

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: MEMBERS OF THE GOVERNING BOARD
SUBJECT: CONSENT CALENDAR - HUMAN RESOURCES
REQUESTED ACTION: APPROVAL

EMPLOYMENT 2021-2022

Regular Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Tanya Harris	Student Services Generalist-Admissions & Records	11/01/2021
Tuyen Le	Custodian	11/01/2021
Deidra Robinson	Administrative Assistant IV-School of Mathematics and Science	11/01/2021

Part-Time Adjunct Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Deborah Kimbrell	Emergency Hire - Adjunct Nursing (not to exceed 67%)	10/11/21 – 12/17/21

Change in Assignment

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Alexandria Castaneda	From Outreach Specialist to EOPS / CARE Coordinator	10/11/2021
Jose "Rei" Leal	From Technology Specialist to Multi-Media Lab Technician/Technology Specialist	10/11/2021

Salvatore Abbate
Human Resources

October 8, 2021

Date Submitted

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021

Date Approved

Short-Term/Temporary/Substitute

<u>Name</u>	<u>Assignment</u>	<u>Fund/Grant Name</u>	<u>Effective</u>	<u>Amount</u>
Max Baluyev	Special Projects- Applied Music- Violin Instruction	General Fund	10/21/21 – 12/10/21	Max Baluyev
Janelle Barrera	Special Projects- Applied Music-Flute Instruction	General Fund	10/21/21 – 12/10/21	Janelle Barrera
Brian Bower	CPR Instruction	General Fund	09/20/21 – 06/30/22	\$64.87/hr.
Liesl Seitz- Buchbinder	Production Assistant – Sewing	General Fund	10/21/21 – 12/10/21	\$14.00/hr.
Chase Dombroski	Journey Level Assistant	General Fund	01/18/22 – 06/30/22	\$25.00/hr.
Sarah Dumlao	Administrative Assistant III-Health Sciences	General Fund	10/25/21 – 01/31/22	\$18.10/hr.
John Jansen	CPR Instruction	General Fund	09/20/21 – 06/30/22	\$60.69/hr.
Matt McLean	1 on 1 Instruction – Guitar	General Fund	10/07/21 – 12/17/21	\$400.00 (Stipend)
Tasha Smith	Imani Program Coordinator	SEA	10/21/21 – 06/30/22	\$71.72/hr.
Andrew Wesley	1 on 1 Instruction - Saxophone	General Fund	10/07/21 – 12/17/21	\$800.00 (Stipend)

District Resignation

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Albert Zidek	Adjunct Instructor – Photography 40 year of service with SCC	05/21/2020
Marion Mircheva	Adjunct Instructor – Mathematics 7 years of service with SCC	12/18/2020
Dmitry Yandulov	Adjunct Instructor - Chemistry 9 years of service with SCC	12/17/2021

Gratuitous Service

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Javon Nembhard	Auto Technology Lab Assistant	10/21/21 – 05/30/22

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: CONSENT CALENDAR – FINANCE & ADMINISTRATION
REQUESTED ACTION: APPROVAL

PERSONAL SERVICES AGREEMENTS

Student Services
Shannon Cooper Psy.D., Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Brian Tolentino	This PSA for Brian Tolentino is to provide support to the Office of Research and Planning. Services include, but not limited to analysis, synthesis and compilation of diverse data & prepare reports, trend analysis including fiscal, student, demographic, payroll, financial aid and other reporting data. Using appropriate business intelligence analytic tools & databases to produce comprehensive studies, develop research & planning models & generate reports that aggregate, analyze & explain data on a wide area of topics that impact the District.	October 21, 2021- June 30, 2022	Not to exceed \$5,500.00

Susan Wheet
Vice President, Finance & Administration

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 8, 2021
Date Submitted

October 20, 2021
Date Approved

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**
SUBJECT: **CONSENT CALENDAR – FINANCE & ADMINISTRATION**
REQUESTED ACTION: **APPROVAL**

PERSONAL SERVICES AGREEMENTS

Student Services
Shannon Cooper Psy.D., Vice President

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Amount</u>
Ola Sabawi	The College requests a personal services agreement with Ola Sabawi to provide support to the Office of Research and Planning. Services include design data visualization tools for executive leadership and management to understand success rates and equity gaps by Division, Department, Subject, Section and Faculty. Part of the project includes meeting with, presenting and training managers on how to navigate the tool, and drawing attention to both positive outcomes and critical areas for improvement and faculty (confidential reports).	October 21, 2021- June 30, 2022	Not to exceed \$10,000.00

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **NOTICE OF COMPLETION FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD CAMPUS BUILDING EXTERIORS PROJECT PHASE 2**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for the Fairfield Campus Building Exteriors Project Phase 2 Notice of Completion. On August 18, 2021, a contract was awarded to Color New Co for the Fairfield Campus Building Exteriors Project Phase 2. The scope of work included the complete painting of Buildings 300, 400, 1000, 1300, 1400, 1500, 1600, 1700, 1700B, 1800, 1800B, 2600, and miscellaneous painting at other areas. The work on this project is complete, and at this time the District gives notice and certifies that:

- The project has been inspected and complies with the plans and specifications;
- The contractor has completed the work;
- The contract for the project is accepted and complete; and
- Upon Board approval a Notice of Completion will be filed with Solano County for the project.

