

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

**UNADOPTED MINUTES
Wednesday, June 19, 2019**

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, June 19, 2019, in the Vallejo Center, 545 Columbus Parkway, Vallejo, California 94591, by Board President Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of President Young Rob Diamond led those present in the pledge of allegiance.

3. ROLL CALL

A. Marie Young, President
Quinten R. Voyce, Vice President
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J. D.
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Greg Ritzinger, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 6. Under “Regular Assignment”, the Outreach Specialist’s last name should read “Castaneda”.

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 7. Under “Out of Class”, Jose Leal’s assignment should read: “Webmaster”.

4. APPROVAL OF AGENDA

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as amended. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Young called the closed session to order at 6:34 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Young reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

Margo McGlone and Marilee Scholl from the League of Women Voters provided a summary about the League and invited all to join. The LWV has many opportunities for those who are interested citizen participation at all levels of government.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

Dr. LaNae Jaimez provided the following report:

- Review of SCC Equivalency process at the request of Mary Jones in HR.
 - We have a process that includes an ad hoc committee, a process that requires more time than is available. Goal is to streamline the process utilizing HR and hiring committee rather a completely separate committee
- Hiring prioritization process
 - Refine the current process
 - Create an objective measure
 - Create a process to deal with the loss of a nontenured position (current process undermines/impact the peer review process)
- Faculty mentoring program
 - Working in conjunction with the FYE steering committee led by Melissa Reeve. They are creating the Solano HUG for new PT/FT faculty. They are going to be working with HR, so as not to duplicate information, on a new faculty welcome from faculty and the Senate mentoring program, once developed, will tie into the new faculty welcome program.
- I have a list of 18 other smaller items that I would like to accomplish this summer including,
 - beginning work with the Curriculum committee on a process for requesting changes to the local GE pattern
 - creating a pop up box for students who are dropping a class, to gather data on why students drop classes/perhaps guide interventions

- update the senate bylaws, and
- propose a change in the Senate’s process for selecting our Curriculum chair.

(c) College Governance Council

There was no report as CGC does not meet in the summer.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported that outreach events are underway with the Autotechnology group at Sonoma Raceway, Cosmetology at Solano County Fair, and the Summer Bridge Program to name a few.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on June 5, 2019 (Pending Board Approval)

Human Resources

- (b) Employment 2018-2019 and 2019-2020, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 12
- (d) Warrants, Page 14
- (e) Notice of Completion for Construction Services for the Vacaville Center Intersection Improvements Project, Page 16

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(a) through 13.(c) in one motion as presented. The motion was passed unanimously.

Superintendent-President

- (a) Contract Renewal with Dannis Woliver Kelley (DWK) for Legal Services for Fiscal Year 2019-2020, Page 18

Human Resources

- (b) Review of EEO Multi Method Certification, Page 21
- (c) Approval of Extension of Categorically Funded One-Year Nursing Assignment, Page 30

Finance and Administration

- (d) Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2019-2020, Page 31

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2019-2020 as presented. The motion was passed unanimously.

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve Items 13.(e) through 13.(j) in one motion as presented. The motion was passed unanimously.

- (e) Contract Award to ProEducation Solutions, LLC (ProEd) for Financial Aid Electronic Document Services, Page 33

Bond Projects

- (f) Contract Award to Swinerton Management and Consulting for Construction Management Services for the Library/Learning Resource Center Project (Building 100 Replacement), Page 40
- (g) Contract Award to CSW|ST2 for Property Legal Description/Topo Survey/Utility Survey for the Aeronautics Nut Tree Facility Improvements, Page 42

- (h) Contract Award to First Carbon Solutions for Biological Surveys and Archaeological Monitoring for Library/Learning Resource Center Project (Building 100 Replacement), Page 44
- (i) Five Year Construction Plan, Page 46

Academic Affairs

- (j) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 52

Student Services

- (k) Solano Community College Student Equity Plan 2019-2022, Page 55

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Solano Community College Student Equity Plan 2019-2022 as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Citizens Bond Oversight Committee (CBOC) FY 2017-2018 Annual Report to the Governing Board, Page 78

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Honeychurch and seconded by Trustee Thurston to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 8:45 p.m.