

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, September 19, 2018

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, September 19, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board Vice President Young.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of Vice President Young, Genele Rhoads led those present in the pledge of allegiance.

**3. ROLL CALL**

Sarah E. Chapman, Ph.D., President  
A. Marie Young, Vice President  
Denis Honeychurch, J. D.  
Pam Keith  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
Jacob Hinkle, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Absent:

Sarah E. Chapman, Ph.D. - excused  
Denis Honeychurch, J.D. - excused

Others Present:

Kiana Azar, ASSC  
Greg Brown, Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

Vice President Young called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9
- (d) Public Employee Performance Evaluation  
(Celia Esposito-Noy, Ed.D., Superintendent-President)

**7. RECONVENE REGULAR MEETING**

Vice President Young reconvened the Regular Meeting at 7:03 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

The Board discussed the Public Employee Performance Evaluation for Dr. Celia Esposito-Noy, Superintendent-President in Closed Session, and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Kiana Azar, the newly appointed ASSC representative presented her first report to the Board as follows:

- In the last three weeks, we have sworn in six senators, two executive board members, and four associates to the ASSC. We're very excited to welcome our new members and feel that they will do an excellent job in fulfilling their duties as the newest members of Solano's student government.
- Over 100 students participated in our "Welcome Back" event, and we were able to collect surveys that were helpful to understanding student needs. The questions included were: (1) What events would you like to see/participate in on campus? (2) What experiences, good or bad, have you had with the counseling department or other student services here at Solano? (3) Please share a positive experience that you have had while attending Solano.
- The most popular answers to question (1) included food trucks and school dances/musical events. For question (2), an overwhelming amount of students reported that counselors were not helpful to them, and for question (3), students reported that the staff and the ASSC were kind and helpful.
- Club promo, held on August 29th in the lobby, was also successful even though we had a small number of clubs present at the event. Many students showed interest in joining the ASSC and the room as a whole felt excited about their clubs and the school year to come.
- VP Diamond visited us during our meetings to discuss student concerns regarding the cafeteria, which our Vice President, Erin Jones, had outlined in a detailed report. These concerns included higher prices, smaller portions, signs not advertising price changes, and tipping without consent. VP Diamond reported back to us that he'd met up with cafeteria management and sent a letter outlining our concerns to "Fresh and Natural." He said that the management in the cafeteria has resolved the price label issue, but declared that they'd never had an issue with self-tipping. However, to prevent future problems, they've decided to have the cashiers press "no-tip" before turning the screen toward students. On August 30th, our Diversity Affairs Associate, Courtney Beale, attended the Food Service Advisory meeting, and expressed our concerns with the cafeteria.
- This month is Hispanic Heritage Month, and last Wednesday, September 12th, the ASSC put on a "Fiesta Day" event including a game of "Loteria" and prizes, in which forty-three students enthusiastically participated. Next Wednesday, September 26th, the ASSC will host a "Conchas y Chocolate" event, where 75 students will have the opportunity to drop by and pick up sweet Mexican bread and Chocolate milk.

- Moving forward, we will have Native American Heritage Month in November, and several events, including the Harvest Festival, Halloween Movie Night, Domestic Violence Week, in October.
- A student by the name of Sarah Rankin wishes to host an event on Human Trafficking on October 23rd from 11:00am-3:00pm to inform students about the high rates of human trafficking around this area, and which signs to look out for. The event will be sponsored by the ASSC and co-sponsored by the Student Health Center.
- Additionally, we will be co-sponsoring the Children's Network/Kaiser Permanente Health Fair on September 30th. We look forward to hosting these events and anticipate an effective team and successful turnouts.
- Yesterday, we reviewed funding requests and will be allocating these funds on October 4th. A full list of all twenty-one active clubs on campus will be provided.
- Currently, we are discussing the proposed resolutions for this year's General Assembly from October 26th-28th. Four members of our executive board, including the President, Vice President, Student Trustee, and Legislative Advocate, as well as ASSC Advisor Dr. Slade will be attending, and our legislative advocate, Daniom Ghebremichael, will present our questions to the assembly.

(b) Academic Senate

Professor LaNae Jaimez gave the following report:

The peer review process for faculty is continuing to progress with peer review for adjunct faculty moving forward this semester (Our 2<sup>nd</sup> semester of Peer review for our adjunct faculty). Peer review for tenured faculty will begin in the spring. We are also reviewing and updating the Peer Review handbook with VP Williams with the Deans adding best practices. One goal is to provide training for peer reviewers and deans as we refine this process.

The timeline for the hiring prioritization for full-time faculty positions was created in conjunction with VP Williams, and the form used in this process was reviewed and updated. The process will be started and completed in a timely fashion. For me, this is a milestone because we will be following the same process for hiring prioritization for the 3<sup>rd</sup> year in a row. Previous to the current process, there was not a consistent process or time-line for prioritization of full-time faculty hires.

Senate subcommittees have all met and each committee chair/coordinator has made their first report to the Academic Senate. Some of the highlights of the work done by these committees include assisting faculty with mapping of SLOs to PLOs and PLO assessments, reviewing of student equity grant proposals, and there's been a lot of updating of forms and procedures – Continuous quality improvements. I will be meeting with the Senate Subcommittee Coordinators on 9/28 to help coordinate and integrate assessment, program review, curriculum and distance ed schedules and deadlines. In addition, the GP coordinator and First Year Experience coordinator reported on their initial efforts regarding these two programs. Faculty will be working on course sequencing this fall with a goal of having it inform next year's catalogue.

