

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, August 15, 2018

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, August 15, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Board President Chapman, Sandra Therrien led those present in the pledge of allegiance.

**3. ROLL CALL**

Sarah E. Chapman, Ph.D., President  
A. Marie Young, Vice President  
Denis Honeychurch, J. D.  
Pam Keith  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Denis Honeychurch, J.D.

Others Present:

Greg Brown, Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 13.(k) Clinical Experience Agreement between Solano Community College and Adventist Health, Vallejo, California, the word “Vallejo” was misspelled.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

Board President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9
- (d) Public Employee Performance Evaluation  
(Celia Esposito-Noy, Ed.D., Superintendent-President)

#### **7. RECONVENE REGULAR MEETING**

Board President Chapman reconvened the Regular Meeting at 7:15 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board discussed the Public Employee Performance Evaluation for Dr. Celia Esposito-Noy, Superintendent-President in Closed Session, and no action was taken.

## **9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

County Superintendent of Schools, Lisette Estrella-Henderson gave an update on the community schools and welcomed everyone back to a new semester. Superintendent Estrella-Henderson thanked the Trustees for the opportunity to collaborate with Solano College, and stated that SCC is important to our young people and a valuable resource to the community.

As the County Superintendent of Schools, the County has an opportunity to partner with SCC on the following:

- Brought college classes to juvenile detention facility.
- Girl Camp was conducted at SCC’s main campus and Vallejo Center, and was the inaugural summer. This is a new partnership with UC Davis and Solano College to introduce and motivate middle school girls to STEM.
- Sunpower Solar Academy was held at SCC, and was made possible by the NCCPA grant.
- Annual Early Childhood Education Conference will be hosted at SCC this year.
- Early College programs in Vacaville and Fairfield, and summer classes for Vallejo City Unified School District.

## **10. REPORTS (NO ACTION REQUIRED)**

### **(a) Associated Students of Solano College (ASSC)**

Student Trustee Jacob Hinkle gave the following report:

The ASSC had their first meeting yesterday. We discussed what events we wanted to host for the academic year, swore in our new president, vice president, and legislative advocate. We also had speakers such as Lucky Lofton, Jesse Branch, and Lisette Martin from the Student Ambassadors. We are excited for the New Year and hope to have a very productive one as well.

We will be hosting our “Welcome Back Week” event next week. We are calling it “Welcome Back” since we shortened it to this Monday and Tuesday. We will be handing out school supplies, free coffee, and a survey for our students. The first 80 survey takers will receive a free backpack as a bonus for answering the survey.

Mr. Lofton visited the ASSC yesterday to speak on the new bidding process pertaining to the renovations that the ASSC wanted last year. It was informative and hope to have the renovations completed as soon as they can.

We are still receiving complaints regarding the cafeteria. In particular, there was a recent price increase this week. A side of fries is being sold for \$3.00 as an example. We will address this soon and compile more information regarding this issue.

The Food Pantry Project will start back up tomorrow to continue serving our students in need of groceries.

Students are excited to ride the buses for free. We are not sure when the app will be released so that students will be able to purchase passes. Until then, students are happy to ride for free for the time being.

(b) Academic Senate

LaNae Jaimez gave the following report:

A first draft of an Adjunct Faculty handbook has been created. Adjunct Senators Andrew Wesley and Rachel Purdie will be making major contributions to this project over the next academic year with the goal of a completing the handbook by the end of this academic year.

The Professional Development/Flex Cal Committee created a robust schedule for the August 9<sup>th</sup> and 10<sup>th</sup> Flex days. The schedule had a variety of opportunities for faculty and staff to engage in professional development including Dr. Brett Christie our Keynote Speaker on Universal Design, and a guest trainer on Implicit Bias – Dr. Rita Cameron-Wedding. Leslie Banta spoke with faculty about AB705: Math implementation a vital issue at SCC. The math task force and Sarah Donovan, newly hired Math Success Coordinator, will be working to help SCC meet the requirements of AB705 in math.

The Academic Senate held its first meeting on August 9<sup>th</sup> where we began work on best practices for conducting a peer review utilizing individual and small group input. The results of this activity will be presented at the September 10<sup>th</sup> Senate meeting for discussion.

The Senate discussed and identified Senate goals and priorities for academic year 2018-19. Our goals include:

- Developing a process to improve the reporting out of Senate actions/to increase feedback from faculty regarding matters before the Senate.
- Increase the number of different faculty involved in committee work
- Support the following subcommittees:

- Academic Program Review as they grapple with the integration of Program Review into META
- Assessment committee as they guide faculty in the use of META for SLO and PLO assessments, and manage ILO/GELO assessments
- Curriculum committee as they effectively manage local control over curriculum, curricular changes in response to AB705 and the refining of the curriculum handbook.
- Basic Skills committee as it morphs in name and focus. Focusing on the success of all students at SCC.
- Distance Ed committee as they refine their processes including the integration peer review and faculty evaluation.
- Professional Development committee as they continue to develop processes and build their new webpage.

We have also asked that our subcommittees inform us on how we can best support them.

We had a standing room only for the Guided Pathways workshop on Aug. 10<sup>th</sup>. This Friday, the Guided Pathway committee, led by Michael Wyly, will meet for the first time.

