

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2008-09

Short-term, Temporary & Substitute Assignments

<u>Name</u>	<u>Assignment</u>	<u>Dates</u>	<u>Hourly Rate</u>
Japhia Bera	Registration Aide	4/17/09 – 6/30/09	\$ 10.00
Erin Duane	Basic Skills	8/11/08 – 12/17/08	\$ 59.59
Jocelyn Mouton	Umoja Program Scholars, Basic Skills	4/1/09 – 6/30/09	\$ 63.43
Ramona Nelson	Registration Aide	5/7/09 – 6/30/09	\$ 10.00
Antoinette Payne	Office Assistant	5/11/09 – 6/30/09	\$ 9.60
Sandy Rotenberg	Basic Skills	8/11/08 – 12/17/08	\$ 49.99
Bette Shields	Registration Aide	4/27 – 6/30/09	\$ 10.00

Richard Christensen, Ed.D.
Director of Human Resources

May 22, 2009
Date Submitted



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009
Date Approved

SOLANO COMMUNITY COLLEGE CONSENT CALENDAR

Governing Board Meeting

June 3, 2009

Page 2

Independent Contractors

<u>Name</u>	<u>Service</u>	<u>Dates of Contract</u>	<u>Amount</u>
Human Resources			
<u>Richard Christensen, Responsible Manager</u>			
Rick Stepp-Bolling	Guest Speaker, Flex Cal Brain-Based Learning and the Art of Teaching	8/18/09	\$ 1,000.00
Small Business Development Center			
<u>Charles Eason, Responsible Manager</u>			
Johnnie Barber Barka & Company	Consulting & technical assistance, City of Fairfield Contract	6/4/09 – 6/30/09	\$ 1,280.00
Mitzi Bunch	Consulting & technical assistance, California Community College Chancellor's Office Grant	6/4/09 – 6/30/09	\$ 1,950.00
Wilbert Cason	Consulting & technical assistance, California Community College Chancellor's Office Grant	6/4/09 – 6/30/09	\$ 3,250.00
Charles Monahan	Consulting & technical assistance, City of Fairfield Contract	6/4/09 – 6/30/09	\$ 480.00
Tuan Nguyen	Consulting & technical assistance, California Community College Chancellor's Office Grant	6/4/09 – 6/30/09	\$ 960.00
Robert Schock, Jr.	Consulting & technical assistance, California Community College Chancellor's Office Grant	6/4/09 – 6/30/09	\$ 960.00
Arthur Washington	Consulting & technical assistance, SBDC Program Income	5/21/09 – 6/30/09	\$ 480.00

RESIGNATION

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Robert Johnson	Dean, Career Technical Education	June 30, 2009

RESIGNATION TO RETIRE

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Richard Christensen	Director of Human Services 3 years at SCC	July 6, 2009

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: WARRANT LISTINGS

REQUESTED ACTION: APPROVAL

SUMMARY:

It is recommended that the following warrants be approved:

05/08/09	Vendor Payment	11010937-11011046	\$546,741.45
05/12/09	Vendor Payment	11011047-11011090	\$ 5,562.50
05/15/09	Vendor Payment	11011091-11011183	\$546,203.67
05/15/09	Vendor Payment	11011184-11011197	\$515,645.22
05/18/09	Vendor Payment	11011198-11011266	\$118,390.04
05/22/09	Vendor Payment	11011267-11011354	\$213,955.04

Copies of the Warrant Listings are available at the Board Meeting and at the following locations:

Office of the Superintendent/President
Office of the Vice President of Administrative & Business Services
Library

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7000, ext. 4462

TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

AGENDA ITEM 7.(d)
MEETING DATE June 3, 2009

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 1 TO BELL
PRODUCTS, INC., BUILDING 2000, CHILLER ADDITION
PROJECT**

REQUESTED ACTION: CONTRACT CHANGE ORDER APPROVAL

SUMMARY:

Price negotiations for an additional three pre-March 1 PCO's have been finalized, and Board approval is requested for Change Order No. 1 to Bell Product, Inc.'s base contract for the Chiller Addition Project. Revised contract amount is as follows:

Contract Award Amount	\$	489,441.00	
Prior Change Orders	\$	0.00	
Change Order No. 1	\$	(6,262.00)	
Total Change Orders	\$	(6,262.00)	-1.3% of Contract Award Amount
Revised Contract Amount	\$	483,179.00	
Total Project Budget	\$	483,179.00	

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

TELEPHONE NUMBER

Facilities & Maintenance

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

6/3/2009 BELL PRODUCTS, INC - CHILLER ADDITION PROJECT

PCO	Description	Negotiated Amount	Reason	CO
1	Furnish and install new fire-rated double door and delete one layer of drywall due to clarification of fire-rating requirements.	\$ 2,504.00	Error/Omission	1
2	Credit for furnishing and installing new motors at the cooling tower fans.	\$ (8,058.00)	Error/Omission	1
3	Credit for furnishing and installing copper piping to floor drains for new chiller and pumps.	\$ (708.00)	Owner Request	1
TOTAL		\$ (6,262.00)		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
**SUBJECT: CONSTRUCTION CHANGE ORDER NO. 22 TO
W.A. THOMAS CO., INC., BUILDING 400, STUDENT
SERVICES CENTER**

REQUESTED ACTION: APPROVE CHANGE ORDER

SUMMARY:

Price negotiations for an additional two pre-March 1 PCO's have been finalized, and Board approval is requested for Change Order No. 22 to W.A. Thomas Co., Inc's. base contract for the Building 400 Student Services Center. Revised contract amount is as follows:

Contract Award Amount	\$	10,387,480.00	
Prior Change Orders	\$	1,177,149.00	
Change Order No. 22	\$	10,298.00	
Total Change Orders	\$	1,187,447.00	11.4% of Contract Award Amount
Revised Contract Amount	\$	11,574,927.00	
Total Project Budget	\$	11,574,927.00	

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

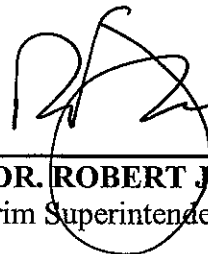
TELEPHONE NUMBER

Facilities & Maintenance

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

5/20/2009 W.A. THOMAS CO., INC. - BUILDING 400, STUDENT SERVICES CENTER

PCO	Description	Negotiated Amount	Reason	CO
140	CCD#20; Add landscape planting to northwest corner of Building 400 site.	\$ 5,491.00	Owner Request	22
141	Add irrigation and hydroseed planting at southwest corner of Building 400 site.	\$ 4,807.00	Owner Request	22
TOTAL \$		10,298.00		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: FINAL ACCEPTANCE AND NOTICE OF COMPLETION
FOR W. A. THOMAS CO., INC., BUILDING 400 STUDENT
SERVICES CENTER, BID NO. 06-005

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested from the District and Kitchell CEM staff for the Board to accept as complete and approve the issuance of a Notice of Completion for the Building 400 Student Services Center Project by W. A. Thomas Co., Inc., Bid No. 06-005.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David V. Froehlich,
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA. 94534

ADDRESS

(707) 864-7176

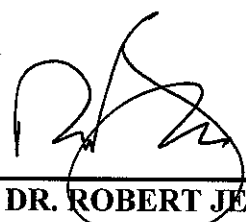
TELEPHONE NUMBER

Facilities and Maintenance

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: APPROVAL FOR AGREEMENT WITH CONSTRUCTION TESTING SERVICES FOR SPECIAL INSPECTION AND MATERIAL TESTING SERVICES FOR THE BUILDING 100 INTERIM REMODEL PROJECT

REQUESTED ACTION: APPROVAL

SUMMARY:

Board approval is requested for an agreement with Construction Testing Services to provide special inspection and material testing services for the Building 100 Interim Remodel Project. Construction Testing Services is the firm selected out of the respondents to the Request for Qualifications (RFQ) received on April 8, 2009. Four companies responded to the RFQ. The total cost of special inspection and materials testing for the project construction period is not to exceed \$5,930.

Staff will be at the meeting to answer any questions from the Governing Board.

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David V. Froehlich
Director of Facilities

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7176

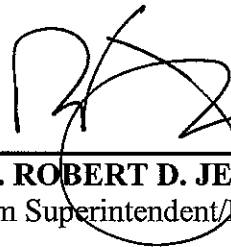
TELEPHONE NUMBER

Facilities

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT D. JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SBDC SUBCONTRACT WITH HUMBOLDT STATE
UNIVERSITY SPONSORED PROGRAMS FOUNDATION

REQUESTED ACTION: APPROVAL

SUMMARY:

The Solano College Small Business Development Center (SBDC) has been operating since January 1, 2009, under a letter of intent to award a contract from Humboldt State University (HSU) Sponsored Programs Foundation, the Lead Center for the Northern California SBDC Program. Federal funds from the Small Business Administration (SBA) flow through the Lead Center to the local SBDCs. The agenda item is to approve a grant agreement (Contract #08-1025) with the Northern California SBDC Lead Center for Solano College SBDC to provide entrepreneurial and business development training, one-on-one consulting, referrals, and information dissemination to small business owners and prospective owners in Solano County. Matching funds for this contract are provided through a California Community College Economic and Workforce Development Program Grant, funding from local cities, and funding from private sector partners. The amount of the contract is \$100,000 and the term of the contract will cover the twelve-month period from January 1, 2009 through December 31, 2009.

