

**SOLANO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**ADOPTED MINUTES**  
Wednesday, April 21, 2021

**1. CALL TO ORDER**

A Regular Meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, April 21, 2021, in the Denis Honeychurch Board Room, Room 626, 4000 Suisun Valley Road, Fairfield, California 94534, by Board President Honeychurch.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

President Honeychurch led those present in the pledge of allegiance.

**3. ROLL CALL**

Denis Honeychurch, J.D., President  
Sarah Chapman, Ph.D., Vice President  
Karimah Karah, J.D.  
Michael A. Martin  
Rosemary Thurston  
Quinten R. Voyce  
A. Marie Young  
Kelvin Chan, Student Trustee  
Celia Esposito-Noy, Ed.D., Secretary

Others Present:

Shannon Cooper, Psy.D., Vice President of Student Services  
Robert Diamond, Vice President of Finance and Administration  
LaNae Jaimez, Academic Senate  
Lucky Lofton, Executive Bond Manager  
David Williams, Vice President of Academic Affairs  
Sandra Therrien, Executive Coordinator

**4. APPROVAL OF AGENDA**

It was moved by Trustee Chapman and seconded by Trustee Thurston to approve the agenda as presented. The motion was passed unanimously.

**5. COMMENTS FROM MEMBERS OF THE PUBLIC (CLOSED SESSION)**

There were no comments from members of the public on Closed Session items.

**6. CLOSED SESSION**

President Honeychurch called the closed session to order at 6:33 p.m.

- (a) Conference with Labor Negotiator (Govt. Code § 54957.6)  
Agency Negotiator: Mary Jones, Human Resources  
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)
- (c) Conference with Legal Counsel – Anticipated Litigation, Initiation of Litigation, and Significant exposure to litigation pursuant to subdivision (d) of Govt. Code § 54956.9

**7. RECONVENE REGULAR MEETING**

President Honeychurch reconvened the Regular Meeting at 7:00 p.m.

**8. REPORT OF ACTION IN CLOSED SESSION**

The Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, and Operating Engineers-Local 39, and no action was taken.

The Board discussed Public Employee Discipline/Dismissal/Release and no action was taken.

The Board held Conference with Legal Counsel – Anticipated Litigation and Initiation of Litigation and no action was taken.

**9. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)**

There were no comments from members of the public.

**10. REPORTS (NO ACTION REQUIRED)**

(a) Associated Students of Solano College (ASSC)

Student Trustee Kelvin Chan gave the following report: see e-mail

Dr. Rischa Slade comes back as the ASSC advisor.

The ASSC approved the club funding request from the Filipino-American Student Union and Phi Theta Kappa (PTK). In our next meeting, we will be discussing about the funding request from the Rotaract Club.

The ASSC attended the Spring 2021 SSCCC General Assembly. It was held virtually. I want to highlight two resolutions that were passed during the General Assembly.

- Creation of Natural Relief Fund which was sponsored by ASSC was passed.
- The Establishment of Gender Studies was also passed which is written by Kelvin Chan.

ASSC has established and approved the Election Ballot and Calendar. ASSC has approved the 2021-2022 Election Ballot. We have candidates running unopposed.

- For President and VP, Abigail Olvera and Kelvin Chan are running, respectively.
- For Student Trustee, we have Jack Flynn.

Some of the important dates regarding the Election are as follows:

- The Campaign Week begins next week, from April 26 to May 7.
- The Mandatory Candidates Forum/Assembly will be a two-day event held on April 28th and 29th.
- The Voting Week will be a four-day event from May 10-13, 2021. We will be using Election Runner for the collection of votes.

ASSC continues to work on the SSCCC Diversity, Equity, and Inclusion (DEI) resolution that they adopted last year (December 8, 2020). We are working closely with the Student Equity and Success Council in editing and improving the Campus Climate Survey which is a survey to see how students feel about Solano College and to share their experiences. We also established the Student Equity Forum, and our first forum session will be on April 26, 2021 (Monday, 3-4 PM). Our goal is to provide a safe space for students to express their concerns and for us to address any question that they have.

