

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: STUDENT TRUSTEE PRIVILEGES AND REGULATIONS
REQUESTED ACTION: APPROVAL

SUMMARY:

Educational Code Section 72023.5 indicates that:

The governing board of each community college district that affords the student member or members of the board any of the privileges enumerated in subdivision (b) shall, by May 15 of each year, adopt rules and regulations implementing this section. These rules and regulations shall be effective until May 15 of the following year.

It is recommended that the Solano Community College District Governing Board approve the Student Trustee Privileges and Regulations, to be effective May 15, 2009 to May 15, 2010.

CONTINUED ON NEXT PAGE:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Dr. Robert Jensen
Interim Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

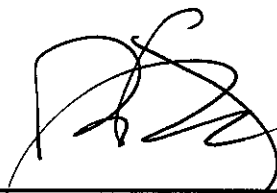
(707) 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: STUDENT TRUSTEE PRIVILEGES AND REGULATIONS
REQUESTED ACTION: APPROVAL

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

- (1) The ability to cast an advisory vote.

The Student Trustee's presence or absence at a Board meeting shall not be counted in deciding a quorum.

- (2) The right to receive compensation at the rate of \$150 per month. If special meetings are held, the \$150 will be divided by the number of meetings per month. A Student Trustee absent for the Board meetings will receive a pro-rated share of the maximum.

Example:

Month with two regular meetings = \$75 per meeting.

Month with two regular and one special meeting = \$50 per meeting.

Month with one regular meeting = \$150 for the meeting.

- (3) Student Trustee's Duties/Responsibilities – The Student Trustee shall be responsible and accountable to the students of Solano Community College District as prescribed by Article III, Section K, of the Associated Students of Solano College (ASSC) Bylaws:

- Attend all Governing Board meetings of the Solano Community College District.
- Be expected to attend all Student Senate meetings to report to the Student Senate the activities of the Governing Board as they pertain to the students.
- Assist the ASSC Governing Board Representative and the ASSC Executive Secretary in maintaining a record of Governing Board proceedings.
- Be available at the ASSC office for at least three hours a week for appointments.
- Report any absences to the ASSC Executive Secretary in advance.
- Be responsible for finding a replacement should he or she not be able to attend the Student Senate meeting to give the required report.
- Maintain all other rights as defined in Board Policy 1007, Board Policy 1009, Board Policy 1014, Board Policy 1017, and Education Code Section 72023.5.

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2008-09

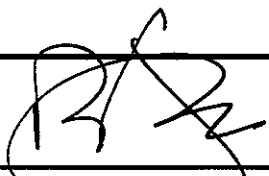
Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Ella Tolliver	From 80% Counselor/20% reduced Workload to 100% Counselor	Fall 2009

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Justine Barnes	Registration Aide	3/11/09 – 6/30/09	\$ 10.00
Susan Beavers	Registration Aide	2/11/09 – 6/30/09	\$ 10.00
Emily Blair	English Instructor, Basic Skills	8/11/08 – 12/17/08	\$ 65.93
Dustin Brown	Theater Technician	4/13/09 – 6/30/09	\$ 12.00
Erin Farmer	English Instructor, Basic Skills	8/11/08 – 12/17/08	\$ 63.43
Antonieta Galang	Registration Aide	3/11/09 – 6/30/09	\$ 10.00
Lisa Giambastiani	English Instructor, Basic Skills	8/11/08 – 12/17/08	\$ 63.43
Laura Goldstein	Registration Aide	3/11/09 – 6/30/09	\$ 10.00

Richard Christensen, Ed.D.
 Director of Human Resources


DR. ROBERT JENSEN
 Interim Superintendent/President

April 24, 2009
 Date Submitted

April 24, 2009
 Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR
Governing Board Meeting
May 6, 2009
Page 2

Short-term, Temporary & Substitute Assignments (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Ronda Goldstein	Writing Lab Instructor, Vallejo (Not to exceed 15 hours)	3/13/09 – 5/22/09	\$ 59.59
Alena Hairston	English Instructor, Basic Skills	8/11/08 – 12/17/08	\$ 55.76
Ashley Harrold	Bookstore Assistant	3/27/09 – 6/30/09	\$ 8.00
Kristie Iwamoto	Instructor, Contract Training	4/29/09 – 6/30/09	\$ 54.89
Bridgette Johnson	Registration Aide	3/11/09 – 6/30/09	\$ 10.00
Chris Lugatiman	Basic Skills, Student Athlete Study Skills Center	3/11/09 – 4/10/09	\$ 21.47 OT
David Lutheran	Production Assistant, Theater	4/13/09 – 6/30/09	\$ 9.60
Liberty Majzoub	Registration Aide	2/11/09 – 6/30/09	\$ 10.00
Christopher McBride	Guest Speaker, Humanities	4/20/09 – 4/29/09	\$ 72.39
Susan Messina	Writing Lab Instructor, Vallejo (Not to exceed 15 hours)	3/13/09 – 5/22/09	\$ 65.93
Lisa Morgan	Registration Aide	3/11/09 – 6/30/09	\$ 10.00
Sarah Phelan	English Instructor, Vacaville (Not to exceed 26 hours)	3/2/09 – 5/22/09	\$ 63.43
Carolyn Pleasant	Registration Aide	2/11/09 – 6/30/09	\$ 10.00
Hannah Rokni	House Manager, Theater	5/10/09 – 6/30/09	\$ 8.00
Summer Smith	Faculty Mentoring, Nursing Enrollment Growth Grant	3/1/09 – 4/30/09	\$ 48.07
Alicia Sutton	Registration Aide	2/11/09 – 5/30/09	\$ 10.00
Conner Watson	Production Assistant, Theater	4/13/09 – 6/30/09	\$ 9.60

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR
Governing Board Meeting
May 6, 2009
Page 3

Short-term, Temporary & Substitute Assignments (Continued)

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
<i>Nursing Faculty & Recruitment Grant (Nursing CTE)</i>			
Lynda Creighton	Nursing Instructor	8/11/08 – 5/22/09	\$ 5,000.00
Lynn Denham-Martin	Nursing Instructor	8/11/08 – 5/22/09	\$ 5,000.00
Margaret Dorey	Nursing Instructor	1/13/09 – 5/22/09	\$ 500.00
Tracy Fields	Nursing Instructor	8/11/08 – 5/22/09	\$ 5,000.00
Lisa Romero	Nursing Instructor	8/11/08 – 5/22/09	\$ 5,000.00
Patricia Quattro	Nursing Instructor	8/11/08 – 5/22/09	\$ 5,000.00
Sarah Smith	Nursing Instructor	1/13/09 – 4/30/09	\$ 500.00
Michelle Starbuck	Nursing Instructor	1/13/09 – 5/22/09	\$ 500.00
Karen Wanek	Nursing Instructor	8/11/08 – 5/22/09	\$ 3000.00

Professional Experts

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Amount</u>
Teri Lamb	Co-present, PRIDE Pre-Service for Foster & Adoptive Parents	4/2/09 – 4/30/09	\$ 950.00
D. Mary Ann Turley	Co-present, PRIDE Pre-Service for Foster & Adoptive Parents	4/2/09 – 4/30/09	\$ 1,670.00

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
<u>Administrative & Business Services</u>			
<u>Richard Christensen, Responsible Manager</u>			
Stan Dobbs	Consultant, Measure G Projects	4/6/09 – 6/30/09	\$ 94.00 hour Not to exceed \$12,000.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR
Governing Board Meeting
May 6, 2009
Page 4

Independent Contractors (Continued)

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
<u>Fine & Applied Arts/Behavioral Science</u> <u>Leslie Rota, Responsible Manager</u>			
Annie King-Meredith	Guest Speaker, Ethnic Studies	4/28/09	\$ 500.00
Tony Yadon	Present at "Full Steam Ahead" Annual Training Conference, Foster & Kinship Care Education	3/5/09 – 3/8/09	\$ 780.00
Jose Zaragoza	Mariachi Band Performance, <i>Cinco de Mayo</i> Celebration	5/4/09	\$ 425.00
<u>Small Business Development Center (SBDC)</u> <u>Charles Eason, Responsible Manager</u>			
Carolynne Gamble	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 960.00
E. Floyd Hicks	Consulting & technical assistance, City of Fairfield Contract	5/7/09 – 6/30/09	\$ 3,360.00
Teri Johnson	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 1,920.00
Jill Kuwamoto-Oyoung	Consulting & technical assistance, City of Suisun Contract	5/7/09 – 6/30/09	\$ 1,120.00
Robert Lane	Consulting & technical assistance Solano County Contract	5/7/09 – 6/30/09	\$ 2,080.00
Mark Lillis	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 1,280.00
Anni Minuzzo	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 720.00
Randall Shores	Consulting & technical assistance, City of Fairfield Contract	5/7/09 – 6/30/09	\$ 2,080.00
Sandy Stelter	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 3,840.00

