AGENDA ITEM 10.(a)
MEETING DATE September 2, 2020

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD AGENDA ITEM

TO: MEMBERS OF THE GOVERNING BOARD

SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES

REQUESTED ACTION: APPROVAL

EMPLOYMENT 2020-2021

Resignation

<u>Name</u>	Assignment	Effective
Ariana Astorga	Student Services Generalist	09/03/2020
Dwayne Hunt	Dean, Academic Support Services	08/24/2020

Short-Term/Temporary/Substitute

<u>Name</u>	Assignment	Fund/Grant Name	Effective	Amount
Adrian Hariston	EMS Journey Level Assistant	General Fund	09/03/20 - 06/30/21	\$25.00/hr.
Jeffrey Ryder	Journey Level Assistant	General Fund	09/17/20 - 12/30/20	\$25.00/hr.
Ritzdane Suriben	Auto Technology Lab Assistant	Strong Workforce Program	07/01/20 – 08/09/20 (Updated)	\$26.87/hr. (Updated)
Gabriel Totah	EMS Journey Level Assistant	General Fund	09/03/20 - 06/30/21	\$25.00/hr.
Eric L. Wilson	Journey Level Assistant	General Fund	09/17/20 - 12/30/20	\$25.00/hr.

Salvatore Abbate	Celia Esposito-Noy, Ed.D.
Human Resources	Superintendent-President
August 21, 2020	September 2, 2020
Date Submitted	Date Approved

AGENDA ITEM	12.(a)
MEETING DATE	September 2, 2020

TO:	Members of the Governi	ng Board
SUBJECT:	PROCURE NECESSAR	THORIZING DISTRICT STAFF TO Y GOODS, SERVICES AND COMPLYING WITH BIDDING
REQUESTED ACTION:		
☐Information OR ☐Consent OR	⊠Approval ⊠Non-Consent	
SUMMARY:		
Vacaville Center were evacuate The Governing Board is requency corrective actions necess STUDENT SUCCESS IMP Help our students achies a specific skills education Workforce development Transfer-level education	ated due to the LNU fire in uested to declare an emerg ary and incur any expenses ACT: eve their educational, profesent and training	in Campus, the Vallejo Center, and the the Napa and Solano Counties. ency and authorize action by staff to make to respond to this emergency.
Other:	Board Policy:	Estimated Fiscal Impact: Unknown
SUPERINTENDENT'S RECOM Celia Esposito-Noy, I Superintendent-Pres PRESENTER'S NA 4000 Suisun Valley Fairfield, CA 945	IMENDATION: Ed. D. ident AME Road	
ADDRESS		Celia Esposito-Noy
(707) 864-7299		Superintendent-President
TELEPHONE NUM		
Celia Esposito-Noy,	Ed.D.	September 2, 2020
VICE PRESIDENT AP	PROVAL	DATE APPROVED BY SUPERINTENDENT-PRESIDENT
August 26, 2020		

SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

DECLARING AN EMERGENCY AND AUTHORIZING DISTRICT STAFF TO PROCURE NECESSARY GOODS, SERVICES AND SUPPLIES WITHOUT COMPLYING WITH BIDDING REQUIREMENTS

RESOLUTION NO. 20/21-05

WHEREAS, Public Contract Code Section 20113 provides that in an emergency when repairs, alterations, work, or improvement to a school facility are necessary to the continuance of existing school classes or to avoid danger to life or property, the Board may contract in writing for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor;

WHEREAS, Public Contract Code Section 20113 provides that in an emergency when repairs, alterations, work, or improvement to a school facility are necessary to the continuance of existing school classes or to avoid danger to life or property, the Board may authorize the use of day labor or force account for the emergency purpose;

WHEREAS, pursuant to Public Contract Code Section 1102 an emergency is a "sudden unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services," and case law has incorporated that definition into the terms of Section 20113;

WHEREAS, on Wednesday, August 19, 2020, the Fairfield Main Campus, the Vallejo Center, and the Vacaville Center were evacuated due to the LNU fire in the Napa and Solano Counties.

WHEREAS, as a result of the foregoing occurrence the Fairfield Main Campus and Vacaville Center were left in danger of further property loss and constitutes a hindrance to the continuance of existing classes; and

WHEREAS, pursuant to Public Contract Code Section 20113, the governing board must make a unanimous vote, obtain approval to contract from the county superintendent of schools, and secure contracts in writing for services to be performed and materials to be provided.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Solano Community College District pursuant to the Public Contract Code, this Board finds, for the reasons set forth above, that a dire emergency exists a result of the LNU fire that created hazardous conditions for all three campuses and evacuation was necessary; and

BE IT FURTHER RESOLVED by the Board of Trustees of the Solano Community College District pursuant to the Public Contract Code, this Board authorizes the District Superintendent-President to take all appropriate and necessary action to promptly evaluate and implement corrective action to protect District facilities, including but not limited to authorization to enter into written contracts for the performance of labor and furnishing of materials; the use of day labor

or force account for the emergency purpose; seek approval to contract for emergency repairs from the County Superintendent of Schools; implement the repair and replacement of such facilities; and to re-open the facility as soon as it is safe to do so, all subject to ratification by this board as soon as is practicable. The Board further directs the District Superintendent-President to prepare an estimate of the costs of the necessary corrective work, which shall be presented to the Board for review and ratification as soon as is practicable.

PASSED AND ADOPTED this 2nd day of September 2020 by the Governing Board of the Solano Community College District.