A copy of the grant agreement is available in the Office of the Superintendent/President, the Office of the Vice President of Academic Affairs, and in the Office of the Small Business Development Center.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Charles Eason, Director
Small Business Development Center

PRESENTER'S NAME

360 Campus Lane, Suite 102
Fairfield, CA 94534

ADDRESS

(707) 864-3382

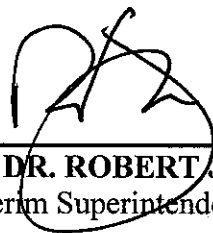
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 22, 2009

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT


DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009
DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: RESIGNATION TO RETIRE

REQUESTED ACTION: APPROVAL

SUMMARY:

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Barbara Kelley	Cosmetology Lab Technician 32 years of service at SCC	May 22, 2009

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Richard D. Christensen, Ed.D.
Director of Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7122

TELEPHONE NUMBER

Administration

ORGANIZATION

May 22, 2009

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



DR. ROBERT JENSEN
Interim/Superintendent/President

May 22, 2009

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CLAIM FOR PROPERTY LOSS,
KEENAN CLAIM NO. 417099

REQUESTED ACTION: ACTION

SUMMARY:

The District received a verified claim form from a student for personal property loss sustained on District premises on May 11, 2009.

The claim, as presented, is timely (presented within six months of the alleged events or occurrences as required by law) and should be rejected pursuant to Government Code 911.2. A copy of the claim is provided to the Board under separate cover.

It is recommended that the claim be denied and referred to the District's insurance administrators to send the appropriate denial letter.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7000, ext. 4462

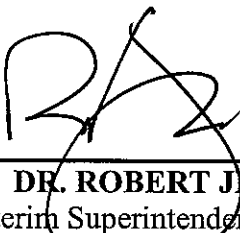
TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**


DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ACTIONS
AS SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE

REQUESTED ACTION: APPROVAL

SUMMARY:

During the months of March 2008, September 2008, April 2009, and May 2009, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Robin L. Steinback, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7226

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the months of March 2008, September 2008, April 2009, and May 2009, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by the California Community Colleges Systems Office.

Curriculum Consent Modifications

(CP-08-05) CHEM 51 – Chemistry for the Health Sciences – Change in course information.

Course Modifications

(CP-09-35) COSM 100 – Cosmetology I – Change in course information.

(CP-09-36) COSM 101 – Cosmetology II – Change in course information.

(CP-09-37) COSM 102 – Cosmetology III – Change in course information.

(CP-09-38) COUN 348A – Personal Development Life Skills – Change in prerequisite.

(CP-09-39) COUN 348B – Career Awareness and Disability Success – Change in prerequisite.

(CP-09-40) COUN 348C – Well-being for Life Skills – Change in prerequisite and change in course information.

(CP-09-41) FIRE 136 – Fire Prevention III – Change in prerequisite, advisory and change in course information.

(CP-09-42) FIRE 180 – Fire Science Public Education Officer I – Change in prerequisite, advisory and change in course information.

(CP-09-43) INTD 053 – History of Interiors and Furnishings – Change in course information.

(CP-09-44) LS 348B – Reading for Life Skills – Change in prerequisite.

(CP-09-45) LS 348C – Math for Life Skills – Change in course prerequisite and change in course information.

(CP-09-46) PHOT 098A – Photoshop 1 – Change in course information.

(CP-09-47) TV 061 – Advanced Film Writing – Change in course information.

(CP-09-57) FIRE 134 – Fire Prevention IA – Change in prerequisites, advisories, and course information.

(CP-09-58) FIRE 135 – Fire Prevention IB – Change in prerequisites, advisories and course information.

(CP-09-59) FIRE 148Q – Fire Service Diver/Operator 1A – Change in prerequisite and course information.

(CP-09-60) FIRE 148R – Fire Service Diver/Operator 1B – Change in prerequisite and course information.

Curriculum Review – Course Modifications

(CP-09-62) LR 001 – Principles of Library Research – Change in course information.

(CP-09-63) LR 010 – Introduction to Library Research and Information – Change in course information.

(CP-09-61) LR 011 – Internet Explored! Advanced Information Competency – Change in course information.

Curriculum Modifications - Other

(CP-09-57) Additions to Interdisciplinary and University Studies Majors – Add or change display of courses to the University Studies and the Interdisciplinary Studies majors.

New Courses

(CP-09-30) CIS 070 Adobe Photoshop for the Web

Units:	3
Weekly Class hours:	3 lecture, 1 lab
Prerequisites:	None
Corequisites:	None
Course advisory:	SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of P or PN or better or equivalent.
Repeatability:	None. The course may be taken up to three times for credit if the software version has changed.
Catalog description:	This course emphasizes the use of computer technology to create and manipulate raster and vector digital images. Students use Photoshop techniques to produce digital creations for the web. Layers, filter effects, blending modes, and other editing tools will be used to produce digital images appropriate for print and electronic reproduction. The elements of Photoshop for use in industry-standard web and print production will be explored in this course.

(CP-09-31) CIS 085 – Digital Publishing with InDesign

Units:	3
Weekly Class hours:	3 lecture, 1 lab
Prerequisites:	None
Corequisites:	None
Course advisory:	SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of P or PN or better or equivalent.
Repeatability:	None. The course may be taken up to three times for credit if the software version has changed.
Catalog description:	An introduction to the graphics software program, Adobe InDesign. Students will learn to produce and publish publications, employing vector graphics, and typography as well as color and print management. This course will establish an understanding of the basic features in Adobe InDesign for use in both print and digital media.

(CP-09-32) CIS 087 – Adobe Illustrator for the Web

Units:	3
Weekly Class hours:	3 lecture, 1 lab
Prerequisites:	None
Corequisites:	None
Course advisory:	SCC minimum English and Math standards. CIS 001 or CIS 050 with a grade of P or PN or better or equivalent.
Repeatability:	None. The course may be taken up to three times for credit if the software version has changed.
Catalog description:	An introduction to the graphics software program, Adobe Illustrator. Students will learn to create vector shapes, import, export and modify graphics, and use Illustrator tools. This course will establish an understanding of the basic features in Adobe Illustrator for use in digital media.

(CP-09-33) ENGL 348E – English Fundamentals

Units: 3
Weekly Class hours: 3 lecture
Prerequisites: A score of 96-101 within the last three years on the sentence skills section of the assessment test.
Corequisites: None
Course advisory: ENGL 353
Repeatability: None
Catalog description: Principles and practice of English composition, emphasizing analytical paragraphs and essays; critical reading, thinking, and writing; principles of essay and paragraph construction; grammar and punctuation; construction of effective sentences.

(CP-09-34) INTD 098A – History of Furniture II

Units: 3
Weekly Class hours: 3 lecture
Prerequisites: None
Corequisites: None
Course advisory: SCC minimum English standard.
Repeatability: None
Catalog description: This course examines European and American furniture design and architecture of the nineteenth and twentieth centuries in the context of historical developments such as the Industrial Revolution, mass production, the invention of new materials, and the impact of depression, war, and consumer culture. Art Nouveau, the Bauhaus, Purism, De Stijl, Russian Avant-Garde, Art Deco, American modern and Scandinavian design are among the areas covered.

(CP-09-64) LR 500 – Topics in Research and Information Competency

Units: 0
Weekly Class hours: 1 by arrangement
Prerequisites: None
Corequisites: None
Course advisory: None
Repeatability: None
Catalog description: A series of workshops introducing students to the fundamentals of Library Research & Information Competency. See the current schedule of classes for topics offered.

New/Revised Credit Programs Or Certificate Programs

(CP-09-65) Civil Surveying & Drafting Technology – New Major.

Catalog Description: This program is designed to provide students with entry level skills in the fields of Surveying Technician, Civil Drafting Technician, and/or mapping technician. A Certificate of Achievement can be obtained upon completion of 27 core requirement units. An Associate of Science degree may be obtained by completing 27 core units in addition to 15 units of restricted elective courses plus General Education requirements.

Program Requirements: Certificate of Achievement requirement: 27 units of Core Courses
 Associate of Science degree requirement: 27 units of core Courses, 15 units of Electives, plus General Education requirements.

