROVIDE FINANCES FOR
NON-FINANCIAL MANAGERS TRAINING FOR
CONTRACT EDUCATION**

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and Macro Plastics Incorporated for contract education is being presented for review and approval by the Governing Board.

The District will provide two classes of twelve (12) hours each of Finances for Non-Financial Managers training for up to thirty-four (34) employees. Training will be held at Macro Plastics Incorporated from June 20, through August 15, 2008.

Macro Plastics Incorporated will compensate the District for all educational services, rendered at a flat rate of \$4,400.00. The fee includes program development, coordination, instruction, training materials, evaluation, and Certificates of Completion.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Contract Education and Community Services.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Deborah Mann, Program Developer
Contract Education and Community Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **MACRO PLASTICS INCORPORATED, 2250 HUNTINGTON DRIVE, FAIRFIELD, CA 94533**, hereinafter referred to as "Macro Plastics."

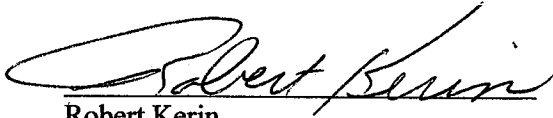
WHEREAS, Macro Plastics desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide **Finances for Non-Financial Managers Training** for up to 34 Macro Plastics employees.
- B. The District will develop, coordinate, deliver, and evaluate the training. Training will take place in three, four-hour sessions for a total of 12 contact hours for each of two groups of up to 18 employees. Training will be delivered on-site at Macro Plastics, from 8:30 A.M.-12:30 P.M., and from 1:00 5:00 P.M, on June 20, July 18 and August 15, 2008. All successful completers will receive Certificates of Completion. Additional training may be scheduled as needed with an addendum to this contract.
- C. Macro Plastics will identify all employees who will participate in training.
- D. Macro Plastics will compensate the District for all services rendered and expenses at a rate of four thousand four hundred dollars and no cents (\$4,400.00.) The cost is inclusive for all instruction and teaching/ training materials.
- E. Payments by Macro Plastics Corporation to the District will be due upon receipt of invoice. An invoice will be generated when the training is 50% completed.
- F. **IT IS MUTUALLY UNDERSTOOD** that Macro Plastics and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to Macro Plastics and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, Macro Plastics, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of Macro Plastics. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Macro Plastics will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of Macro Plastics under this Agreement or of any persons directly or indirectly employed by, or acting as agent for Macro Plastics, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve Macro Plastics from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of Macro Plastics operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. Macro Plastics agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of Macro Plastics' non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.



Robert Kerin
Director Human Resources
Macro Plastics Incorporated
Fairfield, CA

Date 5-27-08

Gerald F. Fisher
Superintendent/President
Solano Community College
Fairfield, CA

Date _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: EMERGENCY CLOSURE OF THE CHILDREN'S PROGRAMS
REQUESTED ACTION: APPROVAL

SUMMARY:

The California Department of Education/Child Development Division requires Board approval (after the fact) when program services are temporarily altered due to an emergency situation.

On May 8, and May 9, 2008, services to the children and their families in Building 200 were reduced to morning sessions only due to a non-functioning air conditioner during the heat wave. The temperatures exceeded 95 degrees in the building resulting in unhealthy conditions for the children in our care.

The services in Building 200A (the toddler building) was not interrupted because the air conditioner was functioning. The classroom's square footage in this building is too small to have placed additional children; therefore, the afternoon services for those in the 200 Building were cancelled.

Building 200 is licensed to serve 100 children while Building 200A is only licensed to serve 16 children.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Christie Speck, Director
Children's Programs
Fine & Applied Arts/Behavioral Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7183

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD HOW DO WE RATE CHECKLIST
REQUESTED ACTION: APPROVAL

SUMMARY:

In order for the Governing Board to focus on the institution's major issues and questions of policy, the Board of Trustees is encouraged to delegate full responsibility and authority to the President to implement and administer Board policies and the operation of the College. The institutional leaders should likewise foster empowerment, innovation, and institutional excellence through dialogue that builds trust and increases focus on student learning and assessment of learning outcomes, institutional effectiveness, and integrity.