ASSC have recently revisited the SSCCC Anti-Racism Student Plan of Action. With this, we are discussing matters regarding API Hate crime and how can the college and the ASSC itself can help tackle issues regarding diversity, equity, and inclusion. ASSC has discussed the plan to write a resolution to promote works against Anti-Asian Hate Crime.

ASSC will be working closely with VP Cooper to discuss matters and strategies that can help students, and will be working with the James Thomas Media, Inc. to discuss ways to promote and highlight the ASSC.

ASSC is currently working on some senate bills, such as:

- Distribution of COVID-19 Safety Packs
- Monthly Events/Celebration
- Library Donations
- “No More Starving Artists” Food and Art Supply Drive
- Old Library Site – ASSC is compiling all their ideas that are to be presented during the Measure Q Bond meeting on May 5, 2021.

(b) Academic Senate

Dr. LaNae Jaimez gave the following report:

The Academic Senators made a commitment to participate in the Black Student success week at SCC by attending state sponsored webinars, and discussions with the campus community and students.

The AS passed two resolutions since my last report, the first one is:

**Senate Resolution 03.29.21: Call to the SCC Faculty to Hold Office Hours in the Academic Success and Tutoring Center**

This resolution was brought to the Senate by the Faculty Coordinator of the ASTC, Lauren Taylor-Hill. I will read two of the resolved and I will get a copy of this resolution to Sandra so you can read it in its entirety.

RESOLVED, that the Academic Senate of Solano Community College calls upon all full-time faculty to, when possible, hold a minimum of one (1) of the four (4) contractually obligated office hours in the Academic Success and Tutoring Center (either on main campus or at the Centers).

RESOLVED, that the Academic Senate of Solano Community College calls upon all part-time faculty to, when possible, hold a minimum of one quarter (1/4) of their allowable compensated office hours in the Academic Success and Tutoring Center (either on main campus or at the Centers).

As part of our commitment to fighting racism and hate, the SESC a subcommittee of the Senate passed the following Resolution:

**Senate Resolution 04.19.21: Statement in Support of our AAPI (Asian American and Pacific Islander) Community and Students**

I would like to read the resolves:

RESOLVED, SCC faculty commits to investing in professional development to heighten our awareness of historic and current racism and othering of the AAPI community (including the intersection of racism and misogyny) so that we can use our platform as educators to cultivate a culture of change.

RESOLVED, the SCC faculty will collaborate with organizations on campus and in the community that focus on support and community building for our AAPI students and colleagues.

RESOLVED, we commit to creating safe spaces for the AAPI community on our campus.

RESOLVED, we commit to creating a better process for members of the SCC community to report racism and hate crimes and to respond in a forceful and timely way to events on our campus or in our community.

RESOLVED, we will no longer be silent.

I would like to thank Stephanie Smail, SCC Student, [Rhuenette Alms](#), [Melissa Reeve](#), Josh Scott, SCC Faculty and Dean Lisa Neely for their work on this resolution.

I also want to share an example of how challenging times can bring us together to do meaningful work. Josh Scott, English faculty and Co-Chair of the SESC wrote this about his Co-Chair, Dean Lisa Neely as he was acknowledging her for presenting the idea of this resolution:

*“She shows real leadership, clearly brings a deep commitment to our students, to justice, and to cultural change, and I’ve tremendously enjoyed working with her over the past year. I feel I’ve learned a lot from her.”*

I am proud to work with both of these campus leaders.

(c) College Governance Council

Superintendent-President Esposito-Noy gave the following report:

College Governance has an interest in developing a shared vocabulary regarding diversity, equity, and inclusion that the campus can rally around. CGC also discussed statement of support from the management team for Asian American and Pacific Islander communities experiencing an increase in violence and hate.

Also shared the college's interest to secure assistance with a campus reopening plan once we are safe to open again. We are still unclear what a June 15<sup>th</sup> state reopening will look like and reminded everyone that we still are expected to conduct contact tracing through 2023.