QUINTEN R. VOYCE BOARD PRESIDENT

CELIA ESPOSITO-NOY, ED.D. SECRETARY

TO:	Members of the Gov	verning Board
SUBJECT:	CHANGE TO SHORT-TERM, SEASONAL, PERIODIC, STUDENT WORKER, AND TEMPORARY SALARY SCHEDULES	
REQUESTED ACTION	:	
☐ Information Ol		
presented to the Governing	ng Board for approval. MPACT:	er, and Temporary Salary Schedules are being
☐ Help students achie ☐ Basic skills educati ☐ Workforce develop ☐ Transfer-level educ ☐ Other: <u>Human Reserver</u>	on oment and training cation	fessional and personal goals
Ed. Code:	Board Policy:	Estimated Fiscal Impact:
SUPERINTENDENT'S REC	COMMENDATION:	☑ APPROVAL☐ DISAPPROVAL☐ NOT REQUIRED☐ TABLE
Salvatore A Human Res PRESENTER' 4000 Suisun Va Fairfield, CA	S NAME slley Road	
ADDRE 707-864-7	SS	Celia Esposito-Noy, Ed.D. Superintendent-President
TELEPHONE	NUMBER	6 4 1 2 2020
VICE PRESIDENT	APPROVAL	September 2, 2020 DATE APPROVED BY
		SUPERINTENDENT-PRESIDENT
August 21, DATE SUBMI'		

SUPERINTENDENT-PRESIDENT

SOLANO COMMUNITY COLLEGE

Short-term, Seasonal, Periodic and Student Worker Salary Schedule Effective 09/03/2020

|--|

Assistant Athletic Coach		\$16.66/\$21.00
7.00.000.000		(Maximum of \$8,300.00 per Seasonal Sport)
Athletic Onsit	te Administrator	\$35.00
Driver		\$13.00
Fire Science A	Academy Classroom Assistant	\$13.00
Journey Leve	I Assistant	\$25.00
Lifeguard		\$13.00/\$15.00
Office Assista	nt	\$13.00
Maintenance	/Facilities	\$13.00
Note taker		\$50 per semester
Pool Manage	r	\$13.00
Registration Aide		\$13.00/\$15.00
Special Projects		\$25.00-\$75.00
Teaching Apprentice		\$21.00
Telemarketing		\$13.00
Theatre staff:		
	Box Office Clerk	\$13.00
	Box Office/House Manager	\$13.50
	Production Assistant	\$13.10
	Theatre Assistant	\$13.00
	Theatre Event Technician	\$15.50
	Senior Stage Technician	\$17.50
Tutor		\$13.50
		61 J. 1347 J

Student Workers

All Student Workers

\$13.00

The following Student Worker Positions have designated ranges. The higher pay rate and minimum qualifications are determined by the manager:

Early Learning Center Staff:

Aides	\$13.00
Intern 1	\$13.50
Intern 2	\$14.00
Lab Assistant 1	\$14.50
Lab Assistant 2	\$15.50

Disabled Services Program:

Adapted PE Assistant	\$13.50
Mobility Assistant	\$13.50

Tutor \$13.00/\$13.50/\$14.50

AGENDA ITEM	12.(c)
MEETING DATE	September 2, 2020

TO:	Members of the Governing Board	
SUBJECT:	PUBLIC HEARING AND ADOPTION OF THE 2020-2021 DISTRICT BUDGETS	
REQUESTED ACTION:		
☐Information OR ☐Consent OR	= ''	t
		August 26, 2020, Robert V. Diamond, Vice President rd with the proposed District's 2020-2021 budgets.
accordance with the Californecommends adoption of the	ornia Code of Regula e proposed budget and	nted for a public hearing and adoption at this time in ations (CCR), Title 5, Section 58301. The District d spending plan that were developed and shared with on this during its budget development cycle.
Copies are available from tat: http://www.solano.edu/f		e President of Finance & Administration, and online t_budget.php .
STUDENT SUCCESS IM Help our students ac Basic skills educatio Workforce developm Transfer-level educa Other:	hieve their educationand nent and training	al, professional and personal goals
Ed. Code: N/A	Board Policy: 3	000,3005 Estimated Fiscal Impact: N/A
SUPERINTENDENT'S RECO	OMMENDATION:	
Robert V. Dian Vice President, Finance &		
PRESENTER'S		
4000 Suisun Vall Fairfield, CA 9		
ADDRES	S	Celia Esposito-Noy, Ed.D.
(707) 864-72	209	Superintendent-President
TELEPHONE N	UMBER	
Robert V. Diai	nond	September 2, 2020
VICE PRESIDENT A	APPROVAL	DATE APPROVED BY SUPERINTENDENT-PRESIDENT
August 21, 2 DATE SUBMIT		
DATE SUDMIT	LEDIO	

SUPERINTENDENT-PRESIDENT

AGENDA ITEM	12.(d)
MEETING DATE	September 2, 2020

TO:		Members of the	e Governing Board
SUBJECT:		FOR CONSTR	AWARD TO ELLIS & ELLIS SIGN SYSTEMS RUCTION SERVICES FOR THE FAIRFIELD HICULAR WAYFINDING SIGNAGE
REQUESTED ACT	ΓΙΟΝ:		
☐Information ☐Consent	OR OR	⊠Approval ⊠Non-Conse	nt
Campus Vehicle Way	yfinding lies neo	Signage Projectessary for the c	ntract to Ellis & Ellis Sign Systems, for the Fairfield t. The scope of work includes all labor, materials, design/installation of five (5) new exterior vehicle the District Signage Standards.
CONTINUED ON TH	E NEXT	^T PAGE	
Basic skills ed Workforce dev Transfer-level	ents achi ucation velopme education	eve their education on and training	nal, professional and personal goals ts classrooms or related College facilities.
Ed. Code: Bo	oard Pol	icy:	Estimated Fiscal Impact: \$57,929.71 Measure Q Funds
SUPERINTENDENT'S	RECON	IMENDATION:	☑ APPROVAL☐ DISAPPROVAL☐ NOT REQUIRED☐ TABLE
Executive 1			_
PRESENT 4000 Suist Fairfield		Road	
	DRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
TELEPHO	863-785 NE NU		_
	V. Diamo		
VP, Finance			September 2, 2020
VICE PRESID			DATE APPROVED BY SUPERINTENDENT-PRESIDENT
Augus	st 21, 202	0	