Trustee A. Marie Young, Chair of the Accreditation Leadership Subcommittee, will present for approval a proposed checklist to be used as a tool in evaluating the progress of the Solano Community College District Governing Board in identifying the institution's resolution of Recommendation 8: Leadership and the success of the Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE


A. Marie Young, Trustee
Accreditation Leadership Subcommittee Chair
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7112
TELEPHONE NUMBER

SCCD Governing Board
ORGANIZATION

May 23, 2008
DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT


GERALD F. FISHER
Superintendent/President

May 23, 2008
DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

Solano Community College District Governing Board
Board's Leadership: How Do We Rate Checklist

Name (Optional) _____ Date _____

Please check the applicable boxes in Sections A and B.

Section A: Rated by: Trustee CEO

Section B: Quarter/Date Rated

(October/November/December) January _____ April/May/June) June 18, 2008
 (January/February/March) April _____ (July/August/September) September 17, 2008

INSTRUCTIONS:

Use this checklist to check your perception of the Board's leadership this quarter. Be as objective as you can. You will receive this checklist in your Board packet each quarter. Please complete and submit it to the Board Secretary at the appropriate Board meeting. **NOTE:** "We" refers to 100% of the Board, e.g., 7 out of 7. If you are aware of one or more Board member/s not in compliance with their duties and/or responsibilities as a Board member, per the question asked, circle "No" as your answer.

Section C: Circle your answer to each area question in the columns to the right.

AREAS	QUESTIONS	ANSWERS	
1.	Have we created an environment in which the CEO has the power to lead the College?	Yes	No
2.	Have we delegated authority to the CEO to lead and administer?	Yes	No
3.	Are we keeping the CEO informed, adhering to the rule of "no surprises"?	Yes	No
4.	Are we honoring the CEO as the point of contact for the institution?	Yes	No
5.	Do we fully consider information and recommendations offered by the CEO?	Yes	No
6.	Are we supporting professional development for the CEO?	Yes	No
7.	Are we adhering to the standards of Board ethics?	Yes	No
8.	Are we ensuring that the CEO has the resources needed to do the job?	Yes	No
9.	Do we respect and support the CEO?	Yes	No
10.	Does the CEO always ask the Board to make major decisions with advance preparation?	Yes	No
11.	Do we alert the CEO and Board President about our concerns prior to going public with them?	Yes	No
12.	Do all Board members receive the same communications from the CEO?	Yes	No
13.	Do we make it a practice to share information and questions with other Board members and the CEO?	Yes	No
14.	Do we keep the CEO informed about our contacts in the community, discussions with legislators and other policymakers, calls from citizens or College staff, and any visits to the College as related to College business?	Yes	No
15.	Do we help the CEO in being effective by not making unnecessary demands on him or her?	Yes	No
16.	Do we provide guidance, support, dialogue, information, and feedback to our CEO?	Yes	No
17.	Do we rely on our CEO for leadership and have confidence in his or her recommendations?	Yes	No

18.	Is our time spent in governing, not managing, the institution?	Yes	No
19.	Is the Board sensitive to the concerns of students and employees while maintaining impartiality and support for the CEO?	Yes	No
20.	Do we honor the professionalism of College staff by allowing them to perform their duties?	Yes	No
21.	As trustees, do we monitor ourselves carefully to ensure that offering opinions to the CEO and staff is not construed as directions?	Yes	No
22.	When issues arise, do we question whether the decision or action we are about to take reinforce our policy role, or is it an administrative decision?	Yes	No
23.	Do the Board President and the CEO emphasize that individual Trustees' opinions are simply opinions and that the only legitimate direction to the CEO comes from the Board as a whole?	Yes	No
24.	Do we have a clear understanding as a Board of what responsibilities have been delegated to the CEO?	Yes	No
25.	Do we recognize that the Board (not a single Trustee) has the legal right to give direction to only one employee, the CEO?	Yes	No
26.	Have we done anything as a Board this quarter to foster trust? If your answer is "Yes", write on the flipside of this page what we did this quarter as a Board to foster trust.	Yes	No
27.	Do we acknowledge that the CEO directs the staff, not the Board?	Yes	No
28.	Are we willing to invest the time in planning meetings to ensure success? [generate items; develop criteria; apply criteria]	Yes	No
29.	Do we model the behaviors that the Board values? [consensus building? starting/finishing on time? moving the agenda forward?]	Yes	No
30.	Do the CEO, Board President and other Trustees have a cooperative relationship?	Yes	No
31.	Are we willing to invest the time to create an identity for our Board and a sense of teamwork?	Yes	No
32.	Does the Board work effectively to move deliberations and operations to the level of setting policy, goals, priorities, processes and frameworks, and monitor implementation?	Yes	No
33.	Do we provide fair, consistent, and constructive feedback to the CEO?	Yes	No

Section D: Please compute your score below.