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
 Basic skills education
 Workforce development and training
 Transfer-level education
 Other: Necessary documentation for completed construction

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact:</i> \$0
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

When recorded mail to:
Lucky Lofton, Executive Bonds Manager
Solano Community College District
4000 Suisun Valley Road
Fairfield, CA 94534

Notice of Completion

State/local governmental entity recording fee when document is for the benefit of the government entity – GC6103 (no fee)
Must be recorded within 10 days after completion

In execution of this Notice, notice is hereby given that:

1. The undersigned is an owner or agent of an owner of the estate or interest stated below.
2. The name of the owner is Solano Community College District.
3. The address of the owner is 4000 Suisun Valley Road, Fairfield, CA 94534.
4. The nature of the estate or interest is: Solano Community College District in fee.
5. The name and addresses of all co-owners, if any, who hold any title or interest with the above-named owner in the property are:

NAMES

ADDRESSES

-
6. Work of modernization on the property hereinafter described was completed on: 10/10/2021
 7. The Project Name is: Fairfield Campus Building Exteriors Project Phase 2
 8. DSA Number (if applicable): Not Applicable
 9. The contractor for such work of modernization is: Color New Co
 10. The name of the contractor's Surety Co. is: Merchants Bonding Company (Mutual)
 11. The date of contract between the contractor and the above owner is: 08/18/2021
 12. The street address of said property is: 4000 Suisun Valley Road, Fairfield, California 94534
 13. APN #: 0027-242-110
 14. The property on which said work of modernization was completed is in the City of Fairfield, County of Solano, State of California, and is described as follows: Painting and Building Signage as specified in Phase 2 scope of work on the Fairfield Campus.

Date

Signature of Owner – Celia Esposito-Noy, Ed. D.
Solano Community College District

Verification

I, undersigned, say:

I am _____

(“President,” “Owner,” “Manager,” etc.)

Of the declarant of the foregoing completion; I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is correct and true.

Executed on _____, at Fairfield, California.
(City or Town where signed)

AGENDA ITEM 13.(a)
MEETING DATE October 20, 2021

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: RESOLUTION NO. 21/22-07 FINDINGS OF THE BOARD OF TRUSTEES OF THE SOLANO COMMUNITY COLLEGE DISTRICT OF CONTINUED EMERGENCY

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

The state of emergency continues to directly impact the ability of the members to meet safely in person. Approval of Resolution No. 21/22-07 is requested.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Celia Esposito-Noy, Ed.D.
Superintendent-President

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 864-7299

TELEPHONE NUMBER

Celia Esposito-Noy, Ed.D.
Superintendent-President

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

October 20, 2021

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

RESOLUTION NO. 21/22-07
FINDINGS OF THE BOARD OF TRUSTEES OF THE
SOLANO COMMUNITY COLLEGE DISTRICT
OF CONTINUED EMERGENCY

The Board of Trustees of Solano Community College District have reconsidered the circumstances of the state of emergency originally declared on March 18, 2020, and found that:

- (1) The state of emergency continues to directly impact the ability of the members to meet safely in person.

APPROVED, PASSED AND ADOPTED by majority vote of the Board of Trustees of the Solano Community College District of Solano County, State of California, this **20th of October** by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

Denis Honeychurch, J.D., President of the
Governing Board of the Solano Community
College District

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: **Members of the Governing Board**

SUBJECT: **RESIGNATION TO RETIRE**

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Donna Meyer	Administrative Assistant IV-School of Liberal Arts 34 years of service with SCC	10/27/2021 (Revised)

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Human Resources

Ed. Code: 24205

Board Policy: 4400

Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION:

APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Salvatore Abbate
Human Resources

PRESENTER'S NAME
4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

707-864-7263

TELEPHONE NUMBER

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021

**DATE APPROVED B/Y
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **AMENDMENT #5 TO KITCHELL CAPITAL
EXPENDITURE MANAGERS, INC. FOR PROGRAM
MANAGEMENT SERVICES**

REQUESTED ACTION:

- Information** **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

Board approval is requested for Amendment #5 to Kitchell Capital Expenditure Managers, Inc. (KCEM) for continuation of Phase 2 Program Management Services for Measure Q. On November 5, 2014 the Board approved a contract to KCEM in the amount of \$6,376,735. On August 19, 2015 the Board approved Amendment #1 to manage the following for the Fairfield Science Building Project: development of Criteria Documents, solicitation and selection of the design-builder, and procurement of construction management services.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate and provide new instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$5,667,785 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheat

V.P. Finance and Administration

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: AMENDMENT #5 TO KITCHELL CAPITAL
EXPENDITURE MANAGERS, INC. FOR PROGRAM
MANAGEMENT SERVICES**

SUMMARY:

On March 21, 2018 the Board approved Amendment #2 to extend the program management services for two years to May 30, 2020. On January 16, 2019 the Board approved Amendment #3 for additional estimating hours related to the Library/Learning Resource Center project. On December 18, 2019 the Board approved Amendment #4 to extend program management services for two years to May 31, 2022.

