

AGENDA ITEM 7.(b)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: STUDENT TRUSTEE PRIVILEGES AND REGULATIONS
REQUESTED ACTION: APPROVAL

SUMMARY:

Educational Code Section 72023.5 indicates that:

The governing board of each community college district that affords the student member or members of the board any of the privileges enumerated in subdivision (b) shall, by May 15 of each year, adopt rules and regulations implementing this section. These rules and regulations shall be effective until May 15 of the following year.

It is recommended that the Solano Community College District Governing Board approve the Student Trustee Privileges and Regulations, to be effective May 15, 2008 to May 15, 2009.

CONTINUED ON NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

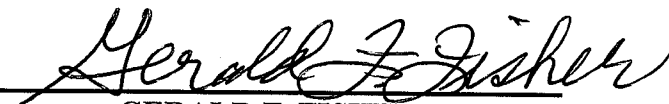
Gerald F. Fisher
Superintendent/President
PRESENTER'S NAME

4000 Suisun Valley road
Fairfield, CA 94534
ADDRESS

(707) 864-7112
TELEPHONE NUMBER

Administration
ORGANIZATION

April 25, 2008
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


GERALD F. FISHER
Superintendent/President

April 25, 2008
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: STUDENT TRUSTEE PRIVILEGES AND REGULATIONS

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

- (1) The ability to cast an advisory vote.

The Student Trustee's presence or absence at a Board meeting shall not be counted in deciding a quorum.

- (2) The right to receive compensation at the rate of \$150 per month. If special meetings are held, the \$150 will be divided by the number of meetings per month. A Student Trustee absent for the Board meetings will receive a pro-rated share of the maximum.

Example:

Month with two regular meetings = \$75 per meeting.

Month with two regular and one special meeting = \$50 per meeting.

Month with one regular meeting = \$150 for the meeting.

- (3) Student Trustee's Duties/Responsibilities – The Student Trustee shall be responsible and accountable to the students of Solano Community College District as prescribed by Article III, Section K, of the Associated Students of Solano College (ASSC) Bylaws:

- Attend all Governing Board meetings of the Solano Community College District.
- Be expected to attend all Student Senate meetings to report to the Student Senate the activities of the Governing Board as they pertain to the students.
- Assist the ASSC Governing Board Representative and the ASSC Executive Secretary in maintaining a record of Governing Board proceedings.
- Be available at the ASSC office for at least three hours a week for appointments.
- Report any absences to the ASSC Executive Secretary in advance.
- Be responsible for finding a replacement should he or she not be able to attend the Student Senate meeting to give the required report.
- Maintain all other rights as defined in Board Policy 1007, Board Policy 1009, Board Policy 1014, Board Policy 1017, and Education Code Section 72023.5.

AGENDA ITEM

7.(c)

MEETING DATE

May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2007-08

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Jeffrey Lamb	From 100% Spanish Instructor To 60% Spanish Instructor/ 40% Coordinator Faculty/Staff Technology Training	8/11/08 through the end of fall semester 2011


One Semester/Temporary Assignment

Katerina Fuchs	Math Instructor Sabbatical Leave Replacement	8/11/08 – 12/17/08
MacKenzie Johnson	Geology Instructor Sabbatical Leave Replacement	8/11/08 – 12/17/08

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
To be determined	Registration Aides (15)	7/1/08 – 6/30/09	\$ 10.00
To be determined	Bookstore Assistants (6)	7/1/08 – 6/30/09	\$ 8.00
Alana Gibson	Clinical Instructor Enrollment Growth Grant	3/6/08 – 3/10/08	\$ 53.83

Richard Christensen, Ed.D.
Director of Human Resources


GERALD F. FISHER
Superintendent/President

April 25, 2008
Date Submitted

April 25, 2008
Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR**Governing Board Meeting****May 7, 2008****Page 2****Short-term, Temporary & Substitute Assignments** (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Jeanine Hernandez	Registration Aide	4/17/08 – 6/30/08	\$ 10.00
Sookjai Komchai	Custodian	3/11/08 – 6/30/08	\$ 11.84
Guillermo Laylay	Custodian	3/16/08 – 6/30/08	\$ 12.87
Diane Newhook	Writing Lab Instructor Training Basic Skills Initiative	4/18/08 – 5/23/08	\$ 55.76
Kristine Passalacqua	Interior Design Instructor VETA Project	5/8/08 – 6/30/08	\$ 55.76
Donald Pederson	Carpenter	3/17/08 – 6/30/08	\$ 19.93
Diane Rieschick	Instructional Lab Assistant II Basic Skills Initiative	3/24/08 – 6/30/08	\$ 17.04 \$ 25.56/OT

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
<u>Fine & Applied Arts/Behavioral Sciences</u> <u>Leslie Rota, Responsible Manager</u>			
Roger Pizano	Disc jockey, Cinco de Mayo	5/5/08	\$ 150.00
Jose Torres	Presenter, Cindo de Mayo	5/5/08	\$ 300.00
<u>Small Business Development Center</u> <u>Charles Eason, Responsible Manager</u>			
Mitzi Bunch	Consulting & technical assistance California Community College Chancellor's Office Grant	5/8/08 – 6/30/08	\$ 1,600.00
Wilbert Cason	Consulting & technical assistance, California Community College Chancellor's Office Grant	5/8/08 – 6/30/08	\$ 4,800.00