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

AGENDA ITEM 12.(d) MEETING DATE September 2, 2020

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO ELLIS & ELLIS SIGN SYSTEMS

FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD

CAMPUS VEHICULAR WAYFINDING SIGNAGE

PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested directly from Ellis & Ellis Sign System due to their previous experience and familiarity with the Fairfield Campus. Ellis & Ellis Sign Systems is a pre-approved contractor, listed on the District's Board Approved CUPCCAA (California Uniform Public Construction Cost Accounting Act) Program. Their proposal was reviewed, and the proposed pricing was determined to be fair and appropriate to the scope of work requested.

The Board is asked to approve a contract to Ellis & Ellis Sign Systems in the amount of \$57,929.71.

The contract is available online at:

http://www.solano.edu/measureq/2020/200902%20Contract%20Award%20Ellis%20Ellis%20BOT.pdf

AGENDA ITEM	12.(e)
MEETING DATE	September 2, 2020

TO:		Members of the G	overning Board
SUBJECT:		FIRST REVISION AGREEMENT	N TO NIIMBL PROJECT AWARD
REQUESTED ACT	ION:		
☐Information ☐Consent	OR OR	⊠Approval ⊠Non-Consent	
SUMMARY:			
(NIIMBL) Project Av Board. The NIIMBL College. The Project Revision is effective STUDENT SUCCES	Project Award July 1, SS IMP achieve lication elopme	greement is being prest Award benefits the Agreement was first 2020. PACT: their educational, prosent and training	esented for review and approval by the Governing Biotechnology Program at Solano Community t entered into on February 3, 2020. This First offessional and personal goals
Ed. Code:	Boar	d Policy:	Estimated Fiscal Impact: None
SUPERINTENDENT'S		-	
David Vice President PRESENT 4000 Suisu Fairfield	TER'S N n Valley	nic Affairs AME Road	
	DRESS	754	Celia Esposito-Noy, Ed.D.
TELEPHO	William	MBER as	Superintendent-President September 2, 2020
VICE PRESID			DATE APPROVED BY
Augus DATE SUI SUPERINTENI		ED TO	SUPERINTENDENT-PRESIDENT

FIRST REVISION TO NIIMBL PROJECT AWARD AGREEMENT

This First Revision to NIIMBL Project Award Agreement (the "Revision") effective July 1, 2020 by and between the University of Delaware ("UD") on behalf of the National Institute for Innovation in Manufacturing Biopharmaceuticals (hereinafter referred to as "NIIMBL"), North Carolina State University ("NCSU"), Worcester Polytechnic Institute ("WPI"), Fraunhofer USA, Inc. ("Fraunhofer"), Frederick Community College ("Frederick"), Solano College ("Solano"), International Academy of Automation Engineering, Inc. ("IAAE"), Genentech, Inc. ("Genentech"), and Merck Sharp & Dohme Corp. ("Merck").

BACKGROUND

WHEREAS, UD, the University of Maryland, NCSU, WPI, Fraunhofer, Frederick, Solano, IAAE, Genentech, and Merck (each a "Project Participant" and collectively with the Project Leader the "Project Team" or "Project Team Members") entered into that certain Project Award Agreement, effective February 3, 2020 (the "Agreement") for NIIMBL project PC2.2-099 (the "Project").

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions contained herein, UD, NCSU, WPI, Fraunhofer, Frederick, Solano, IAAE, Genentech, and Merck hereby agree that the Agreement is amended as follows:

1. Delete the first paragraph of **the preamble** in its entirety and replace it with the following:

This Project Award Agreement (this "Agreement" or the "Project Award Agreement") is by and between the University of Delaware ("UD"), on behalf of the National Institute for Innovation in Manufacturing Biopharmaceuticals ("NIIMBL"), and International Academy of Automation Engineering, Inc. ("IAAE" or the "Project Leader"), and North Carolina State University ("NCSU"), Worcester Polytechnic Institute ("WPI"), Fraunhofer USA, Inc. ("Fraunhofer"), Frederick Community College ("Frederick"), Solano College ("Solano"), Genentech, Inc. ("Genentech"), and Merck Sharp & Dohme Corp. ("Merck") (NCSU, WPI, Fraunhofer, Frederick, Solano, Genentech, and Merck each a "Project Participant" and collectively with the Project Leader the "Project Team" or "Project Team Members"). All Exhibits to this Agreement are hereby incorporated into and made a part of this Agreement, and the terms in this Agreement with initial letters capitalized, whether used in the singular or the plural, shall each have the meaning set forth herein or, if there is no definition set forth herein, then in declining order of precedence, the meaning set forth in Exhibit A, the Project IP Management Plan attached hereto as Exhibit D, or the "Bylaws"). References to the Bylaws in this Agreement shall refer to the version of the Bylaws in effect on the Effective Date.

