

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2019-2020

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Phoenix Rothwell	Early Learning Specialist	03/30/2020

Short-term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant</u>	<u>Effective</u>	<u>Amount</u>
Maxim Baluyev	Violin Instruction- Special Project	General Fund	03/19/20 – 05/14/20	\$50.00/hr.
Christopher Fleshman	Journey Level Assistant- Fire Academy	General Fund	03/19/20 – 06/30/20	\$25.00/hr.
Alexandra T. Jones	Athletic Trainer	General Fund	03/19/20 – 06/30/20	\$18.50/hr.
Ga’Brielle Patton	Office Assistant	Perkins	03/19/20 – 06/20/20	\$13.00/hr.
Michele Rivard	Vocal Instruction-Special Projects	General Fund	03/19/20 – 05/14/20	\$50.00/hr.
Theresa Shipe	Teaching Assistant	Student Equity	01/22/20 – 05/25/20	\$21.00/hr.

Mary Jones
 Human Resources

Celia Esposito-Noy, Ed.D.
 Superintendent-President

 March 6, 2020

 March 18, 2020

Date Submitted

Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **WARRANTS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

02/04/2020	Vendor Payments	11098384-11098472	\$ 241,347.12
02/11/2020	Vendor Payments	11098473-11098475	\$ 19,707.13
02/11/2020	Vendor Payments	11098476-11098485	\$ 64,743.79
02/11/2020	Vendor Payments	11098486-11098550	\$ 116,209.04
02/13/2020	Vendor Payments	11098551-11099065	\$ 148,924.78
02/18/2020	Vendor Payments	11099066-11099072	\$ 148,785.48
02/18/2020	Vendor Payments	11099073-11099076	\$ 2,664.23

CONTINUED ON NEXT PAGE:

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other

<i>Ed. Code: 70902 & 81656</i>	<i>Board Policy: 3240</i>	<i>Estimated Fiscal Impact: \$2,594,636.11</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance and Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7209

TELEPHONE NUMBER

Robert V. Diamond, Finance and Administration

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 18, 2020
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: WARRANTS

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

CONTINUED FROM PREVIOUS PAGE:

02/18/2020	Vendor Payments	11099077-11099104	\$ 335,894.51
02/24/2020	Vendor Payments	11099105-11099114	\$1,084,339.39
02/24/2020	Vendor Payments	11099115-11099209	\$ 248,792.35
02/26/2020	Vendor Payments	11099210-11099274	\$ 129,681.09
02/27/2020	Vendor Payments	11099275-11097548	\$ 53,547.20
TOTAL:			<u>\$2,594,636.11</u>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **DONATIONS**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

<u>NAME AND ADDRESS</u>	<u>ITEM AND ESTIMATED VALUE</u>	<u>RECEIVING DEPARTMENT</u>
Jose M. Miranda 906 Shelduck Court Suisun City, CA 94585	2005 Ford Focus \$2,563.00	Automotive Technology

Acceptance of this donation is recommended at this time.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Government Code: _____ *Board Policy:* 3350 *Estimated Fiscal Impact:* \$ In Kind Gifts

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Robert V. Diamond
Vice President, Finance & Administration

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707 864-7209

TELEPHONE NUMBER

Robert V. Diamond
Finance & Administration

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 18, 2020
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Student Services
Robert Diamond, Vice President, Finance & Administration

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Aequalis, Inc. dba The Core Ensemble	Performance of Musical Theatre: “Ain’t I a Woman”	March 16, 2020 – March 16, 2020	Not to exceed \$2,500.00
Kristian M. Loera	Provide training for head coach on Vegas video editing software to be used by Solano Women’s Soccer team. Includes phone exchange consultation.	March 19, 2020 – June 30, 2020	Not to exceed \$100.00

Robert V. Diamond Vice President, Finance & Administration	Celia Esposito-Noy, Ed.D. Superintendent-President
March 03, 2020 Date Submitted	March 18, 2020 Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE BUILDING 1900 ADMINISTRATION OFFICE RENOVATION PROJECT**

REQUESTED ACTION:

Information OR **Approval**
 Consent OR **Non-Consent**

SUMMARY:

Board approval is requested for the Building 1900 Administration Office Renovation Project Notice of Completion. On February 5, 2020, a contract was awarded to Arthulia, Inc. for the Building 1900 Administration Office Renovation Project. The scope of work included select demolition of existing walls, installation of power/data, modification of existing HVAC, and installation of new finishes for the administrative area located in Building 1900 on the Fairfield campus.

The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> \$0
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

January 24, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

February 5, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

RECORDING REQUESTED BY:

When recorded mail to:

Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

*State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion*

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 3/18/20
 7. The Project Name is: Building 1900 Administration Office Renovation Project
 8. DSA Number (if applicable): N/A
 9. The contractor for such work of modernization is: Arthulia, Inc.
 10. The name of the contractor's Surety Co. is: N/A
 11. The date of contract between the contractor and the above owner is: 2/5/20
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Expansion and renovation of an existing office space in Building 1900 located on the Fairfield campus.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am Executive Bonds Manager _____ Lucky Lofton

("President," "Owner," "Manager," etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**
SUBJECT: **MEASURE Q BOND SPENDING PLAN UPDATE #19**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Board is requested to approve the latest revision to the Measure Q Bond Spending Plan (BSP). The BSP will require periodic adjustments to accommodate the changing needs of the District over time. The original document was approved on August 20, 2014. Previous updates have been approved by the Board on the following dates:

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A. Projects are part of the total Measure Q expenditure of \$348,000,000, plus net interest revenues.</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 18, 2020
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: MEASURE Q BOND SPENDING PLAN UPDATE #19

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Update #1 March 4, 2015	Update #5 March 1, 2017	Update #9 January 17, 2018
Update #2 March 16, 2016	Update #6 April 19, 2017	Update #10 March 21, 2018
Update #3 October 19, 2016	Update #7 December 6, 2017	Update #11 June 6, 2018
Update #4 January 18, 2017	Update #8 December 20, 2017	Update #12 June 20, 2018
Update #13 July 18, 2018	Update #14 September 5, 2018	Update #15 December 5, 2018
Update #16 February 6, 2019	Update #17 May 1, 2019	Update #18 November 20, 2020

Update #19 of the BSP includes adjustments for the following:

- **Net Interest Earned:** Post \$245,864 additional net interest earned from July 1, 2019 to September 30, 2019 to Program Reserve.
- **Small Capital Projects:** Increase budget by \$4,000,000 from Program Reserve to accommodate for upcoming Small Capital Projects.
- **Library/Learning Resource Center:** Return \$1,000,000 to Program Reserve. Bids received on this project came in under budget, and there is a construction contingency on the project as well.
- **Program Management, District Support & Planning:** Increase budget by \$730,000 from Program Reserve to extend program management team services through and including May 2022 and to pay for Facilities Master Plan update consultants and services.