Core Courses:

<u>Course Information</u>	<u>Prerequisites*</u>
DRFT 045 (Introduction to CAD) 3 Units	
DRFT 046 (Advanced CAD) 3 Units	DRFT 45; DRFT 50
DRFT 050 [†] (Basic Drafting) 3 Units	
DRFT 060 (Architectural Drafting I) 3 Units	DRFT 50; DRFT 45
GEOL 010 (Introduction to Geographic Information Systems) 3 Units	
OR	
GEOG 010 (Introduction to Geographic Information Systems) 3 Units	
DRFT 080 (Civil Drafting I) 3 Units	DRFT 50; DRFT 45; IT 151◊ Recommended
DRFT 085 (Civil Drafting II) 3 Units	DRFT 80; IT 151
DRFT 140 (Surveying) 3 Units	DRFT 80; IT 151
IT 151 (Vocational Math) 3 Units	

*Course Advisory for all courses: Solano Community College minimum English and Math standards.

[†]DRFT 50 should be taken in the first semester of study.

◊IT 151 Vocational Math

Electives for Associate of Science Degree

<u>Course Information</u>	<u>Prerequisites*</u>
DRFT 56 (Descriptive Geometry) 3 Units	DRFT 50; IT 151; DRFT 45
DRFT 65 (Architectural Drafting II) 3 Units	DRFT 060 with a grade of "C" or better; IT 151 (may be taken concurrently) DRFT 50; DRFT 45
DRFT 70 (Technical Illustration and Design) 3 Units	
DRFT 79 (Blueprint Reading) 3 Units	
DRFT 92 (Special Projects) 3 Units	DRFT 50
IT 150 (Industrial Process) 3 Units	
GEOL 001 (Physical Geology) 3 Units	Eligibility for ENGL 001
GEOL 002 (Geology Laboratory) 1 Unit	GEOL 001 or 005 (either may be taken concurrently) Eligibility for ENGL 001
GEOL 005 (Geology of California) 3 Units	
GEOG 060 (Advanced Geographic Information Systems) 3 Units	
GEOG 061 (Introduction to Global Positioning Systems) 3 Units	
GEOG 062 (Advanced Global Positioning Systems) 3 Units	

*Course Advisory for all courses: Solano Community College minimum English and Math standards,
General Education Courses for Associate of Science degree

Program Major Modification

(CP-08-29) Horticulture Science – Program change only. Change from Ornamental Horticulture to Horticulture Science.

Major Deletions

(CP-09-66) Sports Medicine/Fitness Science Personal Trainer and Aerobics Option - Delete major.

Course Deletions

- (CP-09-53) DRFT 171 – AutoCad Drafting Technician I – Delete from curriculum.
- (CP-09-52) DRFT 172 – AutoCad Drafting Technician II – Delete from curriculum.
- (CP-09-54) DRFT 173 – AutoCad Drafting Technician III – Delete from curriculum.
- (CP-09-55) DRFT 174 – AutoCad Drafting Technician IV – Delete from curriculum.
- (CP-09-50) FIRE 148HH – Wildland Fire Investigation – Delete from curriculum.
- (CP-09-51) FIRE 500 – Hazardous Materials Awareness – Delete from curriculum.
- (CP-09-48) FIRE 501 – Hazardous Materials Handling – Delete from curriculum.
- (CP-09-49) FIRE 502 – Hazardous Materials, First Respond – Delete from curriculum.
- (CP-09-56) PHOT 059 – Color Portfolio – Delete from curriculum.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: EXTREME ENTREPRENEURSHIP TOUR AGREEMENT
REQUESTED ACTION: APPROVAL

SUMMARY:

The California Community Colleges Economic and Workforce Development Program has arranged for a statewide tour by a group called Extreme Entrepreneurship, which features young successful entrepreneurs. The tour will start in San Diego and work its way up to Northern California. Solano College has been selected to host an Extreme Entrepreneurship Tour event on November 9, 2009. This agenda item is to approve an Extreme Entrepreneurship Tour School Engagement Agreement for the Solano College Small Business Development Center (SBDC) to host the event on November 9th. The cost to host the event (\$8,000) will be covered by an existing Entrepreneurship Career Pathways Grant the SBDC received from the Chancellor's Office Economic and Workforce Development Program.

A copy of the grant agreement is available in the Office of the Superintendent/President, the Office of the Vice President of Academic Affairs, and in the Office of the Small Business Development Center.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Charles Eason, Director
Small Business Development Center

PRESENTER'S NAME

360 Campus Lane, Suite 120
Fairfield, CA 94534

ADDRESS

(707) 864-3382

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 22, 2009

DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

DATE APPROVED BY
SUPERINTENDENT/PRESIDENT

Extreme Entrepreneurship Tour School Engagement Agreement

This Engagement Agreement, made and deemed to be effective as of April 30th, 2009 (the "Effective Date"), is entered into by and between EXTREME ENTREPRENEURSHIP EDUCATION, LLC, with offices at 120 Wall St., 29th Floor, New York, NY 10005 ("COMPANY") and Solano College SBDC, with address at 360 Campus Lane, Suite 102, Fairfield, CA 94534 ("CLIENT").

Background

- A. COMPANY has developed a national collegiate entrepreneurship tour and a series of proprietary curricula, workshops, and materials. COMPANY has also developed certain tour operating systems and program methodologies. COMPANY owns certain trademarks and service marks and logos used in connection with its tour and youth entrepreneurship activities and programs, including, without limitation, the marks "EET" and "Extreme Entrepreneurship Tour" (collectively "Company Marks").
- B. CLIENT desires to engage with COMPANY to bring the Extreme Entrepreneurship Tour to their campus, Solano College, for a half-day event, scheduled for Monday, November 9, 2009.

Section 1 – Party Responsibilities

- A. COMPANY will deliver a half-day event, described in further detail in Appendix A, on the campus of CLIENT as part of the 2009-2010 Extreme Entrepreneurship Tour.
- B. COMPANY will provide CLIENT with promotional materials online at the COMPANY web site. These materials will include, but are not limited to sample flyers, radio advertisements, and press releases.
- C. COMPANY is responsible for the production and staffing required for the execution of this workshop.
- D. CLIENT is responsible for marketing to their student body and other desired audience members.

Section 2 – Intellectual Property Ownership

- A. CLIENT acknowledges and agrees that COMPANY is the exclusive owner of all Company Marks, including, without limitation, the materials, systems, programs, and all other COMPANY proprietary information and materials, and all modifications, improvements, and derivative works thereof (collectively the "Company Materials"), and CLIENT shall not acquire any intellectual property or other proprietary rights in any of the Company Materials.
- B. CLIENT acknowledges that COMPANY is the owner of the Company Marks, including all of the related goodwill. CLIENT agrees that every use of the Company Marks, including the mark "Extreme Entrepreneurship Tour", will be subject to COMPANY'S standard policies governing use of such Company Marks as may be developed by COMPANY from time to time, and COMPANY may request that CLIENT alter its use, or discontinue its use, of the Company Marks where reasonably necessary to protect the goodwill and other value of the Company Marks.

Extreme Entrepreneurship Tour School Engagement Agreement

All goodwill accruing from CLIENT'S use of the Company Marks shall inure to the benefit of COMPANY.

- C. CLIENT hereby releases all rights over any materials developed by COMPANY as a result of the event and services provided by COMPANY. This includes, but is not limited to, all video footage, interviews, media, and articles developed as a result of this event.
- D. COMPANY will provide a non-exclusive, limited license to CLIENT to videotape the event, provided CLIENT use such video-recording for internal review purposes only. Should CLIENT choose to video-record the presentation, CLIENT agrees to provide COMPANY with a DV version of that recording within fifteen (15) days of the event date.
- E. It is agreed that both COMPANY and CLIENT will be given access to confidential information and materials of each other (the "Confidential Information"). Each party agrees that it will use the Confidential Information of the other only for the purposes of this agreement and will not otherwise disseminate such Confidential Information to third parties without the express written permission of the other party. Both agree to take reasonable precautions at all times to safeguard the Confidential Information, the reasonable precautions being at least as great as the precautions that each party takes to protect its own confidential information and in no event less than a reasonable standard of care.

Both parties agree to disclose the Confidential Information only to their respective employees and consultants on a need-to-know basis and provided that each such individual shall be under obligation not to make any use or disclosure of the Confidential Information in violation of this Agreement. Confidential Information shall not include any information which:

- (1) Is known to either prior to disclosure;
- (2) Is information generally available to the public through no fault of the receiving party;
- (3) Corresponds in substance to information furnished to the other on a non-confidential basis by any third party having a legal right to do so without confidentiality restriction; or
- (4) Is required by law to be disclosed in legal proceedings.

CLIENT agrees that it shall not disclose the negotiated rates and/or the compensation payable to COMPANY pursuant to the terms of this Agreement.

Section 3 – Compensation

- A. CLIENT shall pay COMPANY an event fee of eight thousand dollars (\$8,000.00). Payment of this fee is due as follows:

Fifty percent (50%) within thirty (30) days of the Effective Date listed above

Fifty percent (50%) no later than the scheduled event date

Extreme Entrepreneurship Tour School Engagement Agreement

- B. Payments made by CLIENT to COMPANY are non-refundable if the event is canceled by CLIENT. Events may be re-scheduled at the discretion of COMPANY with the agreement of CLIENT.