2. Delete Section 1.a <u>Term</u> in its entirety and replace it with the following:

The term of this Agreement will begin on February 3, 2020 and continue until August 2, 2021, unless earlier terminated or extended as provided for herein (the "Term").

3. Delete Section 2.a. **Project Leader** in its entirety and replace it with the following:

Scott Sommer has been designated as the "Principal Investigator." The Project Leader, through the Principal Investigator, shall be responsible for overseeing the Project and using reasonable professional standards to ensure that it and each Project Participant fulfills all responsibilities required to complete the Project in accordance with this Agreement and Exhibit B.

4. In section 13.g **Notices**, delete in its entirety:

University of Maryland [Principal Investigator] Name: Ben Woodard

Title: Director, Biotechnology Research and Education Program

Address: Stadium Dr. Building 090, Room 1203, College Park, MD 20742

Email: woodard@umd.edu

Authorized Official Name: Evan Crierie Title: Assistant Director

Address: 3112 Lee Building, 7809 Regents Drive, College Park, MD 20742

Email: ecrierie@umd.edu

- 5. Delete EXHIBIT B **Project Plan** and replace it with the attached Exhibit B.
- 6. Delete EXHIBIT Cs **Project Funding Terms and Conditions** and replace it with attached EXHIBIT Cs.

Except as set forth in this Revision, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this Revision and the Agreement, the terms of this Revision will prevail.

[signatures on following page]

IN WITNESS WHEREOF, the parties have executed this First Revision to Project Award Agreement on the date(s) set forth below.

ROJECT TEAM:	NIIMBL
INTERNATIONAL ACADEMY OF	By: UNIVERSITY OF DELAWARE
AUTOMATION ENGINEERING, INC.	•
,	Bv:
By:	By: Name_Cordell M. Overby
Name:	Title: Assoc. Vice President, Research & Regulatory Affairs_
Title:	Date:
Date:	
NORTH CAROLINA STATE	
UNIVERSITY	
By:	
Name:	
Title:	
Date:	
WORCESTER POLYTECHNIC	
INSTITUTE	
11,0211012	
By:	
Name:	
Title:	
Date:	
FRAUNHOFER USA, INC.	
By:	
Name:	
Title:	
Date:	
FREDERICK COMMUNITY	
COLLEGE	
By:	
Name:	
Title:	
Date:	

SOLANO COLLEGE	
By: David Au	
Name: David Williams	
Title: Vice President, Academic Affair	irs_
Date: _8.18.2020	
GENENTECH, INC.	
D.,,	
By:	
Name:	
Title: Date:	
Datc	
MERCK SHARP & DOHME CORP.	
By:	
Name:	
Title:	
Data.	

EXHIBIT B

Project Plan

Work Breakdown Structure, Responsibilities Assignment Matrix, and Gantt Chart

PC2.2-099: SPIDER Project 2.0

Project Team Organizations:
International Academy of Automation Engineering (Lead)
Frederick Community College
Fraunhofer USA

Genentech

Merck North Carolina State University Solano College Worcester Polytechnic Institute

Level 3 (Level 3 (Tasks, Deliverables, Milestones, Go/No-Go		RAM									GANTT	LL					
Decisions)	(s		Organizations									Month	nth					
		LEAD	PARTICIPATE CONSULTED	CONSULTED	-	2	8	3 4 5 6	9	7	8	6	1 0		1 2	- c	- 4	7 0
1.0	Consolidate and scale SPIDER 1.0	NCSU	WPI, SCC, FCC IAAE	IAAE	×	X	X	XXXXXX	×	X				XXXX	X	X	X	\sim
1.1	Enhance WPI Hands-on course	WPI			XXX	X	×	X								X	X	\sim
1.1.1	Purchase new equipment - DeltaV Performance Learning Platform	WPI			X X	×	×							×	×			
1.1.2	Go/No-Go: DeltaV Performance Learning Platform hardware acquired (if not acquired Task 1.1 does not continue)	WPI														X		
	Enhance existing Hands-on Curriculum to	W.		7 4 7													X	

- &

								ŀ											ŀ		ŀ
			LEAD	PARTICIPATE	CONSULTED	1	7	<u>κ</u>	ك	2		∞	6	0		1 2	7 %	1 4	- v	$\begin{array}{c c} 1 & 1 \\ 6 & 7 \end{array}$	$\frac{1}{\infty}$
•	1.0	Consolidate and scale SPIDER 1.0	NCSU	WPI, SCC, FCC	IAAE	X	X	X	X	X	X				X	X			X		
	1.1	Enhance WPI Hands-on course	WPI			X	X	X	XX	k.1							X	X	X		
	1.1.1	Purchase new equipment - DeltaV Performance Learning Platform	WPI			×		×							X	×					
•	1.1.2	Go/No-Go: DeltaV Performance Learning Platform hardware acquired (if not acquired Task 1.1 does not continue)	WPI														×				
	1.1.3	Enhance existing Hands-on Curriculum to incorporate new DeltaV control system platform	WPI		IAAE													X	X		
	1.1.4	Deliverable: Hands-on Essentials of Automation Engineering (WPI)	WPI														X	X	X		
	1.2	Develop SCC Hands-on course	SCC		NCSU	X	×	X	XX	k.d					X	X	X	X	×		
	1.2.1	Purchase new equipment - DeltaV Performance Learning Platform	SCC			×		×							X	×					
	1.2.2	Go/No-Go: DeltaV Performance Learning Platform hardware acquired (if not acquired Task 1.3 does not continue)	SCC														X				
	1.2.3	SCC to take existing online course (2 seats)	IAAE	SCC		×	×	×	×												
	1.2.4	Develop SCC new local hands-on curriculum	SCC		IAAE, NCSU													X	X		
	1.2.5	Capture 3D scan of process rooms/lab	IAAE	SCC													X	X			
	1.2.6	Deliverable: Hands-on Essentials of Automation Engineering (SCC)	SCC																X		
	1.3	Onboard FCC to SPIDER 1.0 approach	IAAE	FCC		×	×	X	×												
-15-	1.3.1	FCC to take existing online course (2 seats)	IAAE	FCC		X			X												
	1.3.2	Assess ability to provide hands-on course locally in future by reviewing curricula	FCC				×														