Adjustment	Amount	From	To
1	\$245,864	Add Net Interest Earned to 9/30/19	Program Reserve
2	\$4,000,000	Program Reserve	Small Capital Project
3	-\$1,000,000	Library/Learning Resource Center	Program Reserve
4	\$730,000	Program Reserve	Program Management, District Support & Planning

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO A3GEO FOR GEOTECHNICAL MONITORING AND INSPECTION SERVICES FOR THE FAIRFIELD PARKING LOT #01 RESURFACING PROJECT

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

Board Approval is requested for contract award to A3GEO, Inc. for construction phase geotechnical monitoring and testing services for the Fairfield Campus Parking Lot #01 Resurfacing project. Consultant will perform all geotechnical monitoring and inspections as noted on the DSA 103 Form.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Enhancing safety and security for students and staff

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$36,950.00 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
V.P., Finance & Administration

VICE PRESIDENT APPROVAL

March 06, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 18, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO A3GEO FOR GEOTECHNICAL
MONITORING AND INSPECTION SERVICES FOR THE
FF PARKING LOT #01 RESURFACING PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from A3GEO, Inc. directly based upon their qualifications and experience on projects of similar scope. A3GEO, Inc. is part of the District's approved Geotechnical Pool, and their proposal was reviewed and is considered appropriate for the scope of work requested.

The Board is asked to approve a professional services contract to A3GEO, Inc., in the amount not to exceed \$36,950.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AWARD TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR THE FAIRFIELD
BUILDING 300 MODIFICATIONS: MAILROOM AND
GRAPHICS PROJECT**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for award of a contract to Arthulia, Inc. for the Fairfield Building 300 Modifications: Mailroom and Graphics Project. The scope of work includes the renovation and conversion of existing spaces in Building 300 into the campus' future mailroom and graphic services area.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$210,000 Measure Q Funds</i>
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton Executive Bonds Manager		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 863-7260		
TELEPHONE NUMBER		
Robert V. Diamond V.P., Finance & Administration		March 18, 2020
VICE PRESIDENT APPROVAL		DATE APPROVED BY
March 6, 2020		SUPERINTENDENT-PRESIDENT
DATE SUBMITTED TO		
SUPERINTENDENT-PRESIDENT		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO ARTHULIA, INC. FOR
CONSTRUCTION SERVICES FOR THE FAIRFIELD
BUILDING 300 MODIFICATIONS: MAILROOM AND
GRAPHICS PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The project includes the conversion of vacated science classroom (moved to the new science building) and adjacent storage rooms into the new Graphics Services Center. The lab prep area will be converted into the campus' future Mailroom.

Sealed bids were due on March 3, 2020. The following bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Arthulia, Inc.	\$210,000
Pro Builders	\$568,000
RBH Construction	\$416,797

It was determined that Arthulia, Inc. submitted the lowest responsible and responsive bid. It is recommended that the Board award a contract to Arthulia, Inc. in the amount of \$210,000.

The contract is available online at:
<http://www.solano.edu/measureq/planning.php>.

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AWARD TO HMR ARCHITECTS FOR THE
FAIRFIELD CAMPUS EARLY COLLEGE HIGH SCHOOL
PORTABLES PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a professional services agreement to HMR Architects for architectural services for the Fairfield Campus Early College High School Portables Project. This project consists of the addition of two portable classrooms on the Fairfield Campus. These classrooms will be utilized by the Early College High School program during the upcoming school year – Fall 2020.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Enhancing safety and security for students and staff

Ed. Code: Board Policy: Estimated Fiscal Impact: \$31,500 Measure Q Funds

SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert Diamond
VP, Finance & Administration

VICE PRESIDENT APPROVAL

March 06, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Dr. Celia Esposito-Noy
Superintendent-President

March 18, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO HMR ARCHITECTS FOR THE
FAIRFIELD CAMPUS EARLY COLLEGE HIGH SCHOOL
PORTABLES PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The scope of work for the architectural team includes full architectural and engineering services for all phases of the project, including design, DSA submittal and construction.

A proposal was requested from HMR Architects directly due to their familiarity with the Fairfield Campus and their experience with similar projects with other public agencies. HMR Architects is part of the District's approved Architect Pool which was Board approved at the April 17th, 2019 Board Meeting. HMR Architect's proposal was reviewed and is appropriate for the scope of work requested.

The Board is asked to approve a professional services contract to HMR Architects, in the amount not to exceed \$31,500.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO PRO BUILDERS FOR
CONSTRUCTION SERVICES FOR THE FAIRFIELD
BASEBALL FIELD & SOCCER FIELD BLEACHER
REPLACEMENT PROJECT**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a contract to Pro Builders for the Fairfield Baseball Field & Soccer Field Bleacher Replacement Project. The scope of work includes the installation of new accessible four 10-tier bleachers and associated site work.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$238,000 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7260

TELEPHONE NUMBER

Robert V. Diamond
V.P., Finance & Administration

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

March 18, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO PRO BUILDERS FOR
CONSTRUCTION SERVICES FOR THE FAIRFIELD
BASEBALL FIELD & SOCCER FIELD BLEACHER
REPLACEMENT PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sealed bids were due on March 6, 2020. The following bids were received:

<u>Contractor</u>	<u>Bid Amount</u>
Pro Builders	\$238,000.00

It was determined that Pro Builders submitted the lowest responsible and responsive bid. It is recommended the Board award a contract to Pro Builders in the amount of \$238,000.

The Board is asked to approve a contract to Pro Builders in the amount of \$238,000.

The contract is available online at:
<http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO RBH CONSTRUCTION, INC.
 FOR CONSTRUCTION SERVICES FOR THE VACAVILLE
 CENTER STORAGE ENCLOSURE PROJECT**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a contract to RBH Construction, Inc., for the Vacaville Center Storage Enclosure Project. The project is to convert an existing concrete masonry structure into a storage building to house maintenance equipment and supplies at the District's Vacaville Center. The scope of work includes installation of a welded metal roof structure, chain link fence and lockable swing gates.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Update infrastructure that supports classrooms or related college facilities

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$27,787 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
 Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
 VP, Finance & Administration

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

March 18, 2020

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO RBH CONSTRUCTION, INC.
FOR CONSTRUCTION SERVICES FOR THE VACAVILLE
CENTER STORAGE ENCLOSURE PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from RBH Construction, Inc., a contractor on the District's Pre-Approved Contractor list for the District's Board Approved CUPCAA (California Uniform Public Construction Cost Accounting Act) program. The proposal was reviewed, and the proposed pricing was determined to be fair and appropriate for the scope of work requested.

The Board is asked to approve a contract to RBH Construction, Inc. in the amount of \$27,787.