Section 4 – Termination Provisions

- A. COMPANY may terminate this Agreement upon the occurrence of any of the following events: (i) material breach of this Agreement by CLIENT and failure to cure within thirty (30) days of receiving written notice of such breach from COMPANY; (ii) CLIENT failure to meet mutually agreed to performance requirements upon written notice by COMPANY and thirty (30) days to cure; or (iii) termination necessary to prevent harm to COMPANY'S reputation, goodwill or infringement of its intellectual property or other proprietary rights, upon fifteen (15) days written notice from COMPANY.
- B. In addition to the foregoing, either party may terminate this Agreement immediately upon the admission by the other of its insolvency or bankruptcy, or its inability to pay its debts as they mature, or its making of an assignment for the benefit of creditors, or its application for the appointment of a trustee or receiver for it, or for any part of its property, or the institution by or against the other party of any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other proceedings for relief under any bankruptcy law or similar law for the relief of debtors which is allowed against it or is consented to or is not dismissed, stayed or otherwise nullified within thirty (30) days after the institution thereof.
- C. CLIENT may terminate this Agreement in the event of a material breach of this Agreement by COMPANY and failure to cure within thirty (30) days of receiving written notice of such breach from CLIENT.
- D. If CLIENT chooses to terminate this Agreement in the event that there is no material break of the Agreement by COMPANY, CLIENT will pay a cancellation fee of fifty percent (50%) of the total contract amount due. CLIENT and COMPANY may reschedule event date subject to mutual agreement.
- E. Upon termination or expiration of this Agreement, CLIENT agrees to promptly return all of COMPANY'S proprietary information and materials, directly to the COMPANY'S headquarters, and to make any payments owing to COMPANY to date. CLIENT furthermore agrees to cease all activities that use Company Materials, Company Marks, or Company proprietary information promptly upon termination or expiration of the Agreement.

Section 5 - Miscellaneous

- A. This Agreement shall take effect as of the Effective Date listed above and shall continue until the event is complete, unless terminated in accordance with the terms listed in Section 3.
- B. Both parties duly acknowledge that this Agreement contains all of the understandings between them. There have been no promises or warranties given or received, except as mentioned in the Agreement. Each of the parties herein mentioned is fully capable and ready to fulfill its commitments under this Agreement.

Extreme Entrepreneurship Tour School Engagement Agreement

- C. Both parties hereby agree to indemnify, defend and hold each other harmless from and against loss, damage, expense, liability, charge or other claim, including but not limited to, legal fees and expenses, arising out of their performance hereunder or based upon or caused by any default or breach of warranty, representation, covenant, or agreement herein contained of either party.
- D. The parties agree to submit any dispute hereunder to non-binding mediation within ninety (90) days of the dispute arising. In the event that the parties cannot resolve a dispute hereunder through mediation, the matter shall be resolved through arbitration.
- E. This Agreement shall be governed by, construed and enforced in accordance with the laws of the state of New York.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date set forth above.

FOR CLIENT:

Solano College SBDC

Print Name: Dr. Robert D. Jensen

Print Title: Interim Superintendent/President

Signature: _____

Date: _____

FOR COMPANY:

EXTREME ENTREPRENEURSHIP EDUCATION

Sheena Lindahl

President, Extreme Entrepreneurship Education

Date: _____

Extreme Entrepreneurship Tour School Engagement Agreement

Appendix A

Event Format

Type	Who	Content	Time
Event Introduction	EET & School Representative	Intro to event, entrepreneurship, speakers, and corporate partners	3:00 – 3:15pm
Inspirational Keynote	EET Speaker	'How they did it' story with lessons learned	3:15 – 3:45pm
Idea Creation Workshop		Idea creation with action plan and accountability.	3:45 – 4:45pm
Speed Networking	EET Speaker	Attendees share their ideas with each other and partner up	4:45 – 5:00pm
Networking Break & Exhibits			5:00 – 5:15pm
Inspirational Keynote	EET Speaker	'How they did it' story with lessons learned	5:15 – 5:45pm
Networking Break with Food & Exhibits			5:45 – 6:00pm
Extreme Entrepreneur Panel	EET Moderator, Student & Alumni Entrepreneurs	Panelists choose 1-2 questions to answer and open up for questions	6:00 – 7:00pm

Content

Inspirational Keynote

Provided by one of the country's top young entrepreneurs (see slide 14), this keynote will inspire your students to take action on their dreams. The content of the keynote will include an inspiring and relatable story where the speaker shares the ups and downs of his or her journey and how exactly he or she became so successful, as well as lessons learned and take-aways that students can apply to their life.

Idea Creation Workshop

This explosive program empowers individuals to begin their journey by helping them identify entrepreneurial opportunities that align with their unique passions and strengths. It is an interactive program where students identify and develop entrepreneurial ideas that match their core aspirations and share them with each other. By the end of the program, students will have an entrepreneurial idea with specific next action steps that will take them down the road of passion, purpose, and prosperity!

Extreme Entrepreneur Panel

The Extreme Entrepreneurship Panel is an informal event where attendees connect with successful entrepreneurs on a personal level. Attendees are exposed to different view points on how to achieve success before graduating and learn about the people behind the stories.

***Note: Event times and overall format may vary from school to school.**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SABBATICAL LEAVE REPORT FOR SPRING 2007
REQUESTED ACTION: INFORMATION

SUMMARY:

Janene Whitesell will present a report on her spring 2007 sabbatical leave.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Mary Gumlia & Alena Hairston, Co-Chairs
Sabbatical Leave Committee

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7297

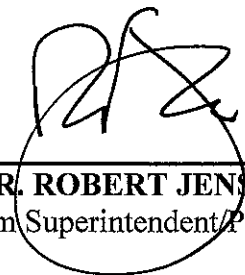
TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: SONOMA COUNTY OFFICE OF EDUCATION
REGIONAL OCCUPATIONAL PROGRAM AB 2448
COURSE SEQUENCING PLAN

REQUESTED ACTION: INFORMATION

SUMMARY:

AB 2448 is a comprehensive piece of legislation impacting Regional Occupational Program (ROP) administration and operations. Its main focus redirects training and service to better serve high school students by limiting the number of adults served and requiring ROPs to align (sequence) their occupational course offerings with high school and community college courses. The certification of course sequencing process has been a collaborative effort developed with the input of our secondary and community college partners and reviewed by other workforce development stakeholders involving representatives from government, business and industry, labor organizations and educational institutions, both public and private.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David Redfield, Ph.D., Dean
Math and Science Division

PRESENTER'S NAME

4000 Suisun Valley Rd.
Fairfield, CA

ADDRESS

707-864-7110

TELEPHONE NUMBER

Academic Affairs

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**



**Sonoma County Office of Education (SCOD)
Regional Occupational Program (ROP)
AB2448 Course Sequencing Plan
(November 18, 2008)**

AB2448 is a comprehensive piece of legislation impacting ROP administration and operations. Its main focus redirects training and service to better serve high school students by limiting the number of adults served and requiring ROPs to align (sequence) their occupational course offerings with high school and community college courses. The certification of course sequencing process has been a collaborative effort developed with the input of our secondary and community college partners and reviewed by other workforce development stakeholders involving representatives from government, business and industry, labor organizations and educational institutions both public and private.

<u>District or Post Secondary Institution</u>	<u>Board Meeting Date</u>
Piner-Olivet Union School District	02/04/09
Santa Rosa City School District	02/11/09
Windsor Unified School District	02/17/09
West County Unified School District	02/25/09
Sonoma Valley Unified School District	03/10/09
Petaluma City School District	03/24/09
Sonoma County Office of Education	04/02/09
Healdsburg Unified School District	04/22/09
Santa Rosa Junior College	05/12/09
College of Marin	05/13/09
Solano Community College	06/03/09
Cotati-Rohnert Park Unified School District	06/09/09
Geyserville Unified School District	06/10/09

Certification of State-Funded Course Sequencing

ROCP: Sonoma County Office of Education, R.O.P. **Contact name:** Patricia A. Biagi, Curriculum Specialist
Address: 5340 Skylane Boulevard, Santa Rosa, CA 95404 **Phone:** 707-524-2836 **Email:** pbiagi@scoc.org

