



AGENDA

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting

Wednesday, July 18, 2018

6:30 p.m. Open Session

6:35 p.m. Closed Session

7:00 p.m. Open Session

Administration Building, Denis Honeychurch Board Room 626

4000 Suisun Valley Road

Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, each speaker coming before the Board is limited to one presentation per specific agenda item and to one presentation per meeting on non- agenda matters. The three minutes time allotted for speaking per topic is only allotted for the individual whose name is on the Public Comment Card that is submitted at the beginning of the meeting. No speaker can yield their three minutes or a portion of their three minutes to another speaker. (SCCD Board Policy 1043).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER (6:30 p.m.)**
 2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
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Transforming Students' Lives!

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

4. APPROVAL OF AGENDA

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

6. CLOSED SESSION (6:35 p.m.)

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING (7:00 p.m.)

8. REPORT OF ACTION IN CLOSED SESSION

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)
- (b) Academic Senate

- (c) College Governance Council
- (d) Superintendent-President

11. CONSENT AGENDA – ACTION ITEMS

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed. Time will be provided before the vote for clarification questions without removing an item from the Consent Agenda.

Superintendent-President

- (a) Draft Minutes for the Meetings Held on June 13, 2018 and June 20, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 7

Finance and Administration

- (c) Personal Services Agreements, Page 15
- (d) Warrants, Page 17
- (e) Notice of Completion for Construction Services for the Building 1800B, Room 1852 Maker's Space Project, Page 19
- (f) Notice of Completion for Construction Services for the Fairfield Campus Entry Sidewalk Improvements Project, Page 21
- (g) Notice of Completion for Construction Services for Substation #1 & #2 Replacement Project, Page 23

12. ITEMS REMOVED FROM CONSENT AGENDA

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 25
- (b) New Classified School Employees Association (CSEA) Job Description, Enterprise Resource Analyst, Page 26
- (c) New Stationary Engineers (Local 39) Job Description, Welding Lab Technician, Page 31

Finance and Administration

- (d) Resolution No. 18/19-01 To Adopt the Uniform Public Construction Cost Accounting Procedures, Page 35
- (e) Resolution No. 18/19-02 District Authorized Signatures Signing Authority, Page 38
- (f) Contract with Total Compensation Systems, Inc. to Perform Roll Forward Retiree Health Benefits Actuarial Valuation, Page 42
- (g) Establishment of Payment Plans for Parking Fines, Page 47
- (h) Office of Emergency Services (OES), Designation of Applicant’s Agent, Page 50
- (i) Contract Award for District Vending Services (RFP#18-011) – Compass Group USA, Inc. Through It’s Canteen Division, Page 53
- (j) Five Year Construction Plan, Page 59
- (k) Measure Q Bond Spending Plan Update #13, Page 60
- (l) Contract Award to SiteScan for Underground Utility Locator Service for Library/Learning Resource Center (Building 100 Replacement) Project, Page 63
- (m) Contract Award to Visions Management for Professional Move Management Services for the Library/Learning Resource Center (Building 100 Replacement) Project, Page 65
- (n) Contract Amendment #1 to Glumac for Commissioning Services for the Vacaville Center HVAC Upgrade Project, Page 67

- (o) Change Order #1 to HM Construction, Inc. for the Pavement Rehabilitation Project, Page 69
- (p) Notice of Completion for Construction Services for the Pavement Rehabilitation Project, Page 72
- (q) Contract Change Order #1 to Bel Air Mechanical, Inc. for the Vacaville HVAC Upgrade Project, Page 74
- (r) Ratification of Contract Amendment #1 to Yocha Dehe Wintun Nation for Cultural Resources Monitoring Services for Spring Projects, Page 77
- (s) Contract Award to Development Group, Inc. for Professional Services for the Library/Learning Resource Center (Building 100 Replacement Project), Page 81

Academic Affairs

- (t) Renewal of Cvent Agreement, Page 83
- (u) Renewal of Chancellors Office Small Business Sector Navigator Grant, Page 86
- (v) Amendment to Department of Defense, Office of Economic Adjustment CASCADE Contract, Page 91

Student Services

- (w) Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 103
- (x) Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 111

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 122
- (b) Initial Presentation of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 125

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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