(c) College Governance Council

College Governance Council will resume next Wednesday.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported that Flex and convocation went very well, and the schedule was so robust that attendees had a difficult time choosing which sessions to attend.

Dr. Esposito-Noy thanked Dr. Jaimez and other faculty who participated in the Oncourse training at the end of May, then went to the school meetings on Flex Day to conduct activities to improve teaching and learning.

Both headcount and FTES are up at both Centers compared to the same time last year. Headcount is up at the main campus, but our FTES is down compared to the same time last year. However, the FTES total from August 14 to August 15<sup>th</sup> increased by .82%.

We have implemented the College Promise this semester for first-time, full-time students.

There are reports that students are happy to have the student ID photo area in Building 400. Also, wait time in lines were no more than 20 minutes in Counseling, Admissions & Records, and Financial Aid.

**11. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meetings Held on August 1, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8  
(d) Warrants, Page 9  
(e) Donations, Page 11

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

- (a) Resignation to Retire, Page 12

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Resignation to Retire as presented. The motion was passed unanimously.

- (b) Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Initial Proposal to the District, Page 13

Board President Chapman opened the public hearing for public comments. With there being no comments from members of the public, Board President Chapman closed the public hearing.

It was moved by Trustee Keith and seconded by Trustee Young to approve the Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Initial Proposal to the District as presented. The motion was passed unanimously.

- (c) Public Hearing of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39, on Interests, Page 16

Board President Chapman opened the public hearing for public comments. With there being no comments from members of the public, Board President Chapman closed the public hearing.

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Public Hearing of Solano Community College District, Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests as presented. The motion was passed unanimously.

- (d) Consideration of Superintendent-President Contract and Compensation, Page 18

Board President Chapman stated that the Board has considered amendments to the employment contract of Superintendent-President, Dr. Celia Esposito-Noy. President Chapman reminded the Board that for fiscal year 2016-2017, other Solano College managers received a 6.79% continuing salary increase, and a 3.5% one-time-only salary payment.

It was moved by Trustee Young and seconded by Trustee Voyce to approve an increase to Dr. Esposito-Noy's contract of \$24,696.00, but that the 3.5% be continuing, and the 6.79% be a one-time-only payment. The motion was passed unanimously.

#### Finance and Administration

It was moved by Trustee Young and seconded by Trustee Keith to approve Items 13.(e) and 13.(f) in one motion as presented. The motion was passed unanimously.

- (e) Contract Amendment #1 to EPC Group for Professional Services for the IT Infrastructure Project, Page 19
- (f) Contract Award to Ellis & Ellis Sign Systems for Construction Services for the Building 1200 Signage Project, Page 23

#### Academic Affairs

It was moved by Trustee Keith and seconded by Trustee Voyce to approve Items 13.(g) through 13.(k) in one motion as presented. The motion passed unanimously.

- (g) Amendment to Clinical Experience Agreement between Solano Community College and Child Start, Inc., Page 25
- (h) Amendment to Agreement between Solano Community College District and John Muir/Mt. Diablo Health System (d.b.a. Mt. Diablo Medical Center), Page 28
- (i) Amendment to Clinical Experience Agreement between Solano Community College and Solano Dialysis Access Center, Page 31
- (j) Amendment to Clinical Experience Agreement between Solano Community College and Solano Hematology Oncology, Inc., Page 34
- (k) Clinical Experience Agreement Between Solano Community College and Adventist Health, Vallejo, California, Page 37

#### **14. INFORMATION ITEMS – NO ACTION REQUIRED**

There were no agenda items for information or first reading.

#### **15. ANNOUNCEMENTS**

Trustee Voyce welcomed everyone back to school and reported that Early College High School is excited to be on campus and everything went smoothly, and thanked the Superintendent-President for her support.

Trustee Voyce congratulated Trustees Chapman, Young, and Honeychurch for running unopposed this year and look forward to working with them.

Trustee Martin complimented everyone on the Doing What Matters for Jobs in Solano County, and said it was the best one and very well attended. Trustee Martin thanked Dean Maire Morine, Karen Cook, and their staff.

President Chapman attended the Vacaville City Council meeting where re-districting was discussed. A young man named Colin Rad, a graduate of SCC, spoke to Dr. Chapman and mentioned that he is going to 4-year College in S. California and has not missed a city council meeting. Mr. Rad had wonderful things to say about Solano College.

#### **16. ITEMS FROM THE BOARD**

Trustee Young attended and/or participated in the following:

August 4: Relay for Life at St. Patrick - St. Vincent High School in Vallejo



August 6: Community Democratic Club Board of Directors Meeting

August 7: Solano Community College (SCC) Classified Luncheon at Fairfield Campus

August 7: National Night Out at 900 6<sup>th</sup> Street in Vallejo

August 9: “Doing What Matters for Jobs in Solano County” at SCC Fairfield Campus in the Cafeteria

August 10: SCC Flex Cal-Breakfast in the Cafeteria at Fairfield Campus

August 10: SCC Convocation at the Fairfield Campus in the Theatre-Performing Arts Building

August 10: SCC Flex Cal - Lunch in the Cafeteria, Fairfield Campus

August 13: Solano County Democratic Headquarters Grand Opening at 2500 N. Texas Street, Fairfield, CA

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:03 p.m.