A. Count "3" points for each "Yes" answer and "0" for each "No"
 Number of "Yes" answers ____ x 3 points = _____ **TOTAL SCORE** _____

B. Summary

- i. What score did you give the Board? _____
- ii. What are our strong points this quarter? (List areas by the applicable number(s) in the first column): _____
- iii. Where do we need to improve? (List areas by the applicable number(s) in the first column.) _____

C. **Grade your perception of the Board's Leadership this quarter with this scale. Check your grade.**

- | | | | |
|--------------------------|-------------------------------|--------------------------|--------------------------------|
| <input type="checkbox"/> | Effective: 90 or above | <input type="checkbox"/> | Good: 78 – 87 |
| <input type="checkbox"/> | Average: 66 – 75 | <input type="checkbox"/> | Below Average: Under 66 |

D. Has our Board been an effective leader this quarter? _____ If not, what will it take to become one next quarter? (Write your response on the flipside of pages 1 and/or 2 of this document.)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: PROPOSED EXTENSION OF FOOD SERVICES
AGREEMENT WITH FRESH & NATURAL, INC.**
REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for a one-year extension of the food services agreement with Fresh & Natural, Inc. The current agreement expires on June 30, 2008. According to a provision in the agreement, the District may extend the contract for up to two one-year terms by mutual agreement between the District and contractor.

A campus-wide survey recently conducted indicated that faculty, staff, and students were generally satisfied with the overall cafeteria and catering service operations provided by Fresh & Natural, Inc. At a May 6 meeting of the District Food Services Committee, it was their consensus that the agreement be extended.

The proposed agreement extension will commence on July 1, 2008 and expire on June 30, 2009. All other terms and conditions remain the same. Attached is the proposed agreement extension for Board information.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

ADDENDUM TO FOOD SERVICES AGREEMENT

This Addendum to the Food Services Agreement is made at Fairfield, California on _____, 2008, by and between the Solano Community College District ("District") and Fresh & Natural, Inc, ("Contractor").

RECITALS

1. District and Contractor entered into the original food services agreement on July 1, 2005.
2. The term of the current addendum to the agreement expires on June 30, 2008.
3. Paragraph 3 of agreement, Term, states that "following the agreement term, the Superintendent-President, with Governing Board approval, may extend the term of the agreement.
4. With mutual consent and agreement between District and Contractor, the District will exercise its option to extend the food services agreement by one additional year to June 30, 2009.
5. No other changes. All other terms and conditions of the agreement remain in full force and effect.

IN WITNESS WHEREOF, this Agreement is executed on the date below.

SOLANO COMMUNITY COLLEGE DISTRICT

FRESH & NATURAL, INC

By _____
VICE PRESIDENT
Administrative & Business Services

By _____
CONTRACTOR
Authorized Representative

Date _____

Date _____

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: REVENUE AND EXPENDITURE REPORT FOR THE
PERIOD ENDING MARCH 31, 2008**

REQUESTED ACTION: INFORMATION

SUMMARY:

The General Fund Revenue and Expenditure Report for the period ending March 31, 2008, is submitted for Board information.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 23, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

May 23, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE
 GENERAL FUND
 REVENUE
 AS OF 03/31/2008

