

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, January 20, 2021

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, January 20, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Honeychurch led those present in the pledge of allegiance.

**3. ROLL CALL**

Denis Honeychurch, J.D., President  
Sarah Chapman, Ph.D., Vice President  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

The following edits and clarifications should be noted in the agenda:

Agenda Item 11.(b) Consent Calendar – Human Resources, Page 7: Paul Hidy’s name was incorrectly spelled. Staff will correct the copy on the website.

#### **4. APPROVAL OF AGENDA**

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the agenda as amended. The motion was passed unanimously.

#### **5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

#### **6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code §54956.9

#### **7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

#### **8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

Professor Jim Dekloe provided the following comments on the retirement of Francis Farahnak:

Tonight, on behalf of all of the members of the Biology Department, I would like to acknowledge and celebrate the contributions of our colleague Dr. Francis (Fereydoon) Farahnak to Solano College

Francis has taught many courses for Solano College over the years. His specialty was teaching microbiology. I team taught many sections of that class with him. Students uniformly liked and respected him, and always reported that they learned a great deal from him. Very often students who took a course from him years ago will stop me in the supermarket – and very often they are now established professionals in the Nursing or another Allied Health Field – and they express gratitude for the preparation that he provided for their further studies and for their profession.

His colleagues chose Francis for the Adjunct Distinguished Faculty – this award was well deserved.

I could go on – but let me close by publicly expressing my gratitude to him for 28 years of friendly comradery and for his 28 years of service to Solano College. He leaves a legacy of the many hundreds of students whose lives he touched. We wish him the best.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

There was no report from ASSC.

(b) Academic Senate

Dr. LaNae Jaimez provided the following report:

- The Academic Senate nominated a FT and a PT SCC faculty for the ASSC Hayward Award, a statewide award for excellence in teaching. Michael Wyly our 2015 SCC full time DF and Tony Zitko our 2020 SCC part time DF were nominated.
- The AS would like to thank Ferdinanda Florence for her 3.5 years of service as the Academic Program Review Coordinator. She is a valued leader of that committee who has worked to streamline the program review process making it a more efficient yet still effective. We welcome her replacement, Rachel Purdie, a FT history professor.
- Our Curriculum Committee, led by Sarah Barsness, is committed to developing a process to look at our current courses and the creation of new courses using an equity lens; creating antiracist and inclusive curriculum. They are also developing a process for making changes to our local GE requirements.

- In December, our DE Committee led by Erica Beam collaborated with the Napa Valley College's DE committee to host an event, Canvas Day. An estimated 110 faculty from both schools attended the workshops.
- The PDFC committee led by Michelle Smith is working with VP Williams and our IT team to onboard a new professional development management system that is being offered free through the Chancellor's Office. The Vision Resource Center/Corner Stone integration will give SCC employees free access to hundreds of professional development opportunities. We actually already have free access, but the trainings will be more readily available, we can integrate our own flex offerings, and the system will allow us to track FlexCal hours.
- The Senate's January 14<sup>th</sup> morning meeting was spent having a little fun and reviewing the Senate goals for AY 2020 – 21. The afternoon meeting was a joint session of the AS, SESC, the Minority Coalition, Administration and approximately 10 SCC students, primarily from the Student Senate. The Senate, Administration and students each shared their diversity, equity and inclusion goals and work for this academic year. Then using two outcomes, chosen by the student group in a prior meeting, we broke into small groups to discuss tangible actions the college can take this spring semester. The meeting was successful in fostering a collaborative relationship between faculty/administration and students. Twenty-five action items to help the college achieve the two outcomes identified by the students were created by the break-out groups. The outcomes were,
  - Create an environment where students can thrive while being their authentic selves.
  - Increase opportunities for mentoring (peer to peer/faculty to student) and other alliances for students.

I won't list the 25 action items now. I'm scheduled to meet with the ASSC next Tuesday to identify the actions (5 -7 out of the 25) that they would like us to focus on this semester. I have also made a commitment for the Academic Senate leadership to meet with the ASSC leadership on monthly basis to collaborate and focus on the reason we are all here, the students.

(c) College Governance Council

College Governance Council will meet on January 27<sup>th</sup>.

(d) Superintendent-President

- Convocation was well attended- 349 people watched. We shared a good news video as a reminder of all of the positive things we have accomplished in spite of the shelter at home and virtual learning
- Convocation keynote speaker Regina Stanback Stroud spoke of why attending to equity is critically important especially in light of events from 2020 and the beginning of 2021. Dr. Stanback Stroud will continue working with us in the spring to improve our equity and diversity efforts with an emphasis on improving outcomes for students of color
- Virtual events in celebration of Black History Month and Women's History Month are being developed.