The contract is available online at <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO O.C. JONES & SONS, INC. FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD CAMPUS PARKING LOT NO. 01 RESURFACING PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a contract to O.C. Jones & Sons, Inc. for the Fairfield Campus Parking Lot No. 01 Resurfacing Project. The scope of work includes the removal and replacement of the asphalt concrete and aggregate base at Parking Lot No. 01. It also includes restriping and ADA upgrades. Add Alternate No. 01 for the removal and replacement of the existing concrete curb will also be awarded/accepted.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$1,339,000 Measure Q Funds</i>
SUPERINTENDENT'S RECOMMENDATION:		<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
<hr/> <p style="text-align: center;">Lucky Lofton Executive Bonds Manager</p> <hr/> <p style="text-align: center;">PRESENTER'S NAME</p> <hr/> <p style="text-align: center;">4000 Suisun Valley Road Fairfield, CA 94534</p> <hr/> <p style="text-align: center;">ADDRESS</p> <hr/> <p style="text-align: center;">(707) 863-7260</p> <hr/> <p style="text-align: center;">TELEPHONE NUMBER</p> <p style="text-align: center;">Robert V. Diamond V.P., Finance & Administration</p> <hr/> <p style="text-align: center;">VICE PRESIDENT APPROVAL</p> <hr/> <p style="text-align: center;">March 9, 2020</p> <hr/> <p style="text-align: center;">DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</p>		<hr/> <p style="text-align: center;">Celia Esposito-Noy, Ed.D. Superintendent-President</p> <hr/> <p style="text-align: center;">March 18, 2020</p> <hr/> <p style="text-align: center;">DATE APPROVED BY SUPERINTENDENT-PRESIDENT</p>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO O.C. JONES & SONS INC. FOR
CONSTRUCTION SERVICES FOR THE FAIRFIELD
CAMPUS PARKING LOT NO. 01 RESURFACING
PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Sealed bids were due on March 6, 2020. The following bids were received:

<u>Contractor</u>	<u>Base Bid Amount</u>	<u>Alternate No. 01</u>
Arthulia, Inc.	\$1,900,000.00	\$100,000.00
Central Valley Asphalt	\$1,477,000.00	\$90,000.00
Euro Style Management	\$1,288,912.00	\$110,126.00
Ghilotti Bros. Inc.	\$1,232,000.00	\$225,000.00
Lister Construction	\$1,478,517.00	\$113,000.00
O.C. Jones & Sons	\$1,232,000.00	\$107,000.00
Pacific Coast Gen. Eng. Inc.	\$1,343,223.00	\$103,539.00
Pinguelo Construction	\$1,990,000.00	\$250,000.00
Silicon Valley Paving Inc.	\$1,326,483.00	\$125,000.00
Vintage Paving Co. Inc.	\$1,350,750.00	\$100,000.00

There was a tie between Ghilotti Bros. Inc. and O.C. Jones & Sons for the lowest Base Bid Amount, which was the basis of award. It was determined that both contractors submitted a low responsible and responsive bid. Based on the recommendation from the District's legal counsel, a coin toss was conducted between the two low bidders for the award of the project.

It is recommended the Board award a contract to O.C. Jones & Sons in the amount of \$1,339,000.00. This includes Add Alternate No. 01.

The Board is asked to approve a contract to O.C. Jones & Sons the amount of \$1,339,000.00

The agreement is available online at: <http://www.solano.edu/measureq/planning.php>.

AGENDA ITEM 13.(h)
MEETING DATE March 18, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: REQUEST FOR APPROVAL OF CURRICULUM ITEMS AS
SUBMITTED BY THE CURRICULUM COMMITTEE, A
SUBCOMMITTEE OF THE ACADEMIC SENATE**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

During the Spring 2020 semester in the month of February, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

Ed. Code: §55100 Board Policy: 6100 Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

David Williams, Ph.D.
Vice President, Academic Affairs

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7102

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

March 18, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

SOLANO COMMUNITY COLLEGE

REQUEST FOR APPROVAL OF
CURRICULUM COMMITTEE CURRICULUM ACTIVITIES

During the Spring 2020 semester in the month of February, the Solano Community College Curriculum Committee, a subcommittee of the Academic Senate, approved the following curriculum-related items. The approval of the Governing Board is requested as required by Title 5, Chapter 6, Subchapter 2, beginning with §55100.

CONSENT ITEM

NURS 071A, 071B, 073, 072B, 072A, 073A, 071S, 072S, 073B, 074A, 074B, 074S: Add Other Catalog Information: "Internet and PC computer access with chrome web browser required in order to utilize online NCLEX test preparation software, skills videos and to complete course materials utilizing Word, Excel, and PDF documents."
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ACTION ITEM

None

NEW COURSE

Course
BSOT 105 Computer Literacy
BSOT 106 MS Outlook
BSOT 110 Keyboarding I
BSOT 111 MS Word I
BSOT 112 MS Excel I
BSOT 113 MS Access I
BSOT 114 MS PowerPoint I
BSOT 120 Keyboarding II
BSOT 121 MS Word II
BSOT 122 MS Excel II
BSOT 123 MS Access II
BSOT 124 MS PowerPoint II
BSOT 125 Adobe Acrobat
BSOT 130 Keyboarding III
BSOT 131 MS Word III
BSOT 132 MS Excel III
BSOT 133 MS Access III
CJ 070A Forensic Crime Scene Investigation – Basic
CJ 070B Forensic Crime Scene Investigation – Advanced
MUSC 045 History of Rap and Hip-Hop
ASTR 049 Astronomy Honors
IT 176 Maker Space Technology Lab II
FIRE 103 Introduction to the Fire Services
FIRE 104 Introduction to Emergency Medical Services (EMS)
FIRE 105 Introduction to Earthquake and Disaster Preparedness

COURSE MODIFICATION

Course	Modification
ASTR 020 Astronomy Laboratory	Requisite
BUS 092 Business Communication	C-ID, transferability
ENGL 001 College Composition	Requisites
MATH 030 Business Calculus I	C-ID and SLOs
MATH 051 Trigonometry	C-ID
MUSC 029, 030, 031, 032, 034, 035A, 035B, 036A, 036B, 041A, 041B, 042A, 042B, 051	Change of Units to Reflect Hours

COURSE INACTIVATION

Course
WELD 100 Intro to Welding WELD 101 Welding Technology WELD 102 Welding Technology WELD 103 Welding Technology WELD 112 Carpentry Apprentice Welding WELD 120 Plate Welder (Basic) WELD 121 Plate Code Welder (Advanced) WELD 122 Pipe Welding (Basic) WELD 123 Pipe Welding (Advanced) WELD 124 Gas Tungsten Arc Welding (GTAW) WELD 125 Gas Metal Arc Welding WELD 126 Ornamental Iron Welding WELD 137 Advanced Structural Steel and Flux Core Arc Weld (FCAW) DRFT 046 Advanced Computer Aided Drafting (CAD) DRFT 130 Advanced Printed Circuit Board Design DRFT 050 Basic Drafting DRFT 085 Civil Drafting II DRFT 092 Special Problems ECON 010 Global Economics

CURRICULUM REVIEW

Course	
OT 056 Business Grammar and Proof Reading	Content
WELD 130 Beginning Shielded Metal Arc Welding* (Stick 7018/6010 Basic)	Content
WELD 131 Intermediate Shielded Metal Arc Welding* (Stick Welding)	Content
WELD 132 Advanced Shielded Metal Arc Welding (Stick Welding)	Content
WELD 135 MIG (GMAW) Welding	Content
WELD 136 Structural Steel and Flux Core Arc Weld* (FCAW)	Content