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

May 6, 2009

Page 5

Independent Contractors (Continued)

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
	Small Business Development Center (SBDC) <u>Charles Eason, Responsible Manager</u>		
Diana Thomas	Consulting & technical assistance, CCC Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 960.00
Greg Weinerth	Consulting & technical assistance, City of Fairfield Contract	5/7/09 – 6/30/09	\$ 1,920.00
Billy Wigley	Consulting & technical assistance, Chancellor's Office Grant	5/7/09 – 6/30/09	\$ 1,920.00

GRATUITOUS SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Division/Department</u>
Alicia Hollowell	Assistant Coach, Women's Softball	PE/Athletics
Mike Sjoblom	Assist football with equipment	PE/Athletics

RESIGNATION TO RETIRE

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Laverne Beverly	Instructor, Health Occupations 8 years, 8 months at SCC	3/30/09

2009-10 WINTER AND SPRING BREAK WORK SCHEDULE

The campus will be closed for Winter Break December 21, 2009 through January 3, 2010; return to work January 4, 2010 and closed for Spring Break April 5, 2010 through April 9, 2010; return to work April 10, 2010.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

03/25/09	Vendor Payment	11010128-11010213	\$ 274,050.89
03/27/09	Vendor Payment	11010214-11010313	\$ 22,893.00
03/30/09	Vendor Payment	11010314-11010400	\$ 320,536.93
04/01/09	Vendor Payment	11010401-11010458	\$ 556,132.50
04/03/09	Vendor Payment	11010459-11010498	\$ 25,346.05
04/03/09	Vendor Payment	11010499-11010517	\$ 276,505.72

CONTINUED ON NEXT PAGE:

Copies of the Warrant Listings are available at the Board Meeting and at the following locations:

Office of the Superintendent/President
Office of the Vice President of Administrative & Business Services
Library

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7000, ext. 4462

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

CONTINUED FROM PREVIOUS PAGE:

04/07/09	Vendor Payment	11010518-11010559	\$ 155,172.23
04/07/09	Vendor Payment	11010560-11010569	\$ 386,491.50
04/20/09	Vendor Payment	11010570-11010578	\$ 6,837.74
04/22/09	Vendor Payment	11010579-11010624	\$ 377,872.61
04/23/09	Vendor Payment	11010625-11010637	\$1,054,398.99
04/23/09	Vendor Payment	11010638-11010642	\$ 3,227.21
04/24/09	Vendor Payment	11010643-11010718	\$ 6,832.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AGREEMENT BETWEEN MEYER CORPORATION AND
SOLANO COMMUNITY COLLEGE DISTRICT FOR
BUSINESS WRITING FOR CONTRACT EDUCATION**

REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College and Meyer Corporation for contract education is being presented for review and approval by the Governing Board.

The District will provide two (2) thirty (30) hour classes of Business Writing training for up to twenty (20) employees. Training will be held on-site at Meyer Corporation-Fairfield from May 8, through August 7, 2009.

Meyer Corporation will compensate the District for all educational services, rendered at a flat rate of \$7,500.00, plus the cost of textbooks. The fee includes program development, coordination, instruction, training materials, other than textbooks, evaluation, and Certificates of Completion.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Contract Education and Community Services.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Deborah Mann, Program Developer
Contract Education and Community Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **MEYER CORPORATION, ONE MEYER PLAZA, VALLEJO, CA 94590**, hereinafter referred to as "Meyer Corporation."

WHEREAS, Meyer Corporation desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide Business Writing training for 20 employees.
- B. The District will develop, coordinate, deliver, and evaluate the training. Employees will attend 30 hours of training. Training will take place from 8:30 A.M.-11:00 A.M., and from 12:30-3:00 P.M. on Fridays, May 8, 15, 29, June 5, 12, 19, 26, July 10, 17, 24,31 and August 7, 2009. Training will be delivered on-site at the Meyer Corporation Fairfield plant, 2001 Meyer Way. Each employee will receive four texts. These are: Expressions: An Introduction to Writing, Reading and Critical Thinking, Reading Drills: Advanced, a dictionary, and a thesaurus. The text costs will be billed to Meyer Corporation in a separate invoice. All successful completers will receive Certificates of Completion. Additional training can be scheduled as needed with an addendum to this contract.
- C. Meyer Corporation will identify all employees who will participate in training.
- D. Meyer Corporation will compensate the District for all services rendered and expenses at a rate of seven thousand five hundred dollars and no cents (\$7,500.00.) The cost is inclusive for all instruction and teaching/ training materials, except for textbooks, which will be purchased by the District and billed separately.
- E. Payments by Meyer Corporation to the District will be due upon receipt of invoice. An invoice will be generated when the training is 50% completed.
- F. **IT IS MUTUALLY UNDERSTOOD** that Meyer Corporation and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to Meyer Corporation and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, Meyer Corporation, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of Meyer Corporation. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this

apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Meyer Corporation will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of Meyer Corporation under this Agreement or of any persons directly or indirectly employed by, or acting as agent for Meyer Corporation, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve Meyer Corporation from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of Meyer Corporation operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

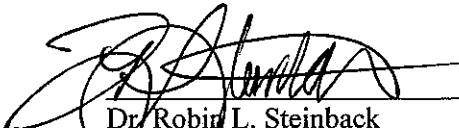
- H. Meyer Corporation agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of Meyer Corporations' non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Tina Manriquez
Human Resource Manager
Meyer Corporation
Vallejo, CA

Dr. Robert Jensen
Interim Superintendent/President
Solano Community College
Fairfield, CA

Date _____

Date _____



Dr. Robin L. Steinback
Vice President of Academic Affairs
Solano Community College
Fairfield, CA

Date 4/9/09

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: AGREEMENT BETWEEN MACRO PLASTICS,
INCORPORATED AND SOLANO COMMUNITY
COLLEGE DISTRICT FOR MOTORS AND MOTOR
CONTROLS TRAINING FOR CONTRACT EDUCATION
REQUESTED ACTION: APPROVAL

SUMMARY:

An agreement between Solano Community College and Macro Plastics, Incorporated for contract education is being presented for review and approval by the Governing Board.

The District will provide two (2) forty (40) hour classes of Motors and Motor Controls training for up to six (6) employees. Training will be held at Solano Community College from May 11, through July 13, 2009.

Macro Plastics, Incorporated will compensate the District for all educational services, rendered at a flat rate of \$12,500.00. The fee includes program development, coordination, instruction, training materials, textbooks, evaluation, and Certificates of Completion.

Copies of the agreement are available in the Office of the Superintendent/President and in the Office of Contract Education and Community Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Deborah Mann, Program Developer
Contract Education and Community Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7195

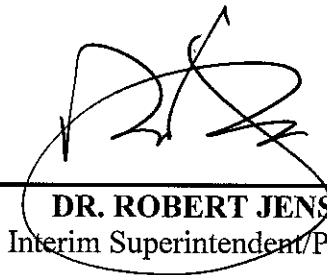
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR EDUCATIONAL SERVICES**

This agreement is entered into by and between **SOLANO COMMUNITY COLLEGE DISTRICT**, hereinafter referred to as "District" and **MACRO PLASTICS INCORPORATED, 2250 HUNTINGTON DRIVE, FAIRFIELD, CA 94533**, hereinafter referred to as "Macro Plastics."

