

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, July 18, 2018

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, July 18, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Chapman, Dr. Celia Esposito-Noy led those present in the pledge of allegiance to the United States of America.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

Board President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING (7:00 p.m.)

Board President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

A student commented on the cleanliness of the college and how it affects student performance.

A student commended her counselor, Ms. Mary Gumlia, on being an integral part of her success at Solano College.

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)

Student Trustee Hinkle gave the following report:

The ASSC is brainstorming and planning events for this academic year. We are planning an event where we will have a workshop on how to deal with stress and time management, as well as having a little bit of fun with having a hypnotist come.

For Black History Month, we will see if we can have Of Ebony Embers come perform on campus, along with other events that our students would find interesting and are centered on them.

(b) Academic Senate

Senate President LaNae Jaimez gave the following report:

I recently returned from the State Senate Curriculum Institute where I had the opportunity to immerse myself in curriculum matters including those related to increased local control of curriculum and the impact of new or upcoming legislation on curricular matters. Most importantly I was reminded that curriculum is at the heart of what we do. This message was inspirational and I hope, with the help of VP Williams, to bring this inspiration to our curriculum committee.

Progress has been made on:

-IRB AP

-Planning for the introduction of Guided Pathways and program mapping is underway.

We are asking for recommendations for Hiring of GP coordinator, FYE coordinator, Student success Coordinator and the English Success coordinator. Professional Development coordinator.

I look forward to working with you as the Senate President.

(c) College Governance Council

There is no report for CGC. Meetings will resume on August 25th.

(d) Superintendent-President

Dr. Esposito-Noy reported the PD committee is finalizing plans for Fall Flex and convocation. The day before convocation, Dr. Rita Cameron-Wedding will be conducting a session titled “Reducing Implicit Bias: Improving Diversity and Inclusion Initiatives on College Campuses”.

The Classified Appreciation lunch has been scheduled for August 7th.

Working to develop a promotional campaign on College Promise Grant. Have received information from State.

We are working with the Senate on the 115th community college which is the online only college that has been approved and funded. We will be attending meetings to get additional information so we can better advise students.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on June 13, 2018 and June 20, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 7

Finance and Administration

- (c) Personal Services Agreements, Page 15
- (d) Warrants, Page 17
- (e) Notice of Completion for Construction Services for the Building 1800B, Room 1852 Maker's Space Project, Page 19
- (f) Notice of Completion for Construction Services for the Fairfield Campus Entry Sidewalk Improvements Project, Page 21
- (g) Notice of Completion for Construction Services for Substation #1 & #2 Replacement Project, Page 23

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 25

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

It was moved by Trustee Voyce and seconded by Trustee Keith to approve Items 13.(b) and 13.(c) in one motion as presented. The motion was passed unanimously.

- (b) New Classified School Employees Association (CSEA) Job Description, Enterprise Resource Analyst, Page 26
- (c) New Stationary Engineers (Local 39) Job Description, Welding Lab Technician, Page 31

Finance and Administration

- (d) Resolution No. 18/19-01 To Adopt the Uniform Public Construction Cost Accounting Procedures, Page 35

VP Rob Diamond introduced new Director of Purchasing, Victoria Lamica, who presented the talking points of the Uniform Public Construction Cost Accounting Procedures.

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve Resolution No. 18/19-01 To Adopt the Uniform Public Construction Cost Accounting Procedures as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

- (e) Resolution No. 18/19-02 District Authorized Signatures Signing Authority, Page 38

It was moved by Trustee Martin and seconded by Trustee Thurston to approve Resolution No. 18/19-02 District Authorized Signatures Signing Authority as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: President Chapman, Trustee Honeychurch, Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

It was moved by Trustee Young and seconded by Trustee Keith to approve Items 13.(f), 13.(i), and 13.(l) through 13.(s) in one motion as presented. The motion was passed unanimously.

(f) Contract with Total Compensation Systems, Inc. to Perform Roll Forward Retiree Health Benefits Actuarial Valuation, Page 42

(g) Establishment of Payment Plans for Parking Fines, Page 47

It was moved by Trustee Honeychurch and seconded by Trustee Martin to approve the Establishment of Payment Plans for Parking Fines as presented. The motion was passed unanimously.