WELD 145 Pipe Welding 7018 STK (SMAW)	Content
WELD 175 CNC Plasma (Cutting Automation)	Content
WELD 500 Independent Study	Content
CIS 001 Introduction to Computer Science	Content
IT 175 Maker Space Technology Lab I	Requisite
OCED 070 Occupational Portfolio Development	Description
OCED 071 Occupational Soft Skills	Description
OCED 090 Occupational Work Experience	Description
OCED 091 General Work Experience	Description
AERO 102, 055, 105, 103, 118, 119, 106, 107	Title, Textbooks
FIRE 140 Fire Technology Academy	Content

NEW PROGRAM

Program
None

PROGRAM MODIFICATION

Program	Modification
Aeronautics and Powerplant A.S./Certificates of Achievements	Course Title Changes
Music: Vocal A.A., Music: Instrumental A.A.	Change of Units To Reflect Course Unit Change
Maker Space Technology: Reflects Course Changes	

PROGRAM INACTIVATION

Program
Microsoft Office Master Job-Direct Certificate
Fitness Professional Job-Direct Certificate
Web Developer Job-Direct Certificate

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **ARTICULATION AGREEMENT BETWEEN EASTERN OREGON UNIVERSITY AND SOLANO COMMUNITY COLLEGE**

REQUESTED ACTION:

- Information **OR** Approval
 Consent **OR** Non-Consent

SUMMARY:

The Articulation Agreement between Easter Oregon University and Solano Community College is being presented for review and approval by the Governing Board. This agreement identifies SCC’s transferable courses which meet EOU’s graduation requirements for a Bachelor of Science in Fire Services Administration. The agreement develops a pathway for SCC students to transfer and meet their educational and career goals in the field of fire technology.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

David Williams
 Vice President, Academic Affairs

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

707-864-7000

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

March 18, 2020

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**



EASTERN OREGON
UNIVERSITY

**Articulation Agreement between Eastern Oregon University's
BS in Fire Services Administration
and
Solano Community College's AS in
Fire Technology**

The parties to this Articulation Agreement are SOLANO COMMUNITY COLLEGE, 4000 Suisan Valley Rd, Fairfield, CA 94534, hereinafter referred to as "SCC" and EASTERN OREGON UNIVERSITY, 1 University Blvd, La Grande, OR 97850, hereinafter referred to as "EOU."

Fire Service Administration Bachelor of Science Degree

Eastern Oregon University's Bachelor of Science in Fire Service Administration is a liberal arts program designed to give students a strong theoretical background in fire department administration. Graduates in this degree will be prepared for graduate programs in the areas of business administration, public administration, and fire administration. This degree program is offered entirely online and some courses are occasionally available as 2- or 3-day hybrid/onsite courses at various locations in Oregon in cooperation with the Oregon Department of Public Safety Standards and Training (DPSST).

To earn an EOU baccalaureate degree, students must complete the University Graduation Requirements (UGRs) and the program requirements as outlined for each specific major. A complete checklist for EOU's Fire Service Administration Degree can be downloaded from: <https://www.eou.edu/fire-services-administration/>

Students can meet equivalency for subject areas without having taken specific equivalent courses through several options including, but not limited to: NFA or NFPA courses, equivalent courses from other institutions, submission of training records, and/or certifications such as Fire Officer I, etc. Evaluation of equivalency is based upon established, and publicly available, NFA or NFPA training and educational guidelines. The FSA Program Chair will make a final determination of applicability of any proposed equivalency credits.

Specific program content will be reviewed annually, and curriculum changes by either institution must be communicated to the partner institution in writing no later than June 30th of each academic year.

Each partner assumes responsibility for informing their students of curricular revisions that would impact student planning and/or degree completion. In event that the

graduation requirements for Bachelor's degree with the Fire Service Administration Major from EOU change within the term of this agreement, the standards and practices that have been established by EOU to cover such a change will apply to articulating students.

Either party may terminate or suspend this Agreement for convenience upon six (6) months written notice; provided, however, that the parties shall discuss and reasonably attempt to resolve the issues that led to the notice of termination or suspension during the sixty (60) day period. Notwithstanding the termination of this Agreement, any students who have applied for transfer from SCC to EOU prior to or during the six (6) month period shall be treated as if this Agreement continues to be in effect.

Admission to EOU is not guaranteed. Students shall apply for admission to EOU in accordance with the then-existing rules, policies, and procedures of EOU.

This agreement constitutes the entire agreement between the parties. No waiver, consent, modification or change of terms of this agreement shall bind either part unless in writing and signed by both parties. Such waiver, consent, modification, or change, if made, shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements or representations, oral or written, not specified herein regarding this agreement.

Additional information regarding Eastern Oregon University's Fire Service Administration program is available on line at <https://www.eou.edu/fire-services-administration/> and through the EOU FSA Program Chair, (541) 962-3373 or through our FSA satellite office in Portland, OR, (503) 978-5498 and also via email at kwalker@eou.edu.

General University Graduation Requirements

- **180** – minimum credits required to graduate from EOU
- **60** – minimum credits of upper division (300 & 400 level) credits required to graduate from EOU
- **60** – General Education Core credits required to graduate from EOU (see <https://www.eou.edu/registrar/gened/>)
- **45** – minimum credits must be earned from EOU
- **135** – maximum credits that can be transferred to EOU from accredited institutions
- **12** – maximum career and technical education (CTE) elective credits that can be transferred (Fire program credits are exempted)
- **“C-“** – the minimum grade required in courses used to satisfy both Program and General Education requirements

Transfer Equivalency

Credits are awarded for college-level academic courses transferred from an institution accredited by a regional accrediting association. All credits will be transcribed no matter the grade. Any fully admitted student who submits an official transcript from another

college or university will have that transcript evaluated and articulated. Courses can transfer into EOU as EOU course equivalencies documented in this agreement.

*****With rare exceptions, non-articulated fire science courses will transfer to EOU as lower division transfer (LDT) elective courses per the EOU registrar's office.*****

NOTE: Most of the credits you earn at other accredited four-year colleges or universities will transfer to EOU. Students with the following Associate degrees from accredited colleges will be considered as having met the general education distribution requirements at EOU:

- A certificate of CSUGE or IGETC from California

RECOMMENDED GENERAL EDUCATION COURSEWORK AT SOLANO COMMUNITY COLLEGE TO MEET EASTERN OREGON UNIVERSITY'S GENERAL EDUCATION REQUIREMENTS.

Other SCC courses may substitute if they meet the same EOU general education category

I. REQUIRED Liberal Arts Courses (60 credits.)

Each General Education section below (with the exception of Optional GTW) requires a minimum of 2 courses in different disciplines. Students who have met the requirements for CSUGE or IGETC have meet the requirements of this section.

