

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, October 17, 2018

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, October 17, 2018, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Chapman.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Chapman, Kiana Azar led those present in the pledge of allegiance.

3. ROLL CALL

Sarah E. Chapman, Ph.D., President
A. Marie Young, Vice President
Denis Honeychurch, J. D.
Pam Keith
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
Jacob Hinkle, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Kiana Azar, ASSC
Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(c) Personal Services Agreements, Page 10: Under Human Resources, the assignment for Rita Cameron-Wedding should read “Implicit bias training for Academic Senate”.

4. APPROVAL OF AGENDA

It was moved by Trustee Voyce and seconded by Trustee Keith to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Chapman called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Chapman reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Ms. Nancy Hocke and Mr. Jonathan Perez, students from Communications 1 class, presented their speech assignment. Ms. Hocke spoke about free tutoring and math support, and Mr. Perez commended the SCC counselors on providing support with scheduling.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Kiana Azar gave the following report:

- We have approved funding requests for five clubs (PTK, The Human Collective, Drama Club, Environmental Club, and Robotics Club) and one department (Biology/Anatomy), and they should be receiving their funds shortly.
- Coming up, we have a series of events planned for Domestic Violence Week of Action, including a prevention workshop sponsored by SafeQuest on October 22nd, Sarah Rinkin's informational event about Human Trafficking on October 23rd, Lieutenant Travis' healthy dating seminar on October 24th, and a legal advisory event on October 25th.
- On October 31st, the ASSC will have a Halloween Costume Contest in the cafeteria lobby, where there will be prizes for the top three winners and candy for all participants. On the same day, we will have a "Mind Surfin" event in the cafeteria, which will include an illusion show, telepathy, mind reading, hypnosis, and memory and stress relieving techniques.
- In November, we will be hosting a Harvest Festival on the 8th, where we will have activities such face painting, a fall photo booth, pumpkin painting, and more along with prizes and a bake sale.
- Our Diversity Affairs Senator is also planning events, including guest speakers and activities for November, which is recognized by the ASSC as Native American Heritage Month.
- Dr. Slade and our executive board will be attending General Assembly next weekend, from October 25th through the 28th, where our Legislative Advocate will vote on this year's resolutions on ASSC's behalf.

(b) Academic Senate

Professor LaNae Jaimez gave the following report:

The Professional Development/Flex Cal committee provided another great day of FLEX activities on October 9th. There were several excellent professional development options addressing our college needs including support for assessment of SLOs, mapping of PLOs, guided pathways, On Course, Department meetings, retirement and professional development itself. The SESC hosted a lunch event with students, presentations on Teaching for equity and the SCC Social justice program. There was good participation and turnout.

I attended the State Academic Senate Area B meeting last Friday at De Anza College. We received updates on AB705, CID approval, OER, Strong Work Force, Guided Pathways and equivalency. I'm happy to report that the SCC Senate seems to be on task with the initiatives that are before us. I will serve as the SCC voting delegate at the State Senate Plenary session on Nov 1 – 3rd. As usual we will be attending breakout session on pertinent topics and voting on a number of resolutions.

The Senate is hosting an EEO training for faculty led by Rita Cameron Wedding on Monday, October 29th from 3:00pm -5:00pm. Dr. Cameron-Wedding will be addressing implicit biases and how they may unknowingly influence us.

The Academic Senate held our October 15th Senate meeting in the Biotech Building in Vacaville. We received a warm welcome by the biotech faculty and were provided with a tour of the building. At this meeting we passed resolution *10.15.18 Undocumented Student Week of Action* supporting the resolution you passed and resolved to participate in the Week of Action by having the SESC, a subcommittee of the Senate, sponsor an event which they did today. We also reviewed the Guided Pathways Key Performance Indicators and generated questions we would like to ask our students. Michael Wyly will be presenting a Guided Pathways update to you on Nov. 7th and Sarah Donavon will update you regarding the work Math faculty are doing toward becoming compliant with AB705.

The prioritization for full-time faculty hiring is in full process. The “Faculty Staffing Request” forms are due on 10/31/18 and will be shared with deans and the Senate on 11/5/18. On Nov 19th the Deans and Senate will meet to review the requests, and rankings will be completed at that time. S/P Esposito-Noy will present recommendations for hiring prioritization along with the rationale for any changes to the Senate on 12/3/18. The Senate would like to acknowledge that we appreciate this process.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that VP Diamond presented the new funding formula at the last meeting. The Ethnic Studies degree and Social Justice ADT were also discussed and clarified questions about what we are moving toward.

In addition, S-P Esposito-Noy reported that Michael Wyly keeps us updated on the Guided Pathways program.

