

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, December 2, 2020

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, December 2, 2020, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Voyce.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Voyce led those present in the pledge of allegiance.

**3. ROLL CALL**

Quinten R. Voyce, President  
Denis Honeychurch, J. D., Vice President  
Sarah E. Chapman, Ph.D.  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Ph.D., Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

**6. CLOSED SESSION**

President Voyce called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Voyce reconvened the Regular Meeting at 7:03 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

**10. CONSENT AGENDA – ACTION ITEMS**

Superintendent-President

- (a) Draft Minutes for the Meeting Held on November 18, 2020 (Pending Board Approval)

Human Resources

- (b) Employment 2020-2021, Page 6

Finance and Administration

(c) Donations, Page 9

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Consent Agenda as presented. The motion was passed unanimously.

**11. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

**12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

Human Resources

(a) Resignation to Retire, Page 11

Rob Diamond, VP of Finance, gave the following statements regarding the resignation of Victoria Lamica:

Victoria will be sorely missed at Solano Community College. She was an instrumental resource for the college where she shared her purchasing expertise and distributed her procurement knowledge everywhere she worked at the District. Victoria stayed professional, regardless of the situation or the pressure she was under. When she was given a task, she put her all into it and ensured the assignment was completed. A few more of her accomplishments were:

Helped guide staff.

Navigated her crew through complex purchasing policies.

She was a supportive and an encouraging mentor.

Possessed a wealth of knowledge.

Very well versed in legalities of purchasing.

Detail oriented.

Piloted Cal-Card initiatives.

Orchestrated the food taste test for cafeteria services.

Assured processes were followed correctly and thoroughly.

Implemented UPCCAA.

Gave recommendations to streamline campus reservations.

Supervised multiple departments.

And so much more not mentioned here!

Dr. David Williams, VP of Academic Affairs, gave the following statements regarding the resignation of Patricia Barnes:

Patty Barnes has been an adjunct faculty in the Cosmetology Department for the past 7 years. As you may recall, our Cosmetology Department has been without full-time faculty for a few years and our adjuncts, like Patty, have really stepped up and taken over the program. Patty has had a long career in cosmetology, and she also owned a business where she sold cosmetology supplies. She was very active in the field and is a great resource for our students. We wish her well!

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Resignation to Retire as presented. The motion was passed unanimously.

(b) Change to 2020-2021 CSEA Temporary Salary Schedule, Page 12

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Change to 2020-2021 CSEA Temporary Salary Schedule as presented. The motion was passed unanimously.

(c) Change to Short-Term, Seasonal, Periodic, Student Worker and Temporary Salary Schedules, Page 14

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Change to Short-Term, Seasonal, Periodic, Student Worker and Temporary Salary Schedules as presented. The motion was passed unanimously.

(d) Change to 2020-2021 Operating Engineers Local 39 Temporary Salary Schedule, Page 16

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Change to 2020-2021 Operating Engineers Local 39 Temporary Salary Schedule as presented. The motion was passed unanimously.

(e) Change to Temporary Interpreter Salary Schedule, Page 18

It was moved by Trustee Chapman and seconded by Trustee Honeychurch to approve the Change to Temporary Interpreter Salary Schedule as presented. The motion was passed unanimously.

Finance and Administration

(f) Amendment to Resolution 20/21-07 of the Board of Trustees of the Solano Community College District, Solano and Yolo Counties, California, Authorizing the Issuance of

Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Series D, and Actions Related Thereto, Page 20

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Amendment to Resolution 20/21-07 of the Board of Trustees of the Solano Community College District, Solano and Yolo Counties, California, Authorizing the Issuance of Solano Community College District (Solano and Yolo Counties, California) Election of 2012 General Obligation Bonds, Series D, and Actions Related Thereto as presented. The motion was passed unanimously.

Bond

(g) Facilities Master Plan Update Approval, Page 22

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Facilities Master Plan Update Approval as presented. The motion was passed unanimously.

Academic Affairs

(h) Sabbatical Leave Academic Year 2021-2022, Page 23

The Sabbatical Leave Committee has recommended 3 faculty for the 2021-2022 academic year and the summaries are as follows:

**Rachel Smith (Digital Arts):**

Fall 2021: During her sabbatical, Professor Smith will research and connect with experts in the field of user interface, user experience and visual design for the web to create a certificate pathway in design for these areas. Also, she will enrich her own professional development and personal projects, which will improve her professional standing and teaching. She will take classes in the areas of user interface design, animation and visual design for web design, and further develop her own work within these areas.

Currently, Solano College Arts only has the visual communications certificate. More stackable certificates will give students viable options and incentive to continue through coursework, other than just the transfer model. She will work with faculty in computer science and drafting to ensure cross pollination of these areas for coursework and certificates in information technology (ie, MakerSpace).

**Tonmar Johnson (Sociology):**

Fall 2021: During his sabbatical, Dr. Johnson will develop one or two courses: Sociology of Pop Culture or Sociology of Sex and Gender. He will also develop partnerships with nonprofit organizations in the community for Sociology majors to gain valuable internships.

The Sociology Department conducted surveys of current students and asked, “What other courses would you like to see offered by the Sociology department?” Based on the survey responses, the two identified courses emerged as the most sought-out courses. The majority of California Community Colleges offer one, if not both, of these courses and all of our 4-year institutions offer one or both.

Internships allow students to explore and apply academic theory in the professional world by combining learning and work experience. Students will have an opportunity to take the knowledge they gain in the classroom and put it into action. At the same time, students will develop new skills, explore possible career choices, and build a professional network.

**Jeff Cardinal (Kinesiology/Athletics):**

Fall 2021: During his sabbatical, Professor Cardinal will update the “Solano College Soccer Coaching Manual” with new ideas and current trends. This project involves visiting other colleges and professional and club soccer programs. He will be updating and creating a current coaching manual for the sport of soccer for the community college level to be used for coaching the Solano College Soccer team. Moreover, this document can be used by current student-athletes who may want to pursue a career in coaching soccer and can also be used by local youth and high school coaches. This coaching manual will cover all aspects of coaching a community college soccer team and will be used in all soccer classes offered at Solano College. The manual will also include examples of specific practice plans that cover every aspect of soccer. Part of this project is to get out and see what the new and current trends are in the sport of coaching and teaching soccer.

It was moved by Trustee Honeychurch and seconded by Trustee Chapman to approve the Sabbatical Leave Academic Year 2021-2022 as presented. The motion was passed unanimously.

- (i) Memorandum of Understanding Between Touro University California College of Pharmacy Program and Solano Community College, Page 24

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Memorandum of Understanding Between Touro University California College of Pharmacy Program and Solano Community College as presented. The motion was passed unanimously.

- (j) Educational Training Agreement Between Solano Community College District and Mercedes-Benz, USA, LLC, Page 33

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Educational Training Agreement Between Solano Community College District and Mercedes-Benz, USA, LLC as presented. The motion was passed unanimously.

**13. INFORMATION ITEMS – NO ACTION REQUIRED**

**14. ANNOUNCEMENTS**

Trustee Chapman acknowledged the work that Dr. LaNae Jaimez has been doing for the PTK Book Drive and mentioned that many of her friends contacted her about donating. Dr. Jaimez stated the event was very successful.

Board President Voyce reminded everyone that the Ed Foundation is still accepting donations.

**15. ITEMS FROM THE BOARD**

**16. CLOSED SESSION (CONTINUED IF NECESSARY)**

**17. RECONVENE REGULAR MEETING (IF NECESSARY)**

**18. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**19. ADJOURNMENT**

Moved by Trustee Honeychurch and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:41 p.m.