2007/08

DESCRIPTION	ADOPTED BUDGET	WORKING BUDGET	RECEIVED TO DATE	BALANCE TO DATE	%
AUDITED BEGINNING BALANCE	5,822,105	5,891,820			
REVENUE					
8100 - Federal Income					
VTEA	277,626	277,626	18,394	259,232	0.07
Veterans Assistance	3,900	3,900	0	3,900	0.00
Financial Aid (CWSP)	179,313	179,313	0	179,313	0.00
Other	<u>1,109,348</u>	<u>1,177,025</u>	219,535	957,490	0.19
TOTAL FEDERAL INCOME	1,570,187	1,637,864	237,929	1,399,935	0.15
8600 - State Income					
Apportionment	30,774,559	30,774,559	22,209,857	8,564,702	0.72
Apportionment-One Time	0	0	0	0	0.00
Part-Time Faculty Compensation	373,804	373,804	284,091	89,713	0.76
TANF/Cal Works Apportionment	234,682	331,183	253,457	77,726	0.77
EOPS/DSPS/CARE Apportionment	1,232,368	1,479,388	1,021,820	457,568	0.69
Tax relief Subvention	135,619	135,619	70,045	65,574	0.00
Lottery Revenue	1,322,321	1,612,089	658,348	953,741	0.41
Mandated Costs	0	0	0	0	0.00
Instructional Equipment - Ongoing	101,032	141,720	117,720	24,000	0.83
Instructional Equipment - One Time	37,500	335,821	298,321	37,500	0.89
Career Tech Equipment - One Time	249,500	249,500	219,698	29,802	0.88
Basic Skills - One Time	101,839	157,274	57,274	100,000	0.36
Scheduled Maintenance-Ongoing	101,042	114,470	67,011	47,459	0.59
Scheduled Maintenance - One Time	37,500	374,855	374,855	0	0.00
Matriculation	625,122	663,051	503,919	159,132	0.76
All Other State Sources	<u>2,016,459</u>	<u>2,228,315</u>	1,680,329	547,986	0.75
TOTAL STATE INCOME	37,343,347	38,971,648	27,816,745	11,154,903	0.71
8800 - Local Income					
Taxes	11,312,380	11,312,380	5,870,314	5,442,066	0.52
Nonresident Tuition	255,000	255,000	161,624	93,376	0.63
Enrollment Fees	3,432,450	3,432,450	2,430,011	1,002,439	0.71
All Other Local Sources	<u>3,280,195</u>	<u>3,508,074</u>	2,743,250	764,824	0.78
TOTAL LOCAL INCOME	18,280,025	18,507,904	11,205,199	7,302,705	0.61
TOTAL REVENUES	57,193,559	59,117,416	39,259,873	19,857,543	0.66
TOTAL RESOURCES	63,015,664	65,009,236			

SOLANO COMMUNITY COLLEGE
 GENERAL FUND
 EXPENDITURES
 AS OF 03/31/2008

DESCRIPTION	2007/08 ADOPTED BUDGET	WORKING BUDGET	EXPENDED TO DATE	BALANCE TO DATE	%
EXPENDITURES AND OTHER OUTGO					
1000 - Academic Salaries	21,857,096	22,316,024	15,640,627	6,675,397	0.70
2000 - Classified Salaries	10,750,231	10,743,637	7,708,009	3,035,628	0.72
3000 - Employee Benefits	11,856,407	11,757,683	8,387,735	3,369,948	0.71
TOTAL COMPENSATION	44,463,734	44,817,344	31,736,371	13,080,973	0.71
4000 - Books and Supplies	1,900,019	2,959,755	1,298,244	1,661,511	0.44
5000 - Other Operating Expenses	9,524,297	9,693,618	7,204,314	2,489,304	0.74
TOTAL CURRENT EXPENSE	55,888,050	57,470,717	40,238,929	17,231,788	0.70
6000 - Capital Outlay	1,489,762	1,860,556	619,219	1,241,337	0.33
TOTAL 1000 - 6000	57,377,812	59,331,273	40,858,147	18,473,126	0.69
7000 - Other Outgo	423,951	469,347	386,890	82,458	0.82
TOTAL EXPENDITURES	57,801,763	59,800,620	41,245,037	18,555,583	0.69
7900 - Reserve for Contingencies	250,000	250,000	0	250,000	0.00
TOTAL EXPENDITURES/RESERVE	58,051,763	60,050,620	41,245,037	18,805,583	0.69
EXCESS TOTAL REVENUE OVER TOTAL EXPENDITURES	(858,204)	(933,204)	(1,985,164)		
ENDING BALANCE	4,963,901	4,958,616			
REQUIRED RESERVE (5%)	(2,546,695)	(2,546,695)			
DESIGNATED FUND BALANCE FOR ERP	(354,424)	(354,424)			
DESIGNATED FUND BALANCE FOR DEBT SERVICE	(83,600)	(83,600)			
DESIGNATED FUND BALANCE FOR REPAIR/REPLMT EQUIP	(290,259)	(290,259)			
UNDESIGNATED FUND BALANCE	1,688,923	1,683,638			