

**SOLANO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

ADOPTED MINUTES
Wednesday, March 17, 2021

1. CALL TO ORDER

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 17, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

President Honeychurch led those present in the pledge of allegiance.

3. ROLL CALL

Denis Honeychurch, J.D., President
Sarah Chapman, Ph.D., Vice President
Karimah Karah, J.D.
Michael A. Martin
Rosemary Thurston
Quinten R. Voyce
A. Marie Young
Kelvin Chan, Student Trustee
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services
Robert Diamond, Vice President of Finance and Administration
LaNae Jaimez, Academic Senate
Lucky Lofton, Executive Bond Manager
David Williams, Vice President of Academic Affairs
Sandra Therrien, Executive Coordinator

4. APPROVAL OF AGENDA

It was moved by Trustee Thurston and seconded by Trustee Young to approve the agenda as presented. The motion was passed unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)

There were no comments from members of the public on Closed Session items.

6. CLOSED SESSION

President Honeychurch called the closed session to order at 6:32 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)
Agency Negotiator: Mary Jones, Human Resources
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

7. RECONVENE REGULAR MEETING

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

8. REPORT OF ACTION IN CLOSED SESSION

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

10. REPORTS (NO ACTION REQUIRED)

(a) Associated Students of Solano College (ASSC)

Student Trustee Chan gave the following report:

- ASSC is currently reading through the SSCCC Resolutions and the Election Candidacy Statement Packet for the Academic Year of 2021-2022.
 - On January 26, 2021, ASSC sponsored the “Creation of a Natural Relief Fund” resolution.
 - Should the resolution be approved during the Spring 2021 General Assembly, SSCCC and the CCC Chancellor’s Office will work together in providing assistance and support to CCC students affected by natural disasters.
- On December 8, 2020, ASSC adopted the SSCCC Diversity, Equity, and Inclusion (DEI) Resolution.
 - Creation and Distribution of Campus Climate Survey
 - ASSC is working with the Student Equity and Success Council (SESC) in editing the Campus Climate Survey which is a survey to see how students feel about Solano College and to allow them to share their experiences.
 - Establishment of Student Equity Forum
 - ASSC Student Concerns Committee formed a workgroup that mainly works on planning the Student Equity Forum which will be held at least twice a month. The workgroup mainly includes ASSC Executive Board and Senators. Our goal is to provide a safe space for students to express their concerns and for us to address any question that they have.
- ASSC Committee Report
 - ASSC Student Concerns Committee is currently discussing ways to modify the existing Student Ambassador Program at Solano College. As a part of the committee, in modifying the Student Ambassador Program, our goal is to provide assistance and support to not only prospective students but also the new college students. In a long term, we are hoping that these modifications will help increase the graduation and transferrate in our college.
 - ASSC Activities Committees is partnering with Academic Support Services on promoting Women’s History Month.
- ASSC will be presenting tomorrow for the Flex-CAL Day at 4pm. Our goal is to show that ASSC is always happy to provide support to everyone and be the liaison between the students and the administration.
- ASSC Election timeline has been finalized, approved, and has been announced/posted on the ASSC Webpage.
- The Inter-Club Council, which is chaired by our lovely ASSC VP Acuyong, reported 8 active clubs on campus.

- The ICC meets every 1st and 3rd Thursday of the month at 12 pm
- This includes:
 - The Filipinx-American Student Union;
 - The Entrepreneur Club;
 - The Human Collective;
 - Robotics;
 - The Rotaract Club;
 - Solano Class of Nursing 2021;
 - Solano Class of Nursing 2022, and;
 - Women's Bible Study Fellowship.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

Good evening Board of Trustees, President Honeychurch and Superintendent/President Esposito-Noy

- As part of our commitment to best serving our students, the Academic Senate in collaboration with our SESC subcommittee passed Resolution 03.15.21: Call to the SCC Campus Community to Support the Adoption of Zero Cost/Low Cost Course Materials. I would like to read the resolves,
 - RESOLVED, that the Academic Senate of Solano Community College calls upon all faculty to adopt Open Educational Resources as free or low-cost course materials for students if at all possible, and if they have demonstrated it is not, that there will be free/low cost options in each discipline;
 - RESOLVED, that the Academic Senate of Solano Community College will work with administration to develop a clear and accessible compensation process for faculty supporting the development of Open Educational Resources as free or low-cost course materials for students;
 - RESOLVED, that the Academic Senate of Solano Community College will work with the Professional Development and FLEX committee to provide necessary ongoing training and support for faculty;
 - RESOLVED, that the Academic Senate of Solano Community College will work with the Distance Education committee and administration to provide support for Open Educational Resources materials that meet Universal Design for Learning standards and copyright regulations.
 - RESOLVED, that the Academic Senate of Solano Community College will work with the library and bookstore to ensure that 100% of the textbooks and resources are on reserve in the library on all three campuses and that the bookstore will provide printed Open Educational Resources at a low cost for students.
- As part of the State Academic Senate's Commitment to Diversity, Equity and Inclusion (DEI) and Anti-Racism they are asking local senate presidents to complete

a survey assessing our college and Senate work centered on DEI. ASCCC plans to provide support and guidance for college's who seek it for DEI work. This survey is a good opportunity for SCC to look at progress we are making and to identify areas to focus our DEI work. I am making every effort to get input from the campus community. ASCCC will share their findings with local senates.