The current agreement for program management services is scheduled to complete on May 31, 2022. Approval of Amendment #5 is requested for additional program management services to extend beyond the current agreement, from May 31, 2022 through May 31, 2024. Upon completion of the amended agreement, the District will solicit qualifications and proposals for firms to compete for award of a new agreement to provide program management services.

Contract Summary:

\$ 6,376,735	Original Contract Amount
\$ 5,227,634	Previously Approved Amendments (4)
<u>\$ 5,667,785</u>	Proposed Amendment #5
\$ 17,272,154	New Contract Amount, including Amendment #5

The Board is asked to approve this amendment to Kitchell Capital Expenditure Managers, Inc. in the amount of \$5,667,785, resulting in a new contract amount of \$17,272,154.

The contract can be reviewed at: <http://www.solano.edu/measureq/planning.php>

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: **Members of the Governing Board**

SUBJECT: **CONTRACT AMENDMENT #1 TO OPTONY INC. FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
DISTRICT’S SOLAR ENERGY PROJECT**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

On April 21, 2021 the Board approved a professional services contract to Optony Inc. for renewable energy consultant services for the District’s Solar Energy Project.

Board approval is now requested for Amendment #1 to increase the original professional services Agreement with Optony Inc. for additional renewable energy consultant services needed for the Project.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$29,370 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #1 TO OPTONY INC. FOR
ADDITIONAL PROFESSIONAL SERVICES FOR THE
DISTRICT'S SOLAR ENERGY PROJECT**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

Optony Inc. was asked to provide additional renewable energy consultant services for supplementary solar panels and equipment that will be needed for a Central Plant upgrade that is anticipated on the Fairfield Campus. The Fairfield Campus' central plant is expected to be upgraded to a hybrid electric/gas system. This additional solar expansion is expected to provide supplemental renewable energy to the system. This additional scope of work is beyond the original scope of the Consultant.

\$ 119,375.00 Original Contract Amount
\$ 29,370.00 Proposed Amendment #1
\$ 148,745.00 New Contract Amount

The Board is asked to approve this contract Amendment #1 to Optony Inc. in an amount not to exceed \$29,370.

The agreement is available online at <http://www.solano.edu/measureq/planning.php>

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM

TO: Members of the Governing Board
SUBJECT: CONTRACT AMENDMENT #2 TO NOLL & TAM
ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE
LIBRARY / LEARNING RESOURCE CENTER PROJECT
(BUILDING 100 REPLACEMENT)

REQUESTED ACTION:

Information OR Approval
 Consent OR Non-Consent

SUMMARY:

On November 15, 2017 the Board approved a professional services contract to Noll & Tam Architects for architectural services for the Library / Learning Resource Center Project (Building 100 Replacement) on the Fairfield Campus.

Board approval is now requested for the attached Amendment #2 to increase the original professional services agreement with Noll & Tam Architects for costs incurred resulting from additional scope of services and COVID-19 project delays.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

Ed. Code: Board Policy: Estimated Fiscal Impact: \$80,998.00 State, Cares Act, and Measure Q Funds

SUPERINTENDENT'S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheet

Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

October 8, 2020

**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2020

**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AMENDMENT #2 TO NOLL & TAM
ARCHITECTS FOR PROFESSIONAL SERVICES FOR THE
LIBRARY / LEARNING RESOURCE CENTER PROJECT
(BUILDING 100 REPLACEMENT)**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

During construction, several requests were made by both the contractor and the District to increase the contract scope of the design team in order to improve the project for the District and allow for more efficient work by the contractor. Additionally, delays to the project schedule as a result of COVID-19 have resulted in requiring the design team to remain on the project longer than originally agreed upon. The agreement with Noll & Tam Architects to increase their fee is in consideration of the costs associated with those requests and the COVID-19 pandemic.

\$ 2,892,309.00	Original Contract Amount
\$ (100,000.00)	Previously Approved Amendments (1)
<u>\$ 80,998.00</u>	Proposed Amendment #2
\$2,973,307.00	New Contract Amount

The Board is asked to approve this contract Amendment #2 to Noll & Tam in an amount of (\$80,998.00).