14	Enhance NCSII Hands-on course	NCSII		IAAE		×									×		
1.4.1	NCSU to coordinate review and team discussion of all SPIDER 1.0 education feedback (i.e. online course and feedback from NCSU and WPI participants)	NCSU	WPI, IAAE	FCC, SCC	×	1									:		
1.4.2	NCSU to enhance local hands-on course in terms of sequencing and duration of materials based on SPIDER 1 feedback. No new hardware or software needed under this project segment.	NCSU		IAAE								×	×	×	×	×	
1.4.3		NCSU														×	
1.5		NCSU		IAAE										×	X	>	
1.5.1	Develop transfer package at NCSU	NCSU		IAAE											×	×	
1.5.2	Develop transfer package at WPI	WPI		NCSU											X	×	
1.5.3	Develop transfer package at SCC	SCC		NSCU											×	×	
1.5.4	All transfer packages ready for transfer	NCSU		IAAE												×	
2.0	Digital technology enabling data acquisition, visualization, and analytics course	IAAE	GENE, NCSU, FRA	MERCK, WPI X	×	×	×	×	×	×	×	×	×				
2.1	Enhance online course module learning objectives (1 week) Module 1: Data Acquisition Module 2: Data Visualization Module 3: Data Analytics	IAAE	GENE, NCSU, FRA, WPI	X MERCK	×	×											
2.1.1	Enhance Module Topics for all above (3 weeks)	IAAE	GENE, NCSU, FRA, WPI	MERCK	X												
2.1.2	SME Review before conversion to online (1week)	IAAE	GENE, NCSU, FRA, WPI	MERCK		X											
2:2	Design hands-on course learning objectives and structure (3 weeks) (currently recommended to be): Section 1: Data Acquisition (NCSU using Osi PI) Section 2: Data Visualization (using Tableau, Power BI and other technologies) Section 3: Data Analytics (NCSU/WPI using Excel, OsiSoft PI, and other available technologies)	GENE	IAAE, NCSU, FRA, WPI	MERCK													
2.2.1	Review blended course design	GENE		MERCK, IAAE	×	×											
2.2.2	Go/No-Go: Hands-on course design approved (the build of the hands-on course will not go ahead without approval from both GENE and MERCK)	GENE		MERCK													
2.3	Build hands-on course	GENE	FRA, NCSU, WPI	IAAE		$\frac{X}{X}$	X			×	×	×					
-16-	Draft hands-on course activities (6 weeks)	GENE	FRA, NCSU, WPI	IAAE		×	×		, ,	×							
2.3.3	Team review	GENE	FRA, NCSU, WPI	MERCK, IAAE			×		1	×							

236	Updates/review cycle until complete	GENE	FRA, NCSU, WPI	MERCK, IAAE						×	×						
2.3.7	Deliverable: Hands-on course (timing is due to online course being a pre-requisite)	NCSU, WPI	1111								×	×	×				
2.4	Build online course (built slightly after handson to utilize screenshots from activities developed)	IAAE	FRA, NCSU, WPI	GENE	X	×	×	×	×	×							
2.4.1	Enhance materials based on design reviews	IAAE	FRA, NCSU, WPI		×												
2.4.2	Contractor Educational Specialist to review	IAAE				×											
2.4.3	Contractor Instructional Designer to author in online format working with Graphic Designer	IAAE					×										
2.4.4	Contractor Educational Specialist to review	IAAE					×										
2.4.5	Team review	IAAE		MERCK, GENE, WPI, FRA			×										
2.4.6	Updates/review cycle until complete	IAAE	FRA, NCSU, WPI	MERCK, GENE			×	×									
2.4.7	Deliverable: Online course	IAAE							×	×							
2.5	Technology/hands-on curriculum package ready for transfer to other NIIMBL members	NCSU		IAAE							×	×	×				
2.5.1	Develop transfer package at NCSU	NCSU		IAAE								×					
2.5.2	Develop transfer package at WPI	WPI		NCSU								×					
2.5.3	All transfer packages ready for transfer	NCSU		IAAE									×				
3.0	A path to model based biomanufacturing course	GENE	IAAE, NCSU, WPI	MERCK, FRA					×	×	×	×	×	×	×		
3.1	Enhance online course module learning objectives (1 week) Module 1: The value of model based biomanufacturing Module 2: Investment considerations for model based biomanufacturing	GENE	NCSU, IAAE	MERCK, FRA, WPI					×								
3.1.1	Enhance Module Topics for all above	IAAE	NCSU, WPI						X								
3.1.2	SME Review before conversion to online	IAAE		GENE, MERCK, FRA					×								
3.2	Design hands-on course learning objectives and structure (3 weeks) (currently recommended to be): Section 1: Building a model Section 2: Testing a model Section 3: Tuning a model Section 4: Managing model	GENE	NCSU, IAAE	MERCK, FRA, WPI						×							
3.2.1	Review blended course design	GENE	NCSU	MERCK, FRA, WPI						X							
77- -17-	Go/No-Go: Hands-on course design approved (the build of the hands-on course will not go ahead without approval from both GENE and MERCK)	GENE		MERCK						X							