Industry Sector: Name of Pathway(s): Accounting Services Banking & Related Services	Ed. Code 52302(a)(1) Skill Certificate Issued By		Ed. Code 52302(a)(2)	Ed. Code 52302(a)(3)	Ed. Code 52302(a)(4)	
	ROCP (Yes/No)	Community College (Yes/No)				
ROCP Course Title	Community College Course Title	ROCP (Yes/No)	Community College (Yes/No)	*Prerequisite Course: (Enter title or AA or AS degree)	Leads to High Wage or Significant Increase (Yes/No)	Indicate the "a-g" requirement met for admission to UC, if applicable
Accounting, Adv. Accounting	Financial Accounting	Yes	Yes	Account Clerk Certificate	Yes	No
Business Management	Computerized Bookkeeping & Accounting	Yes	Yes	Account Asst. Certificate	Yes	No
Entrepreneurship	American Business in Its Global Context	Yes	Yes	Int'l Business Certificate	Yes	No
Marketing	Starting & Managing Small Business	Yes	Yes	Sales & Marketing Certificate	Yes	Yes
Business Coop	Intro to Marketing	Yes	Yes		Yes	No
	Occupational Work Experience	Yes	Yes	A.S. Business Office Systems	Yes	No
	Internship in Business & Information Svcs. ¹			A.A. Business Administration		
Financial Services Coop	Occupational Work Experience	Yes	Yes	A.S. Business Office Systems	Yes	No
Financial Services	Principles of Bank Operations ² Banking & Finance, Bank Operations ³	Yes	Yes	A.S. Business & Computer Science	Yes	No
Computer Applications	MS Office – Core Level for the Office Professional	Yes	Yes	MS Office Specialist Certificate	Yes	No
The Law	Legal Environment of Business	Yes	Yes	Legal Secretary Certificate	Yes	Yes

Date certification of state-funded course sequencing was approved by ROCP governing board: April 2, 2009

Certification: I hereby certify that 90% of all state-funded courses offered by the ROCP, in occupational areas in which both the ROCP and community college offer instruction are part of an occupational course sequence, as required by E.C. 52302(b)(1).

Signature _____ Title _____
 Superintendent or designee _____ Date _____

*For the purposes of this requirement "prerequisite" is being defined as the community college course which has been sequenced to the ROCP course. Unless otherwise referenced in the footnotes, all courses are sequenced to Santa Rosa Junior College.

¹ College of Marin
² Solano Community College
³ Solano Community College
 C:\Documents and Settings\mblanca\Local Settings\Temporary Internet Files\Content.Outlook\58YCEG38\Certification of Course Sequencing - Bus Finance.doc

Certification of State-Funded Course Sequencing

ROCP: Sonoma County Office of Education, R.O.P. Contact name: Patricia A. Biagi, Curriculum Specialist
Address: 5340 Skylane Boulevard, Santa Rosa, CA 95404 Phone: 707-524-2836 Email: pbiagi@scoe.org

Industry Sector: Name of Pathway(s):	Ed. Code Skill Certificate Issued By	Ed. Code 52302(a)(2)	Ed. Code 52302(a)(3)	Ed. Code 52302(b)(4)
Transportation Collision Repair & Refinishing Vehicle Maintenance, Service & Repair	52302(a)(1)	52302(a)(2)	52302(a)(3)	52302(b)(4)
ROCP Course Title	ROCP (Yes/No)	Community College (Yes/No)	Leads to High Wage or Significant Wage Increase (Yes/No)	Indicate the "a-g" requirement met for admission to UC, if applicable
Automotive Technology, Adv. Automotive Technology	Yes ¹ Yes	Yes Yes	Yes Yes	No No
Auto Body, Adv. Auto Body	Yes Yes	Yes Yes	Yes Yes	No No
Automotive Co-op	Yes	Yes	Yes	No

Date certification of state-funded course sequencing was approved by ROCP governing board: April 2, 2009

Certification: I hereby certify that 90% of all state-funded courses offered by the ROCP, in occupational areas in which both the ROCP and community college offer instruction are part of an occupational course sequence, as required by E.C. 52302(b)(1).

Signature _____ Title _____
 Superintendent or designee _____ Date _____

¹For the purposes of this requirement "prerequisite" is being defined as the community college course which has been sequenced to the ROCP course. Unless otherwise referenced in footnotes, all courses sequence to Santa Rosa Junior College.

² NATEF/ASE Certification (industry)
Solano Community College

**Sonoma County Office of Education (SCOE)
Regional Occupational Program (ROP)**

**AB2448 Course Sequencing Plan
(November 18, 2008)**

Introduction

Governor Schwarzenegger signed AB 2448, authored by Assemblymember Hancock, on September 28, 2006 making its provisions effective January 1, 2007. AB 2448 was a comprehensive piece of legislation that changed many aspects of ROP administration and operations. Its main focus was to redirect training and service to better serve high school students. This would be accomplished by limiting the number of adults served allowing enrollment of more high school students and to require ROPs to align (sequence) their course offerings with high school and community college courses leading to apprenticeships, certificates or degrees, industry certifications or entry into high skill/high demand jobs. As prescribed by E.C. 52302 (a), the governing board of each ROP shall ensure that at least 90 percent of all state-funded courses offered by the ROP in occupation areas in which both the ROP and the community college offer instruction, are part of occupational sequences that target comprehensive skills.

Since all of SCOEs ROP courses are already sequenced and aligned, Certification of State-Funded Course Sequencing forms, Exhibit A, identifies alignment of state-funded courses, in which both the ROP and community college offer instruction. This Certification will be made to CDE no later than June 30, 2009 [E.C. 52302(b) (1)]. The Certification shall be presented at a public hearing by the governing board of each school district served by the ROP and by the county board of education [E.C. 52302(b)(2)]. Community college boards, with identified articulation programs, shall also review the ROP's Certification in a public session [E.C. 52302(b) (3)]. Every four years after the plan has been submitted, the ROP shall submit an update to the Certification to the local community colleges and CDE [E.C. 52302(b) (7)].

The following outlines the steps the Sonoma County Regional Occupational Program utilizes to develop a coherent, focused and effective course sequencing process that prepares our students for their next level of education or employment.

Definition of Course Sequencing

An occupational course sequence is defined as two or more (each course must be at least 150 hours of instruction per year) CTE courses in the same pathway offered by both the ROP and the community college in the local service area. At a minimum, the ROP must have at least one CTE course and the community college must have at least one CTE course to satisfy the two or more course requirement. The sequence may also include academic courses that are directly relevant to the student being successful in the CTE course. However, if the sequence includes academic courses, the sequence must also include two or more CTE courses as stated above.

Sonoma County ROPs Certification of Sequenced Courses

The Sonoma County ROP fully supports the development of course sequences in specified career pathways that would provide a comprehensive course of study preparing students for both postsecondary education and careers. Course sequencing includes CTE courses provided by our districts and community colleges, as well as ROP courses. Course sequencing begins at the high school level and continues through the community college level. Following the proposed steps outlined below, the Sonoma County ROP has sequenced 100 percent of its courses in which both the ROP and the appropriate local community college(s) offer instruction as of November 18, 2008.

- Step 1. Identified by ROP course the corresponding industry sector and pathway in which the curriculum would prepare students. See Certification of State-Funded Course Sequencing from, Exhibit A.
- Step 2. Listed by industry sector and pathway all CTE courses offered (high school, ROP and community college) for each of our participating high schools. See Career Pathways Publication and ROP Industry Brochures, Exhibit B.
- Step 3. Reviewed completed career pathways and course offerings from each high school to determine the level of sequencing that exists.

Step 4. Assessed each pathway to confirm if 1) a course sequence (as defined earlier) exists for each ROP course at each high school and 2) confirmed whether the courses identified collectively forms a sequence reflecting rigor and high expectations for student achievement and reflects the needs of the community, local business and industry, and students.

Step 5. Based on the information gleaned from the above steps, the ROP determined a course sequence exists and the course sequence was further evaluated to determine the following:

- a) The course sequence identified resulted in an occupational skill certificate developed in cooperation with the appropriate employer advisory board. *Note: All students who complete an ROP course as defined by Sonoma County ROP policy receive a certificate of completion. The certificate of completion is based on and lists the competencies identified in the employer advisory board approved course curriculum outline.*
- b) The course sequence provides prerequisite courses that are needed to enter apprenticeship or postsecondary vocational certificate or degree programs. Postsecondary and apprenticeship programs, where applicable, have reviewed and verified that sequenced courses provide the necessary prerequisites for entry into their respective programs.
- c) The course sequence focuses on occupations requiring comprehensive skills leading to high entry-level wages or possibility of significant wage increases after a few years on the job. *Note: As part of the SCOES ROP course development process, labor market information (including employment projections and wage information) is evaluated to determine the viability of offering a course in relationship to the value the course may offer a completer.*
- d) The course sequence offers as many courses as possible that have been approved by the University of California as meeting the “A–G” admission requirements.

Step 6. All ROP funded courses are part of a sequence and are aligned with community college course offerings that prepare a student for a career and/or postsecondary education.

Step 7. All ROP courses meet the skill certificate, prerequisite high wages or wage increase, and/or “A-G” requirement.

Conclusion

The process as described in this plan facilitated a careful analysis of the present level of CTE/ROP course offerings in our districts, ROP and community colleges and the desired course of study that will adequately prepare students for both the workplace and post-secondary educational options. Following the prescribed steps 1 – 7 ensured that all SCOES ROP courses where instruction is also offered by the community college are; 1) sequenced and part of a comprehensive course of study, 2) result in an occupational skill certificate, 3) provide the needed prerequisite courses for entry into more advanced level, 4) focus on occupations leading to high entry-level wages or wage increases, and 5) where applicable have been approved to meet the “A–G” admission requirements.

This Certification of Course Sequencing has been developed with the input of our secondary and community college partners and reviewed by other workforce development stakeholders involving representatives from city and county government, business and industry, labor organizations, as well as educational institutions both public and private.

The Certification of Course Sequencing was presented at school district and community college public hearings as noted, Exhibit C.

The Certification of Course Sequencing was also reviewed and approved on as noted Exhibit A by the Sonoma County Schools Regional Occupational Program Director.

The plan was reviewed and formally approved by the Sonoma County Board of Education on April 2, 2009.

Patricia A. Biagi, Curriculum Specialist

Date

Certification of State-Funded Course Sequencing

ROCP: Sonoma County Office of Education, R.O.P. **Contact name:** Patricia A. Biagi, Curriculum Specialist
Address: 5340 Skylane Boulevard, Santa Rosa, CA 95404 **Phone:** 707-524-2836 **Email:** pbiagi@scoe.org

Industry Sector: Health Science & Medical Terminology Name of Pathways(s): Biotechnology Research & Development Diagnostic Services Support Services Therapeutic Services	Ed. Code 52302(a)(1) Skill Certificate Issued By		Ed. Code 52302(a)(2)	Ed. Code 52302(a)(3)	Ed. Code 52302(a)(4)
	ROCP (Yes/No)	Community College (Yes/No)	*Prerequisite Course: (Enter title or AA or AS degree)	Leads to High Wage or Significant Wage Increase (Yes/No)	Indicate the "a-g" requirement met for admission to UC, if applicable
ROCP Course Title					
Biotech Seminar Biotechnology	Yes Yes	Yes Yes	A.S. Industrial Biotechnology A.S. Applied Biotechnology (pending)	Yes Yes	No No
Adv. Health Care/Sports Medicine Intro to Health Occupations Medical Terminology Health Coop	Yes Yes Yes	Yes Yes Yes	A.A. Physical Educ. & Health A.S. Medical Assisting	Yes Yes Yes	Yes No No

Date certification of state-funded course sequencing was approved by ROCP governing board: April 2, 2009

Certification: I hereby certify that 90% of all state-funded courses offered by the ROCP, in occupational areas in which both the ROCP and community college offer instruction are part of an occupational course sequence, as required by E.C. 52302(b)(1).

Signature _____ Title _____
 Superintendent or designee _____ Date _____

*For the purposes of this requirement "prerequisite" is being defined as the community college course which has been sequenced to the ROCP course. Unless otherwise referenced in footnotes, all courses sequence to Santa Rosa Junior College.

¹ Solano Community College
² College of Marin

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: FIRST READING OF AMENDED ACADEMIC CALENDAR
FOR 2009-10

REQUESTED ACTION: INFORMATION

SUMMARY:

The amended Academic Calendar for 2009-2010, approved at the June 6, 2007, Governing Board meeting, a copy of which is attached, has been recommended by the Academic Calendar Advisory Committee and has received the endorsement of the Community College Association/California Teachers Association/National Education Association (CCA/CTA/NEA) Bargaining Unit in accordance with the collective bargaining agreement.

The amendment reflects changes, which note the beginning and ending dates of the 2009 summer session.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lisa J. Waits, Ed.D.
Vice President, Student Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

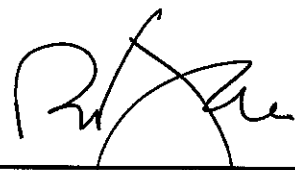
ADDRESS

(707) 864-7102

TELEPHONE NUMBER

Student Services
ORGANIZATION

May 22, 2009
**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009
**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

SOLANO COMMUNITY COLLEGE
2009 – 2010 ACADEMIC CALENDAR REVISED 5/19/09

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
MAY 18	19	20	21	22 SPRING ENDS	23	24
25 HOLIDAY	26 Begin Intercession I	27	28	29	30	32
JUNE 1, 2009	2	3	4	5	6	7
8	9	10	11	12 End Intercession I 5-day wk	13 End Intercession I 6-day wk	14
15 BEG SUM	16	17	18	19	20	21
22	23	24	25	26	27	22
29	30 End Intercession I 4-day wk	JULY 1	2	3 HOLIDAY	4	23
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23 End 6-Week summer session	24	25	26
27 Begin Intercession II	28	29	30	31	AUGUST 1	2
3	4	5	6 End 8-Week summer session	7	8	9
10	11	12 End Intercession II	13 Opt Flex	14 Opt Flex	15	16
17 Req Flex	18 Req Flex	19 BEG FALL	20	21	22 Beg Sat Class	23 Beg Sun Class
24	25	26	27	28	29	30
31	SEPTEMBER 1	2	3	4	5 No Sat Class	6 No Sun Class
7 LABOR DAY	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	OCTOBER 1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	Nov 1
2	3	4	5	6	7	8
9	10	11 VETERANS	12	13	14	15
16	17	18	19	20	21	22
23	24	Opt Flex	THANKSGIVING	HOLIDAY 27	HOLIDAY 28	HOLIDAY 29
30	DECEMBER 1	2	3	4	5	6
7	8	9	10	11 EVE FINALS	12 SAT FINALS	13 SUN FINALS
14 D/E FINALS	15 D/E FINALS	16 D/E FINALS	17 D/E FINALS	18 END FALL	19	20
21	22	23	24	25 CHRISTMAS	26	27
28	29	30	31	JANUARY 1, 2010	2	3
4	5	6	7	8	9	10
11	12	13 Opt Flex	14 Req Flex	15 Req. Flex	16	17
18 MLK DAY	19 Opt Flex	20 BEG SPRING	21	22	23 Begin Sat	24 Begin Sun
25	26	27	28	29	30	31
FEBRUARY 1	2	3	4	5	6	7
8	9	10	11	12 LINCOLN'S	13 No Sat Class	14 No Sun Class
15 WASHINGTON	16	17	18	19	20	21
22	23	24	25	26	27	28
MARCH 1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	APRIL 1	2	3 No Sat Class	4 Spring Break
5	6	7 SPRING	8 BREAK	9	10 Sat Resumes	11 Sun Resume
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	MAY 1	2
3	4	5	6	7	8	9
10	11	12	13	14 EVE FINALS	15	16
17	18 EVE FINALS	19 D/E FINALS	20 D/E FINALS	21 D/E FINALS	22 SAT FINALS	23 SUN FINALS
24 D/E FINALS	25 END SPRING	26 BEG SUMMER	27	28	29	
31 MEMORIAL	June 1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20

FALL 2009

Flex Days	5
Instructional Days	83
Total Days	88
Day Finals	Dec 14-18
Evening Finals	Dec 11-17
Sat/Sun Finals	Dec 12, 13

SPRING 2010

Flex Days	5
Instructional Days	82
Total Days	87
Day Finals	May 19-25
Evening Finals	May 18-24
Sat/Sun Finals	May 22, 23
Graduation	May 25

Number of Night Class Meetings

Mondays	16
Tuesdays	17
Wednesdays	16
Thursdays	17
Fridays	16
Saturdays	15
Sundays	15

Number of Night Class Meetings

Mondays	16
Tuesdays	16
Wednesdays	16
Thursdays	17
Fridays	16
Saturdays	16
Sundays	16

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: PROPOSED REVISION OF SECTION 4800.2 OF
GOVERNING BOARD ADMINISTRATIVE LEADERSHIP
GROUP BOARD POLICY 4800

REQUESTED ACTION: INFORMATION

SUMMARY:

The attached section 4800.2 of the Human Resources Governing Board Administrative Leadership Group Board Policy No. 4800 has been revised to include the title of Program Developer, Contract Education and Community Services, and has received concurrence from the Shared Governance Council and the Executive Cabinet.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Richard D. Christensen, Ed.D.
Director of Human Resources

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7122

TELEPHONE NUMBER

Administration

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

4800.2 Administrator Responsibilities: Educational administrators and classified managers have major responsibilities for promoting educational leadership, formulating and recommending District policies and administering District programs.

- A. An Educational Administrator is an administrator who is employed in an academic position designated by the governing board of the district as having direct responsibility for supervising the operation of or formulating policy regarding the instructional or student services program of the college or district. Educational Administrators may be employed by a contract of up to two years, the form of which is attached as Appendix A. Educational administrators include, but are not limited to the following positions at the District:

Vice President, Academic Affairs
Vice President, Student Services
Vice President, Technology and Learning Resources
Associate Vice President, Workforce and Community Development
Center Director
Dean, Admissions and Records
Dean, Counseling and Disabled Student Programs
Dean, Special Services, Financial Aid/EOPS
Dean, Business and Computer Science
Dean, Fine and Applied Arts/Behavioral Sciences
Dean, Health Occupations
Dean, Humanities
Dean, Math and Science
Dean, Physical Education and Athletics
Dean, Career and Technical Education
Director, Student Development

- B. Classified Management

1. A Classified Manager is an administrator who is employed by the Governing Board in a position designated as having direct responsibility for supervising the operation of, or formulating policy for, functions and services that support the instructional and student services components of the District. Classified Managers include, but are not limited to the following positions at the District:

Vice President, Administrative & Business Services
Director, Human Resources
Director, Facilities
Director, Fiscal Services

Director, Technology Services and Support
Director, Foundation and Grants
Director, Public Relations, Marketing & Communications
Managing Director of Theatre Operations
Manager, Technology Services and Support
Assistant Director, Facilities
Director, Small Business Development Center
Director, Research and Planning
Chief, College Police and Public Safety
***Program Developer, Contract Education & Community
Services***

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: TENTATIVE BUDGETS AND PROPOSED TIME AND PLACE FOR THE PUBLIC HEARING AND ADOPTION OF THE OFFICIAL BUDGETS FOR 2009-10

REQUESTED ACTION: INFORMATION

SUMMARY:

At this time the Board is being presented with the District's tentative 2009-10 general fund unrestricted budgets and the dates to establish the public hearing and formal adoption of the 2009-10 budgets. The following tentative General Fund Unrestricted Budget in the amount of \$51,432,920 is being presented for information at this time.

The public hearing on these official 2009-10 budgets is tentatively scheduled for the Board meeting of September 2, 2009 in the Board Room of the Solano Community College District, 4000 Suisun Valley Road, Fairfield, CA. The Board adoption date is also tentatively scheduled for the Board meeting of September 2, 2009 in accordance with California Code of Regulations, Title 5, Section 58301. These dates are subject to change and are contingent on the final passage of the State budget. Once the State adopts a 2009-10 budget the District has 60 days to approve its 2009-10 budget. Attached is the report on the 2009-10 Tentative Budget that will be presented by Susan Rinne, Interim Director, Fiscal Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Susan Rinne
Interim Director, Fiscal Services

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534-3197

ADDRESS

707-864-7000, ext. 4462

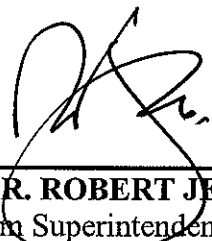
TELEPHONE NUMBER

Administrative & Business Services

ORGANIZATION

May 22, 2009

**DATE SUBMITTED TO
SUPERINTENDENT/PRESIDENT**



DR. ROBERT JENSEN
Interim Superintendent/President

May 22, 2009

**DATE APPROVED BY
SUPERINTENDENT/PRESIDENT**

Working Assumptions for Tentative 2009/10 Budget

4/25/2009

	Item / Description		Amount
1	2008/09 P2 FTE's reported at 9,455 2009/10 Budget will be built on 2008/09 which includes 2% growth over 2007/08.	Fact	2008/09 Base 9,185.02
		Assumption	2% 0.02
			2% growth in 2008/09 183.70
			2009/10 Budget base 9,368.72
2	2009/10 - District will not need to pay for election costs.	Fact	Reduction of \$250,000
3	Reduction to unrestricted budgets from 2008/09 original budget in the following object codes.	Assumption	Account 5210 50%
			Account 5230 25%
			Account 4200 40%
			Account 4500 20%
			Account 4600 \$110,000
			Account 5995 \$100,000
			Account 6410-6440 \$250,000
4	Position of Associate Vice-President Workforce/Community Development will be vacant and the person will return to the classroom. This will eliminate the need for 10 classes filled by adjunct faculty.	Fact	Position Savings \$39,000
			Adjunct Savings \$34,000
5	The following Classified Manager positions will not be included in the budget.	Fact	Tech Services & Support Manager \$110,718
			Assistant Director of Facilities \$114,977
			Program Developer \$122,960
6	Three vacant faculty positions will not be filled.	Fact	\$273,000
7	Utilities	Assumption	5% over 2008/09 rated
8	New Supt/President cost is greater than current budget.	Fact	\$100,000 increase
9	Enrollment fees updated to actuals through May 2009; remain at \$20.00 per unit.	Assumption	\$487,276 increase \$2,740,400
10	Non-resident tuition updated to actuals through May 2009.	Assumption	\$122,532 increase \$425,000

Working Assumptions for Tentative 2009/10 Budget

11	Interest from County decreased to estimated actuals for 2008/09.	Assumption	\$70,000 decrease	\$100,000
12	Instructional supplies for the Vallejo site.	Fact	\$52,000 increase	\$52,000
13	Property Tax shortfall reduces apportionment to 98.5% funding ratio.	Assumption	\$706,514 decrease	\$706,514
14	Health and Welfare Premiums remain the same for two providers; third provider increased 5%.	Fact	\$50,000 Increase	\$50,000
15	Unfunded Retiree Health Benefits budgeted \$233,000.	Fact	same as 2008/09	
16	Vice President, Administrative & Business Services budgeted as a classified manager.	Fact	same as 2008/09, different object code	
17	Site clean-up costs at the California Medical Facility.	Assumption		\$900,000
18	ERP budget contains Banner recovery projects.	Fact		\$200,000

Solano Community College FTES - Credit

Fiscal Year	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Actual FTES:	9,022.80	8,652.36	8,652.36	8,867.51	9,206.50
Add FTES Restoration:	-	-	215.15	155.29	162.29
Actual FTES:	9,022.80	8,652.36	8,867.51	9,022.80	9,368.79
Target FTES:	9,022.80	9,022.80	8,867.51	9,022.80	9,368.79
Current Year Growth:	-	-	3.23	183.70	-
Loss of FTES:	-	370.44	-	-	-
FTES Restored	-	-	211.92	155.29	-

Solano Community College General Apportionment

Fiscal Year	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Base Revenue	35,177,341	40,063,939	42,435,724	46,061,710	47,100,890
COLA	1,521,291	2,371,785	1,922,338	-	-
Growth	1,801,320	-	-	-	-
Equalization	274,584	-	-	-	-
Decline/Stability Adjustment	-	1,621,756	-	-	-
COLA on CDCP NC	-	-	-	-	-
Restoration	-	-	967,382	838,558	-
Computational revenue	38,774,536	44,057,480	45,325,444	46,900,268	47,100,890
Deficit Factor	100%	100%	98.32%	100%	98.50%
Net Increase in Revenue	38,774,536	44,057,480	44,564,605	46,900,268	46,394,377

05-06 Exhibit E of Re-calc
06-07 Exhibit E of Re-calc
07-08 P2

Computational revenue includes apportionment, enrollment fee revenue and property tax

Solano Community College General Apportionment - Calculations

RATES		2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Base Funding Rate						
Credit		\$ 4,122.92	\$ 4,367.00	\$ 4,564.83	\$ 4,564.83	\$ 4,564.83
Non-Credit		\$ 2,479.23	\$ 2,626.00	\$ 2,744.96	\$ 2,744.96	\$ 2,744.96
CDCP NC		\$ 3,092.00	\$ 3,092.00	\$ 3,232.07	\$ 3,232.07	\$ 3,232.07
Marginal Funding Rate						
Credit		\$ 4,367.00	\$ 4,564.83	\$ 4,564.83	\$ 4,564.83	\$ 4,564.83
Non-Credit		\$ 2,626.00	\$ 2,744.96	\$ 2,744.96	\$ 2,744.96	\$ 2,744.96
CDCP NC		\$ 3,092.00	\$ 3,232.07	\$ 3,232.07	\$ 3,232.07	\$ 3,232.07
COLA		5.92%	4.53%	0.00%	0.00%	0.00%

Stabilization		2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
Base FTES						
Credit		9,022.80	9,022.80	8,652.36	9,022.80	9,206.50
Non-Credit		159.22	-	157.68	162.29	162.29
CDCP NC		-	-	-	-	-
Growth/Restored FTES**						
Credit		(370.44)	215.15	(5.37)	183.70	-
Non-Credit		(1.54)	-	-	-	-
CDCP NC		-	-	-	-	-
Total FTES						
Foundation revenue (LY Revenue with LY COLA rate)		8,811.58	9,025.19	9,368.79	9,368.79	9,368.79
Credit Base Revenue (Last Year FTE x Base Rate)		4,000,000	4,236,800	4,428,727	4,629,348	4,629,348
Non-Credit Base Revenue (Last Year FTE x Base Rate)		37,200,309	37,784,856	41,187,504	42,026,062	42,026,062
CDCP NC (Last Year FTE x Base Rate)		394,743	414,068	445,479	445,479	445,479
(+) Current Year Decline @ Base Rate		(1,531,112)	-	-	-	-
Base Revenue		40,063,939	42,435,724	46,061,710	47,100,890	47,100,890
FTES Decline/Restored						
Base Revenue		35,177,341	40,063,939	42,435,724	46,061,710	47,100,890
COLA		1,521,291	2,371,785	1,922,338	-	-
Restoration		-	-	967,382	838,558	-
Decline/Stability Adjustment		1,801,320	-	-	-	-
Growth/Decline		-	-	-	-	-
COLA on CDCP NC		-	-	-	-	-
Property Tax Shortfall Factor		274,584	-	-	-	98.50%
Equalization		-	-	-	-	-
Computational revenue		38,774,536	44,057,480	45,325,444	46,900,268	47,100,891
Cost Related to Growth (\$2,629.70 per FTES)		-	1,100,000	565,780	974,146	835,140
Adjusted Revenue		38,774,536	44,057,480	44,564,605	46,900,268	46,394,377