(d) Superintendent-President

The ALG Group had the first session on implicit bias training this morning with Dr. Rita Cameron-Wedding. The second session will be conducted in November.

Last night, the SCC Scholarship event gave out 182 scholarships totaling over \$179,000. We still have \$13,000 to hand out in the spring.

The Biotech open house is scheduled for October 24th and is open to the public.

The tennis tournament finished on Sunday and was livestreamed throughout the week. Solano College ran commercials during the livestream.

Lastly, Dr. Esposito-Noy read a letter from two community members who were at Solano College a year ago during the fire evacuations. The letter commended Dr. Rischa Slade and the SCC staff for all their efforts during the evacuation.

Before proceeding with further business, Board President Dr. Chapman announced the passing of a Travis School board member, Angela Weinzinger, and would like to dedicate this meeting in her honor.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on October 3, 2018 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 10

- (d) Warrants, Page 11

It was moved by Trustee Martin and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Public Hearing of Solano College Chapter CCA/CTA/NEA's Bargaining Proposal to the District on 2019-2020 Interests, Page 13

President Chapman opened the public hearing for public comments. With there being no comments from members of the public, President Chapman closed the public hearing.

It was moved by Trustee Young and seconded by Trustee Keith to approve the Public Hearing of Solano College Chapter CCA/CTA/NEA's Bargaining Proposal to the District on 2019-2020 Interests as presented. The motion was passed unanimously.

- (b) Public Hearing of Solano Community College District Bargaining Proposal to the Solano College Chapter CCA/CTA/NEA on 2019-2020 Interests, Page 15

President Chapman opened the public hearing for public comments. With there being no comments from members of the public, President Chapman closed the public hearing.

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Public Hearing of Solano Community College District Bargaining Proposal to the Solano College Chapter CCA/CTA/NEA on 2019-2020 Interests as presented. The motion was passed unanimously.

It was moved by Trustee Young and seconded by Trustee Keith to approve Items 13.(c) through 13.(g) in one motion as presented. The motion passed unanimously.

- (c) New Stationary Engineers (Local 39) Job Description – Plumber, Page 17

Finance and Administration

- (d) Approval of Award to Gaumard Scientific Company for Simulator Equipment for the Fairfield Campus' School of Health Sciences, Page 20

- (e) Contract Award to CA Architects for Professional Services for Building Lighting Upgrade Project, Page 22

Academic Affairs

- (f) Clinical Experience Agreement Between Solano Community College and University Retirement Community at Davis, Davis, California for CNA/HHA Program, Page 24
- (g) Clinical Experience Agreement Between Solano Community College and University Retirement Community at Davis, Davis, California for Registered Nursing Program, Page 34
- (h) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 44

It was moved by Trustee Thurston and seconded by Trustee Keith to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Solano Community College Campus Sheriff's Office Annual Security Report (Clery Report), Page 47

15. ANNOUNCEMENTS

Trustee Voyce: 2 set designers won awards

Hinkle: will be attending general assembly for ASSC to vote on resolutions.

Chapman: regarding Thanksgiving and board meeting before. Can we reschedule?

Voice: nov 2nd is the last home game for women's soccer

16. ITEMS FROM THE BOARD

Vice President Young attended and/or participated in the following:

October 5: *Candidates' Forum* at Masonic Lodge in Vallejo for candidates running for seats on Vallejo City Council and Vallejo City Unified School District Governing Board

October 8: Community Democratic Club (CDC) Board of Directors meeting

October 10: Volunteer mathematics tutor to 6th, 7th and 8th graders at Hogan Middle School in Vallejo who are participants in an after school program – *'Links to Success: Math Olympics'*

October 12: Vallejo Education and Business Alliance Foundation Board meeting at Touro University

October 14: Vallejo Symphony's first performance of the season at the Empress Theatre in Vallejo. The guest performer was Mr. David Fung, pianist, who is a recitalist and chamber musician who is a frequent guest artist at prestigious festivals and venues worldwide.

October 15: Community Democratic Club (CDC) Board of Directors meeting

October 17: Volunteer mathematics tutor to 6th, 7th and 8th graders at Hogan Middle School in Vallejo who are participants in an after school program – *'Links to Success: Math Olympics'*

October 17: Solano Hispanic Chamber of Commerce Puente Mixer at SCCD Fairfield Campus, Transfer Center Room 402

- 17. CLOSED SESSION (CONTINUED IF NECESSARY)**
- 18. RECONVENE REGULAR MEETING (IF NECESSARY)**
- 19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**
- 20. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:50 p.m.