WHEREAS, Macro Plastics desires to engage the District to render special educational services,

THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- A. The District will provide Motors and Motor Controls training for up to 6 employees.
- B. The District will develop, coordinate, deliver, and evaluate the training. The employees will attend training in two (2) groups of forty (40) hours each. Training will take place from 1:00-5:00 P.M., Mondays, on May 11, 18, June 1, 8, 15, 22, 29 and July 6 and 13 (additional date to be determined), and Thursdays, on May 7, 14, 21, 28, June 4, 11, 18, 25, and July 2 and 9, 2009. Training will be delivered at Solano Community College. All successful completers will receive Certificates of Completion. Additional training may be scheduled as needed with an addendum to this contract.
- C. Macro Plastics will identify all employees who will participate in training.
- D. Macro Plastics will compensate the District for all services rendered and expenses at a rate of twelve thousand five hundred dollars and no cents (\$12,500.00.) The cost is inclusive for all instruction and teaching/training materials.
- E. Payments by Macro Plastics Corporation to the District will be due upon receipt of invoice. An invoice will be generated when the training is 50% completed.
- F. **IT IS MUTUALLY UNDERSTOOD** that Macro Plastics and the District shall secure and maintain in full force and effect during the full term of this Agreement, liability insurance in the amounts and written by carriers satisfactory to Macro Plastics and the District respectively.
- G. The District will indemnify, and hold harmless, in any actions of law or equity, Macro Plastics, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of the District under this Agreement or of any persons directly or indirectly employed by, or acting as agent for the District, but not including sole negligence or willful misconduct of Macro Plastics. This indemnification shall extend to claims, losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve the District from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of the District's operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

Macro Plastics will indemnify, and hold harmless in any actions of law or equity, the District, its officers, employees, agents and elective and appointive boards from all claims, losses, damage, including property damages, personal injury, including death, and liability of every kind, nature and description, directly or indirectly arising from the operations of Macro Plastics under this Agreement or of any persons directly or indirectly employed by, or acting as agent for Macro Plastics, but not including the sole negligence or willful misconduct of the District. This indemnification shall extend to claims losses, damages, injury and liability for injuries occurring after completion of the services rendered pursuant to this Agreement, as well as during the process of rendering such services. Acceptance of insurance certificates required under this Agreement does not relieve Macro Plastics from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to all damages and claims for damages of every kind suffered, by reason of any of Macro Plastics operations under this Agreement regardless of whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- H. Macro Plastics agrees that it will not discriminate in the selection of any student to receive instruction pursuant to the Agreement because of sex, sexual preference, race, color, religious creed, national origin, marital status, veteran status, medical condition, age (over 40), pregnancy, disability, and political affiliation. In the event of Macro Plastics' non-compliance with this section, the Agreement may be canceled, terminated, or suspended in whole or in part by the District.

Mathew Barnett
Vice President of Operations
Macro Plastics Incorporated
Fairfield, CA

Date _____

Dr. Robert Jensen
Interim Superintendent/President
Solano Community College
Fairfield, CA

Date _____

Dr. Robin L. Steinback
Vice President of Academic Affairs
Solano Community College
Fairfield, CA

Date _____

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION: INFORMATION

SUMMARY:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Frances Mason	Bookstore Assistant II Retail and Merchandising 27 years, 4 months of service at SCC	June 23, 2009

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Richard D. Christensen, Ed.D.
Director of Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7122

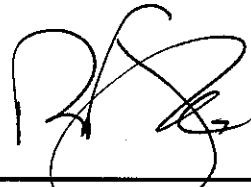
TELEPHONE NUMBER

Administration

ORGANIZATION

April 24, 2009

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: RESOLUTION IN SUPPORT OF PROPOSTIONS 1A
THROUGH 1F, RESOLUTION NO. 08/09-34

REQUESTED ACTION: APPROVAL

SUMMARY:

The California Legislature and Governor have grappled with an unprecedented downturn in the California economy, which resulted in a record \$42 billion budget shortfall. The Legislature and Governing crafted an 18-month budget predicated upon new revenues, expenditure reductions, new borrowing, and voter approval of a package of budget reform proposals. The budget solutions negotiated by the Legislature and Governor require the voters to approve a package of ballot measures to ensure long-term fiscal stability for California to increase stability in the state's spending and provide more certainty for community colleges and other state programs. The financial impact for Solano Community College District if Proposition 1A fails is \$2.6 million, and \$8.4 million if Prop 1B fails.

It is recommended that the Governing Board approve Resolution No. 08/09-34 supporting Propositions 1A, 1B, 1C, 1D, 1E, and 1F on the May 19, 2009 statewide ballot.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Dr. Robert Jensen
Interim Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534


ADDRESS

707 864-7112

TELEPHONE NUMBER

Administration
ORGANIZATION

April 24, 2009
DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

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**RESOLUTION IN SUPPORT OF PROPOSITIONS 1A THROUGH 1F
CALIFORNIA COMMUNITY COLLEGES
RESOLUTION NO. 08/09-34**

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WHEREAS, The Legislature and Governor grappled with an unprecedented downturn in the California economy which resulted in a record \$42 billion dollar budget shortfall,

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WHEREAS, The Legislature and Governor ultimately crafted an 18 month budget predicated upon new revenues, expenditure reductions, new borrowing and voter approval of a package of budget reform proposals,

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WHEREAS, The budget solutions negotiated by the Legislature and Governor require the voters to approve a package of ballot measures to ensure long term fiscal stability for California,

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WHEREAS, The approval of the package will increase stability in the state's spending and provide more certainty for community colleges and other state programs,

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WHEREAS, The budget reform measures include a mechanism to establish a "rainy day" fund in order to avoid drastic budget reductions when revenues fall in the future,

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WHEREAS, The package of ballot measures establishes a mechanism to reasonably repay \$9.3 billion to K-14 education to ensure lost quality and access caused by the budget crisis is restored, including an estimated \$1 billion for community colleges,

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WHEREAS, The 2009-10 enacted budget assumes \$5.8 billion of solutions included in the package of ballot propositions is ratified by the California voters,

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WHEREAS, If voters do not approve the package, the enacted budget will be out of balance by \$5.8 billion and may result in a \$319 million dollar reduction of Proposition 98 resources to community colleges,

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WHEREAS, California's community colleges are serving the highest level of enrollments ever, driven by record high school graduates, soaring unemployment, returning veterans, and the redirection of students from UC/CSU,

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WHEREAS, California's community colleges are currently serving more than 100,000 students for whom the state is not providing funding,

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WHEREAS, California Community Colleges unfunded enrollments in the current year are exacerbated by local revenue shortfalls in property taxes, enrollments fees and insufficient funding for the state's share of per-student funding, and

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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

**RESOLUTION IN SUPPORT OF PROPOSITIONS 1A THROUGH 1F
CALIFORNIA COMMUNITY COLLEGES
RESOLUTION NO. 08/09-34**

(CONTINUED – PAGE 2)

WHEREAS, California Community Colleges need secure and stable funding to assist in California's economic recovery.

THEREFORE, BE IT RESOLVED That the Board of Trustees of the Solano Community College District supports Propositions 1A, 1B, 1C, 1D, 1E, and 1F on the May 19, 2009, statewide ballot.

PASSED AND ADOPTED This 6th day of May 2009, by the Governing Board of Solano Community College District.

A. MARIE YOUNG, BOARD PRESIDENT

DR. ROBERT JENSEN, INTERIM SECRETARY

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RESOLUTION DESIGNATING CLASSIFIED SCHOOL
EMPLOYEE WEEK AT SOLANO COMMUNITY
COLLEGE DISTRICT, RESOLUTION NO. 08/09-35**

REQUESTED ACTION: APPROVAL

SUMMARY:

In recognition of the valuable contributions made by members of the classified service to the educational achievements of Solano Community College District, the Governing Board herein designates May 18-22, 2009, as Classified Employee Week.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Richard Christensen, Ed.D.
Director of Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

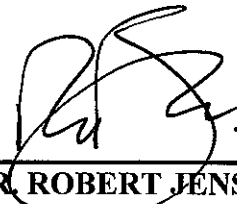
ADDRESS

(707) 864-7122

TELEPHONE NUMBER

Administration
ORGANIZATION

April 24, 2009
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION DESIGNATING CLASSIFIED SCHOOL EMPLOYEE WEEK

RESOLUTION NO. 08/09-35

WHEREAS, Classified employees' knowledge, skill and services are integral contributors to attainment and enhancement of the Solano Community College District vision and mission;

WHEREAS, Classified employees contribute to the establishment and promotion of a diverse, supportive, respectful, and student-oriented District environment;

WHEREAS, Classified employees regularly provide primary operational services and outreach to the communities, students and employees served by Solano Community College District; and

WHEREAS, Classified employees of Solano Community College District consistently demonstrate their commitment to high standards and principles of shared governance, higher education, employment, health, safety, and community outreach;

THEREFORE, BE IT RESOLVED That in appreciation, Solano Community College District hereby honors the many contributions of its classified employees and declares the week of May 18-22, 2009, as Classified Employee Week at Solano Community College District.