(h) Office of Emergency Services (OES), Designation of Applicant's Agent, Page 50

It was moved by Trustee Keith and seconded by Trustee Young to approve the Office of Emergency Services (OES), Designation of Applicant's Agent as presented. The motion was passed unanimously.

(i) Contract Award for District Vending Services (RFP#18-011) – Compass Group USA, Inc. Through It's Canteen Division, Page 53

(j) Five Year Construction Plan, Page 59

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Five Year Construction Plan as presented. The motion was passed unanimously.

(k) Measure Q Bond Spending Plan Update #13, Page 60

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Measure Q Bond Spending Plan Update #13 as presented. The motion was passed unanimously.

(l) Contract Award to SiteScan for Underground Utility Locator Service for Library/Learning Resource Center (Building 100 Replacement) Project, Page 63

(m) Contract Award to Visions Management for Professional Move Management Services for the Library/Learning Resource Center (Building 100 Replacement) Project, Page 65

(n) Contract Amendment #1 to Glumac for Commissioning Services for the Vacaville Center HVAC Upgrade Project, Page 67

- (o) Change Order #1 to HM Construction, Inc. for the Pavement Rehabilitation Project, Page 69
- (p) Notice of Completion for Construction Services for the Pavement Rehabilitation Project, Page 72
- (q) Contract Change Order #1 to Bel Air Mechanical, Inc. for the Vacaville HVAC Upgrade Project, Page 74
- (r) Ratification of Contract Amendment #1 to Yocha Dehe Wintun Nation for Cultural Resources Monitoring Services for Spring Projects, Page 77
- (s) Contract Award to Development Group, Inc. for Professional Services for the Library/Learning Resource Center (Building 100 Replacement Project), Page 81

Academic Affairs

- (t) Renewal of Cvent Agreement, Page 83

It was moved by Trustee Young and seconded by Trustee Keith to approve the Renewal of Cvent Agreement as presented. The motion was passed unanimously.

- (u) Renewal of Chancellors Office Small Business Sector Navigator Grant, Page 86

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Renewal of Chancellors Office Small Business Sector Navigator Grant as presented. The motion was passed unanimously.

- (v) Amendment to Department of Defense, Office of Economic Adjustment CASCADE Contract, Page 91

It was moved by Trustee Keith and seconded by Trustee Honeychurch to approve the Amendment to Department of Defense, Office of Economic Adjustment CASCADE Contract as presented. The motion was passed unanimously.

Student Services

It was moved by Trustee Keith and seconded by Trustee Honeychurch to approve Items 13.(w) and 13.(x) in one motion as presented. The motion was passed unanimously.

- (w) Local Agreement for Child Development Services – California State Preschool Program (CSPP), Page 103

- (x) Local Agreement for Child Development Services – General Child Care & Development Program (CCTR), Page 111

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Initial Presentation of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 122
- (b) Initial Presentation of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 125

15. ANNOUNCEMENTS

Trustee Voyce invited everyone to attend a Pride picnic on July 28th in Dixon from 11:00am – 3:00pm. This picnic is a healing opportunity for those affected by the article in the Dixon Independent Voice.

Trustee Honeychurch announced he will be running for re-election to the Solano College Board.

Trustee Young announce she is running for her 4th term on the Board.

16. ITEMS FROM THE BOARD

Trustee Young attended and/or participated in the following:

June 20: Diversity Chamber Joint Mixer at the Christian Help Center in Vallejo

June 29: iBallVallejo for youths and teens at Vallejo High School’s gymnasium: It is held every Friday and Saturday night until July 28th from 9p.m. to 2a.m. It includes basketball activities/coaching and cheerleading in addition to various Community Services Activities and Workshops

July 2: Community Democratic Club Board of Directors meeting

July 15: Hakeem Brown for Vallejo City Council fundraiser at Blue Rock Springs Golf Club Banquet Room

July 17: African American Family Reunion Committee (Vallejo Juneteenth Planning Committee) meeting

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:12 p.m.