

# SOLANO COLLEGE ASSESSMENT NEWS



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## LET'S GET OUR SLO ASSESSMENTS IN META!

Now that your current student learning outcomes have been inputted into META, it is time to assess! **Please help us to get all courses assessed and in META this SPRING 2018 or FALL**

**2018.** Our college goal is 100% of courses assessed in META by the time we return for the spring 2019 term (January 2019).

If you were not able to attend a training on the flex days in January or March, you can access the training materials on the SLO page online:

<http://www.solano.edu/slo/1718/CurricunetMETASLOAssessmentTraining.pdf>

## WHEN AND HOW OFTEN DO I ASSESS MY STUDENT LEARNING OUTCOMES?

The bottom line is **ALL** courses in a discipline must be assessed a minimum of twice in a six year program review cycle. Here are some guidelines for splitting up the work:

1. **Full-time faculty must assess a minimum of three courses during their scheduled assessment year.** Faculty should plan with others in their discipline to make sure the ultimate goal of *all* classes being assessed is achieved. In disciplines with many courses, more than three courses may need to be assessed to meet the requirement. Faculty should be strategic; if they are the only instructor teaching a course, they must assess that course. If it is a new course or being taught in a new modality, it should be assessed. If a faculty teaches fewer than three distinct courses in an academic year, they should assess multiple sections of the same course. The goal is collaboration and workload equity.

2. **Adjunct faculty should assess a minimum of one course during the scheduled assessment year,** but more may be required to accomplish the goal of assessing all courses in an assessment year. Adjunct faculty should consult with full-time faculty to determine which courses should be assessed and when. If they are the only faculty teaching the course during the assessment year or it is the first time the course is being offered, it must be assessed. New adjunct faculty are encouraged to get training and support from full-time discipline faculty, and review their completed SLO assessments as models when needed. The contract allows for 7 hours of pay for SLO work. An [adjunct pay form](#) should be completed and turned into the assessment coordinator the semester the assessment was

completed and inputted into META.

3. Faculty can choose whether to assess their courses in the fall or spring (or both) depending on scheduling during the scheduled assessment year. We want to make sure all courses have been assessed at least once by the end of Fall 2018.
4. Faculty are responsible for inputting their own SLO assessments into the CurricUNET **assessment** module during the year of review.
5. There is value when multiple faculty assess the same course. They can dialogue about outcomes and share strategies for promoting student success. Thus, when possible, it is ideal when the same course is assessed by different faculty members, in different modalities, and at different times and locations.
6. If a course is offered for the first time, it **MUST** be assessed the **first** semester it is offered. This helps faculty gauge student progress in the new course and immediately identify changes in instruction that could facilitate student learning. It helps ensure all courses are assessed.
7. Closing the loop is a goal of assessment, which means investigating how implemented planned actions impacted student success. In order to close the loop faculty are encouraged to assess the same course SLOs in both assessment years (when practical). At times, faculty may need to veer from the assessment schedule in order to achieve this goal.

**\*There are still some courses whose SLOs have not been inputted into CurricUNET META. It is essential that we do so ASAP, so that assessments on these courses can take place.**

# ASSESSMENT SCHEDULE

## SOLANO COMMUNITY COLLEGE CYCLE OF ASSESSMENTS (2016-2022)

The following assessment schedule outlines in which year program reviews, curriculum reviews, and student & program learning assessments take place.

Year 1: Program Review

Year 2: SLO Assessment

Year 3: Curriculum Review

Year 4: PLO Assessment

Year 5: SLO Assessment

Year 6: Preparation for Program Review

\*If it is the first time a course is taught, the SLO must be assessed that semester.

### School of Applied Technology and Business

2016-2017 – SLO and PLO Assessments

2017-2018 – Program Review

2018-2019 – SLO Assessments  
2019-2020 – PLO Assessments+ Abridged Program Review (CTE)  
2020-2021 – Curriculum Review  
2021-2022 – SLO Assessment + Abridged Program Review (CTE)

### **School of Health Sciences & Counseling**

2016-2017 – SLO Assessments  
2017-2018 – SLO Assessments + Abridged Program Reviews (CTE)  
2018-2019 – SLO and PLO Assessments  
2019-2020 – Program Review  
2020-2021 – SLO Assessments  
2021-2022 –Curriculum Review + Abridged Program Review

### **School of Social & Behavioral Sciences**

2015-2016 – Curriculum Review  
2016-2017 – SLO Assessments  
2017-2018 – SLO Assessments + Abridged Program Review  
2018-2019 – SLO and PLO Assessments  
2019-2020 – Program Review  
2020-2021 – SLO Assessments  
2021-2022 – Curriculum Review+ Abridged Program Review (CTE)

### **School of Math & Sciences**

2015-2016 – Curriculum Review (1<sup>st</sup> half), Program Review (2<sup>nd</sup> half)  
2016-2017 – SLO Assessments (1<sup>st</sup> half), Curriculum Review (2<sup>nd</sup> half)  
2017-2018 – SLO Assessments  
2018-2019 – SLO and PLO Assessments + Abridged Program Reviews (CTE)  
2019-2020 – Any outstanding PLO/SLO assessments  
2020-2021 – Program Review (all)  
2021-2022 – SLO Assessments

### **School of Liberal Arts and Library**

2015-2016 – Program Review  
2016-2017 – SLO Assessment  
2017-2018 – Curriculum Review + Abridged Program Reviews (CTE)  
2018-2019 – SLO Assessments  
2019-2020 – PLO Assessments + Abridged Program Reviews (CTE)  
2020-2021 – Any outstanding SLO/PLO Assessments  
2021-2022 – Program Review