Governing Board Meeting

May 7, 2008

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Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Greg Begin	Present, How to Talk So Kids Will Listen and Listen So Kids Will Talk Foster & Kinship Care	4/22/08	\$ 400.00
Christopher Cronin	Figure Model, Art 4/5	4/16/08	\$ 75.00
Pete Maspaitella	Co-present, PRIDE Pre-Service for Foster & Adoptive Parents Foster & Kinship Care	4/17/08 – 4/24/08 5/7/08 – 5/22/08	\$ 300.00 \$ 600.00
Ansar Muhammad	Co-present, Positive Discipline Foster & Kinship Care	4/29/08	\$ 400.00
	Co-present, Taking Care of Yourself Foster & Kinship Care	5/13/08	\$ 200.00
Khaleedah Muhammad	Co-present, Positive Discipline Foster & Kinship Care	4/29//08	\$ 300.00
	Co-present, Taking Care of Yourself Foster & Kinship Care	5/13/08	\$ 150.00
Nancy Pewitt	Co-present, Kinship Support & Info Foster & Kinship Care	4/23/08 – 4/30/08	\$ 300.00
	Co-present, Kinship Support & Info Foster & Kinship Care	5/7/08 – 5/21/08	\$ 300.00
Lisa Quinterro	Art Model, Art 16	5/13/08 – 5/15/08	\$ 150.00
Debbie Sorg	Co-present, PRIDE Pre-Service for Foster & Adoptive Parents Foster & Kinship Care	4/17/08 – 4/24/08 5/7/08 – 5/22/08	\$ 300.00 \$ 600.00
Rachael Staudt	Figure Model, Art 4/5	4/14/08	\$ 75.00
D. Mary Ann Turley	Co-present, Kinship Support & Info Foster & Kinship Care	5/14/08 – 5/28/08	\$ 450.00
Tamika Wright	Co-present, Kinship Support & Info Foster & Kinship Care	4/23/08 – 4/30/08	\$ 300.00
	Co-present, Kinship Support & Info Foster & Kinship Care	5/7/08 – 5/28/08	\$ 300.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

May 7, 2008

Page 4

GRATUITOUS SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Division/Department</u>
John Paul Ryan II	Assistant Coach	PE/Athletics

REQUEST FOR REDUCED WORKLOAD

In accordance with Section 10.2 of the CCA/CTA/NEA Collective Bargaining Agreement, Dr. Ella Tolliver, Counselor, is requesting a 20% reduction in workload for the 2008-09 academic year. The reduction is authorized under Section 22713 of the California Education Code. The reduction is recommended.

AGENDA ITEM 7.(d)
 MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

04/03/08	Vendor Payment	11000760-11000844	\$ 9,440.50
04/08/08	Vendor Payment	11000845-11000954	\$ 960,093.78
04/09/08	Vendor Payment	11000955-11000968	\$ 5,755.89
04/10/08	Vendor Payment	11001129-11001287	\$ 15,388.63
04/15/08	Vendor Payment	11001288-11001301	\$ 8,552.88
04/17/08	Vendor Payment	11001302-11001390	\$ 170,193.80
04/18/08	Vendor Payment	11001391-11001414 / 11001415-11001450	\$1,330,824.75
04/22/08	Vendor Payment	11001451-11001457	\$ 4,752.74

Copies of the Warrant Listings are available at the Board meeting, in the Office of the Superintendent/President, in the Office of the Vice President of Administrative and Business Services, and in the Library.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
 Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
 Superintendent/President

April 25, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 7.(e)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 18 APPROVAL
FOR W.A. THOMAS CO., INC. – BID NO. 06-005**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Board approval is requested for Change Order No. 18 to W.A. Thomas Co., Inc.'s base contract for the Student Services Center Building 400. Revised contract amount is as follows:

Contract Award Amount	\$10,387,480.00	
Prior Change Orders	\$ 992,561.00	
Change Order No. 18	\$ 116,735.00	
Total Change Orders	\$ 1,109,296.00	10.7% of Contract Award Amount
Revised Contract Amount	\$11,496,776.00	
Total Project Budget	\$15,274,530.00	
Forecast Project Budget Remaining	\$ 3,777,754.00	

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

5/07/08 W.A. THOMAS CO., INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
114	Add a light sand finish coat of plaster to exterior concrete walls to provide proper substrate for new elastomeric Tex-Cote finish.	\$ 49,780.00	Owner Request	During construction it was determined that the exterior finish did not provide the quality and color desired by the District specific to concrete walls. The Contractor was directed to furnish and install a higher quality elastomeric coating for the building exterior. The elastomeric Tex-Cote finish was covered under Change Order #6, PCO #31. This change order is cost associated with installing a light sand finish coat to the exterior concrete walls to provide the necessary substrate surface for the new Tex-Cote finish.	18
115	Add key lockout switches to electrically operated exterior storefront door systems.	\$ 3,371.00	Errors and Omissions	During construction it was observed that when the specified door hardware was locked, the handicap push pad buttons would still activate the electrically operated door openers and allow the doors to open. The Contractor was directed to install key lockout switches to the exterior handicap push pads so that the push pad could be deactivated when locking the doors to the building.	18
116	Remove and replace concrete curb for new driveway alignment between Parking Lots #1 and #3.	\$ 11,327.00	Owner Request	To improve alignment of traffic flow between parking lots #1 and #3, the median concrete curb was removed and repositioned. This involved demolition of existing concrete curb, removal of landscape planting area, installation of a new concrete curb at the new location, excavation of soils, and installation of aggregate base and asphalt pavement. This work was Owner requested.	18
117	Install carpet in Room 440-A.	\$ 807.00	Owner Request	During construction it was determined that carpet would be better than vinyl tile in Room 440-A. The Contractor was directed to install carpet in Room 440-A.	18
118	Add power feeds for rooftop exhaust fan #5.	\$ 2,241.00	Errors and Omissions	During construction it was determined that the Contract Documents did not include power to exhaust fan #5. The Contractor was directed to furnish and install conduit and wiring to provide power for exhaust fan #5.	18
119	Provide the campus standard BEST lock core cylinders at the storefront doors in lieu of the manufacturer's (Ingersoll) cylinders.	\$ 1,054.00	Owner Request	During construction it was determined that the storefront door cylinders provided by the hardware manufacturer were Ingersoll cylinders. The Owner directed the Contractor to furnish and install BEST cylinders so that the doors would be compatible with the BEST locking cores which is the District standard.	18

