

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

**UNADOPTED MINUTES
Wednesday, May 15, 2019**

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, May 15 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young Michael Wyly led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Heewon Yoon, ASSC
Celia Esposito-Noy, Ed.D., Secretary

Excused Absence:

Rosemary Thurston

Others Present:

Kiana Azar, ASSC
Greg Brown, Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 6. The effective date of resignation for Celia Lopez should read 05/08/2019.

Agenda Item 13.(e) Contract Amendment #2 to Visions Management for Professional Move Management and Move Services for the Science Building Project, Page 69. The total cost for Crown Worldwide Moving and Storage should read \$59,825.85.

4. APPROVAL OF AGENDA

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:03 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

ASSC Advisor, Lisa Neeley announced that the ASSC Spring Elections took place last week at all three campuses. She commended the students who helped make the elections process a success. There were approximately 15 students who helped staff the polling stations through the week, and they worked hard to ensure the integrity of the voting process and that they adhered to the ASSC Elections Code. The Statement of Accuracy serves as the official report of the ASSC Spring Elections 2019 Ballot Count based on votes cast at Fairfield, Vacaville and Vallejo campuses from May 6-9, 2019. 100% of ballots cast were hand-counted by the Ballot Counting Team, consisting of the ASSC President, ASSC Treasurer, ASSC Governing Board Senator, ASSC Business Services Senator, and ASSC Faculty Advisor. The results are as follows:

Total Ballots Received: 163
Total Valid Ballots: 163
Total Invalid Ballots: 0
President/Vice President: C. Griffin/J. Brunie
Student Trustee: Gregory Ritzinger
Legislative Advocate: Andrew Torgerson
Transportation Fee Initiative: Passed with 85% of the “yes” votes

Professor Michael Wyly presented the latest issue of Suisun Valley Review and presented the trustees with a copy. Professor Wyly introduced Carmen Silvey, this year’s recipient of the Quinton Duval Award in Creative Writing. Ms. Silvey read her award-winning poem “Cabbages” and received a round of applause from the governing board and attendees. Several trustees commented that her poem brought back memories of their childhood.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Kiana Azar, ASSC representative, gave the following report:

- The ASSC held elections for the 2019-2020 academic school year from May 6th-9th, and counted ballots from all three campuses on May 10th. During yesterday’s ASSC meeting, the Senate approved the election results which confirmed Caitlyn Griffin as President, James Brunie as Vice President, Greg Ritzinger as Student Trustee, and Andrew Torgerson as Legislative Advocate.
- This week, the ASSC has planned a series of events for “Stress Less Week,” which was started last semester with the goal of decreasing student stress levels the week before finals.

On Tuesday, we worked with Hawks Petting Zoo to bring a variety of farm animals including goats, pigs, and sheep, today we gave out small gift bags which included items such as scantrons, pencils, and highlighters to students and were planning on doing a yoga event outside, however due to the rain, we cancelled the event, and tomorrow, we plan on giving out donuts and tea in the student lobby. The petting zoo was extremely well received by students, and today's gift bags were also a success; we aim for similar results tomorrow and hope that we have thus far helped our fellow students take a moment for themselves before the stressful week ahead.

- Over summer, the ASSC plans on staying active and meeting twice a month in order to plan events for Pride Month in June, update and revise the Elections Code, and gather data from students and our VPs as well as other faculty in order to establish a new time for ASSC meetings during the Fall Semester. We have had several students, especially from the Early College Program, approach us asking to change the meeting times due to the fact that many of them wish to be part of the Senate but are unable due to scheduling conflicts with their classes. Additionally, our current Board-elect will be unable to serve if the meeting times are not changed. For this reason, next year's Senate plans on working diligently over the summer to find a solution to the current issue of the ASSC meetings being tied to the PLSC 050 class, which is what currently binds us to the 12:30-2:30pm meeting time.

(b) Academic Senate

Academic Senate President, Dr. LaNae Jaimez gave the following report:

Good evening Board of Trustees, Superintendent/President Esposito-Noy. As the end of the academic year approaches I reflect back on my first year as Senate President with some uncertainty but mostly with pride for what has been accomplished this academic year and hope for what is to come. There are things big and small that have been accomplished and many still yet to do. I decided to focus on the bigger items not because they are more important but because they are more interesting.

- The Senate/faculty played an integral part in the development of the college's Strategic Plan presented to you tonight. (VP Willams and some members of the Strategic Plan team will provide more on that later.)
- The Senate provided support as Michael Wyly led the charge as our Guided Pathways coordinator to develop our PACE (Pathways for Academic and Career Excellence) and to map our ADTS. This is an enormous accomplishment.
- Now that we have defined the paths for our students and provided maps, Guided Pathways is partnering with our SESC, the equity academy team and the USC Q group to develop support for keeping our students on the path to success and completion.