3.3								İ				ŀ	ŀ		ļ	
	Build hands-on course	GENE	NCSU, WPI	MERCK, FRA, IAAE							×	\times	$\frac{\times}{\times}$	×		
3.3.1	Draft hands-on course activities	NCSU	WPI									×	×			
3.3.2	Team review	NCSU		MERCK, FRA, IAAE, GENE									×			
3.3.3	Updates/review cycle until complete	NCSU	WPI	MERCK, FRA, IAAE, GENE									×			
3.3.4	Deliverable: Hands-on course (timing is due to online course being a pre-requisite)	NCSU												×		
3.4	Build online course	IAAE	NCSU, WPI	MERCK, FRA, GENE					7	×	×	×				
3.4.1	Enhance materials based on design reviews	IAAE	IAAE, NCSU, WPI						, 1	X						
3.4.2	Contractor Educational Specialist to review	IAAE							7.3	X						
3.4.3	Contractor Instructional Designer to author in online format working with Graphic Designer	IAAE							1	×						
3.4.4	Contractor Educational Specialist to review	IAAE							' '	×						
3.4.5	Team review	IAAE		MERCK, FRA,						×						
3.4.6	Updates/review cycle until complete	IAAE	NCSU, WPI	MERCK, FRA						X						
3.4.7	Deliverable: Online course	IAAE									×					
3.5	Technology/hands-on curriculum package ready for transfer to other NIIMBL members	NCSU		IAAE								×				
3.5.1	Develop transfer package at NCSU since only site with Applied Materials and OsiSoft Pi technologies to support a hands-on class	NCSU		IAAE								×				
4.0	Understanding and communicating the value of digital technology for Life Sciences course	IAAE	FRA, FCC	NCSU, MERCK	×	×	×	×	×	×						
4.1	Enhance course inputs ready for online build and video recording	IAAE	FRA, FCC	NCSU, MERCK	X											
4.1.1	Enhance both Module 1 and 2 learning objectives (1 week)	IAAE	FRA, FCC	NCSU,MERCK	X											
4.1.2	Enhance Module 1 Topics (2 weeks)	IAAE	FRA, FCC	NCSU,MERCK	×											
4.1.3	Enhance Module 2 Topics (including updates to video scripts) (2 weeks in parallel with above)	IAAE	FRA, FCC	NCSU,MERCK	×											
4.1.4	Review final course design (1 week)	IAAE	FRA	NCSU, MERCK, FCC	×											
4.2	Build online course (Module 1 – Standard Online)	IAAE	FRA	NCSU, MERCK, FCC	×	×	×	×	×	×						
4.2.1	Participant SMEs to enhance materials	IAAE	FRA			×										
4.2.2	Contractor Educational Specialist to review	IAAE	FCC			×										
-18-	Participant SMEs to enhance based on review feedback	IAAE	FRA			×										
4.2.4	Contractor Instructional Designer to author in online format working with Graphic Designer	IAAE				×										

4.2.5	Team review	IAAE		NCSU, MERCK	×		
4.2.6	Updates/review cycle until complete	IAAE	FRA	NCSU, MERCK	X		
4.2.7	Deliverable: Online course (Module 1)	IAAE			×		
4.3	Build online course (Module 2 – Video-based Online) – in parallel with 4.2 above	IAAE					
4.3.1	Video shoot 1 and editing (Interviewees 1-3)	IAAE	FRA			X	
4.3.2	Team review	IAAE	FRA	NCSU, MERCK		X	
4.3.3	Video shoot 2 and editing (Interviewees 4-6)	IAAE	FRA			X	
4.3.4	Team review	IAAE	FRA	NCSU, MERCK, FCC		X	
4.3.5	Video shoot 3 and editing (Interviewees 7-8)	IAAE	FRA			X	
4.3.6	Build all video content into Module 2	IAAE	FRA			X	
4.3.7	Team review	IAAE	FRA	NCSU, MERCK, FCC		X	
4.3.8	Video shoot 4 and editing (Any retakes necessary)	IAAE	FRA			X	
4.3.9	Update Module 2 with any updated footage	IAAE	FRA			X	
4.3.10	Deliverable: Online course (Module 2)	IAAE				X	

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: North Carolina State University

Purchase Order #: 56399

7. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$7,078	\$7,078	\$14,156	February 3, 2020 – February 2, 2021

NIIMBL Future Amount to be Authorized	Cost Share by Project Team Member	Total	Budget Period
\$10,738	\$10,738	\$21,476	February 3, 2021 – August 2, 2021
Total: \$17,816	Total: \$17,816	Total: \$35,632	

Project Team Member is authorized to be reimbursed up to a maximum amount of \$7,078 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through February 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail. Funding for future budget periods, as shown in the table above, shall be made through amendment of this Agreement contingent on Project Team Member's technical progress and Go-no go decisions made by the Project Team, NIIMBL and NIST.

- 2. This Agreement is funded with (check one):
 - ⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,
 - □ Program income pursuant to the Cooperative Agreement
 - □N/A; only cost share provided by participant
- 3. NIIMBL Program Manager

Name: Peggy Thomas Phone: (302) 831-3853 Email: <u>ppthomas@udel.edu</u>

4. Project Team Member's Financial Point of Contact

Name: Ginny Moser Phone: (919) 515-7686

Email: ginny moser@ncsu.edu

5. Special Terms and Conditions

Pre-Award Authorization

UD/NIIMBL authorize preaward spending and non-federal cost share commitments beginning August 15, 2019.