Aesthetics and Humanities (AEH) (6-20 credits, in at least two disciplines)		Social Sciences (SSC) (6-20 credits, in at least two disciplines)	
<i>Course#</i>	<i>Credits</i>	<i>Course#</i>	<i>Credits</i>
COMM 012 Intercultural Communication	4.5	HIST 017 U.S. History to 1877 (DPD)	4.5
ART 001 Art History	4.5	PSYC 001 Intro to Psychology	4.5
		ECON 001 Principles of Macroeconomics	4.5
Natural, Mathematical and Info Sciences (SMI) (6-20 credits, in at least two disciplines, including at least one physical or biological science.)		Artistic Process and Creation (APC) (6-20 credits, in at least two disciplines)	
<i>Course#</i>	<i>Credits</i>	<i>Course</i>	<i>Credits</i>
MATH 011 Elementary Statistics	6	MUSC 008 Music Appreciation	4.5
CHEM 001 General Chemistry	7.5	PHOT 035 Art of Photography	4.5

II. OPTIONAL Courses (Up to 15 credits total in Section II may count toward the 60-credit Gen Ed Requirements.)

Gateway Experience (GTW)	
<i>Course#</i>	<i>Credits</i>
ENGL 001 College Composition	6
PHIL 001 Intro to Critical Thinking & Reasoning	4.5
COMM 001 Introduction to Public Speaking	4.5

**LOWER DIVISION COURSE EQUIVALENCIES FOR THE FIRE SERVICES
ADMINISTRATION PROGRAM**

*Completion of an AS in Fire Technology at SCC completes all of EOU's Lower Division
FSA course requirements. Below is a table how SCC's Fire Courses Transfer to EOU.*

Solano Community College LOWER DIVISION Equivalent Program Courses			Eastern Oregon University LOWER DIVISION Required Subjects		
<i>Course Number</i>	<i>Title</i>	<i>Credits at SCC</i>	<i>Course Number</i>	<i>Title</i>	<i>Credits at EOU</i>
FIRE 050	Principles of Emergency Services	3	FSA202	Principles of Emergency Services	3
FIRE 054	Fire Protection Systems	3	FSA204	Fire Protection Systems	3
FIRE 051	Fire Behavior and Combustion	3	FSA206	Fire Behavior and Combustion	3
-	Take at EOU	-	FSA208	Fire Protection Hydraulics and Water Supply	3
-	Take at EOU	-	FSA210	Strategy and Tactics	3
FIRE 053	Fire Prevention Application	3	FSA212	Fire Prevention	3
FIRE 056	Building Construction as it Relates to the Fire Service	3	FSA214	Building Construction for Fire Protection	3
FIRE 101	Principles of Fire & Emergency Services Safety & Survival	3	FSA216	Principles of Emergency Services, Safety and Survival	3
Total Semester Credits		18	Total Quarter Credits		24

**UPPER DIVISION FSA REQUIREMENTS TO BE COMPLETED AT EASTERN
OREGON UNIVERSITY.**

I. REQUIRED FSA Upper Division Courses (27 credits.)

COURSE #	COURSE TITLE	Credits
FSA 305	Fire and Emergency Services Administration	3
FSA 309	Fire Investigation & Analysis	3
FSA 313	Personnel Management for Fire & Emergency Services	3
FSA 317	Fiscal Management in Fire Protection	3
FSA 319	Political & Legal Foundations of Fire Protection	3
FSA 326	Fire Prevention Organization & Management	3
FSA 331	Community Risk Reduction for the Fire & Emergency Services	3
FSA 341	Disaster Planning and Control	3
FSA Capstone	Chose One: FSA 415, FSA 419, FSA 421 or FSA 423	3

II. REQUIRED Upper Division Support Area (24 credits.)

Upper division support area requires the completion of 24 credits in any of the following subject areas: FSA, EMSA, BA, ECON, COM, PSY, SOC, POLS, WR.

For Solano Community College,

Date: _____
David Williams, Ph.D.
Vice President of Academic Affairs

For Eastern Oregon University,

Kevin S. Walker JD MBA
Associate Professor of Business
Fire Services Administration Program Chair

Ed Henninger Ed.D.
Dean, College of Business

Date: _____
David Vande Pol MA. M.Div.
Executive Director
Regional Outreach & Innovation

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CLINICAL EXPERIENCE AGREEMENT BETWEEN
SOLANO COMMUNITY COLLEGE DISTRICT AND
PINER’S NURSING HOME, NAPA, CALIFORNIA**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

A clinical experience agreement between Solano Community College District and Piner’s Nursing Home, Napa, California, is being presented for review and approval by the Governing Board. The approval of this agreement benefits the nursing program at Solano Community College by providing Certified Nursing Assistant or Home Health Aide students with a skilled-care nursing facility in which to train. The CCR for the Board of Registered Nursing, Section 1427 requires “A program that utilizes agencies and/or facilities for clinical experience shall maintain written agreements with such facilities.” These agreements must be current, reviewed periodically, and revised, as indicated. A copy of the Agreement will be available in the Office of the Superintendent-President, in the Office of the Dean of the School of Health Sciences, and in the offices of John Muir Health, Concord, California.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>
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SUPERINTENDENT’S RECOMMENDATION:	<input checked="" type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
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Sheila Hudson
Dean, School of Health Sciences

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7108

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

March 6, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

March 18, 2020
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

CLINICAL EXPERIENCE AGREEMENT

This Agreement is between **Piner's Nursing Home, Inc.** (hereafter known as *HEALTH CENTER*) located at **2800 Pueblo Avenue, Napa, CA 94558** and **Solano Community College** (hereinafter known as *SCHOOL*) and located at **4000 Suisun Valley Road, Fairfield, California 94534-3197** and is effective as of April 2, 2020.

RECITALS

- A. *HEALTH CENTER* owns and operates an assisted living and skilled nursing care facility (hereinafter referred to as "HEALTH CENTER").
- B. *SCHOOL* owns and operates **Certified Nursing Assistant (CNA) and/or Home Health Aide (HHA) Program** which is accredited by the **California Department of Public Health Service**. *SCHOOL* desires its students to obtain practical experience at *HEALTH CENTER*'s Facility through participation in a clinical program for its **CNA or HHA** students ("SCHOOL").
- C. It is to the mutual benefit of the parties to this Agreement that the students of *SCHOOL's Program* use such Facility for their clinical experience.

Now, therefore, the parties agree as follows:

1. GENERAL INFORMATION

- A. Both parties before the beginning of the training shall agree upon the period of time for each student's clinical experience.
- B. *SCHOOL* will provide fifteen (15) CNA students at a time, for a period of seven (7) weeks, up to two (2) days per week, and only between the hours of 6:00 am and 8:00 pm per day.
- C. Faculty and appropriate facility staff will arrange for faculty and student orientations, and identify a process for ongoing communication between the facility and the school at the beginning of each clinical experience.
- D. Faculty and appropriate facility staff will annually review the appropriateness of the learning environment in relation to the program's written objectives.