The contract amendment is available online at:

<http://www.solano.edu/measureq/2020/201021%20Amend%20No%201%20Noll%20and%20Tam%20BOT%20Item.pdf>

Exhibit 1: Noll & Tam Contract Amendment #2 Line-Item Breakdown

Item	Date	Description	CCD	Credited in CO#	Fee Amount
01	6/8/2020	Deck Bearing Details - Contractor Request	003	5	\$ 4,750.00
02	7/6/2020	Metal Stud Anchors - Contractor Request	028	10	\$ 900.00
03	7/28/2020	Bluebanger Hangers - Contractor Request	026	10	\$ 2,450.00
04	9/4/2020	Sidewalk Replacement at B700 - Owner Request			\$ 9,615.00
05	10/14/2020	Deck Opening Weld Changes - Contractor Request	046	10	\$ 1,250.00
06	10/19/2020	Skewed Beam - Contractor Request	050	11	\$ 850.00
07	10/22/2020	Curved Edge Beam - Contractor Request	051	11	\$ 1,200.00
08	12/15/2020	RTU Platforms - Contractor Request	058	11	\$ 950.00
09	1/19/2021	Remediation of Column Top Errors - Contractor Request	062	11	\$ 1,250.00
10	2/1/2021	Storefront Adjustment - Contractor Request	063	11	\$ 950.00
11	3/12/2021	Miscellaneous IT Changes - Owner Request	068		\$ 5,000.00
12	9/27/2021	Alternate Interior Storefront Review - COVID Delay			\$ 1,628.00
13	9/27/2021	Restroom Change to Gender Neutral - Owner Request			\$ 1,875.00
14	9/29/2021	Additional IT Furniture Backing - Owner Request			\$ 1,050.00
15	10/1/2021	Extended Construction Admin - COVID Delay			\$ 47,280.00
Total Owner Request:			\$	17,540.00	
Total Contractor Request (Credited back via CO):			\$	14,550.00	
Total due to COVID-19:			\$	48,908.00	
Total Add Service Fee:			\$	80,998.00	

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO SECURITY & CABLING SOLUTIONS, INC. FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD CAMPUS DOOR HARDWARE INSTALLATION PROJECT

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a construction services contract to Security & Cabling Solutions, Inc. for the Fairfield Campus Door Hardware Installation Project. The scope of work includes installation of District-purchased electronically lockable door hardware for select building doors on the Fairfield Campus. At the conclusion of this project, the number of building doors that can be remotely secured, which will improve work efficiency and increase safety.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Update infrastructure that supports classroom or related College facilities

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$27,791 Measure Q Funds</i>
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SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
 Executive Bonds Manager

PRESENTER'S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
 VP, Finance & Administration

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

October 20, 2021

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

SUBJECT: CONTRACT AWARD TO SECURITY & CABLING SOLUTIONS, INC. FOR CONSTRUCTION SERVICES FOR THE FAIRFIELD CAMPUS DOOR HARDWARE INSTALLATION PROJECT

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from Security & Cabling Solutions, Inc., a contractor on the District's Pre-Approved contractor list for the District's Board-Approved CUPCCAA (California Uniform Public Construction Cost Accounting Act) Program. The proposal was reviewed, and the proposed pricing was determined to be fair and appropriate to the scope of work requested.

The Board is asked to approve a contract to Security & Cabling Solutions, Inc. in the amount of \$27,791.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
 GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO TPA CONSTRUCTION, INC.
 FOR CONSTRUCTION SERVICES FOR THE VACAVILLE
 CENTER ANNEX BUILDING CORBELS REMOVAL
 PROJECT PHASE 3**

REQUESTED ACTION:

- Information OR Approval
 Consent OR Non-Consent

SUMMARY:

Board approval is requested for award of a contract to TPA Construction, Inc. for the Vacaville Center Annex Building Corbels Removal Project Phase 3. The scope of work includes further repairs to the exterior of the building due to additional damage that was discovered. Three (3) locations on the building have extensive water damage that needs to be removed and repaired. This includes new framing, stucco, and paint at each location.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovate instructional space and update equipment.

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$51,045 Measure Q Funds</i>
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SUPERINTENDENT’S RECOMMENDATION: APPROVAL DISAPPROVAL
 NOT REQUIRED TABLE

Lucky Lofton
 Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
 Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Susan Wheat
 VP, Finance & Administration

VICE PRESIDENT APPROVAL

October 8, 2021

**DATE SUBMITTED TO
 SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
 Superintendent-President

October 20, 2021

**DATE APPROVED BY
 SUPERINTENDENT-PRESIDENT**

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CONTRACT AWARD TO TPA CONSTRUCTION, INC.
FOR CONSTRUCTION SERVICES FOR THE VACAVILLE
CENTER ANNEX BUILDING CORBELS REMOVAL
PROJECT PHASE 3**

SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

A proposal was requested from TPA Construction, Inc., a contractor on the District's Pre-Approved contractor list for the District's Board-Approved CUPCCAA (California Uniform Public Construction Cost Accounting Act) Program. The proposal was reviewed, and the proposed pricing was determined to be fair and appropriate to the scope of work requested.