**Restoration in 07-08 and 08-09 is 3.23 FTES higher in credit then decline in 06-07 because 07-08 3.23 of restoration was reassessed to growth by the CCCCC to cover the decline in Non-credit FTES in 07-08

Revenue for Unrestricted General Fund:	
Beginning Balance	\$ 4,447,346.00
Enrollment Fee	\$ 2,253,124.00
Property Tax	\$ 9,752,393.00
SB1133 one-time	\$ 33,956,490.48
Gen Apportionment	\$ -
Prop Tax backfill	\$ -
Part-time Faculty Comp	\$ 333,059.00 same as 2008/09 allocation
Lottery Revenue	\$ 1,030,500.00 same as 2008/09 allocation
	<u>\$ 47,325,566.48</u>

Show Revenue as this:	
Enrollment Fee	\$ 2,665,494.00
Property Tax	\$ 9,752,393.00
SB1133 one-time	\$ -
Gen Apportionment	\$ 33,956,490.48 incl growth
Prop Tax backfill	\$ -
	<u>\$ 46,394,377.48</u>

SOLANO COMMUNITY COLLEGE DISTRICT 2009-2010 UNRESTRICTED FUND BUDGET

SUMMARY	2008/09 ADOPTED BUDGET	PROPOSED WORKING BUDGET 05/20/09	PROPOSED 2009-2010 BUDGET	EXPLANATION
UNAUDITED BEGINNING BALANCE Audit Adjustments FOR 2007-08	5,504,083	5,504,083	4,447,346	
AUDITED BEGINNING BALANCE	5,504,083	5,504,083		
TOTAL REVENUES	50,389,695	50,065,916	50,409,152	
TOTAL EXPENDITURES	50,461,543	51,122,653	51,432,920	
EXCESS/(DEFICIT) REVENUES OVER EXPENDITURES	(71,848)	(1,056,737)	(1,023,768)	
ESTIMATED ENDING FUND BALANCE	5,432,235	4,447,346	3,423,578	
COMPONENTS OF ENDING FUND BALANCE				
REQUIRED RESERVE (5%)	(2,523,077)	(2,556,133)	(\$2,571,646)	
DESIGNATED FUND BALANCE FOR .68% COLA	(308,213)	0	\$0	
DESIGNATED FUND BALANCE FOR DEBT SERVICE	(83,600)	(83,600)	\$0	
DESIGNATED FUND BALANCE FOR REPAIR/REPLMT EQUIP	(140,259)	(734,840)	(\$392,394)	
DESIGNATED FOR POSSIBLE SALARY ENHANCEMENTS				
UNDESIGNATED FUND BALANCE	2,377,086	1,072,773	459,538	See Other Variables in Footnote

Other Variables

- State FTE's Repayment & possible rebenching
 - Propositions
 - Offsets to Recovery Costs
 - CMF Clean up
 - Audit adjustments from 2007/08 audit
 - Vallejo Center Revenue
 - Property Tax Backfill shortage
- The entire amount due is booked as a liability in the 2007/08 audit adjustment
 Unsure how the State budget will be adjusted due to the deficit at the State level
 Still negotiating with the Chancellors office
 \$900,000 budgeted in 2009-10; anything less will result in less expenditures
 Will be booked when known
 Unsure when/how we will receive the Revenue for Vallejo becoming Center Status
 Unsure how the State budget will be adjusted due to the shortfall statewide

SOLANO COMMUNITY COLLEGE DISTRICT 2009-2010 UNRESTRICTED FUND BUDGET

OBJECT CODE	2008/09 ADOPTED BUDGET	WORKING BUDGET 05/20/09	PROPOSED 2009-2010 BUDGET	EXPLANATION
UNAUDITED BEGINNING BALANCE	5,504,083	5,504,083	4,447,346	
8100 - Federal Income				
8120 VTEA	0	0	0	
8160 Veterans Assistance	0	0	0	
8150 Financial Aid (CWSP)	0	0	0	
8190 Other	0	0	0	
TOTAL FEDERAL INCOME	0	0	0	
8600 - State Income				
8611 Apportionment	31,784,950	31,476,737	33,956,490	
8613 Apportionment-One Time	0	0	0	
8629 Part-Time Faculty Compensation	333,059	333,059	333,059	
8671 State Tax Subventions	147,094	147,094	133,754	
8681 Lottery Revenue	1,091,146	1,030,500	1,030,500	
8690 Other State Revenues	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	
TOTAL STATE INCOME	33,368,249	32,999,390	35,465,803	
8800 - Local Income				
8811-8816 Taxes	12,343,216	12,343,216	9,752,393	
8820 Contributions, Gifts	50,000	50,000	25,000	
8831 Contract Instructional Services	295,000	295,000	295,000	
8832 Other Contracted Services	57,000	57,000	57,000	
8833-8838 Services to Bookstore	64,400	64,400	64,400	
8840 Sales & Commissions	406,600	406,600	406,600	
8842 Cosmetology sales	40,000	40,000	40,000	
8843 Advertising Revenues	2,000	2,000	2,000	
8844 Event Ticket Sales	115,650	115,650	115,650	
8850 Rental & Leases	15,000	15,000	15,000	
8860 Interest	170,000	170,000	100,000	
8871 Child Development Services	120,000	121,080	120,000	
8872 Community Services Classes	260,000	260,000	260,000	
8874 Enrollment Fees	2,299,106	2,299,106	2,740,300	
8877 Instructional Materials Fees & Sales	15,000	15,000	15,000	
8879 Student Records	22,000	22,000	22,000	
8880 Nonresident Tuition	302,468	302,468	425,000	
8885 Other Student Fees	65,000	65,000	65,000	
8899 Other Local Revenue	282,006	326,006	326,006	
8984 Intrafund Transfer from Community Svcs	<u>97,000</u>	<u>97,000</u>	<u>97,000</u>	
TOTAL LOCAL INCOME	17,021,446	17,066,526	14,943,349	
TOTAL REVENUES	50,389,695	50,065,916	50,409,152	
TOTAL RESOURCES	55,893,778	55,569,999	54,856,498	
			0	

SOLANO COMMUNITY COLLEGE DISTRICT 2009-2010 UNRESTRICTED FUND BUDGET

OBJECT CODE	DESCRIPTION	2008/09 ADOPTED BUDGET	PROPOSED WORKING BUDGET 05/20/09	PROPOSED 2009-2010 BUDGET	EXPLANATION
1000	Academic Salaries	21,126,454	21,126,454	20,874,810	
2000	Classified Salaries	8,518,643	8,414,456	8,651,061	Moved VP of Business & Adm to Classified
3000	Employee Benefits	10,981,125	11,194,503	11,438,123	VP of Business & Adm; Director of Facilities
	TOTAL COMPENSATION	40,626,222	40,735,413	40,963,994	
4000	Books and Supplies	1,365,059	1,172,126	1,269,840	
5000	Other Operating Expenses	7,676,539	8,577,356	7,812,435	
	TOTAL CURRENT EXPENSE	49,667,820	50,484,895	50,046,269	
6000	Capital Outlay	598,323	442,358	1,191,251	
	TOTAL 1000 - 6000	50,266,143	50,927,253	51,237,520	
7000	Other Outgo	95,400	95,400	95,400	
	TOTAL EXPENDITURES	50,361,543	51,022,653	51,332,920	
7900	Reserve for Contingencies	100,000	100,000	100,000	
	TOTAL EXPENDITURES/RESERVE	50,461,543	51,122,653	51,432,920	
	EXCESS TOTAL REVENUE OVER TOTAL EXPENDITURES	(71,848)			
	ENDING BALANCE	5,432,235	4,447,346	3,423,578	
	REQUIRED RESERVE (5%)	(2,523,077)	(2,556,133)	(2,571,646)	
	DESIGNATED FUND BALANCE FOR .68% COLA	(308,213)	0	0	
	DESIGNATED FUND BALANCE FOR DEBT SERVICE	(83,600)	(83,600)	0	
	DESIGNATED FOR POSSIBLE SALARY ENHANCEMENTS	(83,600)	(734,840)	(392,394)	
	DESIGNATED FUND BALANCE FOR REPAIR/REPLMT EQUIP	(140,259)		0	
	UNDESIGNATED FUND BALANCE	2,377,086	1,072,773	459,538	