2. SCHOOL'S RESPONSIBILITIES

- A. Student Profile. *SCHOOL* shall complete and send to *HEALTH CENTER* a profile for each student enrolled in the Program which shall include the student's name, address and telephone number, driver's license number and social security number, prior to the beginning of the planned clinical experience.
- B. Schedule of Assignments. The student to faculty ratio shall not exceed 15 to 1 per rotation. *SCHOOL* shall notify the *HEALTH CENTER* of its planned schedule of student assignments, including the name of the student, level of academic preparation and length and dates of clinical experience prior to the planned clinical experience.
- C. Program Coordinator. *SCHOOL* shall designate a faculty member to coordinate with a designee of *HEALTH CENTER* in the planning of the Program to be provided students.
- D. Records. *SCHOOL* shall maintain all personnel and academic records of the students.
- E. Rules and Regulations. *SCHOOL* shall enforce rules and regulations governing the students that are mutually agreed upon by *SCHOOL* and *HEALTH CENTER*.
- F. Supervision. *SCHOOL* is responsible for all training and will provide immediate and direct supervision of all students in their assigned groups at the *HEALTH CENTER*. No *HEALTH CENTER* staff shall be used to proctor, shadow, or teach the students.
- G. Health and Background Policy. *SCHOOL* shall provide *HEALTH CENTER*, prior to a student's arrival at the *HEALTH CENTER*, with proof of immunity, physical examination, TB skin test and criminal background screening consistent with *HEALTH CENTER* employee health policy and notify the *HEALTH CENTER* if student is a known carrier of an infectious or communicable disease. If such information indicates that patients of *HEALTH CENTER* would be placed at risk if treated by a particular student, *HEALTH CENTER* reserves the right to refuse to allow such student to participate in the clinical experience at *HEALTH CENTER*.
- H. Student Responsibilities. *SCHOOL* shall notify the students that they are responsible for:
 - 1) Following the clinical and administrative policies, procedures, rules and regulations of *HEALTH CENTER*.

- 2) Arranging for their own transportation and living arrangements when not provided by *SCHOOL*.
 - 3) Arranging for and assuming the cost of their own health insurance.
 - 4) Assuming responsibility for their personal illness, necessary immunizations, tuberculin test, and annual health examination.
 - 5) Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any medical record, except when necessary in the regular course of the clinical experience. The discussion, transmission or narration in any form by students of any patient information of a personal nature, medical or otherwise, obtained in the regular course of the Program is forbidden except as a necessary part of the practical experience.
 - 6) Following dress code of the *HEALTH CENTER* and wearing name badges identifying themselves as students.
 - 7) Attending an orientation of the *HEALTH CENTER* provided by its staff and instructors.
 - 8) Providing services to the *HEALTH CENTER*'s patients under the direct supervision of a faculty provided by *SCHOOL* or *HEALTH CENTER*-provided staff/preceptors.
- I. Payroll Taxes and Withholdings. *SCHOOL* shall be solely responsible for any payroll taxes, withholdings, workers' compensation and any other insurance or benefits of any kind for students, employees, and agents of *SCHOOL* providing services under this Agreement. *SCHOOL* shall defend, indemnify, and hold *HEALTH CENTER* harmless from all liability and responsibilities therefore.

3. HEALTH CENTER'S RESPONSIBILITIES

- A. Clinical Experience. *HEALTH CENTER* shall accept from *SCHOOL* the mutually agreed upon number of students enrolled in the aforementioned Program and shall provide said students with supervised clinical experience.
- B. HEALTH CENTER Designee. *HEALTH CENTER* shall designate a member of *HEALTH CENTER*'s staff to participate with the designee of *SCHOOL* in planning, implementing and coordinating the training Program, including orientation.

- C. Access to Facilities. *HEALTH CENTER* shall permit students enrolled in the Program access to *HEALTH CENTER* Facilities as appropriate and necessary for their Program, provided that the presence of the students shall not interfere with the activities of *HEALTH CENTER*. Facilities includes space for clinical conferences and access to *HEALTH CENTER*'s Medical Library.
- D. Withdrawal of Students. *HEALTH CENTER* may request *SCHOOL* to withdraw from the Program any student who *HEALTH CENTER* determines is not performing satisfactorily, or who refuses to follow *HEALTH CENTER*'s administrative policies, procedures, rules and regulation. Such request must be in writing and must include a statement as to the reason or reasons why *HEALTH CENTER* desires to have the student withdrawn. Said request shall be complied with within five (5) days of receipt of same. *HEALTH CENTER* reserves the right to suspend from participation immediately any student who poses an imminent danger of harm to patients or others.
- E. Emergency Health Care/First Aid. *HEALTH CENTER* shall, on any day when student is receiving training at its Facility, provide to students necessary emergency health care or first aid for accidents occurring in its Facility. Except as provided regarding such emergencies, *HEALTH CENTER* shall have no obligation to furnish medical or surgical care to any student. Students will be financially responsible for all such care rendered in the same manner as any other patient.
- F. Staffing. *HEALTH CENTER* shall provide staff adequate in number and quality to insure safe and continuous health care services to patients, but it shall not decrease staff because students are training in the Facility. Student shall perform in a training capacity only and shall not be utilized to treat patients in lieu of trained professionals employed by the *HEALTH CENTER*.
- G. *HEALTH CENTER* must be in good standing with the Centers for Medicare and Medicaid Services (CMS) and not have any training enforcement restrictions.

4. AFFIRMATIVE ACTION AND NON-DISCRIMINATION

The parties agree that all students receiving clinical training pursuant to the Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, or veteran status.

5. STATUS OF SCHOOL AND HEALTH CENTER

It is expressly agreed and understood by *SCHOOL* and *HEALTH CENTER* that students under this Program are in attendance for educational purposes, and such students are not considered employees of *HEALTH CENTER* for any purpose, including, but not limited to, compensation for services, employee welfare and pension benefits, or workers' compensation insurance.

6. INDEMNIFICATION

- A.** *SCHOOL* agrees to indemnify, defend and hold harmless, *HEALTH CENTER* and its affiliates, its directors, trustees, officers, agents, and employees from and against all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *SCHOOL*, its officers, employees, agents or its students.
- B.** *HEALTH CENTER* agrees to indemnify, defend and hold harmless *SCHOOL*, its officers, agents, employees from and against any and all claims, demands, damages, costs, expenses of whatever nature, including court costs and attorney fees arising out of or resulting from negligent or intentional acts or omissions of the *HEALTH CENTER*, its agents or its employees.