The Board is asked to approve a contract to TPA Construction, Inc. in the amount of \$51,045.00.

The contract is available online at: <http://www.solano.edu/measureq/planning.php>.

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board

**SUBJECT: CITIZENS BOND OVERSIGHT COMMITTEE (CBOC)
FY 2019-2020 ANNUAL REPORT TO THE GOVERNING
BOARD**

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

The Citizens Bond Oversight Committee (CBOC) is pleased to present its 2019-2020 Annual Report for the Measure Q Bond Program. The CBOC is charged with reporting the progress annually to the public. This report is presented for Board information. The report covers Measure Q Bond Program activity between July 1, 2019 and June 30, 2020.

This report is available online at [CBOC \(solano.edu\)](http://CBOC.solano.edu).

STUDENT SUCCESS IMPACT:

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other:

Ed. Code: N/A Board Policy: Estimated Fiscal Impact: N/A

SUPERINTENDENT'S RECOMMENDATION: **APPROVAL** **DISAPPROVAL**
 NOT REQUIRED **TABLE**

Lucky Lofton
Executive Bonds Manager
PRESENTER'S NAME

4000 Suisun Valley Road
Fairfield, CA 94534
ADDRESS

(707) 863-7855
TELEPHONE NUMBER

Susan Wheat
Vice President, Finance & Administration
VICE PRESIDENT APPROVAL

October 8, 2021
**DATE SUBMITTED TO
SUPERINTENDENT-PRESIDENT**

Celia Esposito-Noy, Ed.D.
Superintendent-President

October 20, 2021
**DATE APPROVED BY
SUPERINTENDENT-PRESIDENT**



SOLANO
COMMUNITY COLLEGE

Citizens' Bond Oversight Committee
Fiscal Year 2019-2020



SOLANO
COMMUNITY COLLEGE



October 20, 2021

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Citizens Bond Oversight Committee Annual Report 2019-20

INTRODUCTION

This report describes the activities and includes opinions of the Citizens' Bond Oversight Committee (CBOC) of the Solano Community College District (District) during the 2019-20 fiscal year. The CBOC is required to prepare and present to the District's Board of Trustees, in public session, an annual written report, which includes a summary of the CBOC's activities and a statement indicating whether the District is in compliance with requirements that the bond revenues have been used only for the purposes authorized by the bond measure.

During this period the CBOC met four times but did not have a quorum for one of the meetings. Committee members received updates from District staff on the progress of Measure Q projects. The District and its consultants were forthcoming in providing and presenting requested information and project status updates. During this fiscal year, an annual report was created and presented to the Governing Board for the year 2018-19.

The CBOC reports that to the best of its knowledge the District has complied with the requirements of state law in its accounting for and expending of bond funds. Information regarding the projects for the bond measure is provided in this report. Expenditures are cumulative through June 30, 2020.

ABOUT THE SOLANO COMMUNITY COLLEGE DISTRICT

Solano Community College was established in 1945 as Vallejo Junior College, as it was part of the Vallejo City Unified School District until 1967 when the College became a countywide institution. The 192-acre Fairfield campus, centrally located just off Interstate 80, was completed in 1971 and opened with 5,000 students. Since then, facilities, programs, staff and services have expanded to meet the needs of the growing County.

The College's service area encompasses the communities of Benicia, Dixon, Fairfield, Suisun, Vacaville, Vallejo and Winters, as well as Travis Air Force Base. Many graduates of the area's fifteen public high schools and three private schools take advantage of the educational opportunities offered by Solano Community College.

The College currently serves about 11,000 students annually at facilities on the main Fairfield Campus, Vacaville Center properties, and Vallejo Center properties.

CITIZENS' BOND OVERSIGHT COMMITTEE

The Solano Community College District's Citizens' Bond Oversight Committee is comprised of nine members representing required constituent groups from throughout the District's service region.

The CBOC is responsible for the review of bond expenditures and preparation and presentation of an annual report. Solano Community College District's CBOC has oversight responsibilities for Measure Q. CBOC members serve a term of three (3) years, commencing as of the date of appointment by the Board. No member may serve more than two (2) consecutive terms. CBOC members are not compensated for their services.

Committee Members During 2019/2020 Fiscal Year:

Tina Lowden, Senior Citizen Organization, Winters (appointed 4/5/17)

Andre Stewart, Member-At-Large - Benicia (appointed 11/19/15)

Ward Stewart, Chair, Member-At-Large – Vallejo (appointed 9/2/15)

Janet Roberts, Taxpayers' Association – (appointed 1/17/18)

Holly Brown, Construction Trade Organization – (appointed 9/20/17)

Cary Leider Construction Trade Organization - (appointed 3/6/19)

Dawn LaBar, Educational Foundation – (appointed 1/17/18)

Doriss Panduro, Business – (appointed 1/17/18)

Danion Ghebremichael, Student Association (appointed 5/16/18)

MEASURE Q BOND PROGRAM SUMMARY

The Solano Community College District had two bond authorizations: Measure G, approved by voters in 2002 (\$124.5 million) and Measure Q (\$348 million) approved by the voters in 2012. The proceeds from these bonds are to be used for site acquisition, facility renovation, construction of new facilities, and equipment procurement.