A team of 5 Solano faculty participated in the ASCCC Guided Pathways held in South San Francisco last Friday and Saturday. I found this academy to be particularly helpful as we are laying down the GPs framework at Solano College. My biggest take away was that there is a need for GPs to inform and integrate with not only curriculum and FYE, but with our student equity and success initiatives and monies, as well as, plans related to the funding formula and our Union. I know that the some of the parties involved in these areas have already scheduled meetings, and the Senate will work to help make the connections.

(c) College Governance Council

There was no report for College Governance Council.

(d) Superintendent-President

Superintendent-President Esposito-Noy yielded her time to Professor Genele Rhoads who presented the NSF 2+1 STEM Scholarship Program to the Governing Board.

Professor Rhoads explained the program and eligibility requirements for students. Highlights of the presentation include: eligibility areas of study; program benefits; overview of funds distributed; scholarship details; and goals for year 4.

## 11. CONSENT AGENDA – ACTION ITEMS

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on September 5, 2018 (Pending Board Approval)

### Human Resources

- (b) Employment 2018-2019, Page 6

### Finance and Administration

- (c) Personal Services Agreements, Page 8
- (d) Warrants, Page 9
- (e) Donations, Page 11

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

*Finance and Administration*

(a) Public Hearing and Adoption of the 2018-2019 District Budgets, Page 12

Vice President Young opened the public hearing for public comments. With there being no comments from members of the public, Vice President Young closed the public hearing.

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the Public Hearing and Adoption of the 2018-2019 District Budgets as presented. The motion was passed unanimously.

It was moved by Trustee Voyce and seconded by Trustee Keith to approve Items 13.(b) and 13.(c) in one motion as presented. The motion was passed unanimously.

(b) Approval of Award to Bauer Compressors, Inc. for Emergency Medical & Rescue Equipment for the Vacaville Campus' Applied Technology and Business Department, Page 13

(c) Approval of Award to Selway Machine Tool Company, Inc. for a Haas Vertical Machining Center for the Fairfield Campus' Applied Technology and Business Department, Page 29

(d) Resolution No 18/19 – 04 Designation and Disposal/Disposition of District Surplus Equipment and Property – Biotechnology Equipment, Page 34

It was moved by Trustee Thurston and seconded by Trustee Keith to approve Resolution No. 18/19-04 Designation and Disposal/Disposition of District Surplus Equipment and Property – Biotechnology Equipment as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Trustee Keith, Trustee Martin, Trustee Thurston, Trustee Voyce, and Trustee Young

NOES: None

ABSTAIN: None

ABSENT: President Chapman, Trustee Honeychurch

It was moved by Trustee Keith and seconded by Trustee Voyce to approve Items 13.(e) through 13.(g) in one motion as presented. The motion passed unanimously.

- (e) Contract Change Order #3 to Bel Air Mechanical, Inc. for the Vacaville HVAC Upgrade Project, Page 38
- (f) Contract Award to Goodwin-Cole Company, Inc. for Construction Services for the Aeronautics Building Awning Project, Page 41
- (g) Award of Purchase Order to VWR International, LLC for Equipment for the Science Building Project, Page 43

*Student Services*

- (h) 2018-19 Local Agreement for Child Development Training Consortium, Page 45

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the 2018-19 Local Agreement for Child Development Training Consortium as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

**15. ANNOUNCEMENTS**

Voyce: FSUSD district wide fun run in Laurel Creek Park this Saturday.

**16. ITEMS FROM THE BOARD**

Board Vice President Young attended and/or participated in the following:

September 8: Annual NAACP Vallejo Branch Banquet Celebrating Their 100 Years of Service at Masonic Temple in Vallejo. The guest speaker was Alice Huffman, California Hawaii State President of the NAACP.

September 9: Ralph “Tony” Gross, candidate for Vallejo City Unified School District Governing Board, Campaign Kick-Off event at Norman King Center in Vallejo

September 10: HBCU College Fair Lunch hosted by my sorority, Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter, at Bethel High School Cafeteria.

September 12: As a volunteer mathematics tutor at Hogan Middle School (HMS) in Vallejo for an afterschool program, *'Links to Success: Math Olympics,'* met with other mathematics tutors to discuss the afterschool mathematics tutorial program at HMS for 2018-2019 school year

September 13: FilAm Chamber Mixer at State Farm Office at 4775 Mangels Blvd., Fairfield, CA

September 15: Black Women Organized for Political Action (BWOPA) meeting at Nelson Community Center, Suisun City, CA

September 17: Attended the free viewing (open to the public) of the film, *And Then They Came for Us*, at the Performing Arts Building Theatre SCC, Fairfield Campus. The film is a World War II Documentary. The film cites the unconstitutional incarceration of Japanese Americans during World War II which was one of the worst violations of constitutional rights in American history. The U.S. government lied about the threat of espionage to justify the incarceration. The panelists were Abby Ginzberg and Ken Schneider. Knowing our history is the first step in making sure we do not repeat it. Following the viewing of the film, a question and answer session took place between the two panelists and the audience. Ginzberg produced and directed the film; Schneider co-directed and edited the film. For more information about this powerful thought provoking documentary and to view the trailers visit: [www.gooddocs.net/and-then-they-came-for-us](http://www.gooddocs.net/and-then-they-came-for-us).

September 19: As a volunteer mathematics tutor at Hogan Middle School in Vallejo for an afterschool program, *'Links to Success: Math Olympics,'* attended the third planning meeting with other mathematics tutors to discuss our tutorial program for 2018-2019 school year.

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Keith and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:48 p.m.