7. INSURANCE

- A.** The *SCHOOL* shall procure and maintain in force during the term of this Agreement, at its sole cost and expense, insurance in amounts that are reasonably necessary to protect it and *HEALTH CENTER* against liability arising from or incident to the use and operation of the *HEALTH CENTER* by the *SCHOOL*'s students and naming *HEALTH CENTER* as an additional insured.
- B.** Coverage under such insurance shall be not less than One Million Dollars (\$1,000,000) for each occurrence and Three Million Dollars (\$3,000,000) aggregate for each professional liability insurance and comprehensive general liability insurance.
- C.** The *SCHOOL* shall also maintain and provide evidence of workers' compensation and disability coverage as required by law.
- D.** The *SCHOOL* shall provide *HEALTH CENTER* with a certificate of insurance evidencing the insurance coverage required under this section and providing for not less than thirty (30) days written notice to the *HEALTH CENTER* of the cancellation of such insurance. The *SCHOOL* shall promptly notify the *HEALTH CENTER* of any cancellation, reduction, or

other material change in the amount or scope of any coverage required hereunder.

8. TERM AND TERMINATION

- A. Term. This Agreement shall be effective as of the date first written above, and shall remain in effect for two (2) years thereafter.
- B. Renewal. This Agreement may be renewed for subsequent one (1) year terms, by either party giving the other at least 30 days prior written notice of their desire to renew, and the other party's agreeing to such a renewal prior to the expiration of the then current term of the Agreement.
- C. Termination.
 - 1) Mutual Agreement. This Agreement may be terminated at any time upon the written concurrence of the parties.
 - 2) Without Cause. This Agreement may be terminated without cause with 30 days prior written notice by either party. Such termination shall not take effect, however, with regard to students already enrolled until such time as those students have completed their training for the school semester during which such termination notice is given.

9. GENERAL PROVISIONS

- A. Amendments. This Agreement may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall become effective, it shall be reduced to writing and signed by the parties. Notwithstanding the foregoing, should any provision of this Agreement be in conflict with a governing State or federal law, it shall be deemed amended accordingly.
- B. Assignment. Neither party shall voluntarily or by operation of law, assign or otherwise transfer this Agreement without the other party's prior written consent. Any purported assignment in violation of this Section shall be null and void.
- C. Attorney's Fees. In the event that any action, including arbitration, is brought by either party to enforce or interpret the terms of this Agreement, the prevailing party in such action shall be entitled to its costs and reasonable attorney's fees, in addition to such other relief as the court or arbitrator may deem appropriate.
- D. Captions. Any captions to or headings of the articles, sections, subsections, paragraphs, or subparagraphs of this Agreement are solely for

the convenience of the parties, are not a part of this Agreement, and shall not be used for the interpretation or determination of validity of this Agreement or any provision hereof.

- E. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.
- F. Entire Agreement. This Agreement, including all Attachments, is the entire Agreement between the parties and no other agreements, oral or written, have been entered into with respect to the subject matter of this Agreement.
- G. Force Majeure. Neither party shall be liable nor deemed to be in default for any delay or failure in performance under this Agreement or other interruption of service or employment deemed resulting, directly or indirectly, from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes, floods, failure of transportation, machinery or supplies, vandalism, strikes or other work interruptions beyond the reasonable control of either party. However, both parties shall make good faith efforts to perform under this Agreement in the event of any such circumstances.
- H. Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.
- I. Notices. Notices required under this Agreement shall be sent to the parties by certified or registered mail, return receipt requested, postage prepaid, at the addresses set forth below:

1. Notice to the *HEALTH CENTER*:

Brian Kallio, Administrator
Piner's Nursing Home, Inc.
1800 Pueblo Avenue
Napa, CA 94558
Telephone: (707) 224-7925
Fax: (707) 255-0331

2. Notice to the *SCHOOL*

Sheila Hudson, Ed.D.
Dean, School of Health Sciences
Solano Community College
4000 Suisun Valley Road, Room 805A
Fairfield, CA 94534

Telephone: (707)864-7108
FAX: (707) 646-2062

- J. Remedies. The various rights, options, elections, powers, and remedies of the respective parties hereto contained in, granted, or reserved by this Agreement, are in addition to any others that said parties may be entitled to by law, shall be construed as cumulative, and no one of them is exclusive of any of the others, or of any right or priority allowed by law.
- K. Severability. The provisions of this Agreement shall be deemed severable and if any portion shall be held invalid, illegal or unenforceable for any reason, the remainder of this Agreement shall be effective and binding upon the parties.
- L. Waiver of Provisions. Any waiver of any terms and conditions hereof must be in writing and signed by the parties hereto. A waiver of any term or condition hereof shall not be construed as a future waiver of the same or any other term or condition hereof.
- M. Compliance with Law and Regulatory Agencies. *HEALTH CENTER* and *SCHOOL* shall comply with all applicable provisions of law and other valid rules and regulations of all governmental agencies having jurisdiction over: (i) the operation of the *HEALTH CENTER*; (ii) the licensing of health care practitioners; and (iii) the delivery of services to patients of governmentally regulated third party payers whose members/beneficiaries receive care from *HEALTH CENTER*. This shall specifically include compliance with applicable provisions of Title 22 of the California Code of Regulations. *SCHOOL* shall also comply with all applicable standards and recommendations of the Joint Commission on Accreditation of Healthcare Organizations, bylaws and rules and regulations, and policies and procedures of *HEALTH CENTER* its Medical Staff and Medical Staff departments.

Both parties shall comply with Federal and California laws regarding the use and disclosure of individual identifiable health information, in particular with

the provisions of Health Insurance Portability & Accountability Act of 1996—HIPPA.

Both parties should comply with Occupational Safety and Health Administration (OSHA) policies and standards.

10. EXECUTION

By their signatures below, each of the following represent that they have authority to execute this Agreement and to bind the party on whose behalf their execution is made.

HEALTH CENTER

SCHOOL

Piner's Nursing Home, Inc.

Solano Community College

By: _____
Brian Kallio

By: _____
Celia Esposito-Noy, Ed.D.

Title: Administrator

Title: Superintendent-President

Date: _____

Date: _____

AGENDA ITEM 14.(a)
MEETING DATE March 18, 2020

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CCFS-311Q FINANCIAL REPORT, 2nd QUARTER, FY 2019-2020

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. The CCFS-311Q quarterly financial report for the second quarter of FY 2019-2020 is attached for the Board's review and information.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Information Reporting and Administrative Functions

<i>Ed. Code:</i>	<i>Board Policy: 3020</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT'S RECOMMENDATION:	<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISAPPROVAL
	<input checked="" type="checkbox"/> NOT REQUIRED	<input type="checkbox"/> TABLE
Robert V. Diamond Vice President, Finance and Administration		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 864-7209		
TELEPHONE NUMBER		
Robert V. Diamond Finance & Administration		
VICE PRESIDENT APPROVAL		March 18, 2020
March 6, 2020		DATE APPROVED BY SUPERINTENDENT-PRESIDENT
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD 

Fiscal Year: 2019-2020

District: (280) SOLANO

Quarter Ended: (Q2) Dec 31, 2019

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Robert V. Diamond

CBO Phone: 707-864-7209

CBO Signature: 

Date Signed: 2/25/2020

Chief Executive Officer Name: Celia Esposito-Noy

CEO Signature: 