5/07/08 W.A. THOMAS CO., INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
120	Modify grades and add storm drain inlets and drain lines to the planting area at the front of the building.	\$ 10,678.00	Errors and Omissions	During construction it was determined that two additional drain inlets and drain lines should be installed to allow better drainage of the planting area to the south of Bldg. 400. The Contractor was directed to furnish and install the two drain inlets. This work involved trench excavation, installation of drain lines, installation of drain inlets, backfill and compaction, and regrading of the planting area.	18
121	Raise the countertops at Assessment Center testing room to accept file drawers.	\$ 767.00	Owner Request	After construction and Owner move-in, it was determined that the counters at the testing rooms of the Assessment Center would not allow the file drawers to slide under the counter. The Contractor was directed to raise the countertops slightly to allow the file drawers to slide underneath.	18
122	Provide miscellaneous Electrical Changes: 1) Change specified handicap push buttons to larger push plates. 2) Add photo sensor to lighting at kiosk. 3) Change flex connection for furniture feed to duplex outlet.	\$ 2,003.00	Owner Request	After construction the Owner requested minor modifications to completed electrical work. 1) The specified push buttons that operate the handicap doors were changed to larger push plates for better handicap accessibility. 2) A photo sensor was added to the lights at the kiosk so that the installed light switch would not need to be manually operated to turn on the kiosk lighting at night. 3) The installed electrical flex conduit in Room 472-A was to provide power to Owner-provided furniture. The Contractor was directed to install a duplex wall outlet in lieu of the flex conduit.	18
123	Provide changes to the contract scope of work per Contract Change Directive #22: 1) Add three (3) handicap automatic door openers to Disabled Student Program & Services (DSP&S) area doors. 2) Provide garbage disposals at the two staff lounge sinks, and one insti-hot water heater.	\$ 31,822.00	Owner Request	1) After construction and Owner occupancy it was determined that electrically operated automatic door openers should be installed to doors to Rooms 424, 426, and 428 that service the DSP area to provide better handicap accessibility. 2) After Owner occupancy the Owner determined that garbage disposals should be installed at the sinks in the two staff lounges and that lounge room 485 should have a insti-hot water heater unit installed to provided hotter water. This work will require the addition of electrical circuits, conduit, wiring, electrical boxes, devices and equipment. The work includes the cutting, patching and repairing of existing surfaces to accomplish the directed work.	18

5/07/08 W.A. THOMAS CO., INC. PCO's RECOMMENDED FOR APPROVAL

PCO	Description	Negotiated Amount	Reason	Summary	CO
124	Provide additional copies and engineering services for curtain wall shop drawings submittal.	\$ 2,333.00	Owner Request	The Contractor was directed to resubmit the curtain wall shop drawing submittal that was misplaced by the Architect. This required the Contractor to re-print drawings and provide additional engineering services to review and stamp the submittal drawings. This change order item (\$2,333) will be a back charge to the Architect's contract.	18
125	Provide mock-ups for proposed safety changes to second floor atrium level hand rail.	\$ 552.00	Owner Request	After construction it was determined that the flat surface of the handrail at the second floor railing may need to have changes made to deter items from being placed on the railing. The Contractor was directed to provide two mock-ups of design options for consideration by the Owner.	18
TOTAL \$ 116,735.00					



Change Order

Solano Community College District
 4000 Suisun Valley Road
 Fairfield, CA 94534

Project # BLDG 400, Student Services Ctr. (06-005)
 Tel: 707-864-7189 Fax: 707-207-0423

Kitchell CEM

Date: 5/7/2008

To Contractor:
 W.A. Thomas Co., Inc.
 2356 Pacheco Blvd
 Martinez, CA 94553

Architect's Project No.:
 Contract Date: 5/22/2006
 Contract Number: 06-005
 Change Order Number: 18

This contract is hereby revised by the following items:

PCO	Description	Amount
114	Add a light sand finish coat of plaster to exterior concrete walls to provide proper substrate for new elastomeric Tex-Cote finish.	\$ 49,780.00
115	Add key lockout switches to electrically operated exterior storefront door systems.	\$ 3,371.00
116	Remove and replace concrete curb for new driveway alignment between Parking Lots 1 & 3.	\$ 11,327.00
117	Add Carpet to Room 440-A.	\$ 807.00
118	Add power feeds for rooftop exhaust fans (EF 5).	\$ 2,241.00
119	Provide the campus standard BEST lock core cylinders at the storefront doors in lieu of the manufacturers (Ingersoll) cylinders.	\$ 1,054.00
120	Modify grades and add storm drain inlets and drain lines to the planting area at the front of the building.	\$ 10,678.00
121	Raise the countertops at Assessment Center testing room to accept file drawers.	\$ 767.00
122	Provide miscellaneous Electrical Changes: 1) Change specified handicap push buttons to larger push plates. 2) Add photo sensor to lighting at kiosk. 3) Change flex connection for furniture feed to duplex outlet.	\$ 2,003.00
123	Provide changes to the contract scope of work per Contract Change Directive #22: 1) Add three (3) handicap automatic door openers to DSP area doors. 2) Provide garbage disposals at the two staff lounge sinks, and one insti-hot water heater.	\$ 31,822.00
124	Provide additional copies and engineering services for curtain wall shop drawings submittal.	\$ 2,333.00
125	Provide mock-ups for proposed safety changes to second floor atrium level hand rail.	\$ 552.00

The original Contract Value was	\$ 10,387,480.00
Sum of changes by prior Change Orders	\$ 992,561.00
The Contract Value prior to this Change Order was	\$ 11,380,041.00
The Contract Value will be changed by this Change Order in the amount of	\$ 116,735.00
The new Contract Value Including this Change Order will be	\$ 11,496,776.00
The Contract duration will be changed by	0 Days

W.A. Thomas, Inc.
 Contractor
 2356 Pacheco Blvd
 Martinez, CA 94553
 Address
 By Laurence Maller
 Signature _____
 Date _____

LPA
 Architect
 5161 California Avenue
 Irvine, CA 92617
 Address
 By Michael Henning
 Signature _____
 Date _____

Solano Community College District
 Owner
 4000 Suisun Valley Road
 Fairfield, CA 94534
 Address
 By Frank W. Kitchen
 Signature _____
 Date _____

AGENDA ITEM 7.(f)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: FINAL ACCEPTANCE AND NOTICE OF COMPLETION
FOR RALPH LARSEN & SON, INC., BID NO. 06-002**

