

# **SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, December 18, 2019

## **1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 18, 2019, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

## **2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

At the request of President Voyce, Celia Esposito-Noy led those present in the pledge of allegiance.

## **3. ROLL CALL**

Quinten R. Voyce, President  
Denis Honeychurch, J. D., Vice President  
Sarah E. Chapman, Ph.D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Greg Ritzinger, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

### Others Present:

Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Mary Jones, Human Resources  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs

At this time, President Voyce dedicated the meeting to Candy Guerra who passed away recently. Candy was a long-time employee in the Facilities Department.

**4. APPROVAL OF AGENDA**

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

President Voyce called the closed session to order at 6:46 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Voyce reconvened the Regular Meeting at 7:06 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Several members of the Facilities Department, including Lucky Lofton, Myron Hord, Rich Cross, and Jeff Lehfeltd commented on Candy Guerra's passing and her contributions to the department over the years. Candy will be missed by the Solano College community.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Student Trustee Ritzinger reported that ASSC will resume meeting in January and will be distributing free Scantrons, backpack, school supplies, and coffee during Welcome Back week. On January 15<sup>th</sup>, the ASSC will hold their Club Promo Day in the 1400 Building.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

- The hottest Senate topic is faculty hiring prioritization process. We modified our process this year in hopes of creating a more objective process. There was rigorous discussion regarding the changes. The senate will continue discussions in the spring semester inviting the deans to join us with their feedback. Our goal is to create a process that is fair, that we have confidence in and provides the best outcome for our college.
- The program review committee has evaluated and revised the Program review student survey and report template. The new documents will be used in the School of Health Sciences when they begin program review next year.
- The assessment committee has produced an eLumen quick guide and will begin training faculty on eLumen in the spring and SLO assessments will be entered thereafter.
- The Professional Development committee has revised their faculty survey which will be administered in the spring and they have evaluated and updated their PD funds request rubric.
- The curriculum committee is looking at a renumbering of our courses, developing training for eLumen, and modifying the curriculum calendar. The change of deadlines & meetings/workshops in the curriculum calendar is intended to improve course approval and committee workflow, and to allow for more timely interaction between reps and course authors. In addition, the curriculum committee will be developing a process for changing local GE requirements and clarifying the process for introducing new courses and programs.
- As you can see, the senate and our subcommittees are busy working to continuously improve our process.
- Thank you and Happy Holidays to all of you.

(c) College Governance Council

Superintendent-President Esposito-Noy stated that College Governance will resume meeting in January.

(d) Superintendent-President

Superintendent-President Esposito-Noy reported that our first welding class at the Rourk Vocational Training Center was a success! We will be bringing a MOU to the Board in January in order to continue offering classes at the Rourk Center as they are interested in Auto Tech classes. When the Rourk Center opened, the Sheriff's Office had postponed classes there until October so we wanted to make sure we could offer our curriculum in their classrooms.

Dr. Judy Sakaki, President of Sonoma State, will be our keynote speaker at Spring convocation and will focus on cultivating a welcoming college climate for students and employees.

**11. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on November 20, 2019 and December 4, 2019 (Pending Board Approval)

Human Resources

- (b) Employment 2019-2020, Page 6

Finance and Administration

- (c) Personal Services Agreements, Page 8  
(d) Warrants, Page 9

It was moved by Trustee Honeychurch and seconded by Trustee Young to approve the Consent Agenda as presented. The motion was passed unanimously.

**12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Bond Projects

- (a) Contract Change Order #01 to TPA Construction, Inc. for the Annex Corbels Removal Project, Page 11

It was moved by Trustee Thurston and seconded by Trustee Honeychurch to approve the Contract Change Order #01 to TPA Construction, Inc. for the Annex Corbels Removal Project as presented. The motion was passed unanimously.

- (b) Amendment #4 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services – Phase 2, Page 15

It was moved by Trustee Young and seconded by Trustee Honeychurch to approve the Amendment #4 to Kitchell Capital Expenditure Managers, Inc. for Program Management Services as presented. The motion was passed unanimously.

Academic Affairs

- (c) Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate, Page 19

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Request for Approval of Curriculum Items as Submitted by the Curriculum Committee, A Subcommittee of the Academic Senate as presented. The motion was passed unanimously.

- (d) First Amendment to Facility Use Agreement Between the City of Dixon and Solano Community College District, Page 21

It was moved by Trustee Martin and seconded by Trustee Young to approve the First Amendment to Facility Use Agreement Between the City of Dixon and Solano Community College District as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

- (a) Initial Presentation of California School Employees Association, Chapter #211 Bargaining Proposals to the District on 2020-2023 Reopeners, Page 25
- (b) Initial Presentation of Solano Community College District Bargaining Proposal to the California School Employees Association, Chapter #211 on 2020-2023 Interests, Page 27

**15. ANNOUNCEMENTS**

Lt. Bryant Williams is retiring and President Voyce thanked him for his service to the College.

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Thurston and seconded by Trustee Honeychurch to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:20 p.m.