

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

UNADOPTED MINUTES
Wednesday, February 20, 2019

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, February 20, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young, Trustee Voyce led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:31 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

- (a) Associated Students of Solano College (ASSC)

Kiana Azar provided the following ASSC report:

On February 4th, the first day of the events planned for Black History Month, early college high school students created artwork related to civil rights and Black migrations, and there was an excellent turnout for the event; some of the students' artwork has been displayed in the library in celebration of Black history and student participation. There have been ten other events throughout the month and there will be two more, *The 13th* Screening and Discussion and the

President's Closing Program, to close out Black History Month. The ASSC also plans on completing the "My Migration Story Video Project" (in addition to the exhibit of Black migration patterns in the kiosk outside the 1400 building) in which students will share their migration stories in a brief video, and they will be compiled, edited, and posted to the ASSC Instagram and Facebook page.

Our former Student Trustee, Jacob Hinkle, resigned three weeks ago, and the ASSC President, Estefanny Saenz, has proposed that our current Math & Science Senator, Caitlyn Griffin, take the position. We are creating a poster to advertise and explain the requirements for the Student Trustee position, and we will be posting them in every building. We are waiting for all student applications to be submitted by the March 6th deadline in order to review them and determine who else is eligible for nomination.

Since Club Promo Day, the ASSC has sworn in three new senators, one associate, and a P.R.O., and has received several applications for senator and associate positions. Additionally, we received 100 student surveys, and found that some common answers to question number one, "What food options would you like to see on campus?" were sushi, Mexican food, and food trucks. For question number three, "If you could change one thing on campus to improve student life, what would it be?" some common responses were fixing the paint in the buildings, more regularly cleaning the bathrooms, and improving the Wi-Fi.

For Women's History Month in March, the ASSC is planning events related to this year's theme: "Visionary Women: Champions of Peace & Nonviolence." We hope to work together with Lisa Neeley to bring in women visionaries from Solano County as guest speakers and commemorate/create awareness surrounding women making a difference in the community. We will confirm and share the dates, times, and locations for the events as we get closer to March.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- The Academic Senate approved the updated program template which includes more detailed guidelines for each section. The new template will be piloted with the SSBS as they complete PR this spring and submit fall 2019
- The Senate also approved the new process for implementing curriculum review. This process includes introduction to the faculty in the school that is up for CR (School of Applied Technology and Business) and training/support during the March, August and October 2019 flex days. In addition, a new process for tracking CR will be implemented.
- Work on Solano's Guided Pathways continues with the completion of the course maps for the ADTs and some CTE programs including feedback from counseling faculty. The

course maps will be finalized after discussion between discipline faculty and counselors is complete. The Areas of Emphasis have been preliminarily define and feedback is being obtained from school meetings, various committee meetings and students from across the campus. Valuable input has been receive and is being incorporated into the Areas of Emphasis. Michael Wyly the GP coordinator is working closely with the Senate and VP Williams and a tremendous amount of progress has been made.

- On behalf of the Senate, I would like to thank the college for supporting the professional and leadership development of our faculty. We have registered at team of 10 (8 faculty and 2 deans) for the Equity Academy, I will be attending the ASCCC Plenary session with 2 other faculty members and to faculty (one full-time and one part-time) who have not attended before will be attending the ASCCC leadership Academy in June.
- The strategic planning task force led by VP Williams is hard at work. The CCCCO has requested that we use the Vision of Success goals to guide our SP. I am happy to say that we are indeed using the Vision's goals while making the strategic plan meaningful and relevant to SCC and our vision.
- In December, the Senate supported the nomination of our Distinguished Part-time Faculty winner, Rachel Purdie, for the State Hayward Award – “For Excellence in Education.” It is with pride that I tell we received notification last week that Professor Purdie was selected to receive this award. She is 1 of 4 faculty across the state to receive the honor.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC met last week where classified prioritization process was discussed. We will be using the same process this year to identify classified position needs.

Dr. Esposito-Noy commended Professor Michael Wyly and VP David Williams on the Guided Pathways. Professor Wyly shared a report where they surveyed students on a number of areas related to Guided Pathways, but it was mostly around the recommendation for “clustering” programs under one title. The majority of the feedback was very helpful and Dr. Esposito-Noy will share a summary of the survey at a later date.

(d) Superintendent-President

One of our former students, Austin Turner, is featured in an article called “Pathways to Law School Program Yielding Success Stories” in the February issue of *Diverse Issues in Higher Education*. He started at Solano College as part of the Pathways and is now at UC Davis Law School.

We had a very successful Black History Month filled with various events. On February 12th, Dr. Maisha Winn spoke in the theatre, followed by a book signing. Today, we had the Chapkis Dance Family who were on *America's Got Talent*, perform to a packed house in Building 1400.