REQUESTED ACTION: ACCEPTANCE

SUMMARY:

Board approval is requested from the District and Kitchell CEM staff for the Board to accept as complete and approve the issuance of a Notice of Completion for the Vallejo Center Project by Ralph Larsen & Son, Inc., Bid No. 06-002.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: AUGMENTATION TO CHANCELLOR'S OFFICE GRANT
FOR SBDC**

REQUESTED ACTION: APPROVAL

SUMMARY:

The Chancellor's Office is proposing an amendment to the existing FY2007-08 grant for the Solano College Small Business Development Center (SBDC). Each of the community college-based SBDCs are receiving a \$60,000 augmentation to their budgets to conduct a Youth Entrepreneur Project. Funding for the project will come from Career Technical Education Pathways/Workforce Development funds (SB70 Entrepreneurship). Project funds must be spent by December 31, 2008.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Charles Eason, Director
Small Business Development Center

PRESENTER'S NAME

360 Campus Lane, Suite 102
Fairfield, CA 94534

ADDRESS

(707) 864-3382

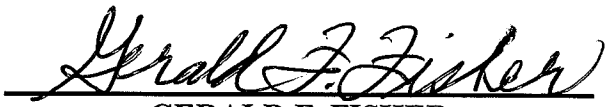
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

THIS FORM MAY BE DUPLICATED BUT UNDER NO CIRCUMSTANCES MAY THE CONTRACT LANGUAGE BE ALTERED

Chancellor's Office

District: Solano CCD

California Community Colleges

College: Solano College

GRANT AGREEMENT Amendment

TO BE COMPLETED BY COCCC

Grant Agreement No.: 07-311-007Amendment No.: OneFunding Source: Economic & Workforce Development
CTE Pathways/Workforce Development**FY 2007-08**Prior Amount Encumbered: \$150,000Amount of Augmentation: \$60,000**Total Amount Encumbered: \$210,000**

On this 11th day of April 2008, the Chancellor's Office of the California Community Colleges and the Solano Community College District hereby agree to amend grant agreement number 07-311-007 as follows:

- Increase funding with Career Technical Education Pathways and Workforce Development Program funds (SB70 Entrepreneurship) by \$60,000. Total amount awarded for FY 2007-08 is \$210,000.
- Performance under the funding period of July 1, 2007, to and including August 31, 2008 shall be extended through December 31, 2008. The Final Report for this funding period must be received at the Chancellor's Office by January 31, 2009.
- The Application Budget Summary, Application Budget Detail Sheet, and Workplan reflecting the augmentation are attached and made part of this agreement.
- This grant is subject to any additional restrictions, limitations or conditions enacted in the state budget and/or Executive Orders that may affect the provisions, term, or funding of this agreement in any manner.
- All of the other terms and conditions of the original grant agreement remain the same.

The signature of the chief executive officer or other authorized officer of the district legally binds the Grantee to perform the work specified in the attached application on the terms specified in that application. If any modifications are required to the attached application between the date of signature of this face sheet by the designated district officer and the date of signature by the State's chief executive officer, each modified page must be initialed and dated by the Project Director.

STATE OF CALIFORNIA				GRANTEE	
Item	Chapter	Statute	Fiscal Year	District (Grantee): Solano CCD	
6870-101-0001(15) 6870-101-0001(20)	171	2007	2007-08		
Object of Expenditure (Code and Title)				College: Solano College	
0235-751-23505 (\$50,000) 0238-751-27010 (\$60,000)					
Signature, Accounting Officer (or authorized Designee)			Date	2007-08 Grant Funds \$210,000 Match Funds Total Grant Funds: \$210,000	
➤					
Project Monitor			Date	Project Director	
➤ Teresa Parkison				➤ Charles Eason	
Agency			District (Grantee) Address		
Chancellor's Office California Community Colleges 1102 Q Street Sacramento, CA 95814-6511			Solano CCD 4000 Suisun Valley Road Fairfield, CA 94534		
Signature, Chief Executive Officer (or authorized Designee)			Date	Signature, Chief Executive Officer (or authorized Designee) Date	
➤				➤	
Printed Name of Person Signing			Printed Name of Person Signing		
➤ Steve Bruckman			➤ Gerald F. Fisher		
Title			Title		
➤ Executive Vice Chancellor			➤ Superintendent/President		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: 2007-2008 AMENDED LOCAL AGREEMENT FOR CHILD
DEVELOPMENT TRAINING CONSORTIUM 07-08-2502**

REQUESTED ACTION: APPROVAL

SUMMARY:

The Yosemite Community College District, Child Development Training Consortium, has approved an amended contingency agreement for tuition honorariums for the Solano Community College District. The maximum reimbursable amount to the District payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$12,500 and inserting \$15,000 in place thereof.

The District will reimburse students the tuition fee for classes completed with a "C" or above, excluding P.E., or work experience classes that are not child development related.

Sabrina Drake will serve as coordinator for this project.

A copy of the full agreement is available for public review in the Superintendent/President's Office; Dean, Fine & Applied Arts/Behavioral Sciences Division Office, and at the Board meeting.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Sabrina Drake, Assistant Director
Children's Programs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

(707) 864-7000, Ext. 4639

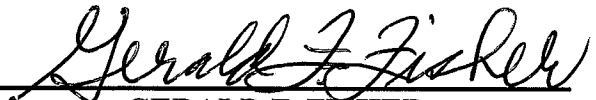
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**Child Development Training Consortium
2007-2008 Amendment #1 to Instructional Agreement
Number 07-08-2502**

Amendment to Instructional Agreement for the period September 1, 2007, to June 30, 2008, between the Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and Solano Community College (CONTRACTOR).

In consideration of the performance of the terms of the Instructional Agreement in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR a revised amount not to exceed \$15,000.00.

Provision for additional funds (if applicable): N/A

The YCCD/CDTC agrees to enter into a Contingency Contract with Solano Community College (CONTRACTOR) to provide additional amended funds not to exceed \$ 15,000.00 (B) for units that are on file, IN THE EVENT FUNDS BECOME AVAILABLE THROUGH CDTC. CDTC will contact contractor to activate the CONTINGENCY portion of this amendment upon availability of funds.