Date Signed: 2/25/2020

Electronic Cert Date: 02/24/2020

District Contact Person

Name: Shannon BEckham

Title: Controller

Telephone: 707-863-7810

Fax: 707-864-7810

E-Mail: shannon.beckham@solano.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 catalin@cccco.edu or Tracy Britten (916)324-9794 tbritten@cccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD
Fiscal Year: 2019-2020

District: (280) SOLANO

Quarter Ended: (Q2) Dec 31, 2019

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2016-17	Actual 2017-18	Actual 2018-19	Projected 2019-2020
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	52,754,590	43,050,997	52,690,954	54,533,822
A.2	Other Financing Sources (Object 8900)	0	418	0	0
A.3	Total Unrestricted Revenue (A.1 + A.2)	52,754,590	43,051,415	52,690,954	54,533,822
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	50,352,832	51,824,322	52,857,086	53,906,273
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	89,454	0	37,661	4,915,036
B.3	Total Unrestricted Expenditures (B.1 + B.2)	50,442,286	51,824,322	52,894,747	58,821,309
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	2,312,304	-8,772,907	-203,793	-4,287,487
D.	Fund Balance, Beginning	10,769,973	13,082,280	15,233,671	14,224,032
D.1	Prior Year Adjustments + (-)	3	0	981,480	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	10,769,976	13,082,280	16,215,151	14,224,032
E.	Fund Balance, Ending (C. + D.2)	13,082,280	4,309,373	16,011,358	9,936,545
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	25.9%	8.3%	30.3%	16.9%

II. Annualized Attendance FTES: This data is being captured in CCFS-320 and is no longer required here.

G.1	Annualized FTES (excluding apprentice and non-resident)				
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Line	Description	As of the specified quarter ended for each fiscal year			
		2016-17	2017-18	2018-19	2019-2020
III. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds		17,926,230	20,965,234	16,757,955
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	18,435,342	17,926,230	20,965,234	16,757,955

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	54,533,822	54,533,822	30,474,746	55.9%
I.2	Other Financing Sources (Object 8900)	0	0	0	
I.3	Total Unrestricted Revenue (I.1 + I.2)	54,533,822	54,533,822	30,474,746	55.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	53,906,273	53,906,273	31,265,146	58%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,915,036	4,915,036	67,402	1.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	58,821,309	58,821,309	31,332,548	53.3%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,287,487	-4,287,487	-857,802	
L.	Adjusted Fund Balance, Beginning	14,224,032	14,224,032	14,224,032	
L.1	Fund Balance, Ending (C. + L.2)	9,936,545	9,936,545	13,366,230	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	16.9%	16.9%		

V. Has the district settled any employee contracts during this quarter? **NO**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Permanent	Academic	Temporary	Classified

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

During the quarter, the District issued advance-refunding bonds of \$115,000,000 in order to defease existing voter-approved bonds. This transaction will save property owners in excess of \$21,000,000 over the course of the remaining maturity of the bonds.

VII. Does the district have significant fiscal problems that must be addressed? This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Solano CCD Measure Q Quarterly Update Report is presented for Board information. This report includes an overview of program and project activities for the Measure Q Bond Program for the period of October 1, 2019 – December 31, 2019.

Measure Q expenditures during this reporting period were \$2,514,635. Total expended to December 31, 2019 was \$177,539,199 (percentage spent is 50.1%).

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Quarterly Reports provided to the Board of Trustees and the public regarding the use of bond funds.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i>
SUPERINTENDENT’S RECOMMENDATION:		<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input checked="" type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Lucky Lofton Executive Bonds Manager <hr/> PRESENTER’S NAME		
4000 Suisun Valley Road Fairfield, CA 94534 <hr/> ADDRESS		<hr/> Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 863-7855 <hr/> TELEPHONE NUMBER		
Robert V. Diamond Vice President, Finance and Administration <hr/> VICE PRESIDENT APPROVAL		<hr/> March 18, 2020 DATE APPROVED BY SUPERINTENDENT-PRESIDENT
March 6, 2020 <hr/> DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Status of primary projects:

Program:

- District Design Standards – New revisions and possible future modifications are being tracked and recorded for the next update. Fairfield Campus directory map has been updated. Additional exterior pedestrian and vehicular signage options, as well as new Fairfield Campus entry monuments are being developed.
- Facilities Master Plan – The District continues its update to the currently adopted Facilities Master Plan.

Fairfield Campus:

- Library/Learning Resource Center: Four (4) bids were received from Pre-Qualified General Contractors and BHM Construction Inc. was awarded the contract following the October 16, 2019 Board meeting. Mobilization and demolition of existing portables is complete. Initial site work and tree removal was completed. Building pad area was graded and lay-out begun. Furniture and equipment selection is underway. Groundbreaking Ceremony was held on November 6, 2019.
- Science Building Phase 1: Coordination of warranty items continued as final close-out proceeded.
- Horticulture Phase 2: DSA close-out remains in process.

Vacaville Center:

- Vacaville Classroom (Annex) Building Renovation: Contract was awarded to TPA Construction at the October 16, 2019 Board meeting. All corbels were cut back and thirteen (13) were found to be beyond repair. Site weatherizing was completed as additional work is required. As additional work to complete this project exceeds 10% of the contract value, there will be another phase design and another bid will be let to finish.
- Vacaville Intersection Improvements Project: This project is now complete and closed.

Vallejo Center:

- No project activity this reporting period.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: MEASURE Q QUARTERLY PROGRESS UPDATE
REPORT TO THE GOVERNING BOARD**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

District-wide Projects:

- IT Infrastructure Project – Phase 2: Equipment purchases continue.
- Small Capital Projects - Portables Low Voltage Revisions: All work completed except for re-asphalting of patch by PG&E.
- Small Capital Projects – B300 Modifications (Mailroom and Graphics): Design work is complete and submitted to DSA.
- Small Capital Projects – Bleacher Replacement (Baseball and Soccer): Design work continues and meetings with DSA are underway to confirm requirements for new project scope.
- Small Capital Projects – Parking Lot #1 Resurfacing: Engineering firm has been selected and design work has begun.
- Small Capital Projects – Building 1800B Print Shop: Engineering firm has been selected and design work has begun.
- Small Capital Projects – Childcare Building 200A Repair: Repairs were needed at Building 200A (Fairfield Campus) and were completed over Winter Break. During the work, more repairs were identified. Assessment of Building 200 and program needs will proceed under a new project during the next quarter.
- Small Capital Projects - BioTech Casework Improvement: Improvements to the Vacaville Center Biotechnology and Science Building (BioTech 2) were identified by staff. Work includes relocation and improvement of countertop casework and wall cabinets. Work will begin upon receipt of all contracts and required documentation.
- Planning, Assessment & Program Management: On-going activities of the District bond team, program management team, and consultants to support the Bond Program. Fairfield Campus Signage Master Plan development underway to complete an exterior signage master plan and develop concepts for some additional vehicular and pedestrian signs, as well as new digital monument signs. Design meetings have begun. Measure Q Bond Spending Plan Update #18 was completed, presented to the Board and approved on November 20, 2019.