

AGENDA ITEM 7.(b)
 MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR - DONATION
REQUESTED ACTION: APPROVAL

SUMMARY:

<u>Name and Address</u>	<u>Item</u>	<u>Department</u>
Barbara Pavão 554 Corte Baca Vacaville, CA 95688	Office Furniture including desk, hutches and filing cabinet	Math/Science

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David Redfield, Ph.D., Dean
Math/Science

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7117

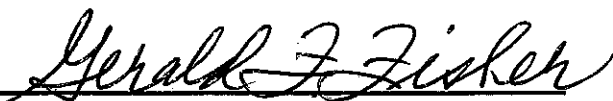
TELEPHONE NUMBER

Solano College Educational Foundation

ORGANIZATION

June 10, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
 Superintendent/President

June 18, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2007-08


Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Laura Scott	Purchasing Technician/Buyer CSEA, Chapter #211	6/23/08

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Camilla Casey	Registration Aide	6/9/08 – 6/30/08	\$ 10.00
Desiree Coffey	Substitute Student Services Assistant II, Admissions & Records	6/4/08 – 6/30/08	\$ 15.59
Jessica English	Registration Aide	6/9/08 – 6/30/08	\$ 10.00
Antoinette Galang	Registration Aide	5/27/08 – 6/30/08	\$ 10.00
Darryl Gordon	Substitute Custodian Substitute Grounds Technician	5/20/08 – 6/4/08 6/5/08 – 6/30/08	\$ 12.87 \$ 14.04
Melinda Grefaldia	Temporary Payroll Technician	6/11/08 – 6/30/08	\$ 17.04
Shirley Lewis	Student Services	6/9/08 – 6/30/08	\$ 59.97
Jeremy Lim	Registration Aide	6/9/08 – 6/30/08	\$ 10.00
Maureen McSweeney	TANF Facilitator	4/15/08 – 6/30/08	\$ 59.59
Dotty Ohling	Training new Administrative Assistant III-Math/Science	4/13/08 – 6/30/08	\$ 25.53
Dyan Smith	Children's Programs Assistant	6/12/08 – 6/30/08	\$ 12.62
Nicole Williams	Substitute Switchboard Operator	6/4/08 – 6/30/08	\$ 13.18

Richard Christensen, Ed.D.
Director of Human Resources


GERALD F. FISHER
Superintendent/President

June 5, 2008
Date Submitted

June 5, 2008
Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 18, 2008****Page 2****Short-term, Temporary & Substitute Assignments** (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
<u>Summer Session</u>			
Adjunct Faculty	See attached list		
Elizabeth Banks	Learning Resources Technician	6/16/08 – 7/24/08	\$ 22.27/33.41 OT
Quentin Carter	Public Services Librarian	6/11/08 – 7/3/08	\$ 65.93
Lori Converse	Children's Program Specialist	6/16/08 – 7/24/08	\$ 22.72/34.08 OT
Yvonne Dillard	Children's Program Assistant	6/16/08 – 7/24/08	\$ 20.00/30.00 OT
Erin Duane	Access Services Librarian	6/9/08 – 7/24/08	\$ 48.07
Ruth Fuller	Access Services Librarian	5/27/08 – 7/15/08	\$ 55.76
Shirley Gunn	Instructional Assistant – Adapted PE	6/15/08 – 7/24/08	\$ 21.29/31.94 OT
Rashmi Johal	Learning Resources Technician	5/27/08 – 8/7/08	\$ 21.21/31.82 OT
Leigh Anne Jones	Reading/Writing Lab Technician	6/17/08 – 8/7/08	\$ 19.44/29.16 OT
Jerry Lowe	Cosmetology Lab Technician	6/2/08 – 7/24/08	\$ 19.44/29.16 OT
Barbara Kelley	Cosmetology Lab Technician	6/2/08 – 7/24/08	\$ 27.00/40.50 OT
Sam McKinney	PE/Athletic Assistant (Cosmetology)	6/2/08 – 7/24/08	\$ 20.05/30.08 OT
Sharon Miranda	Children's Program Specialist	6/16/08 – 7/24/08	\$ 23.38/35.07 OT
Renza Nassab	Cosmetology Lab Technician	6/2/08 – 7/24/08	\$ 19.44/29.16 OT
George Olgin	Reading/Writing Lab Technician	6/13/08 – 7/24/08	\$ 26.16/39.24 OT
Diane Rieschick	Instructional Lab Asst II	6/2/08 – 8/8/08	\$ 17.04/25.56 OT
Sandra Rotenberg	Access Services Librarian	5/27/08 – 8/7/08	\$ 59.59
Patrice Spann	Children's Program Specialist	6/16/08 – 7/24/08	\$ 17.80/26.70 OT
Lisa Stedman	Children's Program Specialist	6/16/08 – 7/24/08	\$ 23.28/34.92 OT
Elizabeth Tsai	Tech/Public Services Librarian	6/4/08 – 7/24/08	\$ 63.43
Juwan Vartanian	Children's Program Specialist	6/16/08 – 7/24/08	\$ 26.89/40.34 OT
Kelli Weaver	Cosmetology Lab Technician	6/2/08 – 7/24/08	\$ 17.04/25.56 OT
Kristine Wollrich	Reading/Writing Lab Technician	6/13/08 – 7/24/08	\$ 28.08/42.12 OT
Renee Worthy	Children's Program Specialist	6/16/08 – 7/24/08	\$ 14.95/22.43 OT

Basic Skills Initiative

Darryl Allen	Math Reading Group	1/28/08 – 5/23/08	\$ 63.43
	Developmental Math Activities	5/28/08	\$ 63.43
	Center Planning		
David Badtke	Math Peer Mentor	4/25/08	\$ 64.01
Otto Bischoff	Math Peer Mentee	1/28/08 – 5/23/08	\$ 63.43
Joseph Conrad	Math Reading Group	1/28/08 – 5/23/08	\$ 65.93
	Developmental Math Activities	5/28/08	\$ 65.93
	Center Planning		
Jose Cortes	Boardster Online Discussion	5/1/08 – 5/30/08	\$ 20.28/30.42 OT
	Forum Development		
Susanna Crawford	Sierra College Conference	6/3/08 – 6/4/08	\$ 65.93

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 18, 2008****Page 3****Short-term, Temporary & Substitute Assignments** (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
<u>Basic Skills Initiative</u>			
George Daugavietis	Math Reading Group	1/28/08 – 5/23/08	\$ 65.93
	Developmental Math Activities	5/28/08	\$ 65.93
	Center Planning		
Todd Davis	English Peer Mentor	1/17/08 – 4/4/08	\$ 59.59
	Reading Meeting	4/21/08 – 5/30/08	\$ 59.59
Dawna DeMartini	English Peer Mentor	1/17/08	\$ 51.91
Sarah Donovan	Math Reading Group	1/28/08 – 5/23/08	\$ 63.43
	Developmental Math Activities	5/28/08	\$ 63.43
	Center Planning		
Carlos Esteve	Math Reading Group	1/28/08 – 5/23/08	\$ 63.43
Rhonda Goldstein	Reading Meeting	4/21/08 – 5/30/08	\$ 59.59
Ron Harrow	Math Peer Mentee	1/28/08 – 5/23/08	\$ 51.91
Dorothy Hawkes	Math Reading Group	1/28/08 – 5/23/08	\$ 65.93
	Developmental Math Activities	5/28/08	\$ 65.93
	Center Planning		
Pam Huntington	English Peer Mentor	2/8/08 – 4/4/08	\$ 53.83
Karen Jackson	Reading Meeting	4/11/08 – 5/23/08	\$ 21.21/31.82 OT
Alan Jian	Math Peer Mentor	1/28/08 – 5/23/08	\$ 65.93
Glenn Keyser	English Peer Mentor	1/17/08 – 4/4/08	\$ 60.17
Carol LeGuenec	Math Peer Mentor	1/21/08 – 5/23/08	\$ 63.43
Karen Lowe	English Peer Mentor	4/4/08	\$ 63.43
Ed Lui	Math Peer Mentee and Mentor	1/21/08 – 5/23/08	\$ 59.59
Will Martinelli	Math Reading Group	1/28/08 – 5/23/08	\$ 59.59
George Olgin	Reading Meeting	4/21/08 – 5/30/08	\$ 26.16/39.24 OT
Svetlana Podkolzina	Math Reading Group	1/28/08 – 5/23/08	\$ 65.93
Genele Rhoads	Math Reading Group	1/28/08 – 5/23/08	\$ 63.43
	Developmental Math Activities	5/28/08	\$ 63.43
	Center Planning		
	Sierra College Conference	6/3/08 – 6/4/08	\$ 63.43
Randy Robertson	Math Reading Group	1/28/08 – 5/23/08	\$ 63.43
	Developmental Math Activities	5/28/08	\$ 63.43
	Center Planning		
Kheck Sengmany	Developmental Math Activities	5/28/08	\$ 55.76
	Center Planning		
Patrick Vogelpohl	English Peer Mentor	1/17/08 – 4/25/08	\$ 48.07

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 18, 2008****Page 4****Short-term, Temporary & Substitute Assignments** (Continued)

<u>Name</u>	<u>Division</u>	<u>Semester</u>	<u>Amount</u>
<u>Honors Program</u>			
Margaret Abel-Quintero	Humanities	Spring 2008	\$ 132.00
Mark Feighner	Math/Science	Spring 2008	\$ 66.00
Marianne Flatland	Fine & Applied Arts	Spring 2008	\$ 400.00
Mary Gotch	Fine & Applied Arts	Fall 2007	\$ 132.00
Patricia Itaya	Math/Science	Fall 2007 & Spring 2008	\$ 330.00 \$ 363.00
Gail Kropp	Humanities	Spring 2008	\$ 66.00
Lorna Marlow-Munoz	Humanities	Fall 2007	\$ 400.00
Renee Moore	Math/Science	Fall 2007 & Spring 2008	\$ 132.00 \$ 400.00
John Nogue	Math/Science	Fall 2007	\$ 132.00
Maile Ornellas	Fine & Applied Arts	Spring 2008	\$ 200.00