(d) Superintendent-President

Dr. Esposito-Noy reported:

The Chancellor's Office declared April 26-30 as Black Student Success week. We will have events every day next week including Dr. Frank Harris from San Diego State presenting on Employing Culturally Affirming and Equity-Minded Teaching and Learning on Friday, April 30<sup>th</sup>.

Members of the college participated in recording an anti-hate message which will be available on our web page.

On May 5<sup>th</sup>, at 7:30pm, KVIE, Sacramento's Public TV station will highlight SCC's SOAR Program on Inside California Education. We will be in our Board meeting at that time but you can set your DVRs or watch it another time. Many thanks to staff member Shanan Danely for coordinating the effort with KVIE.

## **11. CONSENT AGENDA – ACTION ITEMS**

### Superintendent-President

- (a) Draft Minutes for the Meetings Held on April 7, 2021 (Pending Board Approval)

### Human Resources

- (b) Employment 2020-2021 and 2021-2022, Page 7

### Finance and Administration

- (c) Warrants, Page 9
- (d) Personal Services Agreements, Page 11

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Consent Agenda as presented. The motion was passed unanimously.

## **12. ITEMS REMOVED FROM CONSENT AGENDA**

There were no items removed from the Consent Agenda.

### **13. NON-CONSENT AGENDA ITEMS – ACTION ITEMS**

#### Superintendent-President

(a) Contract Award to Forward Solutions, Inc., Page 13

It was moved by Trustee Thurston and seconded by Trustee Voyce to approve the Contract Award to Forward Solutions, Inc. as presented. The motion was passed unanimously.

#### Human Resources

(b) Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners, Page 16

President Honeychurch opened the public hearing for public comments. With there being no comments from members of the public, President Honeychurch closed the public hearing.

It was moved by Trustee Young and seconded by Trustee Martin to approve the Public Hearing of Operating Engineers/Stationary Engineers, Local 39, Bargaining Proposals to the District on Reopeners as presented. The motion was passed unanimously.

(c) Public Hearing of Solano Community College District on Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests, Page 18

President Honeychurch opened the public hearing for public comments. With there being no comments from members of the public, President Honeychurch closed the public hearing.

It was moved by Trustee Martin and seconded by Trustee Thurston to approve the Public Hearing of Solano Community College District on Bargaining Proposal to the Operating Engineers/Stationary Engineers, Local 39 on Interests as presented. The motion was passed unanimously.

#### Finance and Administration

(d) Contract with Total Compensation Systems, Inc. to Perform Roll Forward Retiree Health Benefits Actuarial Valuation, Page 20

It was moved by Trustee Karah and seconded by Trustee Chapman to approve the Contract with Total Compensation Systems, Inc. to Perform Roll Forward Retiree Health Benefits Actuarial Valuation as presented. The motion was passed unanimously.

(e) Approval of Award to James Thomas Media for Livestreaming and Film Production Events During COVID-19, Page 25

It was moved by Trustee Voyce and seconded by Trustee Thurston to approve the Approval of Award to James Thomas Media for Livestreaming and Film Production Events During COVID-19 as presented. The motion was passed unanimously.

Bond

- (f) Approval of Contract Change Order #13 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project, Page 29

It was moved by Trustee Chapman and seconded by Trustee Young to approve the Approval of Contract Change Order #13 to BHM Construction, Inc. for the Fairfield Library/Learning Resource Center Project as presented. The motion was passed unanimously.

- (g) Contract Award to Integrity Data & Fiber Inc. for Construction Services for the Outdoor Wireless Access Point Project, Page 33

It was moved by Trustee Martin and seconded by Trustee Karah to approve the Contract Award to Integrity Data & Fiber Inc. for Construction Services for the Outdoor Wireless Access Point Project as presented. The motion was passed unanimously.

- (h) Contract Award to Ojo Technology Inc. for Construction Services for the Campus Wide Security Camera Replacement Project, Page 35

It was moved by Trustee Martin and seconded by Trustee Chapman to approve the Contract Award to Ojo Technology Inc. for Construction Services for the Campus Wide Security Camera Replacement Project as presented. The motion was passed unanimously.