Both Measure G (closed in June 2017) and Measure Q were passed under Proposition 39 provisions, which allow passage of school bond measures with 55% voter approval if certain conditions are met. Proposition 39 allows the District to use bond funds only for projects described in the bond measure language. The funds cannot be used for staff salaries or projects not described in the language of the bond measures. It also mandates the formation of a

Citizens' Bond Oversight Committee (CBOC).

SUMMARY OF CBOC ACTIVITIES FOR FISCAL YEAR 2019/2020

The CBOC held meetings on the following dates in Fiscal Year 2019/20: August 20, 2019
December 3, 2019; March 10, 2020, and June 23, 2020.

Following is a brief summary of the highlights of each meeting.

August 20, 2019; Pam Kinzie (Kitchell) gave a brief presentation on change orders with Lucky Lofton (Bond Manager) providing clarification on some points. Lucky Lofton provided updates on the current Measure Q projects including the Science Building and Veterans' Center, Library/Learning Resources Center, Horticulture Rest Room Building, Fairfield Campus Entry Sidewalk, and the Vacaville Center Intersection Improvement Project. Committee members were taken on a tour of the Science Building Project.

December 3, 2019; Committee members reviewed the Measure Q Quarterly Progress Update for the quarter ending September 30, 2019. Lucky Lofton brought the committee up to date by providing a summary of current projects progress.

March 10, 2020: There was no quorum as only four committee members were present. Nonetheless, Rob Diamond discussed the financial and performance audits for the last fiscal year. Lucky Lofton reviewed the Project and Quarterly Progress Update Report for the quarter ending December 31, 2019. Janet Roberts and Dawn LaBar agreed to assist Ward Stewart in the creation of the Annual Report for the 2018-19 Fiscal Year. Committee members were taken on a tour of the Makers' Space and Robotics Labs.

June 23, 2020: The CBOC met remotely via Zoom due to COVID. Lucky Lofton provided costs of the Maker's Space and Robotics Lab projects. Rob Diamond provided hard copies of the fiscal year 2018-19 performance and financial audit reports. The discussion concluded with 'no findings' from both audit reports. Committee members reviewed a draft of the CBOC's 2018-19 Annual Report and approved it. Chair Ward Stewart will present it to the Governing Board at a subsequent public meeting.

July 15, 2020: Chair Ward Stewart presented the 2018-19 Annual Report to the Governing Board via Zoom.

BOND PROJECTS AND FINANCIAL SUMMARY

Measure Q

Measure Q active projects this fiscal year included:

Fairfield Campus:

- a) Science Building (Phase 1)
- b) Library/Learning Resource Center (Building 100 Replacement)
- c) Horticulture (Phase 1)
- d) Horticulture (Phase 2) - Modular Restroom Building.
- e) Small Capital Projects:
 - Portables Low Voltage Revisions
 - Building 300 Modifications-Mailroom and Graphics
 - Bleacher Replacement-Baseball and Soccer
 - Parking Lot #1 Resurfacing
 - B1800B Print Shop
 - Childcare Building 200A Repair
 - Room 1315 Countertop Replacement
 - Building 1900 Administration Office Renovation
 - Early Learning Center Modernization (Study)
 - Scoreboards Replacement
 - Portable Relocation
 - Building 1500 Corridor Painting
 - Pool Deck Repair
 - Building 800 Wall Paper Repair
 - Parking Lot 6 Seal Coat
 - Pool Cover Replacement
 - Building 1900 Trench Drain
 - Fairfield Campus Perimeter Road Striping
 - Building 1600 Cosmetology Improvements
 - Room 808 Repairs
 - Chiller #3 Circuit Breaker Replacement
 - Building 800 Parking Lot (Lot A2) Rehabilitation
 - Building 300 HVAC Assessment
 - Building 400 Lighting Replacement
 - Central Plant Valve Actuators Repair
 - Central Plan Cooling Tower Platform Repair
 - B1800A Heating hot Water Piping Repair
 - Early College High School Portables
 - Fairfield Campus Building Exteriors (Design)
 - Fairfield Sprinkler System Upgrade
 - Pedestrian & Vehicular Wayfinding Signs (Design)
 - B1800B Exterior Roof Canopy

Vacaville Center:

- a) Vacaville Center Annex Building - Corbels Removal (Phase 1)
- b) Vacaville Center Annex Building – Corbel Removal (Phase 2)
- c) Biotechnology and Science Building – Fume Hood Control
- d) Vacaville Center HVAC Upgrade
- e) Vacaville Center Intersection Improvements
- f) Aeronautics Nut Tree Facility Improvements.
- g) Small Capital Projects:
 - Biotech Casework Improvement
 - Vacaville Center Storage Enclosure