On February 25th, the closing ceremony will feature civil rights attorney and NY Times bestseller, Steve Phillips, from 4:00pm – 6:00pm. During the closing ceremony, we will be commending all those who were involved in making Black History Month successful.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on February 6, 2019 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8
- (d) Warrants, Page 11

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 13

Superintendent-President Esposito-Noy introduced Christie Speck, Director of the Early Learning Center, who spoke about the resignation of Vice President Greg Brown. Ms. Speck read the following comments from colleagues of VP Brown:

Alysa

VP Brown is one of the kindest college administrators I have ever had the pleasure to work with. He truly cares about students and makes all decisions with their success in mind. He will truly be missed at Solano. I want to wish him the best in retired life!

Kristin

Greg has been a fantastic boss. Coming onto new campus can create anxiety, but Greg was welcoming and helped me jump-start into my role. He is always supportive, open to brainstorming and problem solving when assistance is needed, and confirming when the right direction has been identified. I am thankful I was able to work with him and am excited for him as he heads to new adventures. Best wishes Greg!

Dwayne

VP Brown approached our concerns as a teammate and allowed for back and forth dialogue that helped shape many processes. A highly skilled molder of ideas, you could always count on VP Brown's ability to bring clarity to an argument. I thank him for being our leader and wish him the best with his coming retirement.

Khadijah

I see my colleagues and myself as lucky to have worked with such an exceptional leader and mentor. Greg, thank you for instilling values, such as determination, kindness, patience, and professional skills that are needed to get on with the job even in your absence. Words are not enough to express how much we are going to miss you. I wish you good luck and hope that you make endless sweet memories.

Christie

Greg, I had the privilege of serving on the committee that hired you and I have never regretted our decision to welcome you to Solano Community College as Vice President of Student Services. The first time you stopped by the Early Learning Center you commented that you had not ever been assigned to work with a child development program. I guess you saved the best for the end of your career.

I assured you that I would do the heavy lifting and will keep you in the loop when an issue needed your attention. I appreciate the autonomy you gave me and your steady support of the Early Learning Center. I never needed you to sub in one of the classrooms when I was short staffed, but I know you would have done a fine job as an early childhood educator...just as you have done as our Vice President.

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

- (b) Resolution No. 18/19-14 To Appoint the Official Member for the Retiree Health Benefits Funding Program Joint Powers Agency (JPA), Page 14

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve Resolution No. 18/19-14 To Appoint the Official Member for the Retiree Health Benefits Funding Program Joint Powers Agency (JPA) as presented. The motion passed with the following roll call vote:

AYES: President Young, Trustee Chapman Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(c) through 13.(g) in one motion as presented. The motion was passed unanimously.

- (c) Contract Amendment #1 to Dovetail for Furniture, Fixtures, and Equipment Consulting Services for the Fairfield Science Building Project, Page 16
- (d) Contract Amendment #1 to Vlaming and Associates for Project Labor Agreement Coordinator Services, Page 22
- (e) Contract Award to CA Architects for Professional Services for Scoreboards Replacement Project, Page 25

Academic Affairs

- (f) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 27
- (g) Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program, Page 29

Student Services

- (h) Resolution No. 18/19-15 Proclaiming March 2019 as Women’s History Month at Solano Community College, Page 42

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve Resolution No. 18/19-15 Proclaiming March 2019 as Women’s History Month at Solano Community College as presented. The motion passed with the following roll call vote:

AYES: President Young, Trustee Chapman Trustee Honeychurch, Trustee Karah, Trustee Martin, Trustee Thurston, and Trustee Voyce

NOES: None

ABSTAIN: None

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(i) and 13.(j) in one motion as presented. The motion was passed unanimously.

- (i) Infiniti Consulting Group (Infiniti) Professional Services Agreement for Solano Community College, Page 44
- (j) Athletic Agreement Between Napa Valley College and Solano Community College, Page 49

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

President Young attended and/or participated in the following:

February 9: Solano County Democratic Central Committee 53rd Annual Crab Feed at the Joseph Nelson Community Center in Suisun City, CA

February 12: CalRTA Div. #24 General Meeting and Luncheon at Zio Fraedo's in Vallejo, CA

February 13: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, *'Links to Success: Math Olympics'*

February 16: 10th Annual Crab Bed Dinner of Solano Valley Alumnae Chapter of Delta Sigma Theta Sorority, Incorporated held at Vacaville Community Center

February 19: Black History Month Program_ Panel Discussion: "Embracing Our Past, Charting Our Future" held in the Denis Honeychurch Boardroom, SCCD Fairfield Campus

February 20: Volunteer mathematics tutor at Hogan Middle School in Vallejo to 6th, 7th and 8th graders, who are participants in an afterschool program, *'Links to Success: Math Olympics'*

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:25 p.m.