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Worcester Polytechnic Institute

Purchase Order #: 56398

1. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$29,098	\$28,648	\$57,746	February 3, 2020 – February 2, 2021

NIIMBL Future Amount to be Authorized	Cost Share by Project Team Member	Total	Budget Period
\$12,232	\$14,965	\$27,197	February 3, 2021 – August 2, 2021
Total: \$41,330	Total: \$43,613	Total: \$84,943	

Project Team Member is authorized to be reimbursed up to a maximum amount of \$29,098 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through February 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail. Funding for future budget periods, as shown in the table above, shall be made through amendment of this Agreement contingent on Project Team Member's technical progress and Go-no go decisions made by the Project Team, NIIMBL and NIST.

- 2. This Agreement is funded with (check one):
 - ⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,
 - □ Program income pursuant to the Cooperative Agreement
 - □N/A; only cost share provided by participant
- 3. NIIMBL Program Manager

Name: Ryan Foster Phone: (302) 831-3911 Email: fosterr@udel.edu

4. Project Team Member's Financial Point of Contact

Name: Heather Bilotta Phone: (501) 831-5422 Email: hbilotta@wpi.edu 5. Special Terms and Conditions [RESERVED]

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Fraunhofer USA, Inc.

Purchase Order #: 56400

1. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$17,500	\$17,500	\$35,000	February 3, 2020 – August 2, 2021

Project Team Member is authorized to be reimbursed up to a maximum amount of \$17,500 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through August 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail.

- 2. This Agreement is funded with (check one):
 - ⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,
 - □ Program income pursuant to the Cooperative Agreement
 - \square N/A; only cost share provided by participant
- 3. NIIMBL Program Manager

Name: Nicole Hoover Phone: (302) 831-3857 Email: nhoover@udel.edu

4. Project Team Member's Financial Point of Contact

Name: Laurie Fuciarelli Phone: (734) 354-4337

Email: lfuciarelli@fraunhofer.org

5. Special Terms and Conditions

Pre-Award Authorization

UD/NIIMBL authorize preaward spending and non-federal cost share commitments beginning January 6, 2020.

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Frederick Community College

Purchase Order #: 56456

1. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$5,808	\$6,446	\$12,254	February 3, 2020 – August 2, 2021

Project Team Member is authorized to be reimbursed up to a maximum amount of \$5,808 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through August 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail.

- 2. This Agreement is funded with (check one):
 - ⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,
 - □ Program income pursuant to the Cooperative Agreement
 - \square N/A; only cost share provided by participant
- 3. NIIMBL Program Manager

Name: Nicole Hoover Phone: (302) 831-3857 Email: nhoover@udel.edu

4. Project Team Member's Financial Point of Contact

Name: Dana McDonald Phone: (301) 846-2458

Email: dmcdonald@frederick.edu

5. Special Terms and Conditions [RESERVED]

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: International Academy of Automation Engineering, Inc.

Purchase Order #: 56401

8. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$53,082	\$32,794	\$85,876	February 3, 2020 – February 2, 2021

NIIMBL Future Amount	Cost Share by Project	Total	Budget Period
to be Authorized	Team Member		
\$31,000	\$9,350	\$40,350	February 3, 2021 – August 2, 2021
Total: \$84,082	Total: \$42,144	Total: \$126,226	

Project Team Member is authorized to be reimbursed up to a maximum amount of \$53,082 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through February 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail. Funding for future budget periods, as shown in the table above, shall be made through amendment of this Agreement contingent on Project Team Member's technical progress and Go-no go decisions made by the Project Team, NIIMBL and NIST.

3. This Agreement is funded with (check one):

⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,

□ Program income pursuant to the Cooperative Agreement

□N/A; only cost share provided by participant

6. NIIMBL Program Manager

Name: Michael McCormick Phone: (302) 831-0954 Email: mmm@udel.edu

7. Project Team Member's Financial Point of Contact

Name: Sam Arena Phone: (484) 344-5183 Email: sarena@myiaae.org

8. Special Terms and Conditions

Conflict of Interest

Consistent with Federal and NIIMBL conflict of interest (COI) requirements, non-Federal entities must disclose in writing all COIs or potential COIs. Non-Federal entities, involved in this effort, must adhere to Federally- and NIIMBL-compliant provisions which prohibit unethical or otherwise inappropriate gain from effort involvement.

Project Team Member hereby agrees to accept and abide by the NIIMBL Conflict of Interest Policy.

Invoices

Invoices must be submitted monthly and shall include a transaction detail report from the Project Team Member's accounting system of record.

Human Subject Certification

No Human Subjects Research may be conducted under this agreement unless and until it has been approved in writing by an Institutional Review Board (IRB), UD/NIIMBL, and NIST.

Pre-Award Authorization

UD/NIIMBL authorize preaward spending and non-federal cost share commitments beginning July 15, 2019.

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Solano Community College

Purchase Order #: 57621

1. NIIMBL Approved Budget

NIIMBL Maximum Amount Authorized	Cost Share by Project Team Member	Total	Budget Period
\$45,000	\$51,160	\$96,160	February 3, 2020 – August 2, 2021
Total: \$45,000	Total: \$51,160	Total: \$96,160	

Project Team Member is authorized to be reimbursed up to a maximum amount of \$45,000 U.S. Dollars for actual costs incurred in performance of the Project Plan (Exhibit B) during the budget period from February 3, 2020 through August 2, 2021. Costs are to be incurred in accordance with the Project Team Member's Approved Budget Detail.