Vallejo Campus:

- a) Small Capital Projects:
 - Autotech Dyno Room Reconfiguration
 - Vallejo Center Drinking Fountain and Water Line

Districtwide:

- a) IT Infrastructure (Phase 2) Projects:
 - Classroom Technology Upgrade
 - Faculty/Staff/Student Computer Replacement
 - Printer & Copier Replacement
- b) Small Capital Projects:
 - District Wide FF&E
 - Capital Equipment
 - District Wide Security Lockdown System



Solano Community College CBOC 2019-2020 Annual Report

Solano Community College District
Measure Q Bond



(Financial as of June 30, 2020)

Status ⁽⁴⁾	PROJECT NAME	MEASURE Q PROJECT BUDGET AS OF 11/20/2019 BSP ⁽¹⁾	BOT APPROVED CHANGE	MEASURE Q PROJECT BUDGET AS OF 3/18/2020 BSP ⁽²⁾	OTHER FUNDING BUDGET ⁽³⁾	REDEVELOPMENT FUND	OTHER FUNDING EXPENDITURES AS OF 6/30/2020 ⁽⁵⁾	MEASURE Q EXPENDITURES AS OF 6/30/2020 ⁽⁵⁾	PERCENT SPENT
	FF CAMPUS								
A	Library & Learning Resource Center	\$ 24,300,000	\$ (1,000,000)	\$ 23,300,000	\$ 20,148,000	\$ 1,500,000	\$ 3,218,544	\$ 7,347,505	23.0%
C	Performing Arts Building (Phase 1 B1200 Renovation)	\$ 6,229,718		\$ 6,229,718	\$ 13,760,000		\$ 13,760,000	\$ 6,229,718	100.0%
F	Performing Arts Building (Phase 2)	\$ 13,700,000		\$ 13,700,000	\$ -		\$ -	\$ 33,151	0.2%
C	Science Building (Phase 1)	\$ 35,100,000		\$ 35,100,000	\$ -		\$ -	\$ 35,005,734	99.7%
F	Science & Math Building (Phase 2)	\$ 8,000,000		\$ 8,000,000	\$ -		\$ -	\$ -	0.0%
F	Career Technology Building (CTE)	\$ 3,000,000		\$ 3,000,000	\$ -		\$ -	\$ -	0.0%
A	Agriculture (Horticulture)	\$ 2,000,000		\$ 2,000,000	\$ -		\$ -	\$ 1,316,098	65.8%
	VV CAMPUS								
A	VV Classroom Building Purchase & Renovation	\$ 8,200,000		\$ 8,200,000	\$ -		\$ -	\$ 7,049,953	86.0%
C	Biotechnology & Science Building	\$ 33,315,666		\$ 33,315,666	\$ -		\$ -	\$ 33,315,666	100.0%
A	Aeronautics & Workforce Development Building	\$ 15,000,000		\$ 15,000,000	\$ -		\$ -	\$ 1,367,622	9.1%
F	Student Success Center/LRC	\$ 15,500,000		\$ 15,500,000	\$ -		\$ -	\$ -	0.0%
F	Fire Training	\$ 6,250,000		\$ 6,250,000	\$ -		\$ -	\$ -	0.0%
C	Vacaville Center HVAC Upgrade	\$ 2,150,306		\$ 2,150,306	\$ -		\$ -	\$ 2,150,306	100.0%
	VJ CAMPUS								
C	Vallejo Property Purchase Belvedere	\$ 4,794,343		\$ 4,794,343	\$ -		\$ -	\$ 4,794,343	100.0%
C	Vallejo Property Purchase Northgate	\$ 6,871,471		\$ 6,871,471	\$ -		\$ -	\$ 6,871,471	100.0%
F	Site Improvements	\$ 2,825,000		\$ 2,825,000	\$ -		\$ -	\$ -	0.0%
C	Autotechnology Building	\$ 23,735,961		\$ 23,735,961	\$ -		\$ -	\$ 23,735,961	100.0%
F	Student Success Center/LRC	\$ 22,000,000		\$ 22,000,000	\$ -		\$ -	\$ -	0.0%
F	Career Technology Building	\$ 19,800,000		\$ 19,800,000	\$ -		\$ -	\$ -	0.0%
C	Vallejo Center HVAC Upgrade	\$ 2,135,178		\$ 2,135,178	\$ -		\$ -	\$ 2,135,178	100.0%
	INFRASTRUCTURE IMPROVEMENTS								
A	IT Infrastructure Improvements	\$ 14,200,000		\$ 14,200,000	\$ -		\$ -	\$ 6,624,257	46.6%
C	Utility Infrastructure Upgrade (Energy)	\$ 24,671,331		\$ 24,671,331	\$ 712,447		\$ 712,447	\$ 24,671,331	100.0%
	ADA & CLASSROOM IMPROVEMENTS								
A	Small Capital Projects	\$ 11,082,235	\$ 4,000,000	\$ 15,082,235	\$ -		\$ -	\$ 7,719,262	69.7%
A	ADA Improvements	\$ 10,900,000		\$ 10,900,000	\$ 50,000		\$ 50,000	\$ 388,082	4.0%
	PLANNING, ASSESSMENTS & PROGRAM MANAGEMENT								
A	Program Management, District Support and Planning	\$ 25,400,000	\$ 730,000	\$ 26,130,000	\$ -		\$ -	\$ 17,498,541	68.9%
	RESERVE, INTEREST & TREASURY FEES								
	Program Reserve	\$ 11,191,670	\$ (3,484,136)	\$ 7,707,534	\$ -		\$ -	\$ -	
	Treasury Fees	\$ -		\$ -				\$ 528,185	
	TOTAL BOND SPENDING PLAN	\$ 352,352,879		\$ 352,598,743	\$ 34,670,447	\$ 1,500,000	\$ 17,740,991	\$ 188,782,362	53.1%