- (i) Furniture Order to Miles Treaster & Associates for the Fairfield Library/Learning Resource Center Building Project, Page 37

It was moved by Trustee Young and seconded by Trustee Voyce to approve the Furniture Order to Miles Treaster & Associates for the Fairfield Library/Learning Resource Center Building Project as presented. The motion was passed unanimously.

- (j) Measure Q Bond Project Initiation: Building 300 Modernization, Page 39

It was moved by Trustee Karah and seconded by Trustee Thurston to approve the Measure Q Bond Project Initiation: Building 300 Modernization as presented. The motion was passed unanimously.

- (k) Contract Award to Optony Inc. for Professional Services for the District's Solar Energy Project, Page 42



It was moved by Trustee Young and seconded by Trustee Chapman to approve the Contract Award to Optony Inc. for Professional Services for the District's Solar Energy Project as presented. The motion was passed unanimously.

Academic Affairs

- (l) Grand Canyon University and Solano Community College Concurrent Enrollment Program Agreement, Page 44

It was moved by Trustee Voyce and seconded by Trustee Chapman to approve the Grand Canyon University and Solano Community College Concurrent Enrollment Program Agreement as presented. The motion was passed unanimously.

- (m) Academic Calendars for 2022-2023 and 2023-2024, Page 51

It was moved by Trustee Karah and seconded by Trustee Martin to approve the Academic Calendars for 2022-2023 and 2023-2024 as presented. The motion was passed unanimously.

- (n) Memorandum of Understanding Between Libretext, Inc. and Solano Community College, Page 54

It was moved by Trustee Thurston and seconded by Trustee Chapman to approve the Memorandum of Understanding Between Libretext, Inc. and Solano Community College as presented. The motion was passed unanimously.

- (o) Agreement Between the Learning Underground, Inc. and Solano Community College for Liquidsyllabus.com Services, Page 64

It was moved by Trustee Martin and seconded by Trustee Voyce to approve the Agreement Between the Learning Underground, Inc. and Solano Community College for Liquidsyllabus.com Services as presented. The motion was passed unanimously.

- (p) Agreement with Foundation for California Community Colleges (FCCC) to be the Employer of Record for Student Internships, Page 77

It was moved by Trustee Young and seconded by Trustee Thurston to approve the Agreement with Foundation for California Community Colleges (FCCC) to be the Employer of Record for Student Internships as presented. The motion was passed unanimously.

- (q) Affiliation Agreement Between Solano Community College and Medic Ambulance, Vallejo, California, Page 100

It was moved by Trustee Karah and seconded by Trustee Young to approve the Affiliation

Agreement Between Solano Community College and Medic Ambulance, Vallejo, California as presented. The motion was passed unanimously.

- (r) Agreement Between Tassel Software, Inc. and Solano Community College for Implementation of Tassel Platform, Page 112

It was moved by Trustee Martin and seconded by Trustee Chapman to approve the Agreement Between Tassel Software, Inc. and Solano Community College for Implementation of Tassel Platform as presented. The motion was passed unanimously.

- (s) Extension of Chancellor's Office Statewide Director Business & Entrepreneurship Grant, Page 121

It was moved by Trustee Chapman and seconded by Trustee Young to approve the Extension of Chancellor's Office Statewide Director Business & Entrepreneurship Grant as presented. The motion was passed unanimously.

**14. INFORMATION ITEMS – NO ACTION REQUIRED**

**15. ANNOUNCEMENTS**

**16. ITEMS FROM THE BOARD**

**17. CLOSED SESSION (CONTINUED IF NECESSARY)**

**18. RECONVENE REGULAR MEETING (IF NECESSARY)**

**19. REPORT OF ACTION TAKEN IN CLOSED SESSION (IF NECESSARY)**

**20. ADJOURNMENT**

Moved by Trustee Young and seconded by Trustee Voyce to adjourn the meeting. There being no further business to come before the board, the meeting was adjourned at 7:53 p.m.