If funds do not become available through the Contingency Contract portion of Amendment, the 2007-2008 Approved Funding amount in (A) is accessible to contractor upon execution of Amendment.

Summary of Instructional Units & Amended:

Number of <u>ongoing</u> enrolled units to generate at \$25.00 per unit:	500
Number of <u>one-time only</u> enrolled units to generate at \$25.00 unit:	100
Total 2007-2008 Instructional Units of Enrollment	600

Total Instructional Funds

Ongoing	\$ 12,500.00
One-time only	\$ 2,500.00
A: Total 2007-2008 Approved Funding:	\$ 15,000.00

Summary of Contingency Units:

Number of <u>contingent units</u> to generate at \$25.00 per unit upon CDTC's notification to contractor:	N/A
B: Total Contingency Instructional Funds:	\$ N/A

All final reports and invoices are due no later than June 30, 2008.

Except as amended herein, all terms and conditions of the original Instructional Agreement shall remain unchanged and in full force and effect.

Agreed to this _____ day of _____ 2008.

AGREED TO BY:

Contractor Authorizing Signature:	
Printed Name of Person Signing and Title:	Leslie Rota; Dean, Fine & Applied Arts/Behavioral Science
Date:	

Yosemite Community College District

Authorizing Signature:	
Printed Name of Person Signing and Title:	Teresa Scott, Executive Vice Chancellor/Fiscal Services, YCCD
Date:	

Return **two** Amendments to Instructional Agreement with **original signatures** to:
Gail Brovont, Child Development Training Consortium, 1620 N. Carpenter Rd., Suite C-16, Modesto, CA 95351

For questions, call (209) 572-6086.

For CDTC Use Only			
Date Received:	To D.O.:	From D.O.:	To Contractor:

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: SECOND READING AND APPROVAL OF NEW POLICY
1080, ANIMALS ON CAMPUS, SERIES 1000**
REQUESTED ACTION: APPROVAL

SUMMARY:

The Governing Board establishes broad institutional policies and appropriately delegates responsibility to implement these policies. At this time, District staff presents for approval new Policy 1080, Animals on Campus, Series 1000.

The Executive Council reviewed and approved proposed Board Policy 1080 at their meeting held August 27, 2007. The Shared Governance Council reviewed and approved this policy at their meeting held November 14, 2007.

This item was submitted to the Governing Board for information at their meeting held December 19, 2007. It was recommended by the Governing Board at that time that the policy be amended. The Shared Governance Council amended the policy for approval at their meeting held March 12, 2008, and underwent a final technical review April 23, 2008. It is being presented to the Governing Board for approval at this time.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Gerald F. Fisher
Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

(707) 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT**ANIMALS ON CAMPUS****1080**

POLICY: With the exception of those animals specifically exempted by this policy, animals are not allowed on campus.

The following animals are permitted on District property:

- i. An animal specifically trained to assist disabled persons as a guide, service or signal dog.
- ii. On-duty police dogs.
- iii. An animal used for instructional purposes, for a limited time span, and under the immediate control of the instructor or handler with prior approval of the SCC Police Department.
- iv. One-time exceptions may be granted for events involving animals. Exceptions must be requested through the Facilities Scheduler with approval of the SCC Police Department.
- v. A leashed animal is permitted on the frontage island, the perimeter road and sidewalks, and campus access to the linear park.
- vi. Animals are not allowed in vehicles unattended pursuant to California Vehicle Code Section 21113 and California Penal Code Section 597.7.

Owners of animals exempt by this policy must ensure vaccinations and licensing requirements are current according to county code, are in good health, follow College leash and control regulations, and are registered with the SCC Police Department.

Due to the risk of injury from animals to persons on campus, owners of non-exempt animals found on campus will be asked to remove them. If an unrestrained animal is sighted on campus, SCC Police Department should be notified. Police Officers will request the owner to remove the animal.

Owners of animals found on campus in violation of this regulation will be subject to citation and fine as provided by the California Vehicle Code Section 21113, and/or Solano County Code Sections 8.04 through 8.12, and/or have their animals impounded by

authorized College officials, including the Solano County Humane Animal Services.

REFERENCES/

AUTHORITY: California Penal Code 365.5, 365.7, 597.7
Civil Code 54.1
Solano Community College District Governing Board
California Vehicle Code Section 21113
Solano County Code Sections 8.04 through 8.12

GFF:js

ADOPTED XXXXXX

Approved Executive Council:	August 27, 2007
Approved Shared Governance Council:	November 14, 2007
Amended and Approved Shared Governance Council:	March 12, 2008
Final Technical Review by Shared Governance Council:	April 23, 2008

NEW

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION DESIGNATING CLASSIFIED SCHOOL
EMPLOYEE WEEK AT SOLANO COMMUNITY
COLLEGE DISTRICT, RESOLUTION NO. 07/08 - 17

REQUESTED ACTION: APPROVAL

SUMMARY:

In recognition of the valuable contributions made by members of the classified service to the educational achievements of Solano Community College District, the Governing Board herein designates May 19-23, 2008, as Classified Employee Week.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Richard Christensen, Ed.D.
Director of Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

(707) 864-7122

TELEPHONE NUMBER

Administration
ORGANIZATION

April 25, 2008

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



GERALD F. FISHER
Superintendent/President

April 25, 2008

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

RESOLUTION DESIGNATING CLASSIFIED SCHOOL EMPLOYEE WEEK

RESOLUTION NO. 07/08 - 17

WHEREAS, Classified employees' knowledge, skill, and services are integral contributors to attainment and enhancement of the Solano Community College District vision and mission;

WHEREAS, Classified employees contribute to the establishment and promotion of a diverse, supportive, respectful, and student-oriented District environment;

WHEREAS, Classified employees regularly provide primary operational services and outreach to the communities, students, and employees served by Solano Community College District; and

WHEREAS, Classified employees of Solano Community College District consistently demonstrate their commitment to high standards and principles of shared governance, higher education, employment, health, safety, and community outreach;

THEREFORE, BE IT RESOLVED That in appreciation, Solano Community College District hereby honors the many contributions of its classified employees and declares the week of May 19-23, 2008, as Classified Employee Week at Solano Community College District.