BOND AUDIT REPORTS FOR FISCAL YEAR 2018/2019

In accordance with Proposition 39, Measure Q contains strict financial safeguards, including a requirement that an independent audit be conducted annually to ensure bond funds are spent on classroom and facility improvements as identified in the ballot measure.

Measure Q had a clean financial audit, with no findings. The Auditor found that the District properly accounted for the expenditures and bond funds were spent on authorized projects.

The Financial and Performance Audit Reports for fiscal year 2019/20120 may be available on the District website: www.solano.edu/measureq

CBOC COMMENTS AND RECOMMENDATIONS

District Staff treated members of the CBOC with respect and appeared to value the role of the CBOC.

Whether or not a quorum was attained, District Staff provided project updates at every scheduled meeting. They also consistently answered all members' questions capably and competently. Information and documentation requested were provided without apparent reservation. District Staff gave tours of Measure Q funded projects when committee members requested them.

Neither District Staff, nor the Superintendent/President restricted the number of meetings the CBOC chose to conduct, nor were agenda items limited or controlled by other than CBOC membership, via its Chair. The cooperation and participation by District Staff was helpful and appropriate, and was welcomed by the CBOC.

During the CBOC's Fall 2019 meeting, Rob Diamond, Vice President, Finance and Administration, informed members that the Measure Q bond had been refinanced at a lower interest rate thus saving tax payers approximately \$21 million. Although the CBOC received this excellent news during the 2019-20 fiscal year, we believe this was a significant positive event that should be made known to the public at large.

The CBOC learned that the firm that conducted the performance and financial audits the last few years was taken over by a larger company; however, the staff conducting the audits remained essentially the same as in prior years. The CBOC recommends that the District go out

to bid and consider changing accounting firms periodically for the annual bond and general campus audits.

During the 2019-20 fiscal year one of the four scheduled meetings did not have a quorum. Over the years there have been sporadic problem getting quorums. Since the onset of COVID and the implementation of Zoom as a meeting format, there have been the necessary number of participants at each meeting. Perhaps in the future, meetings can be held both in-person and via Zoom.

CBOC COMPLIANCE STATEMENT

Bond expenditures and bond projects have been reviewed by the Citizens' Bond Oversight Committee to ensure the money is spent only on school facility improvements authorized by Measure Q. Bond expenditures are audited annually by an independent audit firm retained by the District. The CBOC has reviewed the audit reports, District Quarterly Progress Update Reports, and other materials requested from the District, and believes the District is in compliance with the requirements of Article XIII A Section 1(b)(3) of the California Constitution.

AGENDA ITEM 14.(b)
MEETING DATE September 15, 2021

**SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA ITEM**

TO: Members of the Governing Board
SUBJECT: UPDATE ON CAMPUS SAFETY STUDY

REQUESTED ACTION:

Information **OR** **Approval**
 Consent **OR** **Non-Consent**

SUMMARY:

An update on the campus safety study will be presented by Brian Travis, Forward Solutions, Inc.

STUDENT SUCCESS IMPACT:

- Help students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: _____

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: N/A</i>
SUPERINTENDENT'S RECOMMENDATION:		<input type="checkbox"/> APPROVAL <input type="checkbox"/> DISAPPROVAL <input checked="" type="checkbox"/> NOT REQUIRED <input type="checkbox"/> TABLE
Celia Esposito-Noy, Ed.D. Superintendent-President		
PRESENTER'S NAME		
4000 Suisun Valley Road Fairfield, CA 94534		
ADDRESS		Celia Esposito-Noy, Ed.D. Superintendent-President
(707) 864-7299		
TELEPHONE NUMBER		
VICE PRESIDENT APPROVAL		October 20, 2021
October 8, 2021		DATE APPROVED BY SUPERINTENDENT-PRESIDENT
DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT		