



# AGENDA

## SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting  
Wednesday, July 15, 2015  
6:30 p.m.

Administration Building, Denis Honeychurch Board Room 626  
4000 Suisun Valley Road  
Fairfield, CA 94534-3197

**Please Note:** SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, each speaker coming before the Board is limited to one presentation per specific agenda item and to one presentation per meeting on non-agenda matters. The three minutes time allotted for speaking per topic is only allotted for the individual whose name is on the Public Comment Card that is submitted at the beginning of the meeting. No speaker can yield their three minutes or a portion of their three minutes to another speaker. (SCCD Board Policy 1043).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**
  - A. Marie Young, President
  - Michael A. Martin, Vice President
  - Monica Brown
  - Sarah E. Chapman, Ph.D.
  - Denis Honeychurch, J.D.
  - Pam Keith
  - Rosemary Thurston
  - Stan R. Arterberry, Secretary

**4. APPROVAL OF AGENDA**

**5. COMMENTS FROM MEMBERS OF THE PUBLIC**

**6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Wade Larson, D.M., Associate Vice President, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Designated Representative: Wade Larson, D.M., Associate Vice President,  
Human Resources  
Unrepresented employee: Interim Superintendent-President
- (c) Conference with Legal Counsel—Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d)(2) of Govt. Code § 54956.9:  
one potential case
- (d) Conference with Legal Counsel—Existing Litigation  
(Subdivision (a) of Govt. Code §54956.9)  
Case #: FCS045285 and Case #: FCS045360
- (e) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)

**7. RECONVENE REGULAR MEETING**

**8. REPORT OF ACTION TAKEN IN CLOSED SESSION**

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

**10. REPORTS (NO ACTION REQUIRED):**

- (a) Reflections from the 2015 Superintendent-President's Leadership Academy  
*Facilitated by Monique Chappel, Human Resources Recruiter, Christy Green,  
Chemistry Lab Technician, and Myron Hord, Facilities Custodial Supervisor*
- (b) Children's Program Annual Report  
*Facilitated by Christie Speck, Director of Children's Program*

- (c) Umoja Program Scholars Update  
*Facilitated by Dr. Karen McCord, Director of Umoja Program Scholars*
- (d) Preliminary Response to first Grand Jury Report dated June 24, 2015  
*Facilitated by Leigh Sata, Executive Bonds Manager*
- (e) Superintendent-President

## **11. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

### Superintendent-President

- (a) Minutes for the the Special Board Meetings held on June 22, and June 24, 2015
- (b) Agreement between the Association of Community College Trustees and Solano Community College District, Page 1

### Human Resources

- (c) Employment – 2015-2016; Gratuitous Service; Resignation of Employees, Page 5

### Finance and Administration

- (d) Personal Service Agreements, Page 9
- (e) Warrant Listings, Page 12
- (f) Proposed Agreement with Total Compensation Systems, Inc. (TCS), Page 13
- (g) Renewal Agreement with Accountemps, a Robert Half Company, Page 18
- (h) Renewal of Student Insurance Policy for the 2015-2016 Academic Year, Page 21
- (i) Contract Amendment to Utelogy for Professional Services for Small Capital Projects: Building 1600 Classroom Improvements and Portable Classrooms (Phase II), Page 22
- (j) Contract Amendment to Swinerton Management and Consulting for Construction Management Services for the Automotive Technology Project, Page 23

- (k) Contract Amendment to Swinerton Management and Consulting for Construction Management Services for the Biotechnology and Science Building Project, Page 24
- (l) Notice of Completion for Fiber Optic Cabling for Vallejo Automotive Technology Building Swing Space Project, Page 25
- (m) Notice of Completion for Building 1200 Performing Arts Renovation (Phase I) Swing Space and Small Capital Projects, Page 27
- (n) Notice of Completion for Lighting on Buildings 1200, 1300 and 1400 Roof Tops for the Utility Infrastructure Upgrade Project, Page 29
- (o) Notice of Completion for Electrical Services for Building 1200 Performing Arts Renovation (Phase I) Swing Space and Small Capital Projects, Page 31
- (p) Renewal of Contract Award to Trinity EMCS Inc. For Maintenance of the District HVAC and Energy Management Control System, Page 33

Academic Affairs

- (q) Renewal of Children’s Programs Contract – California State Preschool Program, Page 38
- (r) Small Business Sector Event Management and Registration Services Agreement with Cvent, Page 39
- (s) National Science Foundation S-Stem Grant, Page 42
- (t) Personal Service Contracts for Continuing Education, Page 43
- (u) Renewal of Small Business Sector Navigator Grant, Page 45

Student Services

- (v) Renewal of the 2015-2016 Student Health Services Contract, Page 46

**12. ITEMS REMOVED FROM CONSENT AGENDA**

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Superintendent-President

- (a) Resolution Honoring Jowel C. Laguerre, Ph.D., Page 55
- (b) ACCJC Accreditation Standard Updates to Board Policies 1003, 1016, 1020, 1070, 1072, 1075, 1077, 2035, and 2045, Page 58

Finance and Administration

- (c) District Authorized Signatures Signing Authority, Resolution No. 15/16-01 Page 74
- (d) Contract Award to JLC Contracting, Inc., for Construction Services for Small Capital Projects-Portable Classrooms (Phase II), Page 78
- (e) Contract Award to MADI Architects for Architectural and Engineering Services for the Agriculture (Horticulture) Project, Page 79
- (f) Contract Award to JLC Contracting, Inc., for Electrical Services for Small Capital Projects-Building 1800 Classroom Improvements Project, Page 80
- (g) Contract Award to Lionakis for Architectural and Engineering Assessment Services for Small Capital Projects – Building 300 Feasibility Study, Page 81
- (h) Contract Award to CA Architects for Architectural and Engineering Services for Building 1300 Kiln Design Project, Page 82
- (i) Contract Award to Wallace Kuhl & Associates for Geotechnical Services for the Science Building (Phase I) Project, Page 83
- (j) Contract Award to Decorator Draperies for Construction Services for Small Capital Projects: Technology Classrooms Implementation and Building 1800 Classroom Improvements Project, Page 84
- (k) Contract Award to Sac Valley Electric for Construction Services for Small Capital Projects-Portable Classrooms (Phase II), Page 85
- (l) Contract Award to Development Group Inc., for Professional Services for the Districtwide IT Infrastructure Improvements Project, Page 86

Academic Affairs

- (m) Affiliation Agreement between Solano Community College District and South University, LLC, Savannah, Georgia, Page 88
- (n) Consultant Agreement Calasian Chamber, Page 94
- (o) Bio-Technology Principles for Professionals, Page 106
- (p) Memorandum of Understanding between Bay Area Clean Water Agencies and Solano Community College District, Page 107
- (q) Memorandum of Understanding between Solano Community College District and the Winters Joint Unified School District, Page 110

- (r) Memorandum of Understanding between Solano County Office of Education and Solano Community College District, Page 115

**14. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN**

- (a) Leasing of Fields/Permission to Improve Fields, Page 116

**15. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Districtwide Tree Removal Plan, Page 120

**16. ANNOUNCEMENTS**

**17. ITEMS FROM THE BOARD**

**18. ADJOURNMENT**

*Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at [www.solano.edu](http://www.solano.edu) for public inspection.*

**Pursuant to Government Code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in the meeting should contact the Superintendent-President's Office at (707) 864-7112 no later than three days prior to the scheduled meeting. Meetings are held in locations which are wheelchair accessible.**

SRA:jc

BOARD AGENDA.07.15.15.DRAFT