PASSED AND ADOPTED At its regular meeting on this 7th day of May 2008, by the Governing Board of Solano Community College District.

PHIL McCAFFREY, PRESIDENT

GERALD F. FISHER, SECRETARY

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: AUTHORIZATION TO SOLICIT REQUESTS FOR PROPOSALS (RFP) FOR DISTRICT AUDIT SERVICES
REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested to seek Requests for Proposals (RFP) for District Audit Services. The current letter of engagement with Perry-Smith LLP expires on June 30, 2008.

Education Code Section (ECS) 84040 requires that community college districts provide for an annual audit of all funds, books, and accounts of the District to include student body, cafeteria, and any other funds under the control or jurisdiction of the Solano Community College District. Additionally, under Proposition 39, the District is required to complete an annual performance and financial audit of the Measure G Bond Program.

The District seeks to contract with a firm to perform audit services for FY 2008-09, 2009-10, and 2010-11. The RFP notice will be published in the local papers. It is anticipated the process will take several weeks, with the contract to be awarded at the June 18, 2008, Board meeting.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

April 25, 2008

DATE SUBMITTED TO SUPERINTENDENT/PRESIDENT



GERALD F. FISHER
Superintendent/President

April 25, 2008

DATE APPROVED BY SUPERINTENDENT/PRESIDENT

AGENDA ITEM 9.(d)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**
SUBJECT: **AUTHORIZATION TO SOLICIT BIDS FOR THE
BUILDING 100 INTERIM REMODEL PROJECT**

REQUESTED ACTION: **APPROVAL**

SUMMARY:

Board approval is requested to advertise and receive bid proposals on plans and specifications for the following project:

Building 100 Interim Remodel

Bid documents for this work will be available for contractors at various locations (to be determined). The bid advertisement date to be determined upon approval from the Board and receipt of approved Division of the State Architect (DSA) plans and specifications. A copy of the plans and specifications are available for review, upon request, through the Facilities Office.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

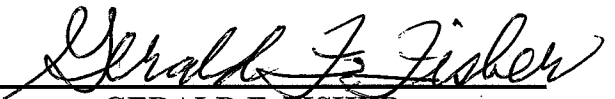
TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 9.(e)
 MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PROPOSED AGREEMENT WITH INDEPENDENT
 INSPECTIONS INCORPORATED FOR THE ATHLETIC
 FIELD RENOVATION PROJECT, BID NO. 08-005**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for a proposed agreement with Independent Inspections Incorporated to provide inspection services for the Athletic Field Renovation Project. The firm is a Division of State Architect (DSA) approved inspector.

Education Code Section 39153 and Title 24 of the California Code of Regulations requires the District to provide competent, adequate and continuous inspection of each construction project. The total fee for services is not to exceed \$26,520. The inspection services will be completed by November 20, 2008. Attached is a copy of the agreement.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Frank W. Kitchen
 Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 864-7176


TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**


 GERALD F. FISHER
 Superintendent/President

April 25, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

**AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
INDEPENDENT INSPECTIONS INCORPORATED
FOR PROFESSIONAL SERVICES**

This is an Agreement made as of April 15, 2008 between Solano Community College District ("District") and Independent Inspections Incorporated ("Consultant") for the provision of specified professional services.

Consultant shall perform services in accordance with the terms and conditions of this Agreement and shall be responsible for the means and methods used in performing services under this Agreement. Except as set forth in this Agreement, Consultant shall have no other duties or responsibilities.

Consultant shall provide for the District the following basic consulting services:

See Exhibit A.

Consultant represents and warrants that its services and all of its work, materials, equipment and processes depicted or described in the March 24, 2008 proposal or other documents prepared by Consultant shall comply with all local, state and federal laws, codes, ordinances, regulations and rules pertaining thereto.

Consultant shall submit statements for services rendered. If the District objects to any statement submitted by Consultant, the District shall so advise Consultant in writing giving reasons within fourteen (14) days of receipt of such statement. If no such objection is made, the statement will be considered acceptable by District.

Kitchell is authorized to act as the District's agent, and references to actions by "District" may be undertaken by the "Project Manager/ Program Manager", Kitchell CEM.

Consultant shall maintain appropriate accounting records which shall be made available for inspection by the District upon request.

Consultant Indemnity of District. To the fullest extent permitted by law, the Consultant shall indemnify, defend and hold harmless the District and its employees, officers, Board of Trustees, individual members of the Board of Trustees, agents and representatives ("the Indemnified Parties") from any and all claims, demands, losses, responsibilities or liabilities for: (i) injury or death of Consultant's employees arising out of this Agreement; (ii) injury or death of persons or damage to property, or (iii) other costs or charges, directly or indirectly arising out of or attributable, in whole or in part, to the negligent or willful acts, omissions, errors and/or other conduct of Consultant, its Design Consultants or the employees, agents and representatives of Consultant Sub-Consultants in performing or providing any of the obligations, services or other work product contemplated under this Agreement. The foregoing shall include without limitation, attorneys fees and costs incurred by the Indemnified Parties and shall survive the termination of this Agreement until any such claim, demand, loss, responsibility or liability covered by the provisions hereof is barred by the applicable Statute of Limitations.

District Indemnity of Consultant. The District shall indemnify and hold harmless Consultant from all claims arising out of bodily injury (including death) and physical damage (other than to the Project itself and property covered by insurance under this agreement) which arise out of the negligent or willful acts, omissions or other conduct of the District

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

The District and Consultant respectively bind themselves, their successors and assigns and legal representatives to the terms of this Agreement. Neither the District nor Consultant shall assign, sublet or transfer any interest in this Agreement without the written consent of the other.

Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than the District and Consultant and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the District and Consultant and not for the benefit of any other party.

All documents and specifications prepared by Consultant under this Agreement shall belong to the District. These ownership rights shall include copyrights to all such documents and specifications.