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	<u>Student Services</u>		
	<u>Lisa Waits, Responsible Manager</u>		Increase previous Contract of \$ 2,500.00 by \$ 3,300.00
Leadership Resources Solutions	Consultant (Floyd Hogue and Moire Charters) for the curriculum data as the college moves from the Legacy System to Banner	4/22/08 – 6/30/08	\$ 3,300.00
	<u>Workforce & Community Development</u>		
	<u>Charles Shatzer, Responsible Manager</u>		Increase previous Contract by \$ 12,000.00 Not to exceed \$ 2,000.00 month
Joy Warren	Assist Foundation Director with planning/development of fund raising activities	6/30/08 – 12/31/08	

GRATUITOUS SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Division/Department</u>
James Burns	Assist the Offensive Line Coach	PE/Athletics
Tiffany Moore	Assist the MESA Director	Math/Science Division

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 18, 2008****Page 5****EMPLOYMENT 2008-09****Short-term, Temporary & Substitute Assignments**

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
To be determined (15)	Fire Science Assistant Instructor	7/1/08 – 6/30/09	\$ 8.60
Desiree Coffey	Substitute Student Services	7/1/08 – 6/30/09	\$ 15.59
	Assistant II, Admissions & Records		
Darryl Gordon	Substitute Custodian	7/1/08 – 6/30/09	\$ 12.87
	Substitute Grounds Technician	7/1/08 – 6/30/09	\$ 14.04
Melinda Grefaldia	Payroll Technician	7/1/08 – 9/31/08	\$ 17.04
Kayla Johnson	Office Assistant, Special Services	7/1/08 – 12/17/08	\$ 9.60
Shirley Lewis	Student Services	7/1/08 – 8/8/08	\$ 59.97
Nicole Williams	Substitute Switchboard Operator	7/1/08 – 6/30/09	\$ 13.18

Basic Skills Initiative

Andrew Bloom	Math Summer Institute	8/10/08	\$ 49.99
Susanna Crawford	Summer Institute (San Diego)	8/10/08 – 8/13/08	\$ 65.93
Susan Kenchan	Summer Institute (San Diego)	8/10/08 – 8/13/08	\$ 51.91
Kristie Iwamoto	Summer Institute (San Diego)	8/10/08 – 8/13/08	\$ 48.07
Zaid Shlah	Summer Institute (San Diego)	8/10/08 – 8/13/08	\$ 53.83

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	Student Services		
	<u>Lisa Waits, Responsible Manager</u>		
Leadership Resources Solutions, Inc.	Consultant (Don Mourton) for the implementation of Banner System, Student	7/1/08 – 6/30/09	\$10,000.00 and \$ 1,500.00 (Finder's Fee)

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Date</u>	<u>Amount</u>
Netriza Levine	ASL Interpreter	7/1/08 – 6/30/09	\$ 30.00 hour
Suzanne Mikolajcik	Real Time Captioner	7/1/08 – 6/30/09	\$ 75.00 hour
Stephanie Olson	ASL Interpreter	7/1/08 – 6/30/09	\$ 45.00 hour

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****June 18, 2008****Page 6****Professional Experts** (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Date</u>	<u>Amount</u>
The date range for the Journey Level Assistant Fire Instructors is intended to serve for the 2008-09 school year, dependent on their availability for the Fall or Spring semesters, to support both the Wildland Fire Academy (Fire 113) and the Firefighter 1 Academy (Fire 140).			
Alexander Apaka	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Stewart Balderama	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Chris Bishop	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Steve Bowman	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Doug Bridewell	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Shawn Byrd	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Eugene Dick	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Eugene Dillon	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Frank Drayton	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Jeff Enos	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
David Gehling	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Housto Grimm	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Susan Hasssett	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Michael Humphrey	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Jarrold Infante	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
John Jurado	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Ron Karlen	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Drew Kostal	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Mathew Lage	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Kyle Lunsted	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Gary McDaniel	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Paige Meyer	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Les Miller	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Gordon Moncibais	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
LaMonte Morris	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
John Muraoka	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Gary Robinson	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Doug Sarley	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Joshua Sotherman	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Terry Stewart	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Joseph Thurin	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Michael Torkelson	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
David Urrutia	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Vince Webster	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Timothy Winfield	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour
Michael Zichichi	Journey Level Asst. Fire Instructor	7/1/08 – 6/30/09	\$ 25.00 hour

ADJUNCT/OVERLOAD FACULTY 2008 Summer Session

* New Format due to our new computer system

<u>INSTRUCTOR</u>	<u>SUBJ</u>	<u>INSTRUCTOR</u>	<u>SUBJ</u>
Alcantara R	PE	Delaosalas M	SPAN
Alexander C	RE	Delorenzo J	THEA
Allen D	MATH/CIS	Demartini D	ENGL
Alvarado T	SOC/SOCS	Dermody T	OT
Amii M	CHEM	Diehl S	HORT
Anderson K	CIS	Dooly D	PE
Angelone M	ENGL	Dorger S	PHOT
Aptekar R	BIO	Dudman M	BUS/ECON
Avelar N	SOCS	Duleck M	AERO
Avila-Tuttle G	SPAN	East E	SPCH
Ayers S	PE	Eismann S	THEA
Baca J	MATH	Eli T	THEA
Barsotti G	PE	Ericson J	CHEM
Bates A	BIO	Farmer E	ENGL
Baughn K	PE	Federle N	ART
Beaulieu J	MATH	Federle S	ENGL
Becker K	PE	Ferrari V	BUS
Berrett M	ECTN	Foley M	HIST
Bloom A	PE/MATH	Fong R	CHEM
Borchert M	PE	Fracisco M	CIS
Boudreau G	RE	Frizzell G	PE
Bourdon I	NUTR	Fuchs E	MATH
Brewer K	MATH	Fuller P	MATH
Brown C	HED/PE	Garnier M	MGMT/BUS
Brunner T	ART	Gaviglio G	SOC
Bump D	MUSC	Gelfand V	CHEM
Bundenthal T	PLSC	Giambastiani L	ENGL
Burgess D	NURS	Glines N	SPCH
Burnsed F	PE	Goesdasilva F	BIO
Bussewitz B	HUDV	Goodwin M	CJ
Butters R	ECON	Gordon M	HIST
Cain P	BUS	Gravely S	ANTH
Calica C	ECE	Gregory S	MATH
Cardinal J	PE	Grube T	MATH
Cary A	PE	Gumlia M	COUN
Cavanagh L	MUSC	Guyer R	ART
Ceja P	OT	Harris M	NURS
Clanton E	ACCT	Harrow R	MATH
Clarke N	PE	Hayakawa A	SPCH
Coburn F	IT	Hayes E	THEA
Codina S	HIST	Hefner-Gravink A	BIO
Cook K	DRFT	Hernandez-Neil P	COUN
Corioso M	CJ	Higashi J	CHEM
Coury C	ENGL	Ho D	ASTR
Crandall-Bear D	HIST	Hoekje S	CHEM
Craven E	PHOT	Hoggan D	CIS
Curriel D	COUN	Hubbard L	ACCT
Daprato R	PSYC	Huntington P	ENGL
Davini W	RE/BUS	Iwamoto K	ENGL
Deflorio L	HUDV	Ix D	SPAN

<u>INSTRUCTOR</u>	<u>SUBJ</u>	<u>INSTRUCTOR</u>	<u>SUBJ</u>
Jackson T	MATH	Pandone M	ART
Jagoda M	MATH	Parrish S	PE
Jian A	MATH	Patterson B	BIO
Johnson M	GEOL	Pearson-Bloom T	HED
Johnson T	SOC	Peoples H	CHEM
Jones M	MATH	Petero A	SPCH
Juarez L	ENGL	Petersen P	ASTR/PHYS
Kenehan S	MATH	Pike R	FIRE
Keyser G	ENGL	Pitesky M	BIO
Kiernan D	GEOG	Podkolzina S	MATH
Kilgore K	BUS/CJ	Poff G	SPCH
Kolbe K	CJ	Polk S	SPCH
Krider D	PSYC	Powell J	PLSC
Kulasingam G	CHEM	Prescott V	ECON
Lamb J	SPAN	Pryor E	PE
Lamons M	ENGL	Pyle D	PLSC
Leininger T	METR	Riddell B	BIO
Leslie J	PE	Robertson R	MATH
Lorenzetti V	ENGL	Rodriguez H	MATH
Lowe K	ENGL	Roggli K	PHIL
Lui E	MATH	Rosengren K	ENGL
Maclachlan L	BIO	Rota L	SOCS
Macmullen J	PHYS	Rubenstein A	ART
Maghoney L	ECON	Rutaganira T	MATH
Mahmood K	MATH	Salmon R	ART
Marks K	PE	Santiago M	CHEM
Mazak S	CINA	Schaffer J	GEOL
McBride C	ENGL	Schneider T	ENGL
McCord K	SOCS	Schwarz B	CIS
McDonald C	COSM	Scott J	ENGL
McIver I	CINA	Servis N	ART
McLaughlin V	THEA	Shakikhan K	ART
McLean R	LS	Shatzer J	BUS
McNeil-Jackson C	COUN	Shlah Z	ENGL
McReynolds G	SPCH	Silva-Attianese B	COSM
McSweeney M	ECE	Simonds C	SOC
Meade S	SPAN	Sloan J	HUDV
Means J	HUDV	Smith J	ENGL
Michals N	ENGL	Smith J	MATH
Mikolajcik W	MUSC	Smith R	ASTR/PHYS
Miller S	PE	Snow C	MATH
Moore R	BIO	Soria Martin D	MATH
Morris J	LATN	Spindt C	THEA
Moucharafieh N	CHEM	Stelter S	BUS
Muick P	BIO	Stevens V	NURS
Nagle J	PE	Stewart A	MATH
Newland C	BIF	Stover S	HED/PE
Nordin S	CJ	Strickland J	CIS
Norris B	THEA	Struntz W	COUN
Nosce L	BIO	Subramanian M	CHEM
Nourot D	WELD	Swindle R	ENGL
Nunley K	PE	Sytsma R	NUTR
Nunley K	PE	Taylor B	COUN
Ogden C	BUS/CIS	Thompson S	MUSC
Oyao D	PE	Via T	IT/WELD

<u>INSTRUCTOR</u>	<u>SUBJ</u>
Vogelpohl J	ENGL
Wai N	MATH
Wallace J	COUN
Wanek K	NURS
Watkins T	BUS
Watts V	ECE
Wedaman K	BIO
White C	COUN
Whitesell J	SPCH
Widemann D	GEOG
Willer A	CIS
Williams D	PE
Winchester Y	JAPN
Wooden T	PE/HED
Wylie E	CIS
Wyly M	ENGL
Young V	PE
Yumae T	MUSC
Zidek A	PHOT

AGENDA ITEM 7.(d)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

06/02/08	Vendor Payment	11001875-11002055	\$567,669.58
06/03/08	Vendor Payment	11002056-11002064	\$ 4,156.38
		11002065-11002068	\$ 362.00
06/05/08	Vendor Payment	11002069	\$ 30.00
		11002070-11002119	\$183,983.63

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Mazie L. Brewington, Vice President
 Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
 Superintendent/President

June 6, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

06/18/08 ALTEN CONSTRUCTION, INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
10	Repair and securing of the existing electrical conduit above the ceiling.	\$ 12,330.00	Unforeseen Conditions	During construction it was determined that the electrical conduit above the ceiling was not properly supported and was damaged during demolition. The Contractor was directed to repair all damaged conduit and properly secure the conduit to the roof structure.	3
11	Raise new storm drain that conflicted with existing utilities.	\$ 3,106.00	Unforeseen Conditions	During construction it was determined that the new 8-inch storm drain placement conflicts with the existing 4-inch water main line and 10-inch fire piping line. The Contractor was directed to raise the 8" storm drain above the existing lines and slightly flatten the slope of the pipe.	3
12	New 12-inch storm drain line conflicts with existing utility lines.	\$ 8,000.00	Unforeseen Conditions	During construction it was determined that the new 12-inch storm drain line at Bldg 1700A will conflict with existing underground utility lines. The Contractor was directed to chip concrete off of the existing pipe to allow the new storm drain line to pass over the top. New catch basins were raised and a 12-inch pipe was changed to an 8-inch pipe.	3
13	Cap existing 4-inch irrigation line.	\$ 2,318.00	Unforeseen Conditions	During construction it was determined that the existing 4-inch water line for irrigation conflicted with the new parking turnaround area. The Contractor was directed to cap the existing 4-inch water line outside of the new parking turnaround area.	3
19	Repair of electrical conduits and wire damaged during concrete cutting.	\$ 7,249.00	Unforeseen Conditions	During construction it was determined that electrical conduits and electrical wire were damaged during concrete cutting of the locker room floors. The Contractor was directed to repair the electrical conduit and wire and ensure the building's electrical power remained intact.	3
20	Furnish and installation of Fire Fly system at doors.	\$ 5,328.00	Unforeseen Conditions	During construction it was determined that the 2 coiling roll up doors at Room 1750 required the fire fly fusible link system which acts as an automatic closer/release during a fire. The Contractor was directed to order the fire fly system and add it to the coiling doors.	3
27	Hardware changes.	\$ 5,246.00	Unforeseen Conditions	During construction it was determined that the hardware submittal required additional requirements per a meeting between the hardware representative and TLCD, the architect. The Contractor was directed to make the appropriate hardware changes per the proposed cost request from the architect.	3
32	Raise existing electrical devices to ADA compliant heights.	\$ 9,253.00	Unforeseen Conditions	During construction it was determined that existing electrical devices noted to remain were not at the compliant ADA heights. The Contractor was directed to relocate all non-compliant ADA height outlets and switches to ensure that they become ADA compliant.	3

PCO	Description	Negotiated Amount	Reason	Summary	CO
33	Maintain circuit breaker at door opening of Room 1751.	\$ 2,789.00	Unforeseen Conditions	During construction it was determined that the new door opening for Room 1751 would terminate the circuit breaker. The Contractor was directed to maintain the circuit by rerouting around the new door and back to the appropriate panel.	3
35	Fix wall and add ceramic tile to east wall of Room 1757.	\$ 3,564.00	Unforeseen Conditions	During construction it was determined that the east wall in Room 1757 has exposed piping and conduit that must be concealed. The Contractor was directed to fix the east wall to conceal the exposed piping and provide ceramic tile on the new wall to match the adjacent walls.	3
37	Patch walls to conceal previous bleacher attachment.	\$ 537.00	Unforeseen Conditions	During construction it was determined that the walls behind the demolished bleachers needed to be patched where the bleachers supports previously attached to the concrete walls. The Contractor was directed to patch all holes left when the bleacher support system was removed from the wall.	3
38	Removal and disposal of rooftop duct work.	\$ 24,666.00	Unforeseen Conditions	During construction it was determined that the duct work located on the roof was hazardous and had to be removed and properly disposed. The Contractor was directed to have the asbestos abatement contractor remove the duct work from the roof and dispose as hazardous material.	3
41	Add data drops to Room 1746.	\$ 2,042.00	Owner Request	During construction it was determined that four data drops needed to be added to Room 1746. The Contractor was directed to add four data drops to the north wall of Room 1746.	3
43	Relocate existing duct work in Room 1702.	\$ 1,293.00	Unforeseen Conditions	During construction it was determined that the existing duct work in Room 1702 would conflict with new display cabinets to be installed on the west wall. The Contractor was directed to relocate the ductwork to terminate seven feet above the finished floor.	3
45	Reverse door swing at Room 1751.	\$ 182.00	Unforeseen Conditions	During construction it was determined that the south door would conflict with the new lockers when opened. The Contractor was directed to reverse the swing of the south door to ensure that the lockers and entry door do not conflict.	3
47	Remove pine tree located at south side of Building 1700A.	\$ 1,392.00	Owner Request	During construction it was determined that the pine tree at the south side of the building should be removed. The Contractor was directed to remove the tree and all associated tree roots.	3
TOTAL		\$ 89,295.00			



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 1700 Renovations
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 6/18/2008

To Contractor:
 Alten Construction, Inc.
 720 12th Street
 Richmond, CA 94801

Architect's Project No.: 05080.01
Contract Date: 11/15/2007
Contract Number: 08-003
Change Order Number: 03

This contract is hereby revised by the following items:

PCO	Description	Amount
10	Repair and securing of electrical conduit to the ceiling that was found unsupported and damaged during demolition of Phase II.	\$ 12,330.00
11	Raise 8" storm drain line in order to avoid conflicts with existing 4" transite pipe water main line and 10" fire main line piping.	\$ 3,106.00
12	Raise 12" storm drain line in order to avoid conflicts with existing utility lines, and replace 18" pipe with 8" pipe.	\$ 8,000.00
13	Cut and capping of existing 4" irrigation line that conflicted with the new parking lot turnaround area.	\$ 2,318.00
19	Repair existing electrical conduit and electrical wiring located in the concrete slab of the locker rooms damaged during concrete cutting.	\$ 7,249.00
20	Furnish and installation of the Fire Fly release devices to the fire rated coiling doors located in the equipment storage room.	\$ 5,328.00
27	Changes to hardware per returned submittal review by the project architect.	\$ 5,246.00
32	Relocate all existing devices scheduled to remain at their existing location, to the ADA compliant heights.	\$ 9,253.00
33	Relocate electrical circuit RB-14 interrupted by new door opening in room 1751.	\$ 2,789.00
35	Fur east wall in Room 1757 to conceal all exposed plumbing and cabling. Add ceramic tile to match surrounding wall finishes.	\$ 3,564.00
38	Removal and disposal of ductwork on the rooftop tested and determined to be hazardous.	\$ 24,666.00
37	Patching of all existing surfaces at the gymnasium walls behind the removed bleachers.	\$ 537.00
41	Add four data drops to the north wall of Room 1746.	\$ 2,042.00
43	Cutting of existing ductwork in Room 1702 due to conflict with new casework, and relocation of return air duct to seven feet above the finished floor.	\$ 1,293.00
45	Reverse door swing at door #79 located in Room 1751 due to conflict with installation of new lockers.	\$ 182.00
47	Remove pine tree located at the south side of Building 1700.	\$ 1,392.00

The original Contract Value was	\$	10,171,200.00
Sum of changes by prior Change Orders	\$	370,348.00
The Contract Value prior to this Change Order was	\$	10,541,548.00
The Contract Value will be changed by this Change Order in the amount of	\$	89,295.00
The new Contract Value including this Change Order will be	\$	10,630,843.00
The Contract duration will be changed by		0 Days
The Substantial Completion date as of this Change Order is		20-Jan-09

Alten Construction, Inc.
 Contractor
 720 12th Street
 Richmond, CA 94801
 Address
 By _____
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gavert
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 7.(f)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 4 APPROVAL
FOR J.W. & SONS, INC. – BID NO. 08-001**
REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 4 to J.W. & Sons, Inc.'s base contract for Building 1400. Revised contract amount is as follows:

Contract Award Amount	\$3,265,000.00	
Prior Change Orders	\$ 176,687.00	
Change Order No. 4	\$ 21,008.00	
Total Change Orders	\$ 197,695.00	6% of Contract Award Amount
Revised Contract Amount	\$3,462,695.00	
Total Project Budget	\$3,462,695.00	

Ron Richards from Kitchell will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 864-7176
TELEPHONE NUMBER

Maintenance & Operations
ORGANIZATION

June 6, 2008
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


GERALD F. FISHER
Superintendent/President

June 6, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

PCO	Description	Negotiated Amount	Reason	Summary	CO
5	Revision to change existing door in Room 1412 to a new double door.	\$ 7,588.00	Unforeseen Conditions	During construction it was determined that the existing door in Room 1412 was not an existing double door as provided on the contract documents. The Contractor was directed to remove the existing sliding door and replace with a new double door.	4
9	Delete fire-treated lumber in Phase II as it is not specified in the contract documents.	\$ (561.00)	Unforeseen Conditions	During construction it was determined that the lumber to be used in Phase II does not need to be fire-treated. The Contractor was directed to delete the fire-treated lumber from the project and use non fire-treated material.	4
31	Relocate trash compactor disconnect switch from the existing loading dock to the east wall of Building 1400.	\$ 2,247.00	Unforeseen Conditions	During construction it was determined that the trash compactor disconnect switch located on the loading dock will need to be moved due to conflicts with the new concrete sidewalks. The Contractor was directed to relocate the disconnect switch to the east wall of Building 1400.	4
41	Demo of concrete slab thicker than 6" as described in the contract documents.	\$ 2,497.00	Unforeseen Conditions	During construction it was determined that there were several areas where the concrete floor was thicker than the 6" specified. The Contractor was directed to demo the concrete slab thicker than 6" as described in the contract documents.	4
59	Changes to hardware per returned submittal review by the project architect.	\$ 9,237.00	Unforeseen Conditions	The Contractor was directed to make the appropriate hardware changes per returned submittal review by the project architect.	4
TOTAL \$ 21,008.00					



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # Building 1400 Renovations
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 6/18/2008

To Contractor:
 J.W. and Sons, Inc.
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954

Architect's Project No.: 05038.00
 Contract Date: 11/5/2007
 Contract Number: 08-001
 Change Order Number: 04

This contract is hereby revised by the following items:

PCO	Description	Amount
5	Revision to change existing door in Room 1412 to a new double door.	\$ 7,588.00
9	Delete fire treated lumber in Phase II as it is not specified in the contract documents.	\$ (561.00)
31	Relocate trash compactor disconnect switch from the existing loading dock to the east wall of Building 1400.	\$ 2,247.00
41	Demo of concrete slab thicker than 6" as described in the contract documents.	\$ 2,497.00
59	Changes to hardware per returned submittal review by the project architect.	\$ 9,237.00

The original Contract Value was.....	\$	3,265,000.00
Sum of changes by prior Change Orders.....	\$	176,687.00
The Contract Value prior to this Change Order was.....	\$	3,441,687.00
The Contract Value will be changed by this Change Order in the amount of	\$	21,008.00
The new Contract Value including this Change Order will be.....	\$	3,462,695.00
The Contract duration will be changed by.....		0 Days
The Substantial Completion date as of this Change Order is		19-Jan-09

J.W. and Sons, Inc.
 Contractor
 3855 Cypress Drive, Suite A
 Petaluma, CA 94954
 Address
 By James Arntz
 Signature _____
 Date _____

TLCD Architecture
 Architect
 111 Santa Rosa Avenue, Suite 300
 Santa Rosa, CA 95404
 Address
 By Craig Gaevert
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 7.(g)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: RENEWAL OF INTERAGENCY AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE AND THE
FOUNDATION FOR CALIFORNIA COMMUNITY
COLLEGES.**

REQUESTED ACTION: APPROVAL

SUMMARY:

The Career Technical Education Division seeks approval for the renewal of the Interagency Agreement with the Foundation for California Community Colleges for use of college facilities in support of the State of California's Bureau of Automotive Repair (BAR) Smog Referee and student training program.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robert Johnson, Dean
Career Technical Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7155

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: AGREEMENT BETWEEN FLORIDA COMMUNITY COLLEGE AND SOLANO COMMUNITY COLLEGE DISTRICT TO PROVIDE A PROCESS SUPPORT TECHNICIAN DEVELOPMENT PROGRAM FOR ANHEUSER-BUSCH FOR CONTRACT EDUCATION

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College District and Florida Community College at Jacksonville for contract education is being presented for review and approval by the Governing Board.

The District will provide six modules of seventy-two (72) hours each for a Process Support Technician Development Program (PSTDP) for up to four (4) Anheuser-Busch employees. Training will be held at Solano Community College from June 20, 2008 through May 31, 2010.

Florida Community College at Jacksonville will compensate the District for all educational services rendered at a flat rate of \$12,000 per module for a total of \$72,000.00. The fee includes program development, coordination, instruction, evaluation, and Certificates of Completion.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Contract Education.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Deborah Mann, Program Developer
Contract Education and Community Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER

Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 9. (a)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION AND ORDER OF CONSOLIDATED
GOVERNING BOARD MEMBER ELECTION --
SOLANO COUNTY AND YOLO COUNTY,
RESOLUTION NO. 07/08-19**

REQUESTED ACTION: APPROVAL AND ADOPTION OF RESOLUTION

SUMMARY:

Pursuant to Education Code Section 5010.7, the Governing Board of Solano Community College District is required to adopt a resolution stating that an election is ordered for November 4, 2008, for the purpose of electing persons to fill the office of three members for a four-year term to the office of community college trustee. The city of Winters, which is located in Yolo County, is part of Trustee Area No. 1. This election shall be consolidated with the election to be held on November 4, 2008.

Candidates, including incumbents, shall pay the costs of the publication of the optional candidate's statement. The candidate's statement shall not exceed 200 words.

The District agrees to reimburse the Registrar of Voters for Solano and Yolo Counties in accordance with the provisions of the Education Code.

CONTINUED NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Gerald F. Fisher
Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7112

TELEPHONE NUMBER

Administration

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **RESOLUTION AND ORDER OF CONSOLIDATED
GOVERNING BOARD MEMBER ELECTION –
SOLANO COUNTY AND YOLO COUNTY,
RESOLUTION NO. 07/08-19**

REQUESTED ACTION: **APPROVAL AND ADOPTION OF RESOLUTION**

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

Governing Board members whose terms expire in 2008 are:

- Trustee **Area No. 1:** Philip R. McCaffrey
(Includes part of Yolo County)
- Trustee **Area No. 2:** James M. Claffey
- Trustee **Area No. 4:** A. C. “Tony” Ubalde, Jr.

The period to file a Declaration of Candidacy for the November 4, 2008, election is July 14 – August 8, 2008.

The organizational meeting of the Board shall be held on December 17, 2008. At that time, the Board shall select from among its members the President, Vice President, Representative to the Solano County School Boards Association, and appoint a Secretary.

The abbreviated election calendar is provided as Attachment A.

It is recommended that the Governing Board adopt Resolution No. 07/08-19.

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION AND ORDER OF CONSOLIDATED GOVERNING BOARD

MEMBER ELECTION – SOLANO COUNTY AND YOLO COUNTY

RESOLUTION NO. 07/08-19

WHEREAS, Pursuant to Elections Code Section 1302 and Education Code Section 5000, a regular biennial election for members of the Solano Community College District will be conducted on November 4, 2008, for the purpose of electing persons to fill the offices of members of the Board whose terms expire December 5, 2008;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED That:

1. Pursuant to Education Code Section 5304, a governing board member election is hereby ordered for November 4, 2008, for the purpose of electing persons to fill the offices of members whose terms expire December 5, 2008;
2. Pursuant to Education Code Sections 5340 through 5345, said governing board member election shall be consolidated with any other school district, community college, county board of education, or other election to be held on November 4, 2008;
3. The candidates, including incumbents, will pay the costs of the publication of the optional candidate’s statement to be included in the sample ballot, and the candidate’s statement of qualifications shall not exceed 200 words;
4. The Solano County Superintendent of Schools, pursuant to Education Code Section 5302, shall call said governing board member election in accordance with the provisions of this resolution and order;
5. The form of the matter to be voted upon, as it shall appear on the ballot, is as follows:

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION AND ORDER OF CONSOLIDATED GOVERNING BOARD

MEMBER ELECTION – SOLANO COUNTY AND YOLO COUNTY

RESOLUTION NO. 07/08-19

(Continuing - Page 2)

SOLANO COMMUNITY COLLEGE DISTRICT Trustee Area No. 1 (Includes a portion of Yolo County)	Vote for One

SOLANO COMMUNITY COLLEGE DISTRICT Trustee Area No. 2	Vote for One

SOLANO COMMUNITY COLLEGE DISTRICT Trustee Area No. 4	Vote for One

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION AND ORDER OF CONSOLIDATED GOVERNING BOARD

MEMBER ELECTION – SOLANO COUNTY AND YOLO COUNTY

RESOLUTION NO. 07/08-19

(Continuing - Page 3)

6. The Governing Board of the Solano Community College District agrees to reimburse the Registrars of Voters in Solano and Yolo Counties for actual costs accrued for each election, such costs to be calculated by the proration method set forth in the County’s current Election Costs Allocation Procedures on the basis of the amount of services provided to the Solano Community College District in accordance with the California Education Code; and,

7. Certified copies of this resolution shall be sent to the Solano County Superintendent of Schools as required by Education Code Section 5322.

PASSED AND ADOPTED By the Governing Board of the Solano Community College District of Solano County, California, this 18th day of June 2008, by the following vote:

STUDENT TRUSTEE ADVISORY VOTE: _____

AYES: BOARD MEMBERS: _____

NOES: BOARD MEMBERS: _____

ABSENT: BOARD MEMBERS: _____

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION AND ORDER OF CONSOLIDATED GOVERNING BOARD

MEMBER ELECTION – SOLANO COUNTY AND YOLO COUNTY

RESOLUTION NO. 07/08-19

(Continuing - Page 4)

CERTIFICATION

I, GERALD F. FISHER, do hereby certify that I am Secretary of the Governing Board of the Solano Community College District of Solano County, California, and that the foregoing is a true and correct copy of a resolution passed and adopted by said Board at a regular meeting thereof at the time and by the vote above stated, which resolution is on file in the administrative offices of said school district.

GERALD F. FISHER, SECRETARY

PHIL MCCAFFREY, PRESIDENT

**SOLANO COUNTY
ELECTION CALENDAR
Presidential General Election
November 4, 2008**

The materials contained in this calendar represent the research and opinions of the staff at the Solano County Elections Department. The contents of this calendar and any legal interpretations contained herein are not to be relied upon as being correct either factually or as legal opinion. Reliance on the content without prior submission to and approval of your appropriate public counsel is at the reader's risk.

Please call 707-784-6675 if you have any questions or comments or visit our website at www.solanocounty.com/elections. Thank you.

All references are to the California Elections Code unless otherwise noted.

Calendar Key – Asterisk "*" indicates the date is a holiday or weekend and in most cases the date will be the next business day. "E" stands for Election. The minus sign and the number after "E -" indicates the number of days until the election. The plus sign and the number after "E +" indicate the number of days after the election. For example, "E-29" means 29 days before the election, while "E+28" means 28 days after the election.

<p>Apr 25 to Jul 24 (E-193 to E-103)</p>	<p>Signatures in-Lieu of Filing Fees – Independent Candidates (U.S. Senate, Congress and State Legislative Offices)</p> <p>During this period, a candidate for U.S. Senate, Congress and State Legislative offices may obtain forms from the county elections official or the Secretary of State for circulating petitions to secure signatures in lieu of all or part of their filing fee. §§8061, 8105, 8106, 8302, 8405</p> <p>Petition in Lieu forms must be filed with the county elections official by the last day.</p>
<p>Jun 9 to Aug 8 (E-148 to E-88)</p>	<p>Nomination Papers – Independent Candidates</p> <p>Between these dates, independent candidates for partisan office shall circulate their nomination petitions to obtain signatures and submit them to the elections department for examination. If the district falls within two or more counties, the Elections Department shall report within two working days to the Secretary of State the total number of signatures submitted. §8403</p> <p>Independent candidates must pay the nonrefundable filing fee (payable to the Secretary of State) or present a sufficient number of valid in-lieu signatures at the time they receive their Nomination Paper from the county Elections Department.</p>
<p>Jun 9 to Aug 8 (E-148 to E-88)</p>	<p>Statement of Economic Interests</p> <p>Between these dates, specified non incumbent candidates in an election shall file Statements of Economic Interests (Form 700) disclosing their investments, interests in real property, and any income received during the preceding 12 months. Such statement shall not be required if the candidate has filed such a statement within the past 60 days for the same jurisdiction. Gov Code §§87200, 87201, 87500</p>

<p>Jun 30 to Jul 14 (E-127 -E-113)</p>	<p>Cities Publish Election Notice The City Clerk shall publish a Notice of Election in the city pursuant to Gov. Code §6061, to include (a) the date and polling hours of the election; (b) the offices to be filled, specifying full term or short term as the case may be; and (c) any measure(s) to be voted on, including a synopsis of each measure. §§12101, 12111, 12102 The City Clerk shall consolidate the notice of election and the notice of measure to be voted on into one notice if the measure was placed on the ballot before the notice of election is published pursuant to §12101, 12111(b) This is a one time publication in a newspaper of general circulation</p>
<p>Jul 2 (E-125) FINAL</p>	<p>Special Districts & Cities Deliver Notice of Election to Election Department Last day for district secretaries and City Clerks to deliver Notice of Election listing the elective offices to be filled and any measure (if known at the time) to be voted on and to deliver a map of the District or City to the Elections Department. Cities and special districts should include in the notice how a tie vote will be resolved. §10509, 10522, 10524, 15651, 10551</p>
<p>Jul 4* (E-123) *Holiday FINAL</p>	<p>Schools to Deliver Specification of the Election Order - Candidates Last day for a school board conducting a governing board election to deliver a resolution known as "Specifications of the Election Order" and file it with the county Superintendent of Schools and county elections official, stating the date and purpose of the election. Ed. Code §5322 Schools should include in the order how a tie vote will be resolved. Ed. Code §5016</p>
<p>Jul 7 to Aug 6 (E-120 to E-90)</p>	<p>Notice of Election Between these dates the County Elections Official, as a matter of policy, will publish a Notice of Election containing the date of the election, the offices to be filled, where nomination papers are available, and the deadline for filing Declarations of Candidacy. Notice of central counting place may be combined with this notice. §§ 12109, 12112</p>
<p>Jul 14 – Aug 8 (E-113 - E-88)</p>	<p>Candidate Nomination Period Candidates obtain and file their Declaration of Candidacy for school and special district boards, and, if applicable, file Candidate's Statement of Qualifications. Forms are obtained from and filed with the county Elections Department. §10510, 13307, 13311 Candidates for city office must be nominated by not less than 20 nor more than 30 voters. The nomination papers shall be accompanied by an affidavit of the nominee that he or she will accept the office if elected. Nomination documents shall be obtained from and filed with the city clerk. §10220-10224, 10227, Gov. Code §36503.7</p>

<p>Jul 14 – Aug 8 (E-113 - E-88)</p>	<p>Candidate's Statement- County Nominees who will runoff in the November election.</p> <p>By this date, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the Voter's Information Pamphlet. The statement shall be filed and paid for at the same time it is filed. Obtain cost information from the Elections Department. §13307</p>
<p>Jul 15 – Jul 25 (E-112 – E-102) Administrative Early Date</p>	<p>Administrative Deadline to Submit Resolutions of Consolidation</p> <p>Administrative deadline to file with the elections official a request to consolidate candidates and/or measures. The request for consolidation shall set forth the exact form of any question, proposition, or office to be voted on and shall be accompanied by the full text of the measure. §10401, 10402</p> <p>Administrative Deadlines for filing Arguments and Rebuttals and 10 day Public Inspection for Measures</p> <p>Filing dates for arguments and rebuttals for early measures and the 10-day public inspection will vary depending on when the request to consolidate is filed. Confirm these dates with the County Elections Official.</p>
<p>Jul 29 (E-98)</p>	<p>Change of Candidate's Ballot Designation</p> <p>Last day for candidates to request in writing to both the Secretary of State and Elections Department that a different ballot designation be used for the November election than the designation used at the June primary election. §13107(e)</p>
<p>Jul 31 By Statute</p>	<p>Semi-annual Campaign Statement</p> <p>Last day to file semi-annual campaign statements, if required, by all candidates and committees. Gov. Code §84200, 84218</p>
<p>Jul 31 By Statute</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1,000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5</p>
<p>Aug 3* *Sunday (E-93)</p>	<p>Signatures-In-Lieu Sufficiency-Independent Candidates</p> <p>Last day for county elections official to determine the sufficiency of the in-lieu signatures submitted by independent candidates for Congress. Within 10 days after receipt of the petition, the county elections official shall notify the candidate of any deficiency. Such candidates shall before the close of nominations on August 8 either submit a supplemental petition or pay a prorated fee to cover the deficiency. §8106 (b)(3)</p>

<p>Aug 8 (E-88) FINAL</p>	<p>Candidate's Statement- County Nominees who will runoff in the November election.</p> <p>By this date, nominees may prepare a statement of qualifications, not to exceed 200 words, to be included in the Voter's Information Pamphlet. The statement shall be filed and paid for at the same time it is filed. Obtain cost information from the Elections Department. §13307</p>
<p>Aug 8 (E-88) FINAL</p>	<p>Last Day to Submit Resolutions of Consolidation</p> <p>Final deadline for the governing body of a district, city, school or other political subdivision which requests consolidation of a local election for candidates and/or measures to file the request with the Board of Supervisors and a copy to the Elections Department. Earlier filing dates are encouraged in order to meet printing schedules.</p> <p>The request for consolidation shall set forth the exact form of any question, proposition, or office to be voted on, as it is to appear on the ballot. §10401, 10402</p>
<p>Aug 8 (E-88)</p>	<p>Deadline for Filing Tax Rate Statement for Bond Measures</p> <p>Last day to file Tax Rate Statement for any bond measure appearing on the November ballot. §9401</p>
<p>Aug 8 (E88)</p>	<p>Notification of Mail Ballot Precinct</p> <p>Last day for the elections official to determine that there are 250 or fewer persons registered to vote in any precinct. The elections official may then mail to each voter a vote-by-mail ballot along with a statement that there will be no polling place for the general election. §3005</p>
<p>Aug 9 Aug 3 (E-87 to E-83)</p>	<p>Extension of Nomination Period</p> <p>Extension period for anyone other than the incumbent to file a Declaration of Candidacy and Nomination Petition if the incumbent did not file by August 8. This provision does not apply if there is no incumbent eligible to be elected. §8022, 8024, 8204</p>
<p>Aug 8– Aug 28 (E-88 – E-68)</p>	<p>Death of Candidate – General Provisions</p> <p>Whenever a candidate has filed a declaration of candidacy, and the candidate's declaration of candidacy has been certified as sufficient, the name of the candidate shall be printed upon the ballot unless the candidate has died and that fact has been ascertained by the officer charged with the duty of printing the ballots, at least 68 days before the day of the election. §§10529, 15402</p>
<p>Aug 9–Aug 28 (E-87 to E-68)</p>	<p>Death of Candidate- Special Provisions -Reopen the Nomination Period</p> <p>In the case of candidates for nonpartisan office where the incumbent and only one challenger have filed, filing shall be re-opened if either the incumbent or the challenger dies during this time period. Nomination papers must be filed no later than 5 p.m. on the 68th day. §8027</p>

<p>Aug 13 (E-83)</p>	<p>Insufficient Nominees - Schools/County Boards of Education:</p> <p>If by 5 p.m. on this day, only one person has been nominated or there are no nominees for the office(s) to be filled or in the case to members elected at large or by trustee areas, there are fewer than the number to be elected, and no petition is signed by 10% or 50 voters (whichever is the smaller number) an appointment will be made. The qualified person nominated shall be seated at the organizational meeting of the board, or, if an insufficient number is nominated, the governing board shall appoint as necessary at a meeting prior to Election Day. Persons so appointed shall be seated at the organizational meeting as if they had been elected.</p> <p>In the event no one is nominated, the governing board shall publish a notice one time in a newspaper of general circulation in the district stating the board intends to make an appointment and informing the public how to apply for the office. Ed. Code §5326, 5328, 5328.5</p> <p>Cities: If by this day (or the 88th day if there is no extension) there are no nominees or only one nominee for an elective city office, the city council may decide to fill the office by appointment or proceed with the election.</p> <p>Prior to the council's action, the City Clerk must publish a one-time notice of the facts and options under Elec. Code §10229. The council may not make an appointment until five days after this publication.</p> <p>If no appointment is made by the 75th day, Aug 24th, the election is held. If any citywide office or measure is on the ballot, the election is held regardless of insufficient nominees. §10229</p>
<p>Aug 14, 11 a.m. (E-82)</p>	<p>Randomized Alphabet Drawing</p> <p>Secretary of State shall conduct the randomized alphabet drawing to determine the order in which the candidates will appear on the general election ballot.</p> <p>On this same day, the elections official shall conduct a randomized alphabet drawing for the offices of State Senate and Assembly. §13112</p>
<p>Aug 15 (E-81) FINAL</p>	<p>Arguments Due for Measures</p> <p>Deadline to submit arguments for or against ballot measures.</p> <p>Notice of the date shall be published one time in a newspaper of general circulation. §9163, 9316</p>
<p>Aug 25 (E-71) FINAL</p>	<p>Deadline for Filing Rebuttals and Analyses to Measures</p> <p>Rebuttal Arguments will be due by 5 p.m. on this day. §9167, 9317</p> <p>County Counsel to submit analysis (§9160, 9313) for county and school/special district measures; City attorney to submit analysis of city measures. §9160</p> <p>County Auditor, if previously directed by the Board of Supervisors, to submit fiscal analysis of measures. §9160</p>

<p>Aug 26- Sept 4 (E-70-E-61) FINAL</p>	<p>10-Calendar Day Public Inspection for Measures</p> <p>10- calendar day public inspection of arguments, analyses, rebuttals, and ballot materials for measures. Documents will be on public display at the Solano County Registrar of Voters at 675 Texas St, Suite 2600, Fairfield. Any person may obtain a copy of the materials for a fee not to exceed the actual cost incurred by the county to provide them.</p> <p>During this period, any voter of the jurisdiction or the county elections official may seek a writ of mandate or an injunction requiring any or all of the materials to be amended or deleted. §9190, 9380</p>
<p>August 28 (E-68)</p>	<p>Death of a Candidate for Nonpartisan Office -Incumbent and only 1 challenger.</p> <p>If either dies after 12:01 a.m. on the 68th day before the election, no votes shall be counted. A special election must be called within 14 days after the death and held no later than 88 days after the proclamation calling the election. §8026</p>
<p>Sept 5 (E-60)</p>	<p>Special Absent Voters' Ballot Applications</p> <p>The first day county election officials may process applications for special absent voters' ballots. The application must include the statement that the voter cannot vote an absentee ballot during the normal absentee voting period of October 9 to October 31, 2006 because of military or other contingencies that preclude normal mail delivery. §300(b), 3103</p>
<p>Sept 8 - Oct 21 (E-57 to E-14)</p>	<p>Statement of Write-in Candidacy and Nomination Papers</p> <p>During this period, write-in candidates must file their Statement of Write-in Candidacy and Nomination Papers with the county elections official. §8601</p> <p>No fee shall be required of a write-in candidate except in the case of a candidate for city office. §10228</p>
<p>Sept 25 to Oct 14 (E-40 to E-21)</p>	<p>Counties Mail Sample Ballots</p> <p>Between these dates the county elections official shall mail a Sample Ballot and polling place notice to each registered voter. §13303</p>
<p>Oct 5* *Sunday By Statute</p>	<p>First Pre-Election Statement</p> <p>Last day to file campaign statements for candidates and committees covering the period ending Sept. 30, 2008 (E-35). Gov. Code §84200.5, 84200.7b</p>
<p>Oct 5* *Sunday By Statute</p>	<p>Supplemental Independent Expenditure Reports</p> <p>Candidates or committees making independent expenditures of \$1000 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov Code §§84203.5, 82031</p>

Oct 6 to Oct 28 (E-29 to E-7)	Vote-by-Mail Ballot Application Period Between these dates voters may apply for a vote-by-mail ballot from the Elections Department. §3001, 3003
Oct 19* - Nov 6 *Sunday (E-16 to E-1)	Late Contribution Report During this time late contribution/independent expenditure reports must be filed by personal delivery, guaranteed overnight delivery, and fax. Gov. Code §84203, 84204
Oct 19* - Nov 6 *Sunday (E-16 to E-1)	24-Hour Statement of Organization Filing Requirement – Recipient Committees & Slate Mailer Organizations During the 16 days immediately preceding an election, any person or entity that qualifies as a recipient committee or slate mailer organization must file a Form 410 within 24 hours. Gov. Code §84101, 84108
October 20 (E-15)	Close of Voter Registration Last day to register to vote for the November 2008 election. §2107
Oct 21 to Oct 28	New Resident Registration Period Registration for new residents shall begin the 14 th day prior to an election and end on the 7 th day prior to election day. This registration must be executed in the county elections office and the new resident shall vote a new resident's ballot containing the contest of President and Vice President only in the elections official office. §§332, 3400
Oct 21 - Oct 28 (E-14 to E-7)	New Citizens Registration Period Registration for new citizens shall begin the 14 th day prior to an election and end on the seventh day prior to election day. A new citizen registering to vote after the close of registration shall provide the county elections official with proof of citizenship prior to voting, and shall declare that he or she has established residency in California. New citizens vote a regular ballot. §331,3500, 3501
Oct 23 By Statute	Second Pre-Election Statement The last day to file campaign statements for candidates and committees covering the period from Oct. 1 to Oct. 18. Gov. Code §84200.5, 84200.7
Oct 23 By Statute	Supplemental Independent Expenditure Reports Candidates or committees making independent expenditures of \$500 or more in a calendar year to support or oppose a candidate or measure shall file independent expenditure reports as if it were formed or existing primarily to support or oppose the candidate or measure. Gov. Code §84203.5, 82031

<p>Oct 29 to Nov 4 (E-6 to E)</p>	<p>Absentee Ballots – Late Conditions</p> <p>Voters unable to go to the polls because of illness or disability or because they will be absent from their precinct on election day, may come to the Elections Department and receive an absentee ballot over the counter. Voters may designate in writing a representative to bring the absentee ballot to them. The voter may either personally or through the authorized representative return the ballot to the Elections Department or to a polling place within the county. §3021</p>
<p>Oct 31 By Statute</p>	<p>Quarterly Statements by Ballot Measure Committees</p> <p>All committees primarily formed to support or oppose the qualification, passage or defeat of a ballot measure must file quarterly campaign statements for the period July 1 through Sept 30 during any semiannual period in which the measure is not being voted upon. Following the election, such committees are only required to file semiannual statements unless they make contributions or expenditures to qualify, support or oppose other measures, in which case they would have an ongoing duty to file quarterly statements. Gov Code §84202.3</p>
<p>Nov 4 (E)</p>	<p>Presidential General Election Day</p> <p>Polls open at 7 a.m. and close at 8 p.m. §1000, 14212</p>
<p>Nov 6 (E+2)</p>	<p>Official Canvass</p> <p>By this date, county election officials must begin the official canvass of the precinct returns. This canvass must be completed not later than December 5, 2006. §§15301, 15372</p>
<p>Dec 5 (E+28)</p>	<p>Official Canvass-End</p> <p>No later than this date, the county elections official must complete the canvass, certify its results, and submit it to the board of supervisors.</p>

AGENDA ITEM 9. (b)
 MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: PROPOSED ARCHITECTURAL SERVICES AGREEMENT
 WITH tBP ARCHITECTURE FOR BUILDING 1300
 DESIGN SERVICES

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for the District to enter into an agreement with tBP Architecture to provide programming, schematic design and estimating services for the renovation of Building 1300. The cost of this agreement totals \$105,000 plus \$4,500 for reimbursable expenses. Attached is a copy of the proposed agreement for Board information.

Ron Richards from Kitchell will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
 Superintendent/President

June 6, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 9. (c)
 MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT TO AGREEMENT WITH tBP
 ARCHITECTURE FOR ADDITIONAL DESIGN SERVICES
 FOR THE BUILDING 100 INTERIM REMODEL**

REQUESTED ACTION: APPROVAL OF ADDITIONAL SERVICES

SUMMARY:

Board approval is requested for additional design services with tBP Architecture for the Building 100 Interim Remodel. These services include an adjustment to the original agreement. The requested changes entail design services and are owner-requested. The cost of the additional services total \$5,500. See the attached table outlining the proposed amendment to tBP Architecture, along with specific details regarding the additional design services.

Ron Richards from Kitchell will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
 Superintendent/President

June 6, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

AMENDMENT TO CONTRACT AGREEMENT WITH tBP ARCHITECTURE
Governing Board Meeting - June 18, 2008

<u>PROJECT</u>	<u>ORIGINAL CONTRACT</u>	<u>PROPOSED FEE</u>	<u>REVISED CONTRACT</u>
Building 100 Interim Remodel	<u>AMOUNT</u>	<u>INCREASE</u>	<u>TOTAL</u>
	\$17,950.00	\$5,500.00	\$23,450.00

Proposed Fee Schedule: Item #	Description	Cost
<u>Scope Item 1.</u> Additional Design Services	Include in the additional scope of work as follows: 1. Design exterior stair at the South Plaza entry of Building 100. 2. Re-design of additional doors and walls in the Graphics/Printing area. Additional services include the fee of the architect and structural engineer.	\$5,500.00
TOTAL		\$5,500.00

AGENDA ITEM 9. (d)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: BID #08-008, AUTHORIZATION TO AWARD CONTRACT TO JEFF LUCHETTI CONSTRUCTION, INC., FOR THE VACAVILLE CENTER PROJECT

REQUESTED ACTION: ACCEPTANCE OF BID #08-008

SUMMARY:

It is recommended that the District award the construction of the new Vacaville Center to Jeff Luchetti Construction, Inc., the low responsible bidder, in the amount of \$13,985,000. There were no bid alternates. This project involves the construction of a new classroom building including related site work, landscaping, and parking.

The District does hereby affirmatively declare:

1. The District has determined that Mascon, Inc. has complied with the requirement for relief from its bid under Public Contract Code (PCC) 5103. The District is relieving Mascon, Inc. from its bid under PCC 5103. The District shall prepare a written public record report under PCC 5103 with its findings.

CONTINUED ON PAGE 2

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

400 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

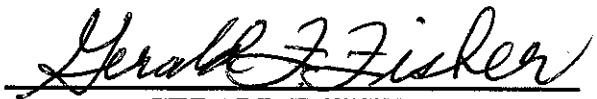
TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 9.(d) (Pg. 2)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: **BID #08-008, AUTHORIZATION TO AWARD CONTRACT
TO JEFF LUCHETTI CONSTRUCTION, INC., FOR THE
VACAVILLE CENTER PROJECT**

REQUESTED ACTION: **ACCEPTANCE OF BID #08-008**

SUMMARY:

CONTINUED FROM PREVIOUS PAGE

2. The District has determined that the next lowest bid of Allen L. Bender, Inc. is non-responsive and is rejected because:
- a) All blank spaces and signatures were not completed in accordance with section 1.5(A) so that the Allen L. Bender, Inc. bid was incomplete, incorrect and non-conforming;
 - b) The Allen L. Bender, Inc. bid did not contain a completed, notarized Non-Collusion Affidavit as required under Public Contract Code PCC 7106 and Section 1.5 (C)(3) and Section 1.7 of the Instruction to Bidders;
 - c) The Allen L. Bender, Inc. bid failed to contain a detailed explanation on a separate paper with dates of occurrences under item #7 of the Statement of Experience Bid Document 00-45-13-8 regarding any arbitration it had participated in.
3. The District has determined that the Jeff Luchetti Construction, Inc. bid is responsive, and the contract is to be awarded to Jeff Luchetti Construction, Inc.

Attached is the bid tabulation prepared by the Kitchell Staff.

Ron Richards from Kitchell will be at the meeting to answer any questions from the Governing Board. A copy of the bid, plans, specifications and addendums for this project are available for review, upon request, through the Facilities Office.



4000 Suisun Valley Road, Fairfield, California, 94534

Project: SCCD - Vacaville Center New Classroom Building
 Meeting: Bid Opening
 Bid Date: 05/07/08
 Bid Time: 2:00:00 PM
 Bid Location: Bldg 1900

Preliminary Result

Bidder	00310 - Bid Form	00311 Subcontractor List	00312 - Non Collusion Affidavit	00313 - Bidder Information Sheet	00314 - Statement of Experience	00501 - Bidder Bond	Bondability Letter	Addenda 1	Addenda 2	Addenda 3	Addenda 4	Addenda 5	Addenda 6	Addenda 7	Addenda 8	Addenda 9	Addenda 10	Base Bid
1 Mascon, Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 12,999,000.00
6 Allen L. Bender, Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 13,691,818.00
3 Jeff Luchetti Construction, Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 13,985,000.00
2 Roebbelen Contracting, Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 14,425,000.00
4 Ralph Larson & Son, Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 14,585,000.00
7 WA Thomas CO., Inc.	X	X	X	X	X	X	X	X	X	X	X							\$ 14,625,000.00
8 OTTO Construction	X	X	X	X	X	X	X	X	X	X	X							\$ 14,639,000.00
5 Zoich Construction	X	X	X	X	X	X	X	X	X	X	X							\$ 16,400,000.00
9																		
10																		
11																		
12																		
13																		
14																		
Engineers Estimate																		\$ 18,238,000.00
Low Bid																		\$ 12,999,000.00
Average Bid																		\$ 14,418,727.25
Adjusted Average Bid																		

AGENDA ITEM 9.(e)
MEETING DATE June 18, 2008

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PROPOSED AMENDMENT TO LEASE AGREEMENT
WITH SIERRA BAY PROPERTIES, INC. FOR THE
VACAVILLE CENTER

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested to extend the current lease agreement with Sierra Bay Properties, Inc. for the leased space serving as the Vacaville Center at 2000 N. Village Parkway, Vacaville.

The District currently has an amended lease agreement with Sierra Bay Properties, Inc. that will expire on December 31, 2008. The District had expected to end its agreement this year; however, due to a shift in the construction schedule for the new Vacaville Center, it is necessary to extend the lease agreement one year beyond December, 2008. The new amended agreement will expire on December, 2009. Thereafter, the District will be on a month-to-month tenancy basis until the new Vacaville Center is ready for occupancy.

CONTINUED ON NEXT PAGE

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

June 6, 2008

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



GERALD F. FISHER
Superintendent/President

June 6, 2008

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

AGENDA ITEM 9.(e) (Pg. 2)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PROPOSED AMENDMENT TO LEASE AGREEMENT
WITH SIERRA BAY PROPERTIES, INC. FOR THE
VACAVILLE CENTER**

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE

Sierra Bay Properties, Inc. proposes to charge \$1.36 per square foot. Total monthly rent equates to \$18,959.40. This represents a five percent increase from the last amendment in which the District was charged \$1.30 per square foot. According to the terms and conditions in the original 1996 agreement, the District is also assessed pro-rated fees for the maintenance of the facility.

Attached is a copy of the proposed lease renewal agreement.

SECOND AMENDMENT TO LEASE

June ____, 2008

This Second Amendment to Lease ("Amendment") is dated for reference purposes only and is made by and between **SIERRA BAY PROPERTIES, INC.**, a California corporation, successor-in-interest to **MISSION VACAVILLE LIMITED PARTNERSHIP**, a California limited partnership, ("Landlord"), and **SOLANO COMMUNITY COLLEGE DISTRICT**, a California community college district ("District").

RECITALS

This Amendment is made with reference to the following facts and objectives:

- A. Landlord and District entered into a written Interim College Facility Lease dated May 1, 1996, ("Original Lease"), in which Landlord leased to District and District leased from Landlord certain premises which is approximately 13,940 rentable square feet, located at 2000 North Village Parkway, Vacaville, California 95688 ("Premises").
- B. The Original Lease was implemented by Memorandum of Lease Commencement dated October 10, 1997 ("Memorandum") and First Amendment to Lease dated August 11, 2006. Original Lease, together with the Memorandum and the First Amendment to Lease shall be hereinafter referred to as the "Lease."
- C. The First Extended Term is scheduled to expire **December 31, 2008**. District wishes to extend the Lease for one (1) additional twelve (12) month period.
- D. Landlord and District, therefore, wish to amend the Lease, as provided in this Amendment.

AGREEMENT

NOW THEREFORE, in consideration of the mutual provisions herein contained and the detriment to be suffered by each of the parties, Landlord and District agree as follows:

- 1. Definitions. All capitalized terms not defined herein shall have the meanings defined in the Lease.
- 2. Second Extended Term. The Term of the Lease shall be extended for one (1) twelve (12) month period, commencing **January 1, 2009** and expiring **December 31, 2009** ("Second Extended Term").
- 3. Base Rent. The Base Rent for the Second Extended Term shall be as follows:

<u>Period</u>	<u>Monthly/SF</u>	<u>Monthly</u>	<u>Annually</u>
01/01/09 – 12/31/09	\$1.36	\$18,958.40	\$227,500.80

- 4. Future Options. There shall be no renewal or extension options in the future available to District.

- 5. Holdover. The fourth sentence of Section 4 of the First Amendment to Lease is hereby deleted in its entirety:

“Notwithstanding that the Lease shall be on a month-to-month basis, Landlord or District may terminate the Lease after commencement of the Holdover Period only by giving ninety (90) days prior written notice to the other party (“Notice Period”).”

- 6. Effectiveness of Lease. Except as set forth in this Amendment, all provisions of the Lease shall remain unchanged and in full force and effect.

WHEREOF, the parties hereto have executed this Second Amendment to Lease this _____ day of _____, 2008.

LANDLORD:

SIERRA BAY PROPERTIES, INC.,
 a California corporation, successor-in-interest to
MISSION VACAVILLE LIMITED PARTNERSHIP,
 a California limited partnership

By: _____
 Albert D. Seeno, Jr.
 Its: Executive Vice President

By: _____
 Douglas W. Messner
 Its: President

DISTRICT:

SOLANO COMMUNITY COLLEGE DISTRICT,
 a California community college district

By: _____
 Gerald F. Fisher
 Its: Superintendent/President

By: _____
 Mazie L. Brewington
 Its: Vice President, Administrative & Business Services

AGENDA ITEM 9.(f)
 MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PUBLIC HEARING ON REQUEST FOR
 SUBCONTRACTOR SUBSTITUTION BY VALLEY CREST
 LANDSCAPE DEVELOPMENT, INC., BID NO. 08-005**

REQUESTED ACTION: APPROVAL

SUMMARY:

The Governing Board will conduct a public hearing at this regularly scheduled meeting to consider a request for subcontractor substitution by Valley Crest Landscape Development, Inc. for Bid No. 08-005, the Athletic Field Renovation Project.

Public Contract Code (PCC) Section 4107, provides for a public hearing by the awarding authority (the District) on the prime contractor's request for subcontractor substitution when the listed subcontractor objects to the requested substitution. Such objection was properly provided in accordance with PCC 4107 by the listed subcontractor, Straight Line Fence Co.

PCC 4107(a) further states that the awarding authority may consent to substitution when the subcontractor refuses to execute a subcontract for the scope of work and at the price specified in the subcontractor's bid.

CONTINUED ON PAGE 2

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176

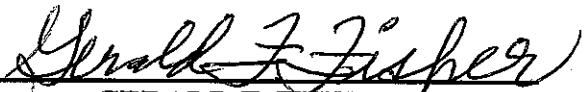
TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**


GERALD F. FISHER
 Superintendent/President

June 6, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PUBLIC HEARING ON REQUEST FOR
SUBCONTRACTOR SUBSTITUTION BY VALLEY CREST
LANDSCAPE DEVELOPMENT, INC., BID NO. 08-005**

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE

The awarding authority has investigated the factual evidence of the request for substitution and Straight Line Fence Co.'s refusal to perform for the prices stated in its bid.

The District recommends consenting to the request by Valley Crest Landscape Development, Inc. to a subcontractor substitution.

In compliance with the objectives of PCC 4107, the District has determined that:

1. A public hearing on the Valley Crest Landscape Development, Inc. request for subcontractor substitution should be attended by a majority of the Board members for deliberation and decision on the Valley Crest request for substitution. This regularly scheduled Board meeting shall serve as the public hearing.

2. The District has complied with the substance essential to the reasonable objectives of PCC Section 4107 and, therefore, has complied with the statute.

3. The objectives of PCC Section 4107 are "to prevent bid shopping and bid peddling and to give the awarding authority the opportunity to investigate and approve proposed replacement subcontractors."

4. The request meets the requirements of Public Contract Code Section 4107(a) for substitution of a subcontractor by a general contractor in the following situations: "When the subcontractor listed in the bid after having had a reasonable opportunity to do so fails or refuses to execute a written contract, when that written contract, based upon the general terms, conditions, plans and specifications for the project involved or the terms of that subcontractor's written bid, is presented to the subcontractor by the prime contractor."

Ron Richards from Kitchell CEM, Valley Crest Landscape Development, Inc, and Straight Line Fence Co. will be at the meeting to answer any questions from the Governing Board.

AGENDA ITEM 9. (g)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: PERSONAL SERVICES CONTRACT WITH ROCKRIDGE
PARTNERS, INC.**

REQUESTED ACTION: APPROVAL

SUMMARY:

Approval is requested for an eighteen month personal services contract with Rockridge Partners, Inc. Rockridge Partners will provide program management, outreach and technical services for the District in conjunction with the Career Technical Education Community Collaborative Project Grant recommended for approval on June 18, 2008. In consideration of the services described in Exhibit 1 - Scope of Work, the District shall pay to the contractor a sum of money not to exceed \$321,639 during the term of this agreement.

The grant will extend outreach to the middle schools of Solano County for the Advanced Manufacturing Program (Mechatronics) at Solano Community College. This program is funded from June 1, 2008 through and including January 31, 2010.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert Johnson, Dean
Career Technical Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7155

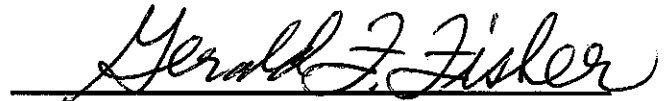
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Exhibit 1 – Scope of Work**Program Management Services**

Item	Description	Period	Total
1	Outreach – Schools / Regional Industry	18 months	\$55,455
2	Direct Services	18 months	\$103,516
3	Program Management	18 months	\$140,486
4	Technology	18 months	\$22,182

Outreach – School / Regional Industry: Rockridge Partners will assess community college and middle school outreach and marketing needs. Manage selection of and contracting for professional firms who will provide marketing services and materials development. Additionally, Rockridge Partners will coordinate outreach and marketing efforts contracted with professional associations ensuring alignment and efficiency of all marketing efforts within the program. Advise and coordinate marketing and outreach efforts between the schools involved in the program.

Direct Services: Rockridge Partners will contract with program and curriculum development provider skilled in career exploration appropriate for middle school students. Program creation and integration with statewide system as described in grant application. Manage and procure vendor to provide teacher professional development and training. Manage and procure vendor to facilitate industry partners and coordinate program advisory committee per grant specifications.

Program Management:

Rockridge Partners will manage the performance and outcomes of colleges, SCOE, and businesses engaged in the Program. These activities range from engagement and eligibility of instructors, programs, and managing the process of engagement and retention, ensuring that reporting and standards are maintained throughout the life of the program. Act as a liaison between the all partner schools and Solano Community College. Rockridge Partners will engage partners and provide assessment and needs analysis regarding successful outcomes of the grant.

Technology: Rockridge Partners will manage implementation and integration of career exploration curriculum delivery technology, marketing materials and program informational website and universal materials dissemination via electronic intermediation per specification outlined in grant application.

If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

7. Attorneys' Fees.

If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in separate action brought for that purpose, in addition to any other relief to which party may be entitled.

8. Controlling Law

This agreement will be governed by and construed in accordance with the laws of the State of California.

9. Dispute Resolution

The parties shall make good faith effort to settle any dispute or claim arising under this Agreement. If the parties fail to resolve such disputes or claims, any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in Fairfield, California in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

10. No Waivers

Failure of any party hereto at any time to require performance by any other party of any provision of this Agreement shall not affect the right of such party to require performance of that provision, and any waiver by any party of any breach of any provision of this Agreement shall not be construed as waiver of any continuing or succeeding breach of such provision, waiver of the provision itself, or waiver of any right under this Agreement.

11. Counterpart Execution

This Agreement may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which counterparts of this Agreement, then together, shall constitute but one and the same instrument.

The undersigned acknowledge receipt of this Addendum, which taken together with the Agreement constitutes the terms and conditions for the performance of services.

CONTRACTOR
Rockridge Partners, Inc.

Date signed: _____

By: _____
Michael Wilson

COLLEGE
Solano Community College District

Date signed: _____

By: _____
Its: _____

AGENDA ITEM 9. (h)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CAREER TECHNICAL EDUCATION COMMUNITY
COLLABORATIVE PROJECT GRANT**

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College and the Chancellor's Office of the California Community Colleges proposes to develop appropriate channels for 7th and 8th grade students to access education that provides information about careers in advanced manufacturing. The project will also work to standardize educational curriculum and outreach materials to ensure a consistent message for students.

The total amount payable under this agreement shall not exceed \$369,700.

The terms of this grant shall be from June 1, 2008, to and including January 31, 2010.

Copies of the agreement are available in the Office of the Superintendent/President and the Office of the Career Technical Education Division.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert Johnson, Dean
Career Technical Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7155

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

June 6, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

THIS FORM MAY BE REPLICATED BUT UNDER NO CIRCUMSTANCES CAN THE LANGUAGE BE ALTERED									
Chancellor's Office California Community Colleges	District: <u>Solano</u> College: <u>Solano Community College</u> RFA Specification Number: <u>07-0170</u>								
Grant Agreement	TO BE COMPLETED BY COCECC								
Governor's Career Technical Education Initiative (SB 70/SB1133) Career Technical Education Community Collaborative Project	Grant Agreement No.: _____ Date: _____ Total Amount to be Encumbered: \$ _____								
<p>This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA Specification; this Grant Agreement face sheet, the Grantee's application, with all required forms; and the Grant Agreement Legal Terms and Conditions, (Articles I, Rev. 1/08 and II, Rev. 10/06), as set forth in the RFA Instructions. All of these items are incorporated into this grant by reference.</p> <p>The total amount payable for this grant under each performance/funding period shall not exceed the amounts shown above as "Amount Encumbered"; and the total amount payable under this agreement shall not exceed the amount shown above as "Total Amount to be Encumbered."</p> <p>The term of this grant shall be from June 1, 2008, to and including January 31, 2010. All performance under must be completed by December 31, 2009, except for the submission of any final reports that may be required by Article I of the Grant Agreement.</p> <p>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</p>									
STATE OF CALIFORNIA	GRANTEE								
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">Item</td> <td style="width:25%;">Chapter</td> <td style="width:25%;">Statute</td> <td style="width:25%;">Fiscal Year</td> </tr> <tr> <td>6870-101-0001 (20)</td> <td>171</td> <td>2007</td> <td>2007-08</td> </tr> </table>	Item	Chapter	Statute	Fiscal Year	6870-101-0001 (20)	171	2007	2007-08	Project Director Robert Johnson
Item	Chapter	Statute	Fiscal Year						
6870-101-0001 (20)	171	2007	2007-08						
Object of Expenditure (<i>Code and Title</i>) 0238-751-27010	Grant Funds Requested \$ 369,700 _____								
Signature, Accounting Officer (or authorized Designee)	Matching Funds \$ 142,038 _____ (If applicable) \$ _____								
Project Monitor	Signature, Chief Executive Officer (or authorized Designee) Date								
Agency Chancellor's Office California Community Colleges 1102 Q Street Sacramento, California 95811-6549	Printed Name of Person Signing Gerald F Fisher Title : Superintendent / President								
Signature, Executive Vice Chancellor (or authorized Designee) Date Steve Bruckman	Address : 4000 Suisun Valley Road, Fairfield, CA 94534								
Printed Name of Person Signing Executive Vice Chancellor									

AGENDA ITEM 9.(i)
MEETING DATE June 18, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: Renewal of e-College Contract

REQUESTED ACTION: Approval

SUMMARY:

Solano Community College should renew the eCollege License Renewal agreement at the minimum guarantee of \$550,000. This will lower the cost per enrolled student to \$44.00 from \$50.50. This will allow for an increase of approximately 1500 more students for the same amount of money spent this year.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Jay Field, Vice President
Technology & Learning Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-1853

ADDRESS

707-864-7250

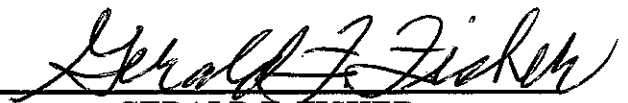
TELEPHONE NUMBER

Technology & Learning Resources

ORGANIZATION

June 6, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**