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SOLANO COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD

RESOLUTION DESIGNATING CLASSIFIED SCHOOL EMPLOYEE WEEK

RESOLUTION NO. 08/09-35

(CONTINUED—PAGE 2)

PASSED AND ADOPTED This 6th day of May 2009, by the Governing Board of
Solano Community College District.

A. MARIE YOUNG, BOARD PRESIDENT

DR. ROBERT JENSEN, INTERIM SECRETARY

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: AB 2910 QUARTERLY REPORT, THIRD QUARTER,
FY 2008-09

REQUESTED ACTION: BOARD REVIEW AND ACCEPTANCE OF THE
QUARTERLY REPORT

SUMMARY:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on its financial condition. The CCFS-311 financial report, along with a narrative, for the third quarter of FY 2008-09 is attached for the Board's review and recommended acceptance.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7000, ext. 4462

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

April 23, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 23, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Solano Community College District
 2008/09 CCFS-311 Third Quarter Financial Status Report
 Presented at the May 6, 2009 Board Meeting

The CCFS-311 Third Quarter Financial Status Report is required to be submitted to the State Chancellor's Office prior to May 15, 2009 for the third quarter of the fiscal year 2008/09. The third quarter reflects revenue received and expenses paid through March 31, 2009, or three-quarters through the fiscal year.

Attached is a copy of the State report, "California Community Colleges Chancellor's Office Quarterly Financial Status Report CCFS-311Q."

The assumptions used to project the actuals as of June 30, 2009 remain the same as when the Board adopted the budget. The projected actuals are reflected on the last column of the State Reports.

The required reserve for economic uncertainties is 5% of the unrestricted total expenditures or \$2,600,589. This amount is recorded in the ending fund balance on the State reports.

Below is a summary of the Unrestricted General Fund projected year-end budget:

	Unrestricted
Unaudited Beginning Balance	\$ 5,504,083
Revenue	\$ 50,065,916
Expenditures	\$ 52,011,782
Ending Fund Balance	\$ 3,558,217
RESERVES/DESIGNATIONS	
Economic Uncertainty Reserve 5%	\$ 2,600,589
Debt Service	\$ 83,600
Repair/Replacement Equipment	\$ 140,259
Undesignated Fund Balance	\$ 733,769

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD 

Fiscal Year: 2008-2009

Quarter Ended: (Q3) Mar 31, 2009

District: (280) SOLANO

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2005-06	Actual 2006-07	Actual 2007-08	Projected 2008-2009
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	43,067,679	47,909,009	48,967,691	49,968,916
A.2	Other Financing Sources (Object 8900)	40,000	26,210	1,001,646	97,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	43,107,679	47,935,219	49,969,337	50,065,916
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	42,333,034	46,288,175	50,216,581	51,620,982
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	254,434	170,463	140,493	195,400
B.3	Total Unrestricted Expenditures (B.1 + B.2)	42,587,468	46,458,638	50,357,074	51,816,382
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	520,211	1,476,581	-387,737	-1,750,466
D.	Fund Balance, Beginning	4,493,812	4,415,239	5,891,820	5,504,083
D.1	Prior Year Adjustments + (-)	-598,784	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	3,895,028	4,415,239	5,891,820	5,504,083
E.	Fund Balance, Ending (C. + D.2)	4,415,239	5,891,820	5,504,083	3,753,617
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.4%	12.7%	10.9%	7.2%

II. Annualized Attendance FTES:

Line	Description	2005-06	2006-07	2007-08	2008-2009
G.1	Annualized FTES (excluding apprentice and non-resident)	9,182	9,160	9,101	9,182

III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2005-06	2006-07	2007-08	2008-2009
H.1	Cash, excluding borrowed funds			3,048,660	832,064
H.2	Cash, borrowed funds only			0	1,900,000
H.3	Total Cash (H.1 + H.2)	4,486,135	6,103,050	3,048,660	2,732,064

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	50,292,695	49,968,916	32,465,350	65%
I.2	Other Financing Sources (Object 8900)	97,000	97,000	12,500	12.9%
I.3	Total Unrestricted Revenue (I.1 + I.2)	50,389,695	50,065,916	32,477,850	64.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	50,266,143	51,620,982	43,064,940	83.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	195,400	195,400	220	0.1%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	50,461,543	51,816,382	43,065,160	83.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-71,848	-1,750,466	-10,587,310	
L	Adjusted Fund Balance, Beginning	5,504,083	5,504,083	5,504,083	
L.1	Fund Balance, Ending (C. + L.2)	5,432,235	3,753,617	-5,083,227	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	10.8%	7.2%		

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

2000 Characters Remaining

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District has been contacted by the State Chancellors office regarding a required FTES audit due to information received by a "Whistle Blower". This audit is being conducted and the results have not been determined during this quarter.

To offset this possible liability the district is working with all groups of the campus in making reductions to current and future year expenditures to offset this finding.

1583 Characters Remaining

VI. Does the district have significant fiscal problems that must be addressed?

This year? Yes No
Next year? Yes No

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The district is in the process of receiving requests for quotation on a cleanup of a site in Vacaville where our fire technology class was conducted in prior years. This amount is not determined at this time either.

To pay for this part of the unrestricted fund balance will be used, along with one-time and ongoing cuts within the general fund.

1652 Characters Remaining

xx EXIT WITHOUT SAVING

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atallig (916)327-5772 catallig@ccccc.edu or Glen Campora (916)323-6899 gcampora@ccccc.edu
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
ENTER OR EDIT CURRENT DATA

Record Updated

CHANGE THE PERIOD

District: (280) SOLANO

Fiscal Year: 2008-2009
Quarter Ended: (Q3) Mar 31, 2009

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
Closed for edits after May 15, 2009					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	50,292,695	49,968,916	32,465,350	49,968,916
A.2	Other Financing Sources (Object 8900)	97,000	97,000	12,500	97,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	50,389,695	50,065,916	32,477,850	50,065,916
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	50,266,143	51,620,982	43,064,940	51,620,982
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	195,400	195,400	220	195,400
B.3	Total Unrestricted Expenditures (B.1 + B.2)	50,461,543	51,816,382	43,065,160	51,816,382
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-71,848	-1,750,466	-10,587,310	-1,750,466
D.	Fund Balance, Beginning	5,504,083	5,504,083	5,504,083	5,504,083
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,504,083	5,504,083	5,504,083	5,504,083
E.	Fund Balance, Ending (C. + D.2)	5,432,235	3,753,617	-5,083,227	3,753,617
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	10.8%	7.2%	-11.8%	7.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)				9,182
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Amount as of the Specified Quarter Ended	
H.1	Cash, excluding borrowed funds	832,064
H.2	Cash, borrowed funds only	1,900,000
H.3	Total Cash (H.1+ H.2)	2,732,064

IV. Has the district settled any employee contracts during this quarter? Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

--	--	--	--	--	--	--

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Permanent		Temporary		Total Cost Increase	% *
			Total Cost Increase	% *	Total Cost Increase	% *		
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District has been contacted by the State Chancellors office regarding a required FTES audit due to information received by a "Whistle Blower". This audit is being conducted and the results have not been determined during this quarter.

To offset this possible liability the district is working with all groups of the campus in making reductions to current and future year expenditures to offset this finding.

VII. Does the district have significant fiscal problems that must be addressed? **This year? YES**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The district is in the process of receiving requests for quotation on a cleanup of a site in Vacaville where our fire technology class was conducted in prior years. This amount is not determined at this time either.

To pay for this part of the unrestricted fund balance will be used, along with one-time and ongoing cuts within the general fund.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA**

CHANGE THE PERIOD 

**Fiscal Year: 2008-2009
Quarter Ended: (Q3) Mar 31, 2009**

District: (280) SOLANO

Your Quarterly Data is ready for certification.
Please complete the fields below and click on the 'Certify This Quarter' button
Chief Business Officer

CBO Name:

CBO Phone:

CBO Signature:

Date Signed:

Chief Executive Officer Name:

CEO Signature:

Date Signed:

Electronic Cert Date:

District Contact Person

Name:

Title:

Telephone:

Fax:

E-Mail:

Certify This Quarter

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@ccccc.edu or Glen Campora (916)323-6899 gcampora@ccccc.edu
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**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CLAIM FOR PROPERTY DAMAGE,
KEENAN CLAIM #414808**

REQUESTED ACTION: ACTION

SUMMARY:

The District received a verified claim form from an individual who sustained personal property damage sustained off District premises on April 1, 2009 by a Solano College Theater Association employee.