2. This Agreement is funded with (check one):

- ⊠ Federal funding through the Cooperative Agreement, CFDA 11.619, FAIN 70NANB17H002, effective March 1, 2017; or,
- □ Program income pursuant to the Cooperative Agreement
- □N/A; only cost share provided by participant
- 3. NIIMBL Program Manager

Name: Dale Weiss Phone: (302) 831-3661 Email: dsweiss@udel.edu

4. Project Team Member's Financial Point of Contact

Name: Joseph Ryan Phone: (707) 864-7110

Email: joseph.ryan@solano.edu

5. Special Terms and Conditions [RESERVED]

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Genentech, Inc.

Purchase Order #: N/A

Intentionally Left Blank

EXHIBIT C – Revision #1 Project Funding Terms and Conditions

Project Team Member: Merck Sharp & Dohme, Corp.

Purchase Order #: N/A

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AGENDA ITEM	12.(f)
MEETING DATE	September 2, 2020

TO:	Members of the Governing Board		
SUBJECT:	EMERGENCY CLOSURE RESOLUTION–CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) and GENERAL CHILD CARE (CCTR)		
REQUESTED ACTION:			
☐Information OR ☐Consent OR	⊠Approval ⊠Non-Consent		
child days of attendance for the unable to operate due to circ	de section 8271 provides against loss of funds for days of operation ne period of time services were suspended. In the event that agencies numstances beyond the control of the operating agency, such programmered program expenses nor in subsequent annual budget allocations.	are	
Basic skills education Workforce developme Transfer-level educati	ent and training		
Ed. Code: Board Pol	licy: Estimated Fiscal Impact:		
SUPERINTENDENT'S RECO	MMENDATION: APPROVAL		
Shannon Coop			
Vice President Studen PRESENTER'S N			
4000 Suisun Valley Fairfield, CA 94	y Road		
ADDRESS	Celia Esposito-Noy, Ed.D.		
(707) 864-715	Superintendent-President		
TELEPHONE NU			
	September 2, 2020		
VICE PRESIDENT AI	PPROVAL DATE APPROVED BY		
August 25, 202	SUPERINTENDENT-PRESIDENT 20		
DATE CUDMITTI			

SUPERINTENDENT-PRESIDENT

AGENDA ITEM 12.(f) MEETING DATE September 2, 2020

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board

SUBJECT: EMERGENCY CLOSURE RESOLUTION-CALIFORNIA

STATE PRESCHOOL PROGRAM (CSPP) and GENERAL

CHILD CARE (CCTR)

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The Early Learning Center closed August 18 - 24, 2020 due to fire danger and unhealthy air quality. The Board of Trustees shall adopt a resolution that describes the nature of the emergency closure so that the district will not lose any funding from the California Department of Education childcare contracts. The adopted resolution enables us to claim reimbursable attendance for the full period of the closure.

EMERGENCY CLOSURE RESOLUTION

RESOLUTION

BE IT RESOLVED that the Governing Board of **Solano Community College authorize** the temporary closure of the child development center on the Fairfield campus August 18 – 24, 2020 due to fire danger and unhealthy air quality. Child development services provided by contracts CCTR-0288 and CSPP-0612 was suspended for the entire day for each day of the closure.

The daily attendance for both certified and non-certified children for the full week prior to the temporary closure was:

CSPP

CCTR

	5511 (<u>/1 1 </u>
Monday	6	26	
Tuesday	7	28	
Wednesday	6	26	
Thursday	7	28	
Friday	0	0	the program is closed on Fridays during the summer semester
<u>NAME</u>	- -	<u>TITLE</u>	<u>SIGNATURE</u>
Celia Esposito-No	y, Ed.D., Superintend	dent President	
PASSED AND ADO	PTED THIS 2 nd day o	of September 20	20, by the
Governing Board of California.	f Solano Community	y College of So	olano County, in the State of
of Solano County, in correct copy of a res	n the State of Californ solution adopted by th	nia, certify that th ne said Board at	olano Community College, the foregoing is a full, true and a regular meeting thereof held on file in the office of said
(Clerk's s	signature)	· <u>·······</u> ·	(Date)

AGENDA ITEM	13
MEETING DATE	September 2, 2020

TO:	Members of the Governing Board	
SUBJECT:	BOARD STUDY SI	ESSION – STUDENT SERVICES UPDATE
REQUESTED ACTION:		
⊠Information OR □Consent OR	☐Approval ☐Non-Consent	
SUMMARY:		
An update will be presented	by Dr. Shannon Cooper	r, Vice President of Student Services.
STUDENT SUCCESS IMP Help students achieve Basic skills education Workforce developme Transfer-level education Other:	their educational, profe	essional and personal goals
Ed. Code:	Board Policy:	Estimated Fiscal Impact: N/A
SUPERINTENDENT'S RECON	MMENDATION:	☐ APPROVAL ☐ DISAPPROVAL ☐ NOT REQUIRED ☐ TABLE
Shannon Cooper, F Vice President, Studen		
PRESENTER'S N	AME	
4000 Suisun Valley Fairfield, CA 94:		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 864-715	9	Superintendent-Fresident
TELEPHONE NU	MBER	
		September 2, 2020
VICE PRESIDENT AF		September 2, 2020 DATE APPROVED BY SUPERINTENDENT-PRESIDENT
VICE PRESIDENT AF August 25, 202 DATE SUBMITTE	PPROVAL 20	DATE APPROVED BY