- Melissa Reeve, the FYE coordinator, and her steering committee have develop the pilot program we call – FT3 (first time, full time, fast track). A cohort based program that will utilize the Solano Promise and provide loaner books so that fulltime students in 4 tracks will have very little out of pocket cost for college. FT3 will include additional academic support and community building for each group of students.
- The college is sending 2 faculty members to the Faculty Leadership institute this summer. As always, Senate leadership and curriculum committee members will attend the curriculum institute this summer along with VP Williams and others from the curriculum office.
- The 2018-19 distinguished faculty are Josh Scott, English Faculty and Maura Rabbette, Astronomy/Physics.
- Senate and Guided Pathways will be working in conjunction with the PDFC subcommittee to develop a fall flex event with an equity theme.
- Summer work will include a review of the equivalency process, hiring prioritization process, work on a faculty mentoring program and update of the Senate by-laws.
- The college’s decision to move to eLumen, a curriculum, program review and assessment management software platform, will require that key Senate subcommittee (Assessment, Program Review and Curriculum) are involved in the transition.

(c) College Governance Council

Superintendent-President Esposito-Noy reported that the Strategic Plan was reviewed in College Governance Council and thanked all the classified staff and students who were involved in this effort. President Esposito-Noy thanked all the constituent groups for the incredible work that has been done this year. They have accomplished a tremendous amount and the District is very proud of the work that’s been done.

CGC also reviewed the faculty emeritus procedures so we can put forward the process which faculty would be recommended for emeritus status.

(d) Superintendent-President

Superintendent-President Esposito-Noy announced that we have many end-of-semester events where management will be in attendance.

We will have a Summer Bridge program and thanked Dr. Dwayne Hunt and Melissa Reeve who have been working with faculty and staff to implement this program.

President Esposito-Noy was happy to announce that beginning this Thursday through next Friday, we are offering “food for finals”. In partnership with the cafeteria, there will be soup available all day to SCC and Early College High School students.

Solano College will be hosting the Cybersecurity Camp again this summer for 9th – 12th grade students. This curriculum is offered by the Air Force and the class is led by SCC faculty, Kevin Anderson.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on May 1, 2019 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019 and 2019-2020, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8
- (d) Warrants, Page 10

It was moved by Trustee Martin and seconded by Trustee Honeychurch to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 12

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(b) and 13.(c) in one motion as presented. The motion was passed unanimously.

- (b) Contract Award to Keenan & Associates for Intercollegiate Sports & Student Accident Insurance Policy for the 2019-2020 Academic Year, Page 13
- (c) Renewal Agreement with the Solano County Office of Education for Duplicating and Courier Services for School Year 2019/2020, Page 23

Bond Projects

- (d) Resolution No. 18/19-22 Approval to Prequalify Contractors for the Library/Learning Resource Center Project (Building 100 Replacement), Page 25

It was moved by Trustee Honeychurch and seconded by Trustee Voyce to approve Resolution No. 18/19-22 Approval to Prequalify Contractors for the Library/Learning Resource Center Project (Building 100 Replacement) as presented. The motion passed with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Yes

AYES: Board President Young, Vice President Voyce, Trustee Chapman, Trustee Honeychurch, Trustee Karah, and Trustee Martin

NOES: 0

ABSTAIN: 0

- (e) Contract Amendment #2 to Visions Management for Professional Move Management and Move Services for the Science Building Project, Page 68

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Contract Amendment #2 to Visions Management for Professional Move Management and Move Services for the Science Building Project as presented. The motion was passed unanimously.

Academic Affairs

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(f) through 13.(j) in one motion as presented. The motion was passed unanimously.

- (f) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 71
- (g) 2019-2022 Solano Community College Strategic Plan, Page 74

Student Services

- (h) Transfer Opportunity Program (TOP) Agreement Renewal Between The Regents of the University of California and Solano Community College, Page 88
- (i) 2018-19 Amended Local Agreement for Child Development Training Consortium, Page 94
- (j) Strata Information Group (SIG) Statement of Work for DBA Support Services, Page 101

14. INFORMATION ITEMS – NO ACTION REQUIRED

15. ANNOUNCEMENTS

Trustee Voyce thanked those who attended the recent SCSBA Spring Dinner meeting held in Vallejo. The SCSBA has voted Michael Silva as their new president. Trustee Voyce also invited everyone to attend this Friday's Pride Center fundraiser at the Dan Foley Center in Vallejo. The theme for this year's event is Monte Carlo.

Student Trustee Heewon Yoon announces that this is her last board meeting as she will be transferring to a 4-year university in the fall. The trustees wished Ms. Yoon well and thanked her for serving as student trustee.

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:44 p.m.