Keenan Claim #414808, as presented, is timely (presented within six months of the alleged events or occurrences as required by law) and should be rejected pursuant to Government Code 911.2. A copy of the claim is provided to the Board under separate cover.

It is recommended that the claim be rejected and the appropriate rejection letter be sent by the District's insurance administrators.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Richard Christensen, Ed.D.
Director, Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7122

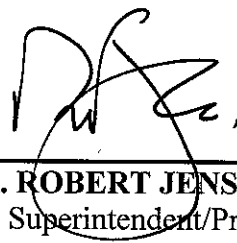
TELEPHONE NUMBER

Human Resources

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: AUTHORIZATION TO AWARD CONTRACT TO AMERICAN RIVER CONSTRUCTION, INC., FOR THE BUILDING 100 INTERIM REMODEL PROJECT, BID #009-002

REQUESTED ACTION: ACCEPTANCE OF BID #09-002

SUMMARY:

Board approval is recommended that the District award the Building 100 Interim Remodel Project to American River Construction, Inc. The total base bid amount is \$593,000. Attached is the bid tabulation prepared by the Kitchell CEM staff.

This project involves the partial interior renovation of Building 100 and minor exterior site improvements. Work includes new wall and floor finishes, room layout changes, and some mechanical and electrical upgrades.

Staff will be at the meeting to answer any questions from the Governing Board. A copy of the bid plans, specifications and addenda for this project are available for review upon request through the Facilities Office.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

400 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

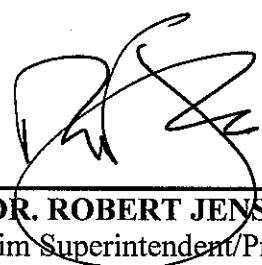
TELEPHONE NUMBER

Facilities & Maintenance

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**



4000 Suisun Valley Road, Fairfield, California, 94534

Preliminary Result

Project: SCCD - Bldg. 100 - Interim Remodel
 Meeting: Bid Opening
 Bid Date: 04/15/09
 Bid Time: 2:00:00 PM
 Bid Location: Bldg. 400, Rooms 402/403
 Number of Addendum: 3

Bidder	00 41 00 - Bid Form	00 43 36 - Subcontractor List	00 45 13 - Statement of Experience	00 45 19 - Non Collusion Affidavit	00 45 47 - Bidder Information	00 61 11 - Bidder Bond	Bondability Letter	Addenda 1	Addenda 1R	Addenda 2	Addenda 3	Addenda 4	Addenda 5	Addenda 6	Addenda 7	Addenda 8	Addenda 9	Addenda 10	Base Bid
1 American River Construction	X	X	X	X	X	X	X	X	X	X									\$ 593,000.00
2 Swank Construction, Inc.	X	X	X	X	X	X	X	X	X	X									\$ 620,600.00
* 3 Gilbert Morad Engineering & Construction	X	X	X	X	X	X		X	X	X									\$ 639,800.00
4 Page Construction Company	X	X	X	X	X	X	X	X	X	X									\$ 663,848.00
5 McCarthy Construction	X	X	X	X	X	X	X	X	X	X									\$ 664,800.00
6 M.A. Davies Builders, Inc.	X	X	X	X	X	X	X	X	X	X									\$ 676,000.00
7 Kel-Tec Builders, Inc.	X	X	X	X	X	X	X	X	X	X									\$ 719,438.00
8 REM Construction	X	X	X	X	X	X	X	X	X	X									\$ 766,341.00
* 9 Gwinn Construction	X	X	X	X	X	X	X	X	X	X									\$ 877,977.00
10																			
* Incomplete Bid																			
Engineers Estimate																			\$ 497,500.00
Low Bid																			\$ 593,000.00
Average Bid																			\$ 691,311.56
Adjusted Average Bid																			

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: AMENDMENT TO AGREEMENT WITH LPA
ARCHITECTURE FOR BUILDING 400 – STUDENT
SERVICES CENTER
REQUESTED ACTION: APPROVE ADDITIONAL SERVICES

SUMMARY:

Board approval is requested for additional design services from LPA Architecture. The owner-requested services entails required design and technical modifications for the addition of hot water and chill water booster pumps to the existing mechanical hydronic piping system of Building 400-Student Services Center. This amendment to the agreement will cost \$3,785.

Staff will be at the meeting to answer any questions by the Board.

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David V. Froehlich
Director of Facilities

PRESENTER’S NAME

400 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

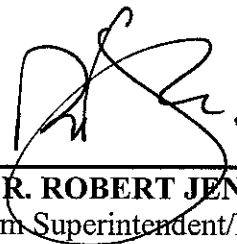
TELEPHONE NUMBER

Facilities & Maintenance

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AMENDMENT TO CONTRACT AGREEMENT WITH LPA ARCHITECTURE
Governing Board Meeting - May 6, 2009

PROJECT	ORIGINAL CONTRACT AMOUNT	PROPOSED FEE INCREASE	REVISED CONTRACT TOTAL
Building 400 Student Services Center	\$833,095.00	\$3,785.00	\$836,880.00

Proposed Fee Schedule: Item #	Description	Cost
Scope Item 1. Provide design and technical services for the installation of hot & cold water booster pumps.	Provide design & technical services for installation of hot & cold water booster pumps to the building's mechanical system. The hot and cold hydronic water service inside Building 400 did not have sufficient flow rates for proper mechanical system function due to low flow rates in the existing campus hydronic loop system servicing Building 400. Booster pumps were required to be installed to increase the building's water flow rates to allow the mechanical system to provide proper heating and cooling for the building.	\$3,785.00
TOTAL		\$3,785.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: RECOMMEND APPOINTMENT TO THE MEASURE G
CITIZENS' BOND OVERSIGHT COMMITTEE**

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested to appoint one new member to a vacancy on the Measure G Citizens' Bond Oversight Committee (CBOC).

Proposition 39 mandates the establishment and composition of the oversight committee and the Bylaws adhered to by the CBOC. There was one vacancy open for a citizen representing a civic/professional organization. Members serve a two-year term, and may serve one extension.

A Board subcommittee comprised of Trustees Rosemary Thurston, Chair; James Claffey, and A. Marie Young, reviewed applications. After consideration of the candidates' qualifications and geographic location, the Board subcommittee will make a recommendation for an appointment to the CBOC.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Dr. Robert Jensen
Interim Superintendent/President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7112

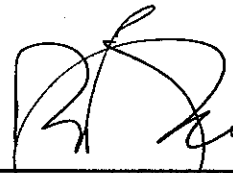
TELEPHONE NUMBER

Administration

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION: APPROVAL

SUMMARY:

During the month of March 2009, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robin L. Steinback, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7571

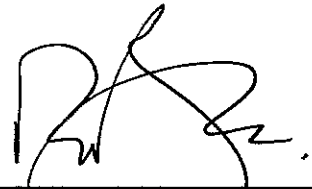
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the month of March 2009, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

Course Modifications

- (CP-09-15) CINA 011 – American Cultures in Film – Change in course information.
- (CP-09-03) PE 098B – Introduction to Sports Psychology – Change in course information.
- (CP-09-16) PE 098C – Circuit Training – Change in course information.
- (CP-09-17) PE 098E – Cardio Conditioning – Change in course information.
- (CP-09-18) PE 098F – Tai Chi – Change in course information.
- (CP-09-19) PE 148A – Beginning Road Bicycling – Change in course information.
- (CP-09-20) TV 060 – Television and Film Writing – Change in course information.

New Courses

(CP-09-04) PSYC 006 – Developmental Psychology

Units:	3
Weekly Class hours:	3 lecture
Prerequisites:	None
Corequisites:	None
Course advisory:	SCC minimum Math standard. Eligibility for ENGL 1. Psychology 001.
Repeatability:	None
Catalog description:	The course is a study of development from the prenatal period through the lifespan. Emphasis will be on current theories and research in developmental psychology. Physical, cognitive, social-emotional, intellectual and linguistic aspects of development will be examined. Included are influences of family, society and culture.

Program Major Changes

- (CP-09-22) Physics Program – Change in required courses.
- (CP-09-23) Associates in Arts Degree in Mathematics – Change in required courses and recommended elective.

Curriculum Modifications - Other

- (CP-09-24) CSU GE Course List – Change CSU GE Course List to remove courses that have been deleted.
- (CP-09-25) Biological Science and Physical Science – Change in courses.
- (CP-09-26) Graduation Requirements Area D – Deletion of Math 015 course.
- (CP-09-27) IGETC Catalog Change
- (CP-09-28) Graduation Requirements Area A – Change graduation requirements in Area A to remove courses that have been deleted.
- (CP-09-29) California Code of Regulations Title 5 Associate Degree Change

Course Deletions

- (CP-09-05) BIO 010 – Anatomy and Physiology
- (CP-09-06) CHEM 005 – Quantitative Analysis
- (CP-09-07) ENGR 002 – Engineering Graphics
- (CP-09-08) GEOL 003 – Earth and Life Through Time
- (CP-09-09) GEOL 004 – Earth and Life Through Time Laboratory
- (CP-09-10) MATH 015 – Finite Mathematics
- (CP-09-11) MATH 052 – Calculus Prep Boot Camp
- (CP-09-12) MATH 060 – Introduction to the Use of Technology in Mathematics
- (CP-09-21) CHEM 049H Chemistry Honors

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: MATERIALS FEE FOR CERAMICS AND PRINTMAKING
REQUESTED ACTION: APPROVAL

SUMMARY:

The Art Department is requesting a \$20 per student materials fee be charged for Ceramics and Printmaking classes. The funds generated from the fees will be used to purchase materials students will use in class to create objects they will own. This fee would go into effect with the fall 2009 semester.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Leslie Rota, Dean
Fine & Applied Arts/Behavioral Sciences

PRESENTER'S NAME

4000 Suisun Valley Rd.
Fairfield, CA

ADDRESS

707-864-7000 ext. 4350

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Proposal for the Adoption of a Materials Fee for Ceramics and Printmaking Classes at Solano College

Prepared by Kathy Kearns; Art Lab Technician and Instructor; ext.5315

March 5, 2009

Ceramic and Sculpture Classes:

We currently supply our 150+ students per semester with a large variety of glazes that they use to finish their assignments. (Students would continue to purchase their clay from the bookstore.) Most glazes are mixed by the lab tech (me) from formulas that we have developed and perfected over the years. The glazes contain dry minerals and clays that we buy from our supplier in lots of 1# to 500#'s, depending on the material. There is an economy of scale in buying larger quantities of some materials. Prices have gone up significantly in the last 2 years. With the materials we mix large quantities of several glazes that the students share. The glazed items are then fired in our kiln, and the finished surface is produced. Without this finished surface the assigned work of art is incomplete. Glaze is an example of a "transformed" material that can retain continuing value outside of the classroom setting, as described in the Education Code sections 81457 and 81458. For our sculpture classes we supply our students with brazing rods and metals that they use in their projects and take home. These materials are not easily attainable and not readily available in the smaller quantities that one student would buy.

Our Proposal:

We propose collecting at the time of enrollment a \$20 per student materials fee to be used to provide students with a finished glazed surface on their assigned works of art. The finished surface becomes tangible personal property that the student takes with them. The value of the finished item continues outside the classroom, because fired ceramic material has a longevity that is unsurpassed. This amount is less than the \$25 charged by other community colleges, namely Diablo Valley College and Santa Rosa Junior College. The \$20 we are proposing is a modest amount compared to what it would cost for the student to purchase commercially made glazes. Below is a cost breakdown of what commercial glaze would cost:

The minimum cost to students to purchase glazes from ceramic supplier would be :

1 pint	Transparent	1200	\$7.50
1 pint	Black	1209	\$10.00
1 pint	Blue	1229	\$11.00
1 pint	White	1210	\$8.50
1 pint	Green Lava	1265	\$10.50
1 pint	Dark Red	1270	\$20.50

Minimum Cost to Student

\$68.00

(Prices from our supplier ClayPeople's online catalog www.claypeople.net Spectrum Cone 9-10 Glazes page 41.)

The materials listed above represent a very minimal finishing palette, this example is actually inadequate and to use such would not only limit the students creative output, but also limit their potential for learning the entire ceramic process and curriculum. We, in fact, also supply our students with colored slips, underglazes, low-fire glazes, and a high-fire glaze palette of 10-15 different glazes. We are able to do this partly because we buy in bulk, but mostly because we mix and prepare our own glazes from the less expensive raw materials. Not only does this save the students a great deal of money but it has the added benefit of allowing us to incorporate glaze calculation into our curriculum.

An added benefit to supplying our students with their glazes is that it in many ways levels the playing field among the students. If it weren't for this system, the students with money would be able to afford much more in terms of materials than our less financially able students. Inevitably, those with less discretionary money would be at a disadvantage even in the ceramics studio.

Printmaking Classes:

The materials to be purchased with a \$20 material fee per student would include inks, plates, and paper. The type of plates include linoleum, copper, zinc, and polymer. All these items are easier and more economical to obtain in bulk and will give the student access to a broader range of color, paper, and experience with different forms of printmaking. The work done by the student in class becomes their own personal property to take home. This includes the plates that cannot be reused. CCA (California College of Art) budgets \$250 per student for materials each semester for their printmaking classes. We estimate costs for each student to purchase supplies would run about \$150 if they bought the following suggested materials:

Students typically use five printmaking plates in a semester. Typical plate cost:

One 9"x12" copper plate is \$17.00 (<http://www.takachpress.com/access/copper.htm>)

One Linoleum Plate is \$12

Cost of \$60 - \$85 per semester.

One can of etching ink costs at least \$13. The instructor prefers to have the students work in color which means they would be buying at least 5 cans.

(<http://www.danielsmith.com/subcat~cat~400201301402.asp>)

Cost of at least \$65 per semester.

A modest \$20 fee per student would supply each student with an adequate supply of materials needed to complete assignments, and would level the playing field for our economically disadvantaged students.

We propose collecting a \$20 per student materials fee for these ceramic, sculpture and printmaking classes:

Art 8: Design Principles in 3-Dimensions

Art 23- Intro to Ceramics:Hand Building
Art 24-Intermediate Ceramics: Hand Building
Art 25-Ceramic Design and Decoration: Hand Building Methods
Art 26-Intro to Ceramics:Wheel Throwing Techniques
Art27-Intermediate Ceramics: Wheel Throwing Techniques
Art 28-Ceramic Design: Wheel Throwing Techniques
Art 29-Raku Pottery
Art 31-Sculpture
Art 32-Sculpture-Human Figure
Art 33-Intermediate Sculpture
Art 34-Ceramic Sculpture
Art 35-Wood-Fired Ceramics
Art 37-Clay and Glazes for the Ceramic Artist
Art 38-Introduction to Printmaking
Art 39-Etching and Engraving: Line Techniques
Art 40-Etching and Engraving: Tone
Art 41-Etching and Engraving: Color
Art 42-Printmaking: Silkscreen
Art 43- Relief Printmaking

Instructional Materials Fee Report: Art Dept.

Course	Material for which fee is needed	Relation to Objectives	Continuing Value	Fee	Cost if Purchased elsewhere	Why from District?	District Only Source	If not, reason?
ART 23 Intro Ceramics/Hand- Building	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 24 Intermediate Ceramics: Hand Building	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 25 Ceramic Design and Decoration: Hand Building Methods	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 26: Introduction to Ceramics: Wheel Throwing Techniques	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.

ART 27: Intermediate Ceramics: Wheel Throwing Techniques	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 28: Ceramic Design: Wheel Throwing Techniques	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 29: Raku Pottery	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 31: Sculpture	Glazes, Plaster, Welding rods wood and wire	To finish ceramic items made by students, and provide art making materials that will produce item that student takes home.	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
ART 32: Sculpture- Human Figure	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.

ART :33 Intermediate Sculpture	Glazes, Plaster, Welding rods, wood and wire	To finish ceramic items made by students, and provide art making materials that will produce item that student takes home.	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
ART 34: Ceramic Sculpture	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 35: Wood-Fired Ceramics	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 37: Clay and Glazes for the Ceramic Artist	Glazes	To finish ceramic items made by students	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the glazes and does not have the space to store individually purchased chemicals.
ART 8: Design Principles in 3-Dimensions	Glazes, Plaster, Welding rod, wood and wire	To finish ceramic items made by students, and provide art making materials that will produce item that student takes home.	yes	\$20	\$50-100	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.

Art 38: Introduction to Printmaking	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
Art 39: Etching and Engraving: Line Techniques	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
Art 40: Etching and Engraving: Tone	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
Art 41: Etching and Engraving: Color	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
Art 42: Printmaking: Silk screen	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.

Art 43: Printmaking Including Woodcut	Ink, paper, plates (linoleum, copper, Zinc, polymer)	To produce Assignments that student will take home.	Yes	\$20	\$100-\$150	Economy of scale	No	The college needs to monitor the materials and does not have the space to store individually purchased materials.
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SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: PERSONAL SERVICES CONTRACT WITH ROCKRIDGE PARTNERS – GRANT #08-141

REQUESTED ACTION: APPROVAL

SUMMARY:

Approval is requested for a \$91,251, eighteen-month personal services contract with Rockridge Partners, Inc. Rockridge Partners will provide program management, outreach and technical services for the District in conjunction with the Career Technical Education Community Collaborative Project Supplemental Grant. The grant will expand the development of career exploration curriculum into middle and high schools of Solano County promoting advanced manufacturing careers including the regional wind industry. The project will also work to assess the marketing needs for the middle and high schools in Solano County and develop additional outreach materials.

This program is funded from February 1, 2009 through August 31, 2010.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robert Johnson, Dean
Career Technical Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7155

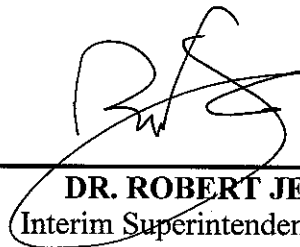
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Contractor Name: Rockridge Partners, Inc.
Address: 5356 Locksley Ave. Oakland CA 94618
Street City State Zip

Telephone: (510) 985-1644 Email: mike@rockridgepartners.net

Name of Business: Rockridge Partners, Inc

Business License Number: 20-1026327 FIN No.: _____

Check One: Sole Proprietorship Partnership Corporation

Specific Services to be Provided
(See Exhibit I – Scope of Work)

Term: The term of this Agreement is from February 1, 2009 to August 31, 2010.

Payments: In consideration of the services described in Exhibit I – Scope of Work, the District shall pay to the Contractor a sum of money not to exceed \$91,250 during the term of this agreement. Payment of this amount is contingent upon the Contractor submitting an invoice to the District Fiscal Services Office and upon receipt of verification of services satisfactorily rendered (receiver) by the appropriate District administrator and is subject to the District's continued receipt to funding from the Chancellors Office, Governors Career Technical Education Initiative (SB 70/SB1133).

Payment terms are: payable upon receipt

Termination: The District shall have the right in its sole discretion to terminate this contract without cause by giving 60 days written notice to the contractor or 5 days written notice in the event the District does not receive continued funding from the Chancellors Office CTE Community Collaboratives grant (Supplemental).

Workers' Compensation: Contractor agrees to maintain and furnish District with proof of Workers' Compensation coverage pursuant to California Labor Code 3201 et seq. **If Contractor does not have workers' compensation insurance, contractor must execute the following certification:**

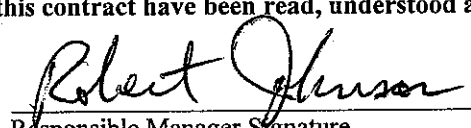
I certify that in the performance of this contract I shall not employ any person in any manner so as to become subject to the workers' compensation law of California:

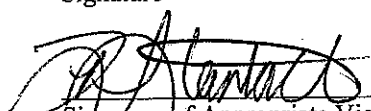
 4/23/09
Signature Date

Contractor Acknowledges and Agrees: The Contractor is not an employee of Solano Community College District. The Contractor in signing this contract acknowledges the District will report payment for services rendered to the California State Franchise Tax Board and the Internal Revenue Service as required by law. The Contractor agrees to indemnify and hold harmless the District, its officers, agents and employees from any and all persons, firms or corporations for damage, injury or death arising from or connected with the Contractor's performance of this contract. The contractor shall be solely responsible for his/her expenses incurred in connection with the performance of this contract. It is understood that the Contractor shall not have any claim under this contract against the District for social security benefits, disability benefits, workers' compensation insurance benefits, unemployment insurance benefits, vacation pay, sick leave, overtime pay or any other employee benefits of any kind.

Signature below by Contractor indicates that all parts of this contract have been read, understood and accepted.

Signature _____ Date _____

 4/23/09
Responsible Manager Signature Date

 4/23/09
Signature of Appropriate Vice President
HR8/5/03

Processed by HR: _____ Date _____

(To Gov. Board: _____)

Exhibit 1 – Scope of Work

Program Management Services

Item	Description	Period	Total
1	Outreach – Schools / Regional Industry	18 months	\$13,688
2	Direct Services	18 months	\$20,075
3	Program Management	18 months	\$41,063
4	Technology	18 months	\$16,425

Outreach – School / Regional Industry: Rockridge Partners will assess community college, high school and middle school outreach and marketing needs throughout Solano County. Manage selection of and contracting for professional firms who will provide marketing services and materials development. Additionally, Rockridge Partners will coordinate outreach and marketing efforts contracted with professional associations ensuring alignment and efficiency of all marketing efforts within the program throughout Solano County. Advise and coordinate marketing and outreach efforts between the schools involved in the program.

Direct Services: Rockridge Partners will contract with program and curriculum development provider skilled in career exploration appropriate for middle school and high school students. Program creation and integration with statewide system as described in grant application. Manage and procure vendor to provide teacher professional development and training. Manage and procure vendor to facilitate industry partners and coordinate program advisory committee per grant specifications.

Program Management:

Rockridge Partners will manage the performance and outcomes of colleges, SCOE, and businesses engaged in the Program. These activities range from engagement and eligibility of instructors, programs, and managing the process of engagement and retention, ensuring that reporting and standards are maintained throughout the life of the program. Act as a liaison between the all partner schools and Solano Community College. Rockridge Partners will engage partners and provide assessment and needs analysis regarding successful outcomes of the grant.

Technology: Rockridge Partners will manage implementation and integration of career exploration curriculum delivery technology, marketing materials and program informational website and universal materials dissemination via electronic intermediation per specification outlined in grant application.

RPI Addendum

ADDENDUM TO PERSONAL SERVICES AGREEMENT (Independent Contractor Status)

The following terms and conditions are hereby incorporated into and made a part of that certain Personal Services Agreement between Rockridge Partners, Inc., a California Corporation and Solano Community College District. Except as set forth herein in this Addendum ("Addendum"), all other terms and conditions of the Personal Services Agreement ("Agreement") are acceptable.

1. Payment.

Contractor shall submit monthly invoices for services actually rendered by Contractor pursuant to this Agreement through the end of each month covered by the invoice. Such invoices shall contain a statement of services rendered for the period during which payment is requested. Payment shall otherwise be due and payable in accordance with the provisions of the Agreement.

2. Services.

Contractor will provide the services set forth in the Scope of Work attached as Exhibit 1.

3. Termination of Agreement

Should either party to this agreement default in the performance of this agreement, or materially breach any of its provisions, the other party, at its option, may terminate this agreement by giving written notification to the defaulting or breaching party.

4. Limited Liability.

A. Contractor will not be liable to College or to anyone who may claim any right due to relationship with College, for any acts or omissions in the performance of services under the terms of this Agreement or on the part of the employees or agents of Contractor unless such acts or omissions are due to the willful misconduct or gross negligence of Contractor. Contractor will indemnify and College free and harmless from any obligations, arising from, growing out of, or in any way connected with the services rendered to College under this Agreement when caused by Contractor's willful misconduct or gross negligence.

B. College agrees to indemnify, defend and hold Contractor free and harmless from any obligations, liabilities or damages of any kind that Contractor may incur as result of breach by College of any representation or covenant contained in this agreement.

5. Integration.

This agreement supersedes any and all agreements, either oral or written, between the

parties hereto with respect to the rendering of services by Contractor for College and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this agreement shall be valid or binding. Any modification of this agreement will be effective only if it is in writing signed by the party to be charged.

6. Invalidity of Terms.

If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

7. Attorneys' Fees.

If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in separate action brought for that purpose, in addition to any other relief to which party may be entitled.

8. Controlling Law

This agreement will be governed by and construed in accordance with the laws of the State of California.

9. Dispute Resolution

The parties shall make good faith effort to settle any dispute or claim arising under this Agreement. If the parties fail to resolve such disputes or claims, any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled by arbitration in Fairfield, California in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

10. No Waivers

Failure of any party hereto at any time to require performance by any other party of any provision of this Agreement shall not affect the right of such party to require performance of that provision, and any waiver by any party of any breach of any provision of this Agreement shall not be construed as waiver of any continuing or succeeding breach of such provision, waiver of the provision itself, or waiver of any right under this Agreement.

11. Counterpart Execution

This Agreement may be executed in any number of counterparts and by different parties hereto in separate counterparts, each of which when so executed and delivered shall be deemed to be an original and all of which counterparts of this Agreement, then together, shall constitute but one and the same instrument.

The undersigned acknowledge receipt of this Addendum, which taken together with the Agreement constitutes the terms and conditions for the performance of services.

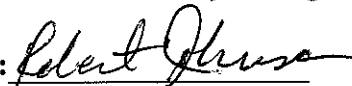
Date signed: 4/23/09

CONTRACTOR
Rockridge Partners, Inc.

By: 
Michael Wilson

Date signed: 4/23/09

COLLEGE
Solano Community College District

By: 
Its: Dean, Career Technical
EDUCATION

Independent Contractor Determination

Under federal and California law, if the District has a right of "control" over a service provider as to the work done and the manner or means of accomplishing the work, an employer/employee relationship exists, even if the right is not exercised. Strong evidence of "control" that could establish employee status if the District's right to discharge the service provider at will and without cause. The following factors are typically evidence the District does not have the right of control and that the service provider is appropriately designated as an independent contractor. No single factor is determinative. The factors must be considered on a case-by-case basis:

- **Distinct Occupation or Business:** The service provider is engaged in a separately-established occupation or business
- **Industry Custom:** The type of work done is usually under the direction of a District without supervision
- **Skill:** The skill is required in performing the needed services
- **Tools and Place of Work:** The person or the District may provide the tools and place of work
- **Right to Hire:** The service provider has the right to hire or terminate others to assist in performing the services
- **Length of Time of Service:** The length of time the services are performed is an isolated event
- **Method of Payment:** Method of payment is complete job or by time, piece, rate.
- **Not Regular District Business:** The service provided is not part of the regular business of the District
- **District's Actual Exercise of Control:** The District's actual control over the manner and means of performing the services is limited.
- **Intent of the Parties:** The intent of the parties is not to create an employer-employee relationship

Warning: Misclassification of the service provider could result in District liability for payroll taxes, a fine, and possibly other sanctions.

Examples of Independent Contractor Services: The following are examples of independent contractors:

- Interpreter services and workshop presenters operating under a business license to provide the same or similar services
- Small Business Development Center consultants providing services to small business owners
- Community Service instructors hired to provide a specific class of which they have expertise and operate under a business license to provide the same or similar service

Consultant for Special Services: The District may employ an individual as a consultant in certain circumstances. Government Code section 53060 authorizes the employment of any persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. The test to determine if this arrangement is appropriate is:


- The nature of the services
- The necessary qualifications required of a person furnishing the services
- The availability of the service from public sources

Responsible Manager Review and Acknowledgement

I read the independent contractor guidelines and believe the services to be provided meet the established criteria.

Rockridge Partners, Inc.

Name of Contractor



Signature of Responsible Manager

February 1, 2009 - August 31, 2010

Dates of Contract

4/23/09

Date

(Attach this form to the Personal Services Contract)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CAREER TECHNICAL EDUCATION COMMUNITY
COLLABORATIVE PROJECT SUPPLEMENTAL GRANT
#08-141**

REQUESTED ACTION: APPROVAL

SUMMARY:

Approval is sought for an agreement between Solano Community College and the Chancellor's Office of the California Community Colleges for supplemental grant #08-141 for \$99,842 to expand the development of career exploration curriculum into middle schools and high schools of Solano County promoting advanced manufacturing careers including the regional wind industry. The project will also work to assess the marketing needs for the middle and high schools in Solano County and develop additional outreach materials.

Copies of the agreement are available in the Office of the Superintendent/President and the Office of the Career Technical Education Division. The term of the grant is from February 1, 2009 to and including August 21, 2010.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert Johnson, Dean
Career Technical Education

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7155

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

DISTRICT

THIS FORM MAY BE REPLICATED BUT UNDER NO CIRCUMSTANCES CAN THE LANGUAGE BE ALTERED			
Chancellor's Office California Community Colleges		District: SOLANO, <u>County</u> <i>8</i> College: SOLANO COMMUNITY COLLEGE RFA Specification Number: 08-141	
Grant Agreement		TO BE COMPLETED BY COCCC	
CTE Pathways Initiative Career Technical Education Community Collaborative Supplemental		Grant is Renewable: Yes First Year Funded: <u>08-09</u> Maximum period for which funding is available: Grant Agreement No: 08-141-281 Date: <u>3/4/09</u> Total Amount to be Encumbered: \$ <u>99,842</u>	
<p>This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, the Grantee's completed online application, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA Specification; this Grant Agreement face sheet, the Grantee's application, with all required forms; and the Grant Agreement Legal Terms and Conditions, (Articles I, Rev. 1/09 and II, Rev. 4/08), as set forth in the RFA Instructions. All of these items are incorporated into this grant by reference.</p> <p>The online application is completed once it is submitted online at https://misweb.cccco.edu/path/pathlogin.aspx and approved by the Chancellor's Office.</p> <p>The total amount payable for this grant under each performance/funding period shall not exceed the amounts shown above as "Amount Encumbered"; and the total amount payable under this agreement shall not exceed the amount shown above as "Total Amount to be Encumbered."</p> <p>The term of this grant shall be from February 01, 2009 , to and including August 31, 2010 . All performance under must be completed by June 30, 2010 , except for the submission of any final reports that may be required by Article I of the Grant Agreement.</p> <p>I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.</p>			
STATE OF CALIFORNIA		GRANTEE	
Item 6870-675-0001	Chapter 751	Statute 2008	Fiscal Year 2008-2009
		Grant Funds Requested:	\$ 99,842
		Match Funds, if Applicable:	\$ 9,984
		Total:	\$ 109,826
Object of Expenditure (Code and Title) 3235-751-23575		Project Director Robert Johnson	
Signature, Accounting Officer (or authorized Designee) <i>[Signature]</i> <u>3/25/09</u>		District (Grantee) Address: Solano Community College Dist. <i>8</i> 4000 Suisun Valley Rd. Fairfield, CA 94534-3197	
Project Monitor Laura Casillas			
Agency: Chancellor's Office California Community Colleges 1102 Q Street Sacramento, CA 95811-6549			
Signature, Executive Vice Chancellor (or authorized Designee) <i>[Signature]</i> <u>4/1/09</u>		Signature, Chief Executive Officer (or authorized Designee) <i>[Signature]</i> <u>4/1/09</u>	
Printed Name of Person Signing Steve Bruckman		Printed Name of Person Signing Lisa Waits Ph.d	
Title Executive Vice Chancellor		Title Superintendent / President	
Jose Millan, Vice Chancellor <i>Econ. Dev. & Workforce Prep. Div.</i>			

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: SABBATICAL LEAVE REPORTS FOR SPRING 2008
REQUESTED ACTION: INFORMATION

SUMMARY:

Sabbatical Leave Reports will be presented to the Board as follows:

Dale Crandall-Bear will present *Exploring Ancient Lands*, a report on his spring 2008 sabbatical leave.

Annette Dambrosio will present *SCC College Reading Literacy: The Stepchild*, a report on her spring 2008 leave.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Gumlia & Alena Hairston, Co-Chairs
Sabbatical Leave Committee

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7297

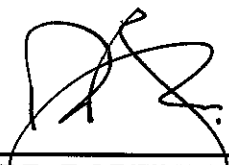
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

April 24, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

April 24, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**