Consultant shall procure and maintain insurance for protection from claims under worker's compensation acts, claims for damages because of bodily injury including personal injury, sickness, or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use there from, and any other insurance prescribed by laws, rules, regulations, ordinances, codes, or orders, as well as insurance required by this Agreement as set forth in Exhibit A.

Consultant shall furnish to the District proof of insurance as required in Exhibit A.

The District will also cause other independent professional associates and consultants retained by the District for the Project to procure and maintain comparable insurance coverage.

This Agreement (consisting of pages 1 & 2, Exhibit A, and Exhibit B (Independent Inspection Services Proposal Dated March 24, 2008) constitutes the entire Agreement between the District and Consultant and supersedes all prior written or oral understandings. This Agreement may only be amended or modified by a duly executed written instrument.

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Agreement effective on the date first above written.

Date

Date

Donald Dumford
Inspector of Record
Independent Inspections, Inc.

Mazie L. Brewington
Vice President of Administrative
Business Services
Solano Community College District

SOLANO COMMUNITY COLLEGE DISTRICT and INDEPENDENT INSPECTIONS INCORPORATED

2. Each required general comprehensive and automobile liability policy, and Worker's Compensation policy shall be endorsed with the following specific language:
 - A. The District, Board of Trustees, its officers, employees, contractors, subcontractors and the Program Manager, Kitchell CEM are named as additional insured for all liability arising out of operations by or on behalf of the named insured in the performance of this Agreement.
 - B. The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies have been issued to each insured.
 - C. The insurance provided herein is primary and no insurance held or owned by the District shall be called upon to contribute to a loss.
 - D. The coverage provided by this policy shall not be reduced or canceled without thirty (30) days written notice to the District.
3. This Agreement shall be of no force or effect until Consultant provides proof of appropriate insurance to the District.

- End -

AGENDA ITEM 9.(f)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: ATHLETIC FIELD RENOVATION PROJECT, BID NO. 08-005, VALLEY CREST LANDSCAPE DEVELOPMENT, INC., SUBCONTRACTOR SUBSTITUTION

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for removal of Stantec Consulting Inc., the listed subcontractor for the survey scope of work of the project, for the Athletic Field Renovation Project. The Contractor, Valley Crest Landscape Development, Inc., intends to substitute Center Point Engineering, Inc., of Roseville, California.

The request meets the requirements of Public Contract Code Section 4107 (1) for substitution of a subcontractor by a general contractor in the following situations: "When the subcontractor listed in the bid, after having had a reasonable opportunity to do so, fails or refuses to execute a written contract when that written contract, based upon the general terms, conditions, plans, and specifications for the project involved or the terms of that subcontractor's written bid is presented to the subcontractor by the prime contractor." There is no cost impact to the District for completion of project work.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Frank W. Kitchen
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

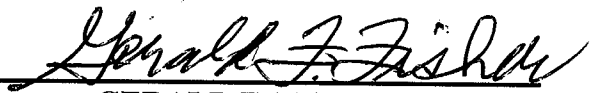
TELEPHONE NUMBER

Maintenance & Operations

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PROPOSAL TO INCREASE CHILDREN'S PROGRAMS
TUITION RATES**

REQUESTED ACTION: APPROVAL

SUMMARY:

Christie Speck, Director of the Children's Programs, will present child care rate increases that are proposed to begin in fall 2008.

Non-subsidized enrollment fee schedule

<u>Tuition:</u>	<u>Current Rates</u>	<u>Proposed Increase</u>
4 months up to 18 months of age	\$6.30/hour	\$7.00/hour
18 months up to 35 months of age	\$5.50/hour	\$6.20/hour
36 months to kindergarten entry	\$5.00/hour	No increase

To determine the merit of the rate increases, the current rates of two neighboring community colleges, a local non-profit provider operating child development contracts, and a private child care provider, were reviewed.

CONTINUED NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Christie Speck, Director
Children's Programs
Fine & Applied Arts/Behavioral Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7183


TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: PROPOSAL TO INCREASE CHILDREN'S PROGRAMS
TUITION RATES**

REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

The cost of infant care at the neighboring programs is \$7.00/hour to \$7.50/hour. The cost of toddler care at the neighboring programs is \$6.20/hour to \$7.00/hour. The cost of preschool care at the neighboring programs is \$5.00/hour.

To ease the burden of the increase, this proposal would place the hourly rates at the low end of the spectrum and minimize the additional amount parents will pay for their children's care. The increase would affect eight of the currently enrolled children.

Approval is requested by the Governing Board for the child care tuition rate increases to be effective in fall 2008.

AGENDA ITEM 10.(a)
 MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CHILDREN'S PROGRAMS ANNUAL REPORT

REQUESTED ACTION: INFORMATION

SUMMARY:

Christie Speck, Director of the Children's Programs, will give a PowerPoint presentation on the Children's Programs Annual Report. The report will include the number of children and families served, staff data, parent survey results, child outcomes data, and program goals.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Christie Speck, Director
 Children's Programs
 Fine & Applied Arts/Behavioral Sciences

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

707 864-7183


TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
 SUPERINTENDENT/PRESIDENT**


 GERALD F. FISHER
 Superintendent/President

April 25, 2008

**DATE APPROVED BY
 SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: PROPOSED AMENDMENT OF AGREEMENT WITH
BOND PROGRAM MANAGER, KITCHELL CEM

REQUESTED ACTION: INFORMATION

SUMMARY:

The Board is being presented with a proposed amended agreement between the District and its Bond Program Manager, Kitchell CEM, which was approved by the Board on September 4, 2003. As outlined in the original agreement, the District would like to exercise its option under Section 4.3, which describes the criteria for additional services and amend the Kitchell CEM agreement to June 2010.

The add services will include Kitchell CEM managing the following projects: Vacaville Center, Buildings 1200, 1300, 1400, 1700, 1800A; Chillers and Boilers, and Athletic Field Renovation Projects. Additionally, as allowed under Government Code Section 16720, the District will hire an accountant to manage complex general ledger accounting, budget allocations, payments, reconciliation of funds and accounts, prepare financial and statistical records, and prepare reports to the Board. It is estimated that this limited-term service funded by Measure G will cost approximately \$138,000, and is subject to discontinue when funding is depleted or at the completion of the Bond program.