- We established a Workgroup to address the impact of AB1460 on our college, the requirements are still being clarified. AB1460 requires all CSU campuses to offer ethnic studies courses in the 2021-22 academic year, CSU has made this requirement a lower division course which in turn, impact, the California community colleges. The workgroup will develop a plan to meet the requirements as they are clarified. We know that we will need new courses and to modify our ADT curriculum maps.
- The Senate approved an updated Master schedule for academic program review, SLO/PLO assessment and curriculum review. Covid and our switch to eLumin have impacted these processes. The new schedule will help us get them back on track as we write our mid-term report for accreditation. VP William's is leading an accreditation team in preparation for the mid-term evaluation.
- Professional development is in full swing with a host of session that were held today and many offerings slated for tomorrow. I had the pleasure of supporting an SCC student as she presented a FLEX session for faculty on the use of Discord in an academic setting. Discord is a secure system for voice and text chatting frequently used in the gaming community that is now showing up in academic settings. Rachel Brae, Biomanufacturing student, did all of the preparation and a great job with the presentation. There were at least 6 students in the Discord FLEX session today. There was mutual appreciation between faculty and students. One student dropped the following message in the chat.
 - Thank you guys for being a great Faculty and working so hard and passionately for the students. You guys feed our soul and take care of our education and are making a longterm impact with every lesson. Thank you for attending these Flex Cal events and bettering yourselves as teachers.
- Curriculum committee complete a draft of recommended updates to the local GE pattern and a process for making changes to the local GE pattern. The draft will be shared in schools for feedback. Something that SCC has been in need of for some time.
- Our distance education committee is continuing to work on approving course shells and certifying faculty as on line teachers. They have over 60 shells on their agenda for this Friday

(c) College Governance Council

Superintendent-President Esposito-Noy reported that CGC received an update from VP David Williams regarding the efforts to have zero or low-cost textbooks. There is a workgroup that has developed recommendations to address the increasing costs.

VP Williams is also providing leadership to the Accreditation Steering Committee and the Strategic Plan workgroup. Our mid-term report is due to ACCJC in October 2021.

(d) Superintendent-President

Dr. Esposito-Noy stated that Managers are finalizing the FAQ regarding what to expect for the rest of spring, summer, and fall as we have moved into the red tier. The FAQ will include details on the CalOSHA COVID contact tracing protocols that will be in place through 2023.

In addition, Dr. Esposito-Noy updated the ASSC yesterday regarding COVID protocols and let them know we are developing the FAQs. The ASSC suggested that the FAQ be provided in a video format.

11. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Draft Minutes for the Meetings Held on March 3, 2021 (Pending Board Approval)

Human Resources

- (b) Employment 2020-2021, Page 6

Finance and Administration

- (c) Warrants, Page 8
(d) Personal Services Agreements, Page 10

It was moved by Trustee Thurston and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

12. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Resignation to Retire, Page 12

It was moved by Trustee Chapman and seconded by Trustee Martin to approve the Resignation to Retire as presented. The motion was passed unanimously.

Finance and Administration

(b) Vice President and Executive Bond Manager Salary Schedule, Page 13

It was moved by Trustee Chapman and seconded by Trustee Young to approve the Vice President and Executive Bond Manager Salary Schedule as presented. The motion was passed unanimously.

Bond

(c) Measure Q Bond Project Initiation: ADA Improvements Project - Phase 2, Page 15

It was moved by Trustee Chapman and seconded by Trustee Voyce to approve the Measure Q Bond Project Initiation: ADA Improvements – Phase 2 as presented. The motion was passed unanimously.

(d) Measure Q Bond Project Initiation: IT Infrastructure Improvements Project – Phase 3, Page 18

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Measure Q Bond Project Initiation: IT Infrastructure Improvements Project – Phase 3 as presented. The motion was passed unanimously.

(e) Measure Q Bond Project Initiation: Small Capital Projects – Phase 3, Page 21

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Measure Q Bond Project Initiation: Small Capital Projects – Phase 3 as presented. The motion was passed unanimously.

Academic Affairs

(f) Athletic Agreement Between Napa Valley College and Solano Community College, Page 24

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Athletic Agreement Between Napa Valley College and Solano Community College as presented. The motion was passed unanimously.

(g) Renewal Clinical Experience Agreement Between Solano Community College and Adventist Health, Vallejo, California, Page 26

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Renewal Clinical Experience Agreement Between Solano Community College and Adventist Health, Vallejo, California as presented. The motion was passed unanimously.

- (h) Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program, Page 44

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Agreement Between Solano Community College District and Chabot-Las Positas Community College District for California Early Childhood Mentor Program as presented. The motion was passed unanimously.

- (i) Sub-agreements With Colleges Participating in the DOD Cadence Student Internship Grant, Page 54

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Sub-Agreements with Colleges Participating in the DOD Cadence Student Internship Grant as presented. The motion was passed unanimously.

- (j) Amendment to Clinical Experience Agreement Between Solano Community College and the Department of State Hospitals – Napa, California, Page 67

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Amendment to Clinical Experience Agreement Between Solano Community College and the Department of State Hospitals – Napa, California as presented. The motion was passed unanimously.

Student Services

- (k) Second Amendment to ProVerify Service Agreement, Page 75

It was moved by Trustee Chapman and seconded by Trustee Karah to approve the Second Amendment to ProVerify Service Agreement as presented. The motion was passed unanimously.

14. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Measure Q Quarterly Progress Update Report to the Governing Board, Page 79

15. ANNOUNCEMENTS

16. ITEMS FROM THE BOARD

17. CLOSED SESSION (CONTINUED IF NECESSARY)

18. RECONVENE REGULAR MEETING (IF NECESSARY)

19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)

20. ADJOURNMENT

Moved by Trustee Young and seconded by Trustee Martin to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:53 p.m.