- Enrollment both in headcount and FTES continues to be below our numbers this time last year. As of today, our headcount is 8,425 students compared to 9,140 at the same time last spring. FTES is 2,857 compared to 2,956. We are not certain of the cause for the decline, although we know that many community colleges are seeing significant declines in enrollment. The good news is that enrollments assigned to Vacaville and Vallejo Centers are well above 1,000 FTES.
- We have extended emergency assistance to students in need this semester. We will provide up to \$500 per student this semester to cover emergency expenses related to academic supplies, housing, food etc. We have an application due date of February 5<sup>th</sup>.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on December 16, 2020 (Pending Board Approval)

### Human Resources

- (b) Employment 2020-2021, Page 6

### Finance and Administration

- (c) Warrants, Page 8
- (d) Personal Services Agreements, Page 10

### Bond

- (e) Notice of Completion for Construction Services for the B300 Modifications: Mailroom and Graphics Project, Page 12
- (f) Notice of Completion for Construction Services for the Autotech Dyno Room Reconfiguration Project, Page 14

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

### **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

#### Human Resources

(a) Resignation to Retire, Page 16

Dr. Joseph Ryan, Dean of Mathematics & Science provided the following comments:

As the Dean of the mathematics and sciences division, I'd like to take this opportunity to thank Francis Farahnak for his extremely valuable teaching and mentorship he has provided our students over these past 28 years. Our college recognized his achievements with the adjunct faculty teacher of the year award in 2018. To be sure, our students have benefited from his microbiological expertise and kindness over three decades. I know our division will miss his kindness and leadership. Each member of our division and the Solano community wish to recognize his positive efforts and wish him a wonderful and fulfilling retirement.

It was moved by Trustee Voyce and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

(b) New Confidential Supervisor Position Description: Interim Financial Aid Supervisor, Page 17

It was moved by Trustee Chapman and seconded by Trustee Young to approve the New Confidential Supervisor Position Description: Interim Financial Aid Supervisor as presented. The motion was passed unanimously.

#### Finance and Administration

(c) Approval of Award to Catrol, Inc. for Performance Learning Platform (PLP) System for the Vacaville Campus' School of Mathematics & Science, Page 21

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Approval of Award to Catrol, Inc. for Performance Learning Platform (PLP) System for the Vacaville Campus' School of Mathematics & Science as presented. The motion was passed unanimously.

#### Bond

(d) Approval of Change Order #10 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 49

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Approval of Change Order #10 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center

Project as presented. The motion was passed unanimously.

- (e) Contract Amendment No. 01 to CSW|ST2 for Additional Professional Services for the Aeronautics Nut Tree Facility Improvements Project, Page 53

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Contract Amendment No. 01 to CSW|ST2 for Additional Professional Services for the Aeronautics Nut Tree Facility Improvements Project as presented. The motion was passed unanimously.

- (f) Contract Amendment No. 01 to HMR Architects for Additional Professional Services for the Fairfield Campus Baseball and Softball Clubhouses Project, Page 57

It was moved by Trustee Martin and seconded by Trustee Young to approve the Contract Amendment No. 01 to HMR Architects for Additional Professional Services for the Fairfield Campus Baseball and Softball Clubhouses Project as presented. The motion was passed unanimously.

#### Academic Affairs

- (g) Standard Agreement Between Solano Community College and California Correctional Health Care Services, Elk Grove, California, Page 61

It was moved by Trustee Voyce and seconded by Trustee Young to approve the Standard Agreement Between Solano Community College and California Correctional Health Care Services, Elk Grove, California as presented. The motion was passed unanimously.

#### Student Services

- (h) Amended Local Agreement for Child Development Services – CA State Preschool Program (CSPP), Page 100

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Amended Local Agreement for Child Development Services – CA State Preschool Program (CSPP) as presented. The motion was passed unanimously.

- (i) Amended Local Agreement for Child Development Services – General Childcare (CCTR), Page 102

It was moved by Trustee Martin and seconded by Trustee Young to approve the Amended Local Agreement for Child Development Services – General Childcare (CCTR) as presented. The motion was passed unanimously.

(j) Amendment to Contract with Dr. Regina Stanback Stroud, Page 105

It was moved by Trustee Thurston and seconded by Trustee Young to approve the Amendment to Contract with Dr. Regina Stanback Stroud as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

**15. ANNOUNCEMENTS**

Voyce: flyer from SCSBA for Equity and Policy Making Workshop 3/8, 4/19/ 5/10.

**16. ITEMS FROM THE BOARD**

Honeychurch: propose that we invite Dr. Jill Biden for the graduation and be the speaker in May.

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Martin and seconded by Trustee Young to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:30 p.m.