CONTINUED ON NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mazie L. Brewington, Vice President
Administrative & Business Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7167

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

April 25, 2008

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



GERALD F. FISHER
Superintendent/President

April 25, 2008

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 10.(b)
MEETING DATE May 7, 2008

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **PROPOSED AMENDMENT OF AGREEMENT WITH
BOND PROGRAM MANAGER, KITCHELL CEM**

REQUESTED ACTION: **INFORMATION**

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

The cost of these additional services will total \$2,050,179. Of this total, Kitchell CEM add services is projected to cost \$1,912,179 and the balance of \$138,000 will fund the accountant position.

An initial contingency for add services was set aside at the inception of the Bond program totaling \$444,865; therefore, the District will need to allocate approximately \$1,605,314 from the Measure G Unallocated Program Reserve. Attached is the proposed agreement amendment and financial summary of the add services costs through June 2010.

Ron Richards from Kitchell CEM will be at the meeting to answer any questions from the Board.

KCEM Staffing Plan and Projected Billing from Mar. 2008 thru June 2010 for Vacaville Center, Bldgs. 1400, 1700, 1800A, 1200, 1300, Chillers + Boilers, and Sports Fields												
March 1, 2008-December 31, 2008												
	CPI escalated billable hny. rate	Average full time hrs. per mth.	Full time billable amount per mth.	% of full time	total	2009			2010: Jan. thru June			Total
						CPI escalated billable hny. rate	% of full time	total	CPI escalated billable hny. rate	% of full time	total	
1 Program Director/Manager	\$150	173	\$25,946	50%	\$129,732	\$150	20%	\$62,272	\$150	20%	\$31,136	\$223,140
2 Snr. Constr. Mgr.	\$129	173	\$22,240	100%	\$222,398	\$129	100%	\$266,878	\$129	0%	\$0	\$489,276
3 Snr. Constr. Mgr.	\$129	173	\$22,240	100%	\$222,398	\$129	100%	\$266,878	\$129	100%	\$133,439	\$622,715
4 Project Engineer	\$96	173	\$16,608	100%	\$99,648	\$96	100%	\$199,296	\$96	0%	\$0	\$298,944
5 Project Engineer	\$96	173	\$16,680	100%	\$166,799	\$96	100%	\$200,159	\$96	50%	\$50,040	\$416,997
6 Clerical Support	\$48	173	\$8,339	100%	\$83,393	\$48	100%	\$100,072	\$48	100%	\$50,036	\$233,501
7 Subtotal KCEM projected					\$924,369			\$1,095,554			\$264,650	\$2,284,574
8 KCEM staff billing per	\$92,437			mth.	\$68,508	\$91,296	mth.	\$82,210	\$44,108	mth.	\$0	\$150,718
9 C. Rhoden Consultant	\$55	173	\$9,515	72%	\$68,508	\$55	72%	\$82,210	\$55	0%	\$0	\$150,718
10 C. Rhoden billing per month	\$6,896			mth.	\$34,500	\$6,851	mth.	\$69,000	\$6,896	mth.	\$0	\$138,000
11 (N) SCCD Accountant *	\$0			mth.	\$7,300	\$0	mth.	\$8,760	\$0	mth.	\$2,628	\$18,688
12 Acct. Consult. billing per	\$730			mth.	\$1,000,177	\$730	mth.	\$1,186,524	\$438	mth.	\$267,278	\$2,453,980
13 Reimbursables												\$4,508,199
14 Total KCEM Projected												\$6,962,179
KCEM Add Services To Manage Vacaville Center, Bldgs. 1400, 1700, 1800A, 1200, 1300, Chillers + Boilers, and Sports Fields												
1 KCEM projected billing												\$2,453,980
2 KCEM total actual billing												\$4,508,199
3 KCEM total projected												\$6,962,179
4 Deduct KCEM Initial												(\$5,050,000)
5 KCEM Add Services												\$1,912,179
Measure G Budget Transfers to Fund KCEM Add Services												
Budget												
1 Measure G Program Management Contingency												\$444,865
2 Transfer												(\$444,865)
3 Revised budget												\$0
4 Measure G Unallocated Program Reserve												\$4,619,892
5 Transfer Bldg. 1400 Bid Savings to Unallocated Program Reserve												\$0
6 Cost of new SCCD Accountant (from above)												(\$138,000)
7 Transfer from Unallocated Program Reserve to fund Program Management Add Services												\$1,467,314
8 Revised budget												\$3,014,578
9 Total Budget Transfers												\$2,050,179

* - (N) SCCD Accountant not included in Kitchell Add Service Total.

THE SOLANO COMMUNITY COLLEGE DISTRICT & KITCHELL CEM, INC.
FOR BOND PROGRAM PLANNING and MANAGEMENT SERVICES

Amendment to the Agreement between Solano Community College District and Kitchell CEM, Inc., approved by the Board of Trustees on September 4th, 2003.

Solano Community College District and Kitchell agree as follows:

- A.1. Section 4.2 Program Management Fee for Basic Services: The Owner will pay Kitchell an additional not to exceed maximum fee of \$1,912,179.00 (One million, Nine hundred twelve thousand, One hundred and seventy nine dollars). Owner will make payments for the fees monthly, based on the revised exhibit "B". The revised agreement shall remain in effect until June 30, 2010.
- A.2. Section 4.3 Additional Services: Exhibit "B" shall be replaced by Revised Exhibit "B".
- A.3. Section 4.4 Program Manager Billings to District: Exhibit "B" shall be replaced by Revised Exhibit "B".

IN WITNESS WHEREOF, the authorized representatives of the parties hereto have executed this Amendment effective on the date first above written.

Date: _____

Russell A. Fox, President
Kitchell CEM, Inc.

Date: _____

Mazie Brewington,
Vice-President, Administrative and Business Services
Solano Community College District