



AGENDA

PLEASE NOTE:

The **Governing Board Audit Subcommittee** will meet prior to the Board Meeting at 4:00 p.m., at the Hilton Garden Inn, 2200 Gateway Court, Fairfield, California, in the Hickam Room, to discuss the 2009-2010 District Financial Audit and the 2009-2010 Measure G Bond Audit. Members of the public will be permitted to directly address the Committee on this item prior to its consideration of the item.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD**

Notice of Regular Meeting
Wednesday, December 15, 2010

7:00 p.m.

Solano Community College
Administration Building, Room 626
4000 Suisun Valley Road
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ADMINISTRATION OF OATH OF OFFICE TO RETURNING GOVERNING BOARD MEMBERS - SARAH E. CHAPMAN, DENIS HONEYCHURCH, PAM KEITH, AND A. MARIE YOUNG, Page 1**
4. **ROLL CALL**

Denis Honeychurch, J.D., President
A. Marie Young, Vice President
Sarah E. Chapman
James M. Claffey
Pam Keith
Phil McCaffrey
Rosemary Thurston
John M. Glidden, Student Trustee
Tom Henry, Special Trustee
Jowel C. Laguerre, Ph.D., Secretary

5. APPROVAL OF AGENDA

6. ANNUAL ORGANIZATIONAL MEETING OF THE GOVERNING BOARD, Page 2

- (a) Election of Governing Board Officers for the 2010-11 Year – President, Vice President and Appointment of Secretary
- (b) Establishment of Dates, Time and Location of Governing Board Meetings
- (c) Selection of Representative to the Solano County School Boards Association

7. COMMENTS FROM MEMBERS OF THE PUBLIC

8. REPORTS (NO ACTION REQUIRED):

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate
- (c) Shared Governance Council
- (d) Superintendent

- *Accreditation Status Update*
- *Banner Update*
- *Measure G Bond Program Update*
- *Institutional Advancement*
- *Special Trustee*

9. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent/President

- (a) Minutes for the Meetings of November 3, and 17, 2010. Minutes for the Board Study Session held December 1, 2010, will be approved at a future meeting.

Human Resources

- (b) Employment – 2010-2011; Gratuitous Service, Page 4
- (c) Revised CSEA, Chapter #211 Classified Job Description – From Extended Campus Assistant to Student Services Generalist, Page 8

Finance and Administration

- (d) Warrant Listings, Page 15
- (e) Resolution to Authorize Signatures on Official Financial Documents, Resolution No. 10/11-14, Page 16
- (f) Contract Authorization and Signatures for District Bank Accounts, Resolution No. 10/11-15, Page 19
- (g) Resolution to Appoint the Official Primary and Alternate Representative to the Northern California Community Colleges Self-Insurance Authority, Resolution No. 10/11-16, Page 24
- (h) Resolution to Appoint the Official Primary Representative to the Retiree Health Benefit Program Joint Powers Agency (JPA), Resolution No. 10/11-17, Page 26

Academic and Student Affairs

- (i) Renewal Agreement Between Bay Area Clean Water Agencies and Solano Community College District to Provide Special Education Services, Page 28

Information Systems

- (j) Extension of Contract with Strata Information Group, Page 31
- (k) Renewal of AT&T Master Agreement, Page 34

10. ITEMS REMOVED FROM CONSENT AGENDA

11. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

- (a) Resignation to Retire – Sharron G. Murray, Page 42
- (b) Resolution Honoring Sharron G. Murray, Page 43

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Finance and Administration

- (a) Extension of Agreement with Professional Personnel Leasing, Page 46
- (b) Agreement with Atkinson, Andelson, Loya, Ruud, and Romo, Page 51
- (c) Agreement with Liebert Cassidy Whitmore, Page 60
- (d) Three-Month Extension of No-Cost Lease for the Former Vacaville Center Building, Page 66

Academic and Student Affairs

- (e) Foundation for California Community Colleges Grant for Youth Empowerment Strategies for Success (YESS) Program, Page 67
- (f) Sabbatical Leave Recommendations for Academic Year 2011-2012, Page 71
- (g) Memorandum of Understanding Between Meyer Corporation and Solano Community College District for Special Educational Services, Page 72

13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Administrative Leadership Group Proposed New Job Description – Accounting Manager, Page 75
- (b) Employee Benefits Consulting and Administration Broker, Page 81
- (c) Proposed Academic Calendar for 2011-2012, Page 88

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Annual Financial Report - CCFS-311 for Fiscal Year 2009-10, Page 91
- (b) CCFS-311Q Financial Report, First Quarter, FY 2010-11, Page 92

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator
Agency Negotiator: Karen H. Ulrich
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
(No additional information required.)
- (c) Public Employee Performance Evaluations

18. RECONVENE REGULAR MEETING

19. REPORT OF ACTION TAKEN IN CLOSED SESSION

20. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent/President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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